

























## Township of Brudenell, Lyndoch and Raglan

February 7, 2024 - Regular Meeting - 07:00 PM (Public will be able to attend the Council meeting virtually by teleconference or Zoom Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N Teleconference dial: 1-647-374-4685 Meeting ID: 5)

- 1 Call to Order & Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Mayor's Address
- 6 Clerk's Report
- 7 Delegations and/or Presentations
  - 7.1 Presentation from Gallagher Benefit Services Group - Jane Mizanski (via zoom)
- 8 Adoption of Minutes from Previous Meetings
  - 📎 January 3rd, 2024 - Regular Meeting Minutes
- 9 Committee and/or Staff Reports
  - 9.1 CBO - Staff Report
    - 📎 CBO - Staff Report 1
  - 9.2 Bird Family House Fire Fundraising Skate
    - 📎 Staff Report
- 10 Correspondance
  - 10.1 Water and Wastewater Unaffordable
    - 📎 Township of Whitewater Region
  - 10.2 Amend The Municipal Act and Municipal Elections Act
    - 📎 Township of Conmee
  - 10.3 Road Safety Emergency
    - 📎 Town of Mono
  - 10.4 Landlord and Tenant Board
    - 📎 City of Mississauga
  - 10.5 Expand the Life Span of Fire Apparatus
    - 📎 County of Prince Edward
  - 10.6 Licence Plate Renewals

- 10.7  Municipality of Tweed  
Carbon Tax
- 10.8  Sarnia City  
AMO - Social and Economic Prosperity Review
-  Township of Georgian Bluffs
-  Town of Orangeville
-  Town of Hanover
- 10.9 2024 - County of Renfrew Budget
-  2024 - County of Renfrew Budget Approved
- 10.10 2024 ROMA Conference
-  County of Renfrew officials attend 2024 ROMA Conference
- 10.11 Provincial & National Fire Fighting Strategy
-  Calvin Township
- 10.12 County Council Summary - January
-  County Council Summary
- 11 New Business**
- 11.1 Strong Mayor Powers from the Western Ontario Warden's Caucus
-  Letter of Support - Revoking Strong Mayor Powers
- 11.2 Cemetery Transfer/Abandonment Administration & Management Support
-  Letter of Support - Cemetery Transfer/Abandonment Administration & Management
- 11.3 Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"
-  Letter of Support - Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"
- 11.4 Madawaska Valley and Killaloe Public Library Contracts
-  Madawaska Valley Public Library Contracts
-  Killaloe Public Library Contracts
- 11.5 AORS - Municipal Equipment Operator Course
-  AORS SDF Application - Letter to Clerks and Members of Council
- 11.6 Authorization to Sign Grant Application
- 11.7 Physician Recruitment Retention
-  Letter - Physician Recruitment and Retention for Barry's Bay and Area
- 11.8 Asset Management Plan - Stage 2
- 11.9 Community Safety and Well-being Plan - Update
-  CSWB Meeting January 30 - Minutes
-  Upcoming Wellness Day Poster
-  Description of Wellness Day Event
- 11.10 Severence B187/23
-  Application - Shiner B187/23
-  Notice of an Application for Consent
-  Request for Comment

11.11 Severence B177/23(1), B178/23(2), B179/23(3), B180/23(4)

📎 Application B177/23(1)

📎 Application B178/23(2)

📎 Application B179/23(3)

📎 Application B180/23(4)

📎 Notice of an Application for Consent

📎 Request for Comment

## 12 Financial Report

12.1 Arrears Report

📎 Arrears Report

12.2 Remuneration and Expenses for Council - 2023

📎 Remuneration and Expenses for Council - 2023

## 13 By-Laws

13.1 Zoning Amendment - Holly/Cybulski

📎 By-Law 2024-05

📎 Schedule "A" to Zoning By-Law 2024-05

13.2 Authorize the Destruction of Certain Records

📎 By-Law 2024-06

13.3 By-Law To Enter into an Agreement

📎 By-Law 2024-07

📎 Schedule A to By-Law 2024-07

## 14 Closed Session

14.1 To go into Closed

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of four items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; and one item under subsection (d) labour relations or employee negotiations."

14.2 To come out of Closed

14.3 Report from Closed

## 15 Confirmation By-Law

📎 By-Law 2024-08

## 16 Adjournment



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting Amended January 3, 2024 - 07:00 PM

Present Were:	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanehour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of January, 2024 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

Mayor Jahn - Absent

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2024-01-03-01

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include the Year-to-Date budget Variance, Monthly Expenses Summary, Item 11.5 - 2024 Municipal Insurance Quote and Item 11.6 - MV Library Request."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**5 Mayor's Address**

Councillor Keller expressed condolences to Mayor Jahn for the recent loss of her brother and her sister.

**6 Clerk's Report**

Nothing to Report.

**7 Delegations and/or Presentations**

**8 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2024-01-03-02

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of December 6th, 2023 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**10 Correspondence**

**Resolution No:** 2024-01-03-03

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of item 10.1, 10.3 and 10.4 to be brought back to the next Council Meeting."

**CARRIED**

**10.1 Support to Revoke Strong Mayor Powers and Increase in the Leave to Construct Threshold**

**10.2 Ontario Works Rates**

**10.3 Cemetery Transfer/Abandonment Administration & Management Support**

**10.4 Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"**

**10.5 Funding Grant Programs**

**10.6 Homelessness Crisis**

**11 New Business**

**11.1 Poll Results regarding the Ward System**

**Resolution No:** 2024-01-03-04

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Ward System Poll Report as information only."

**CARRIED**

**11.2 Safety Concerns**

**Resolution No:** 2024-01-03-05

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to take this matter to the County of Renfrew Operations."

**CARRIED**

**11.3 Severance Application B134/23(1)/B135/23(2)/B136/23(3)**

**Resolution No:** 2024-01-03-06

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B134/23(1)/B135/23(2)/B136/23(3), from Mervin and Michelle Merkowsky, for the creation of three new lots providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met and the applicant enter into a crossing agreement over an unopened road allowance and is registered on title."

**CARRIED**

**11.4 Zoning Amendment - Holly/Cybulskie**

**Resolution No:** 2024-01-03-07

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Zoning Amendment Application as information and further that a Public Meeting be set for February 7th, 2024 at 6:30pm."

**CARRIED**

**11.5 Municipal Insurance Quote**

**Resolution No:** 2024-01-03-08

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the 2024 Municipal Insurance quote as presented and authorize the Clerk-Treasurer to sign the agreement."

**CARRIED**

**11.6 Madawaska Valley Public Library - BLR Community Centre Usage Request**

**Resolution No:** 2024-01-03-09

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve the free usage of the BLR Community Centre to the Madawaska Valley Public Library, to run programming. Estimated at 10-12 hours for 2024. Scheduling to be coordinated with the Community Development Coordinator."

**CARRIED**

**12 Financial Report**

**Resolution No:** 2024-01-03-10

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**13 By-Laws**

**13.1 Borrowing By-Law**

**Resolution No:** 2024-01-03-11

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-01 being a By-Law to confirm the borrowing of Four Hundred Thousand Dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**13.2 2024 Interim Tax Levies By-Law**

**Resolution No:** 2024-01-03-12

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-02 being a By-Law to Provide for Interim Tax Levies for the year 2024 for the Township of Brudenell, Lyndoch and Raglan, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**

**Resolution No:** 2024-01-03-13

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations."

**CARRIED**

**14.2 To come out of Closed**

**Resolution No:** 2024-01-03-14

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"That Council comes out of closed at 7:30 pm."

**CARRIED**

**14.3 Report from Closed**

In Closed Session Council discussed one item regarding employee negotiations.

**14.4 Resolution from Closed**

**Resolution No:** 2024-01-03-15

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff as discussed in closed session."

**CARRIED**

**15 Confirmation By-Law**

**Resolution No:** 2024-01-03-16

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-03 being a By-Law to confirm the proceedings of the January 3rd, 2024 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**16 Adjournment**

**Resolution No:** 2024-01-03-17

**Moved By:** Iris Kauffeldt

"THAT this meeting adjourns at 7:31 pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour



# INFORMATION REPORT TO COUNCIL

**Report Date:** January 30, 2024

**Date of Council Meeting:** February 7, 2024

**Prepared By:** Eddy Whitmore  
**Approved By:** **Eddy Whitmore**

**Agenda Item:** Building Department Staff Report

**Attachment(s):** none

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## **Reason for this Report**

To provide Council with Information regarding the Building Departments 2023 summary.

## **Recommendation**

That Council accept this report for information only.

## **Information**

2022 Total permits issued: 54, including 36 building permits and 18 septic permits

2023 Total permits issued: 54, including 37 building permits, 14 septic permits, and 3 demo permits.

2023 Total permit value: \$ 4,239,050

2023 permit numbers were typical with previous years and there has been several inquiries about proposed work in the 2024 season.



# OFFICER OR EMPLOYEE REPORT

**Report Date:** January 31, 2024

**Date of Council Meeting:** February 7, 2024

**Prepared By:** Tammy Thompson

**Approved By:** Virginia Phanenhour

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## **Reason for this Report**

To provide Council with information regarding the upcoming Bird Family House Fire Fundraiser Skate.

## **Recommendation**

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Fundraiser for Luke Bird and Family by donating 1 hour of ice time and two skate sharpening’s for raffle prizes and all proceeds from the canteen on the night of February 10<sup>th</sup>, 2024 from 6-9pm.”

## **Facts and Issues**

On January 24<sup>th</sup>, 2024, a valuable employee of the Township, Luke Bird, lost his house to a fire. Staff at BLR are hosting a Public Skate by donation, selling pizza and coffee that was donated and holding an onsite raffle to help Luke and his family get back on their feet. Staff has already reached out to multiple businesses with great success and multiple individual donations have been received at the office already.

## **Analysis**

Staff is asking for Council support by offering one hour of ice time and a skate sharpening as part of a raffle prize and in addition that all proceeds from the canteen the night of the fundraiser be donated to the Bird Family. The following is the approximate cost:

One Hour Ice Time - \$75.00

Skate Sharpening - \$5.00

Canteen Proceeds – Unknown, depends on sales.

**Council Members**

**Mayor Neil Nicholson**  
**Deputy Mayor Cathy Regier**

**Councillors:**  
Mark Bell  
Michael Moore  
Chris Olmstead  
Connie Tabbert  
Joey Trimm

## Certified True Copy

**Re: Resolution - Water and Wastewater Unaffordable Rates - Mayor Neil Nicholson**

At its meeting of December 6, 2023, the Council of the Township of Whitewater Region adopted the following resolution:

**THAT the Council of the Township of Whitewater Region:**

- 1. Advocate to the County of Renfrew:**
  - a. to make County Council aware that rural and small urban water and wastewater systems are financially unsustainable and seek a resolution to support advocacy for additional financial supports from the provincial and federal levels of government; and**
  - b. to seek support from the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.**
- 2. Establish “Water and Wastewater Task Force,” that would report to Council with advice and policy recommendations relating to operating and life-cycle costs of water and wastewater systems, including a review of existing programs, policies, and solutions both locally and in other relevant jurisdictions.**
- 3. That this resolution be circulated to the Honorable Cheryl Gallant MP, John Yakabuski MPP, AMO, ROMA, FCM, all municipalities within the County of**

(613) 646-2282

P.O. Box 40,  
44 Main Street  
Cobden, ON  
K0J 1K0

whitewaterregion.ca

**Renfrew, County of Renfrew Warden, and the City of  
Pembroke.**

Carried - as amended Resolution # 2023-5010

Sincerely,



Carmen Miller  
Clerk/CEMC





19 Holland Rd W. RR.#1  
Kakabeka Falls, ON POT 1W0

[www.conmee.com](http://www.conmee.com)

**On December 19<sup>th</sup> 2023, Council passed the following resolution at its regular meeting:**

**RESOLUTION 2023-0247**

**Moved by Councillor Arnold**

**Seconded by Councillor Halvorsen**

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record pardoned from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections or holding office in municipal council

AND THAT an elected local government official be disqualified from office upon conviction of a criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor General Michael Kerzner, Minister of Municipal Affairs Paul Calandra, MPP Kevin Holland, MPP and Leader of the Official Opposition Marit Stiles, MPP and Critic of the Attorney General Kristyn Wong-Tam, MPP and Critic of Solicitor General John Vanthof, MPP and Critic of Municipal Affairs Jeff Burch, Association of Municipalities of Ontario, Rural Ontario



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Municipal Association, Northern Ontario Municipal Association, Thunder Bay District  
Municipal League, and all Ontario municipalities

**CARRIED**



January 15, 2024

Hon. Doug Ford  
Premier of Ontario

Hon. Prabmeet Sarkaria  
Minister of Transportation

Dear Premier Ford and Minister Sarkaria:

On January 9<sup>th</sup>, 2024, Council for the Town of Mono passed the following resolution declaring a **Road Safety Emergency**, calling on the province to take action to address traffic safety through measures including public education, increased Highway Traffic Act fines and expanded use of Automated Speed Enforcement.

*Resolution #4-1-2024*

*Moved by Elaine Capes, Seconded by Melinda Davie*

**WHEREAS** road safety is of continuing and increasing concern to Ontarians;

**AND WHEREAS**, the number of traffic collisions, injuries and fatalities are at unacceptable levels[i];

**AND WHEREAS**, recent statistics and media reports show increasing fatalities and police roadway activities[iii];

**AND WHEREAS**, speeding is a leading contributing factor in many accidents including fatalities[iiii];

**AND WHEREAS**, fines for basic speeding have not increased for three decades or more thus losing at least 50% of their deterrent value through inflation;

**AND WHEREAS**, over 60% of all other Highway Traffic Act (HTA) Set Fines remain at \$85, an amount also suggesting no increase in decades[iv];

**AND WHEREAS**, municipalities are frustrated in their attempt to roll out Automated Speed Enforcement (ASE) with current rules that restrict it to less than 80 km/h speed zones and make it contingent upon declaring Community Safety Zones where not warrant except to use ASE;

**AND WHEREAS**, Administrative Monetary Penalties (AMPs) are the logical and efficient means of dealing with offences including parking violations, red light camera infractions and ASE charges, the Regulations involving its use are mired in red tape leading to unnecessary complexity and cost.

**BE IT RESOLVED** that we call on other municipalities and the Province of Ontario to recognize a Road Safety Emergency and take the following actions;

1. Launch a province wide road safety educational program to be funded from a portion of monies currently spent by the Ontario Lottery and Gaming Corporation (OLG) to advertise games of chance and lotteries in Ontario.
2. Review and increase all HTA fines and penalties to reflect a deterrent amount and consequence that sends a message that driving is a privilege subject to conditions.
3. Permit municipalities to deploy ASE in 80 km/h zones or less without having to declare Community Safety Zones and without onerous conditions.
4. Establish a Working Group with municipalities to identify and recommend elimination of regulatory red tape associated with the use of ASE and AMPs.
5. Develop mechanisms that ensure POA fines and penalties do not lose their deterrent effect over time.
6. Work with municipalities to create better means of collecting outstanding POA fines and Victim Surcharge monies estimated to exceed \$1 billion as far back as 2011 <sup>[v]</sup>.

**"Carried"**

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<sup>[i]</sup> The Preliminary 2022 Ontario Road Safety Annual Report indicates a total of 25,165 fatal and personal injury collisions and of that, some 530 fatal collisions (3.9 persons per 100,000 in Ontario).

<sup>[ii]</sup> [https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article\\_3131acaf-acae-5b21-bee4-a67a33600c33.html](https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article_3131acaf-acae-5b21-bee4-a67a33600c33.html). Since publication of this article, the number of Caledon fatalities has increased to nearly 20 last year. The Town of Mono has experienced an explosion of traffic stop occurrences, up over 300% since 2019.

<sup>[iii]</sup> Speeding convictions account for over 50% of all HTA convictions - see <https://www.ontariocourts.ca/ocj/statistics/>.

<sup>[iv]</sup> <https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/schedule-43/>.

<sup>[v]</sup> <http://oapssb.ca/wp-content/uploads/2021/05/OAPSSB-POA-WHITE-PAPER-FINAL-1-Nov-2011.pdf>. This report, prepared by the Ontario Association of Police Services Boards,

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Mono, ON L9W 6S3

*suggests a number of effective mechanisms to collect unpaid fines including garnishment of Federal income tax refunds and other payments as is currently done in other provinces.*

Respectfully,

Fred Simpson, Clerk

Copy: Minister of Finance  
Honourable Sylvia Jones, Dufferin-Caledon MPP  
Association of Municipalities of Ontario  
All Ontario municipalities



## MISSISSAUGA

RESOLUTION 0001-2024  
adopted by the Council of  
The Corporation of the City of Mississauga  
at its meeting on January 17, 2024

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0001-2024

Moved by: D. Damerla

Seconded by: M. Reid

WHEREAS the administration of residential tenancies in Ontario is generally the prerogative of the Provincial Government;

AND WHEREAS Mississauga has over 71,000 tenant households and 27% of its population are tenants;

AND WHEREAS the Landlord and Tenant Board (LTB) is an adjudicative tribunal created by the Provincial Government to resolve disputes between landlords and tenants through mediation or adjudication, resolve eviction applications from co-ops, and provide information to landlords and tenants about their rights and responsibilities;

AND WHEREAS the LTB offered in-person services at its regional location at 3 Robert Speck Parkway in Mississauga, offering daily on-site mediation, tenant duty counsel services, counter staff services for Mississauga residents, and hearings were scheduled for addresses located in Mississauga and Brampton five days per week;

AND WHEREAS the LTB moved to a remote service model in September 2020 and two months later decided to permanently remove all in-person services post pandemic;

AND WHEREAS this decision has created a digital divide for people living in rural and remote areas, people living with poverty who do not have sufficient broadband or devices to participate, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, with the Advocacy Centre of Tenants Ontario finding in 2021 that 55.6% of tenants participated by phone compared to only 26% of landlords;

AND WHEREAS the LTB in 2018 allowed the terms of experienced adjudicators to elapse which created an adjudicator shortage creating delays that drew the Ombudsman of Ontario to investigate the Board such that in January 2020, landlords were waiting 7 weeks and tenants 8 weeks for their hearings;

AND WHEREAS the backlog was 22,803 cases when the investigation was announced in January 2020, the removal of in-person services and other operational decisions increased the backlog to 53,057 cases by March 2023. Some of those operational decisions included;

1) Removing regional scheduling and having disputes from across the province heard at every hearing block which precluded adjudicators from understanding the local

housing conditions and becoming familiar with the parties in order to issue just decisions;

- 2) Toronto and Ottawa matters are heard most often at the LTB with Mississauga applications given less priority, and homelessness prevention programs could no longer efficiently help residents without a hearing block dedicated to them;
- 3) The permanent closure of the regional office in Mississauga and elsewhere has slowed the LTB's ability to address urgent matters, parties cannot easily access documents without overcoming several digital barriers, and residents can not ask questions from knowledgeable and experienced staff to ensure that simple mistakes are caught prior to the day of their hearing;
- 4) Only select virtual hearing blocks are assigned mediators and moderators (virtual concierge helps participants on the day of their hearing to navigate the process) leaving adjudicators by themselves to manage the virtual waiting area, move people to breakout rooms and adjudicate the complex matters before them;
- 5) Where there are multiple applications regarding the same address they are heard in separate hearing blocks and assigned to different adjudicators which is both inefficient and creates a situation where unfair and inconsistent outcomes may arise;
- 6) Hallway conversations that used to resolve a large number of applications before proceeding to adjudication are no longer possible with virtual hearings with most matters proceeding directly for adjudication and increasing the Board's backlog;

AND WHEREAS the Ombudsman released its report in May 2023 and found that

- 1) "A significant number of tenants, in contrast to landlords, do not have access to video technology and must participate in hearings by phone," while the landlord and the adjudicators are in a video hearing room. Some tenants lack access to phones, rendering their participation in virtual hearings impossible without accommodation (Ombudsman's report, para. 198);
- 2) Virtual hearings are "chaotic," with participants struggling and sometimes failing to join their hearing, or "losing audio connection part way through." Adjudicators reported being unable to find and share documents on screen during a hearing. People are inappropriately placed on mute. Tenants cannot review documents when the landlord presents them and cannot share their screen if they have relevant evidence to rebut the landlord's evidence (Ombudsman's report, para. 215-220);
- 3) Delays in issuing Orders. The former Associate Chair admitted, "this is not ideal – let me be clear. We used to do 4 [days to issue orders], now we're at 30. We have a serious problem." (Ombudsman's report, para. 238);
- 4) Landlord applications took an average of 6 to 9 months to be heard but tenant applications about maintenance and tenants' rights issues took up to 2 years with some applications from 2017 yet to be resolved. (Ombudsman's Report, para. 6);
- 5) It was unconscionable to permit tenant applications to lie dormant for up to six years. "The official said the Board generally prioritized scheduling of landlord applications to reduce the backlog, because it could hear more applications in the available time. While tenant applications may be more time intensive, this does not justify shelving them in order to process landlord matters that can be more expeditiously disposed of. The Board should immediately triage the outstanding tenant matters"; (Ombudsman's report, para. 148);

AND WHEREAS the Ombudsman concluded that “[d]espite the dozens of specific recommendations I have already made, addressed at improving efficiencies ... at virtually every stage, I believe that more is required...Over the past few years, the Board has proven itself unequipped for the task of reducing its extraordinary backlog of applications..[the] Board is fundamentally failing in its role of providing swift justice to those seeking resolution of residential landlord and tenant issues.” (para. 306)

AND WHEREAS delivering computers or flip phones to parties and introducing an IT support line this year is insufficient to overcome the digital divide experienced by self-represented tenants when in-person services were taken away from their communities;

AND WHEREAS we have a housing crisis that is evidenced by the following:

- 1) In Canada, more than 235,000 people experience homelessness in any given year, and 25,000 to 35,000 people may be experiencing homelessness on any given night;
- 2) From 2022 to 2023, “Asking Rents” have increased across Ontario by from 10% to 35%, with 31.4% of Ontario’s renters being in core housing need;
- 3) In Mississauga, 39% (compared to 38% in Ontario) of renters spend more than 30% of their household income on rent, 17% (compared to 15% in Ontario) spend more than 50% of their household income on rent;
- 4) There has been an increase in all notices of eviction because of rapidly escalating rental prices, vacancy decontrol, and the impact of financialized housing;
- 5) Hearing delays at the LTB create larger arrears, which results in tenants being ineligible for accessing rent banks and other programs for support. Larger rental arrears also increase operating debts for social housing providers placing their rent-geared-to-income program in jeopardy;
- 6) With the LTB in disarray, and our housing and preventing homelessness supports restricted due to the LTB’s dysfunction, sustainable tenancies are lost. If a tenant is evicted from an affordable unit, that affordable unit is lost forever from the community because of vacancy decontrol;

AND WHEREAS homelessness and the housing crisis is felt most at the level of local government and the residents that they serve;

AND WHEREAS the LTB has failed and continues to fail in its stated role and process which has had an impact on residents across the province and on municipal human services which cannot compensate for the services and gaps created by the tribunal;

AND WHEREAS the Ministries of the Attorney General and of Municipal Affairs and Housing, the Premier of Ontario, and all Members of Provincial Parliament are mandated to provide a fair and efficient landlord and tenant adjudicative process that does not contribute to increased homelessness, but supports all tenants and in particular low-income residents, vulnerable people, and other equity-seeking individuals escape poverty, precarious housing, and systemic disadvantage;

AND WHEREAS in 2019 the Provincial government cut Legal Aid Ontario funding in the amount of \$130 million;

NOW THEREFORE IT BE RESOLVED

- 1) Council send a letter to Mississauga MPPs, the Attorney General, the Minister of Municipal Affairs and Housing, the Premier of Ontario (and all municipalities in Ontario), Tribunals Ontario, and the Landlord and Tenant Board highlighting the impact that the LTB's decision to remove all in-person services has had on Mississauga residents and the current housing crisis;
- 2) Request that the Government of Ontario immediately move forward on all 61 recommendations of the Ombudsman's Report;
- 3) Request that Tribunals Ontario bring back in-person hearings to ensure effective access to justice for all participants, at the same time permitting digital access where both parties are agreeable;
- 4) Request that the LTB bring back regional scheduling to improve access to housing and homelessness supports, to provide better service for people living with poverty who do not have sufficient broadband or devices to participate in virtual hearings, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, and so that Adjudicators will have increased familiarity with the community;
- 5) Request that the LTB reopen counter service at 3 Robert Speck Parkway and all LTB regional offices so that LTB staff can provide parties with documents on the day of the hearing, can provide immediate support to parties for emergency matters, can minimize delays as documents can be reviewed for minor errors when they are filed, and can provide support for applicants and respondents in-person and can refer parties to appropriate resources;
- 6) Request that LTB operations are improved by revising LTB Forms and Notices to ensure they are written in plain language, by mailing correspondence to parties in a timely manner as an alternative to logging on to the portal, by improving website navigation, by reinstating the essential participation of mediators at every LTB session, and by improving back-office processes to ensure relevant documents are included in the LTB Portal promptly;
- 7) Request that the LTB create a Navigator Program to assess remote hearing suitability, to inform tenants of Tenant Duty Counsel and other community supports (such as interpreters and homelessness prevention programs), and to offer mediation services prior to the LTB hearing, and;
- 8) Request that the LTB conduct an annual review of all of its processes to ensure that is providing fair and accessible services, and to publicly post the findings in a transparent manner.
- 9) That the Provincial government re-instate funding to Ontario Legal Aid services in the amount of \$130 million.

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden			X	
Councillor B. Butt	X			

Carried (10, 0, 1 Absent)

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

**RESOLUTION NO. 2024-46**

**DATE: January 16, 2024**

**MOVED BY: Councillor Nieman**

**SECONDED BY: Councillor Branderhorst**

**WHEREAS** By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

**AND WHEREAS** apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS** Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS** on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

**AND WHEREAS** no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

**THAT** the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT** this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



Municipality of Tweed Council Meeting  
Council Meeting



**Resolution No.**

3.

**Title:**

Councillor J. Flieler

**Date:**

Tuesday, January 9, 2024

---

**Moved by**

J. Flieler

**Seconded by**

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;  
AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;  
AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;  
AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;  
AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;  
AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;  
AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;  
NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;  
AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;  
AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

**Carried**



**THE CORPORATION OF THE CITY OF SARNIA  
City Clerk's Department**

255 Christina Street N. PO Box 3018  
Sarnia ON Canada N7T 7N2  
519-332-0330 (phone) 519-332-3995 (fax)  
519-332-2664 (TTY)  
[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

January 19, 2024

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2  
[Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

Dear Prime Minister:

**Re: Carbon Tax**

At its meeting held on January 15, 2024, Sarnia City Council adopted the following resolution:

***Whereas the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and***

***Whereas the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and***

***Whereas this tax flows through from producers to transporters to the grocery store floor for our citizens; and***

***Whereas this tax does very little to reduce pollution and emissions; and***

***Whereas two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and***

***Therefore, be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time***

***when affordability concerns are at an all-time high to ease the financial and inflationary pressure on our Citizens.***

Your consideration of this request is respectfully requested.

Yours Sincerely,

A handwritten signature in cursive script, appearing to read 'Amy Burkhart', written in black ink.

Amy Burkhart  
City Clerk

cc: All Ontario Municipalities



# The Corporation of the Township of Georgian Bluffs

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January 18, 2024

## **Re: Township of Georgian Bluffs Resolution - AMO - Social and Economic Prosperity Review**

To whom I may concern,

Please be advised that Council for the Township of Georgian Bluffs considered the above-noted matter and passed resolution RES2024-004 at the January 17, 2024, meeting of Council:

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

**WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and**

**WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and**

**WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and**

**WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and**

**WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and**

**WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and**

**WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need; and**

**WHEREAS the province can, and should, invest more in the prosperity of communities; and**



## The Corporation of the **Township of Georgian Bluffs**

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**WHEREAS municipalities and the provincial government have a strong history of collaboration; and**

**THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.**

Thank you,

Rayburn Murray  
Deputy Clerk  
Township of Georgian Bluffs  
519-376-2729 x. 603 | [rmurray@georgianbluffs.ca](mailto:rmurray@georgianbluffs.ca)

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**Corporate Services**

January 26, 2024

**Re: Social and Economic Prosperity Review**

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on January 22, 2024, approved the following resolution:

**WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario’s economic prosperity and quality of life; and**

**WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and**

**WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and**

**WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and**

**WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and**

**WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and**

**WHEREAS property taxpayers – including people on fixed incomes and small businesses – can’t afford to subsidize income redistribution programs for those most in need; and**

**WHEREAS the province can, and should, invest more in the prosperity of communities; and**

**WHEREAS municipalities and the provincial government have a strong history of collaboration; now**

**THEREFORE, BE IT RESOLVED THAT the Town of Orangeville requests the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and**

**FURTHER THAT a copy of this motion is sent to the Premier of Ontario, Doug Ford; the MPP, Sylvia Jones; and all municipalities in Ontario.**

**Carried.**

Yours truly,

*Raylene Martell*

Raylene Martell  
Town Clerk

February 1, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**Re: Social and Economic Prosperity Review**

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Please be advised that the Council of the Town of Hanover adopted the following resolution at their meeting of January 15, 2024 regarding the above noted matter;

**Moved by COUNCILLOR KOEBEL      Seconded by COUNCILLOR HOCKING**

**Whereas** current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

**Whereas** nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

**Whereas** municipal revenues, such as property taxes, do not grow with the economy or inflation;

**Whereas** unprecedented population and housing growth will require significant investments in municipal infrastructure;

**Whereas** municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

**Whereas** inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

**Whereas** property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

**Whereas** the province can, and should, invest more in the prosperity of communities;

**Whereas** municipalities and the provincial government have a strong history of collaboration;

**Therefore be it resolved that** the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

**And further that** a copy of this motion be sent to the Minister of Municipal Affairs and Housing, and to the Association of Municipalities of Ontario.

**CARRIED**

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

A handwritten signature in blue ink that reads "Tanya Patterson". The signature is written in a cursive, flowing style.

Tanya Patterson  
Deputy Clerk

/tp

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Honourable Rick Byers, MPP Bruce-Grey-Owen Sound  
Association of Municipalities of Ontario  
Ontario Municipalities

## MEDIA RELATIONS

9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
(613) 735-7288  
www.countyofrenfrew.on.ca



**FOR  
IMMEDIATE  
RELEASE**

### RELEASE DATE:

January 26, 2024

## County Council approves 2024 County of Renfrew budget

The County of Renfrew has approved the 2024 budget during the annual budget workshop.

Warden Peter Emon and Councillor Jennifer Murphy, Chair of the County's Finance and Administration Committee, led County Council through the budget on January 24 and 25, 2025. Staff was commended for the hard work that went into formulating the budget documents and Council for navigating through the process to make difficult decisions in another challenging budget year.

The County of Renfrew remains focused on today and the future. With the budget for 2024 approved, the County of Renfrew will continue to deliver existing programs and services and will also fund several key service enhancements:

- Investing \$2 million in a multi-department, multi-pronged approach to address the growing crisis in terms of housing, homelessness, mental health, and addictions in the community. This includes staffing two mobile crisis support units with paramedics and crisis workers, preparing a study for a shovel-ready housing development, additional maintenance staff and a full-time Community Housing Coordinator and a Homelessness Coordinator.
- \$54 million in capital asset renewal
- Adding to the Renfrew County Housing Corporation (RCHC) portfolio with the completion of the new build at Lea and Douglas Streets in the City of Pembroke (eight units featuring 12 bedrooms) and a new duplex on Cecil Street

The approved County levy for 2024 will rise by 5.47%. This corresponds to a \$20.76 rise in residential property taxes for every \$100,000 in assessed value. Given that Renfrew County's median residential property value is currently \$205,000, the average homeowner would spend \$845 in 2024 for the County portion of their taxes. The County of Renfrew will be able to maintain its provision of high-quality services, including two long-term care facilities, paramedic services, and community services, with a 5.47% tax rate increase.

“I want to thank our CAO and senior managers for their deliberations to get us to this point and their advice throughout the process; I know there has been a lot of work leading up to today as this year has been particularly challenging,” said Renfrew County Warden Peter Emon. “This is a very thoughtful budget because it mixes current service needs with some future needs while trying to maintain a level of acceptable service within all of our divisions.”

The Warden also thanked members of Council for their patience and engagement in important discussions to come to a consensus on some difficult scenarios presented within the budget documents.

Chair Murphy acknowledged the challenges presented during this budget cycle and the importance of striking a delicate balance in terms of providing services to ratepayers while maintaining fiscal responsibility.

County Council and staff are committed to further discussions in 2024 regarding the Asset Management Plan and Long-Term Financial Plan. Particularly, County Council is seeking to have frank and open discussion around the appropriate level of asset conditions (roads and housing units), while acknowledging the tax burden these projects place on County ratepayers.

The 2024 budget was adopted as a by-law immediately following the budget presentation and discussion on Thursday, January 25, 2024.

**FOR MORE INFORMATION CONTACT:**

Craig Kelley	Chief Administrative Officer/Clerk	613-735-7288
Daniel Burke	Acting Treasurer	613-735-7288

## MEDIA RELATIONS

9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
(613) 735-7288  
www.countyofrenfrew.on.ca



**FOR  
IMMEDIATE  
RELEASE**

### RELEASE DATE:

January 29, 2024

### County of Renfrew officials attend 2024 ROMA conference in Toronto

Representatives from the County of Renfrew met with several Members of Provincial Parliament during the 2024 Rural Ontario Municipal Association (ROMA) Conference to discuss issues and challenges faced by rural municipalities in Ontario.

The conference, which took place in Toronto January 21-23, 2024, was a chance for elected officials and staff from the County of Renfrew to join more than 1,900 participants in a series of panels, delegations and presentations at the annual Conference. The conference offers municipal officials the chance to foster partnerships and relationships across the sector, and advocate for change.

“This conference provides an excellent opportunity to network with municipal colleagues from across rural Ontario and highlight issues of importance to our residents through our delegation meetings,” said Renfrew County Warden Peter Emon.

The County of Renfrew was fortunate to take part in five delegation meetings:

- Ministry of Health – Seeking the Government of Ontario’s policy and financial support to better engage people in our communities struggling with life-threatening mental health, addictions and homelessness circumstances and requesting \$2.1 million annually for the creation and operation of The Community Well-Being Program serving 17 municipalities within the County of Renfrew, the City of Pembroke and the Algonquins of Pikwakanagan.
- Ministry of Municipal Affairs and Housing – Requesting that the Province fund and launch a new round of funding under the Municipal Modernization Fund that would enable municipalities of all sizes to build on the progress and efforts made during previous iterations.
- Ministry of Tourism, Culture and Sport – Joint meeting on behalf of the Counties of Frontenac, Haliburton, Hastings, Lanark, and Lennox and Addington requesting increased financial support for the to Ontario’s Highlands Tourism Organization – Regional Tourism Organization 11.

- Ministry of Transportation – Requesting continued expansion and widening of Highway 17/417 and improved safety enhancements along the Highway 17 within the County of Renfrew.
- Solicitor General – Seeking funding to improve first responder interoperability, access and reliability of the public safety radio systems in the County of Renfrew.

County officials also had an opportunity to discuss the concept of a standardized Pavement Condition Index for municipalities across the province and to participate in a joint delegation meeting with Health Minister Sylvia Jones and the United Counties of Leeds and Grenville regarding paramedic cross-border billing and dispatching systems with the City of Ottawa.

Warden Emon’s recent re-election as Chair of the Eastern Ontario Wardens’ Caucus (EOWC), also allowed him to attend delegation meetings to discuss affordable and attainable housing, next generation infrastructure funding, long-term care and modernizing the construction approval process.

“We look forward to following up on these meetings on our strategic priorities with the different ministries,” Warden Emon added.

The Rural Ontario Municipal Association (ROMA) is the rural voice of the Association of Municipalities of Ontario (AMO). The Association is an integral part of AMO and a number of its Executive Members serve on the AMO Board of Directors. Policy, research and advocacy activities are undertaken by ROMA through AMO. ROMA represents rural communities through its policy and advocacy.

**FOR MORE INFORMATION CONTACT:**

Craig Kelley                      Chief Administrative Officer/Clerk                      613-735-7288

Tina Peplinskie                      Media Relations Coordinator                      613-735-7288



# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** January 30, 2024

**Resolution Number:** 2024-31

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Manson

**Background:** Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity.” He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, “We’re really starting to see the effect of the aging fleet.”

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, “It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector.”

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

**WHEREAS** Forest fires are a very real threat to rural municipalities.

**AND WHEREAS** smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

**AND WHEREAS** forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

**AND WHEREAS** according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

**AND WHEREAS** carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

**AND WHEREAS** that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

**AND WHEREAS** the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

**AND WHEREAS** as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

**NOW THEREFORE BE IT RESOLVED THAT** the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

**AND THAT** this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

**AND THAT** this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

**Results: Carried**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

# County Council Summary

**January 31, 2024**

Below you will find highlights of the County of Renfrew County Council meeting from January 31, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[January meeting](#) YouTube link.

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## Warden's Address

### Key highlights

- Warden Emon thanked Councillors and staff who attended the ROMA conference and advocated for the County of Renfrew, whether through important topics in their municipality or for the general betterment of all residents in the County.

During the months of December 2023 and January 2024, Warden Peter Emon attended 36 meetings on County business.

- On December 1, 2023, he joined Councillor Jennifer Murphy and Development and Property Committee Chair James Brose at a press conference in Eganville for a funding announcement by the Honourable Graydon Smith, Minister of Natural Resources and Forestry, along with John Yakabuski, MPP for Renfrew-Nipissing-Pembroke, to recognize two local forestry companies in Renfrew County:
  - Lavern Heideman & Sons, in partnership with Harvest Bioindustrial Group from Burlington, will receive \$120,000 to study and increase the use of underutilized hardwoods to produce biochemicals and other products.
  - Roseburg Forest Products Inc. will receive \$100,000 to improve supply chain resiliency, support forest sector diversification and reduce greenhouse gas emissions by exploring energy production using forest biomass.
- On January 12, he attended the inaugural meeting of the Eastern Ontario Wardens' Caucus in Kingston. He was re-elected as Chair for this coming year while Peterborough County Warden Bonnie Clark was acclaimed as Vice-Chair of the Caucus for 2024.
- During the ROMA Conference in Toronto Warden Emon participated in the following EOWC Delegation Meetings: Hon. Kinga Surma, Minister of Infrastructure, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Ministry of Long-Term Care – Parliamentary Assistant John Jordan, the Liberal Caucus, and the NDP Caucus.
- He attended the AMO Board meeting on January 26, and noted the board received updates on the following:
  - Housing, including the Government priorities for the next Housing Supply Action Plan

- Access and Privacy Legislation
- Ontario Health and Safety Act (OHSA) City of Greater Sudbury Decision
- Energy Procurements
- Child Care Update
- Response to the Final Report of the Independent Fourth Review of the Accessibility for Ontarians with Disabilities Act

## Delegations

- Warden Jane Toller, MRC Pontiac, presented a proposal to build a 400,000-ton energy-from-waste facility in the MRC Pontiac which could receive municipal waste from the City of Ottawa, County of Renfrew, City of Pembroke and other regions in the Outaouais. An energy-from-waste facility works by taking waste that cannot be recycled or composted and converting its potential energy into any type of usable energy, with the three main forms being heat, electricity and transportation fuels. It is proposed the MRC Pontiac facility could produce 45 megawatts of electricity and steam heat for district heating.
- Sean Teixeira, Business Development Manager & Support and Saad El-Kassab, Lead Consultant, from Ainsworth, provided an overview of the process of developing the County of Renfrew's Climate Change Action Plan which will outline short-term targets and actions required to improve energy efficiency, reduce energy consumption, scale up renewable energy generation, and reduce greenhouse gas emissions. It is anticipated that the plan will be completed by the consultants in July 2024.

## Announcements

- Councillor Neil Nicholson presented [a motion on the unaffordability of rural and small urban water and wastewater systems](#) and cited a study which shows Renfrew County residents, as a percentage of their household income, disproportionately pay for these services. The motion received unanimous support from members of County Council.
- Councillor Dan Lynch challenged Council and staff to participate in the Push-Up Challenge for the Canadian Mental Health Association. The challenge takes place from February 1-23. Teams or individuals can register online, pledge to complete 2,000 push ups in the push for mental health and raise funds towards key mental health services in Canada. For more information visit [www.thepushupchallenge.ca](http://www.thepushupchallenge.ca).

## Finance & Administration Committee

### Presented by: Jennifer Murphy, Chair

- The County of Renfrew was successful in obtaining five delegations at the ROMA Annual Conference held from January 21-23, 2024:
  - Ministry of Health – Seeking the Government of Ontario's policy and financial support to better engage people in our communities struggling with life-threatening mental health, addictions and homelessness circumstances and requesting \$2.1 million annually for the creation and operation of the Community Well-Being Program serving 17 municipalities in the County of Renfrew, the City of Pembroke and the Algonquins of Pikwakanagan.

- Ministry of Municipal Affairs and Housing – Requesting the Province to fund and launch a new round of funding under the Municipal Modernization Fund that would enable municipalities of all sizes to build on the progress and efforts made during previous iterations.
- Ministry of Tourism, Culture and Sport – Joint meeting on behalf of the Counties of Frontenac, Haliburton, Hastings, Lanark, and Lennox and Addington requesting increased financial support for the Ontario’s Highlands Tourism Organization – Regional Tourism Organization 11.
- Ministry of Transportation – Requesting continued expansion and widening of Highway 17/417 and improved safety enhancements along the Highway 17 within the County of Renfrew.
- Solicitor General – Seeking funding to improve first responder interoperability, access and reliability of the public safety radio systems in the County of Renfrew.
- The Canada Revenue Agency Automobile Allowance rates for 2024 have increased to 70 cents per kilometer for the first 5,000 kilometers and 64 cents over 5,000 kilometers.
- MIS Municipal Insurance Services has advised the annual renewal premium for the County of Renfrew for 2024 will increase by 8% over the 2023 premium. The driving factors behind our premium increases are a 5% increase in our liability rates, a 3% increase in auto rates, a 5% increase in property insurance rates, a 38 % increase in medical malpractice and cyber liability remains unchanged. This increase is a result of insurers working to adjust premiums to align with the new and growing exposure. Insurance premiums for municipalities across the province continue to rise; it is the understanding of staff that the average 2024 premium increase is around 12%. Due to the continuing pressure of this issue, AMO has created a working group to study the problem.
- The Municipal Property Assessment Corporation (MPAC) provided details of the 2024 funding requirements. Due to the current economic situation, MPAC is facing the need to increase the levy amount to address the impact of inflation on its operations, including rising labour costs. Based on assessment data, the annual 2024 levy amount for the County of Renfrew will be \$1,570,574.71 a 1.96% increase over 2023. The 2023 funding requirement for the County of Renfrew was \$1,540,414.86.
- Renfrew County and District Health Unit has provided notice to the County of Renfrew that the Board of Health estimates it will require \$1,954,497.00 to defray expenses for 2024, which is an increase of 10.55% from 2023.
- A resolution from the Association of Municipalities Ontario (AMO) regarding advocacy efforts with the Province of Ontario to ensure that a social and economic prosperity review is completed, given the financial challenges faced by all municipalities was passed. Read the [full AMO resolution](#) on our website.
- A resolution to pay the 2024 membership fee to the Federation of Canadian Municipalities (FCM) in the amount of \$23,859.16 including HST was approved.
- County Council supported a resolution from the City of Greater Sudbury on December 5, 2023 seeking an amendment to the Occupational Health and Safety Act to clarify the definition of “Employer” to exclude owners that have contracted with a constructor for a project.
- Revised Corporate Policies A-03 – Recruitment, J-06 – Return of Service Incentive Program; new Corporate Policy A-19 – Equity, Diversity and Inclusion and the removal of A-09b – Equality and Diversity were approved.

# Community Services Committee

**Presented by: Anne Giardini, Chair**

- The County of Renfrew received a memorandum from the Early Years and Child Care Division for the Ministry of Education regarding the 2024 Child Care, EarlyON Child and Family Centres and Canada-wide Early Learning and Child Care (CWELCC) funding. The County will receive \$18.9 million for the provision of these programs.
- County Council approved a By-law authorizing the County of Renfrew to approve the addition of a new policy to the Licensed Home Child Care Policies and Procedure, outlining the requirement to have a safe arrival and dismissal policy for children in all programs.

# Development & Property Committee

**Presented by: James Brose, Chair**

- Staff is working towards creating an all-encompassing by-law in relation to governing activities in the County of Renfrew-owned forests and on trails including the Algonquin Trail and K & P Recreational Trail. To assist with this process, staff is requesting input on the trails through a [Zencity public engagement page](#), which is open until February 29, 2024.
- The Canadian Nuclear Safety Commission (CNSC) has announced the Commission's decision to amend the nuclear research and test establishment operating licence held by Canadian Nuclear Laboratories (CNL) for Chalk River Laboratories. The amendment authorizes the construction of a Near Surface Disposal Facility (NSDF) on the Chalk River Laboratories site, which is located in Deep River, Ontario, and on the traditional unceded territory of the Algonquin Anishinaabeg peoples. The amended Nuclear Research and Test Establishment Operating Licence that was issued to Canadian Nuclear Laboratories for Chalk River Laboratories will remain valid until March 31, 2028.
- Enterprise Renfrew County is hosting a variety of webinars in February, including a tax information series in preparation for the upcoming tax season. More information and registration available at <https://www.enterpriserenfrewcounty.com/workshops-events>.
- Work commenced in November 2023 on the first phase of the future Eganville Paramedic Base to address Post Disaster compliance with the Post Disaster Structural Work, which was completed in December 2023. Staff met with the Paramedic Service in late December 2023 to review the next phase which includes the interior design and office renovation fit-up for the first and second level. County Council approved a contract in the amount of \$154,500, plus applicable taxes as submitted by TS General Contracting, Pembroke, Ontario for the proposed retrofit at the new Paramedic Service Base in Eganville, Ontario.
- County Council supported the resolution received from the City of Stratford requesting the Federal Government extend the full Canada Emergency Business Account (CEBA) program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026. Council also directed Warden Emon to send a letter of support to the Honourable Chrystia Freeland, Finance Minister.

## Health Committee

### Presented by: Michael Donohue, Chair

- County Council reviewed the initiatives taken by the Community Paramedics within the County of Renfrew Paramedic Service within the month of December. Among the items was an update on the Renfrew County Virtual Triage and Assessment Centre Statistics for December 2023:
  - 5,907 medical reception triage encounters (inbound phone calls)
  - 3,165 virtual visits booked with RC VTAC physicians,
  - 367 in-person visits booked with paramedics at Clinical Assessment Centres across Renfrew County.
- The annual submission to the Office of the Fire Marshall and Emergency Management was completed in December 2023. Health Committee, as the Emergency Management Planning Committee, took part in an exercise in October of 2023, as required to meet compliance legislation. A Certificate of Compliance for 2023 should be received in March 2024.
- County Council adopted a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement with Ontario Health. The implementation of Online Booking will improve access and the patient experience, as they will be able to book appointments with their primary care provider online. This will provide more choice to patients in how and when they access their care as well as increasing their ability to schedule based on individual needs.

## Operations Committee

### Presented by: Glenn Doncaster, Chair

- Staff from the County of Renfrew and Town of Petawawa will continue to work together to find cost savings and come to a cost-sharing agreement for the County Road 37 (Murphy Road) project. Originally planned for a complete rehabilitation spanning 2.6 kilometres from Portage Road to County Road 51 (Petawawa Boulevard) in the summer of 2023, the project scope was adjusted to 1.2 kilometres. This decision was influenced by ongoing neighbourhood developments along the roadway, prompting collaboration with the Town of Petawawa to finalize an urban design for the section between Woodland Crescent and County Road 51 (Petawawa Boulevard).
- Staff is in the process of preparing tenders for a variety of procurements relative to the maintenance, materials and services for roadway operations. A letter has been circulated to all the local municipalities, advising them of the planned tenders and providing them with an opportunity to participate.
- County Council declared the land identified as part of Lot 1, Concession 6, in the Township of Madawaska Valley as surplus. The County of Renfrew Public Works and Engineering Department has been approached by a landowner who wishes to purchase a portion of land adjacent to its property. The land currently forms a part of County Road 62 (Combermere Road) road allowance, located in part of Lot 1, Concession 6, in the Township of Madawaska Valley. The subject road allowance once formed part of a Ministry of Transportation (MTO) highway and the overall width of the road allowance in this location is greater than 50 metres, which exceeds the desired County Road Right-of-Way width of 26 metres.

- County Council passed a Speed Limit By-law to revise the location for the 60 km/hr speed limit on County Road 512 (Foymount Road) currently set from Civic Address 3467 Foymount Road to Miller Road to reflect the change from Civic Address 3467 Foymount Road to Lake Clear Road.
- County Council approved a By-law amendment to implement a No Parking Zone on both sides of County Road 52 (Burnstown Road) from the intersection of County Road 508 (Calabogie Road) to the northern limit of the Burnstown Bridge, a distance of approximately 250 metres. The Township of McNab/Braeside made the request and will be responsible for enforcement of the No Parking Zone in accordance with the County of Renfrew By-law.
- County Council approved a contract in the amount of \$1,564,071, plus applicable taxes, as submitted by Bonnechere Excavating Inc., Renfrew, Ontario, for rehabilitation of County Structure B007 (Butler Bridge), located on Butler Road, approximately 1km south of Highway 60, in the Township of Admaston/Bromley.
- County Council adopted a By-law amendment with respect to Roads and Bridges included in the County Road System, to add County Structure C338 (McMahon Road Culvert) to the County Road System effective February 1, 2024. Due to the failed state of condition of the culvert, located on McMahon Road, 0.18km east of Ferguslea Road, Township of Admaston/ Bromley, it was replaced in 2023. The costs for design and construction on the McMahon Road Culvert were shared equally by the County and the Township.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer/Clerk**

613-735-7288



# TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

Premier Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Paul Calandra  
Minister of Municipal Affairs and Housing  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

The Honourable Todd A. Smith  
Minister of Energy, Ontario  
[MinisterEnergy@ontario.ca](mailto:MinisterEnergy@ontario.ca)

SENT VIA EMAIL  
February 8th, 2024

**Re: Support to Revoke Strong Mayor Powers**

Dear Premier Ford, Minister Calandra, and Minister Smith,

Please be advised that at the Regular Council Meeting on February 7th 2024, the Township of Brudenell, Lyndoch and Raglan Council passed the following motion, supporting the attached resolution from the Western Ontario Wardens Caucus regarding Support to Revoke Strong Mayor Powers.

Motion \_\_\_\_\_

Moved by Councillor \_\_\_\_\_

Seconded by Councillor \_\_\_\_\_

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support Item 11.1 Strong Mayor Powers from the Western Ontario Warden's Caucus."

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca)

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan

cc: Sent via e-mail Western Ontario Wardens' Caucus  
Hon. Rob Flack, Associate Minister of Housing – [Rob.Flack@pc.ola.org](mailto:Rob.Flack@pc.ola.org)  
Matthew Rae, Parliamentary Assistant to the Minister of Municipal Affairs and Housing – [Matthew.Rae@pc.ola.org](mailto:Matthew.Rae@pc.ola.org)  
All Ontario Municipalities

WESTERN ONTARIO  
**WOWC**  
WARDENS CAUCUS

October 24, 2023

Premier R. Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

and

The Honourable Paul Calandra  
Minister of Municipal Affairs and Housing  
Send electronically via email  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

**Re: Strong Mayor Powers**

Dear Premier Ford and Minister Calandra

Please be advised at the regular meeting of the Western Ontario Wardens' Caucus held on October 13, 2023, the following resolution was passed:

**Moved by M. Ryan, seconded by B. Milne:**

THAT item of correspondence 7-1(b) be received; and

WHEREAS the Western Ontario Wardens Caucus Inc. (WOWC) is a not-for-profit organization representing 15 upper and single tier municipalities in Southwestern Ontario with more than one and a half million residents;

AND WHEREAS the purpose of WOWC is to enhance the prosperity and overall wellbeing of rural and small urban communities across the region;

AND WHEREAS the Strong Mayors, Building Homes Act, 2022, S.O. 2022, c. 18, for select municipalities, transfers legislative responsibility from the deliberative body of the Council to the Head of Council;

AND WHEREAS the Better Municipal Governance Act, 2022, S.O. 2022, c. 24 provides for provincially appointed facilitators to assess the regional governments to determine the mix of roles and responsibilities between the upper and lower-tier municipalities;

AND WHEREAS the Building Faster Fund arbitrarily ties housing supportive funding to municipalities that establish a housing target based solely on population size;

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[WWW.WOWC.CA](http://www.wowc.ca)

AND WHEREAS "responsible and accountable governments with respect to matters within their jurisdiction;

AND WHEREAS overcoming the housing and affordability crisis in Ontario requires sustained, strategic, and focused efforts from all levels of government, informed from the expertise of all levels of government.

NOW THEREFORE BE IT RESOLVED THAT WOWC calls on the provincial government to work with municipalities in Ontario, as a responsible and accountable level of government, to focus all efforts on tackling the housing and affordability crisis in Ontario by:

Revoking existing 'strong mayor powers' and not implementing legislation that transfers legislative responsibility from the body of Council to the Head of Council.

Respecting spheres of jurisdiction, recognizing that municipalities are best positioned to determine the mix of roles and responsibilities between upper and lower-tier municipalities and only conduct structural and service delivery reviews of municipalities or regions where a majority of municipalities included within the region, request the same.

Recognizing rural and small urban municipalities are critical to overcoming the housing and affordability crisis in Ontario and not allocating the majority of scarce provincial housing supportive funding to a limited subset of large urban municipalities in Ontario.

AND THAT WOWC calls upon the provincial government to provide all municipalities with the financial resources to tackle the housing and affordability crisis in Ontario that is pricing too many people, especially young families and newcomers, out of home ownership, while amplifying socio-economic disparities and reliance on municipally provided human services;

AND THAT this resolution be forwarded to the Association of Municipalities of Ontario for support so that the future governance of our communities is in the hands of its constituents;

AND THAT this resolution be forwarded to: the Minister of Municipal Affairs and Housing and the Premier of Ontario; WOWC Members; the EOWC, and all WOWC area MPs and MPPs. - **CARRIED**

Please contact Kate Burns Gallagher, Executive Director, Western Ontario Warden' Caucus, [kate@wowc.ca](mailto:kate@wowc.ca) should you have any questions regarding this matter.

Sincerely,



Glen McNeil  
Chair, Western Ontario Wardens' Caucus



# TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

Hon. Todd McCarthy  
Ministry of Public and Business Service Delivery  
777 Bay Street, 5th Floor  
Toronto ON M5B 2H7

SENT VIA EMAIL

February 8th, 2024

**Re: Cemetery Transfer/Abandonment Administration & Management Support**

Please be advised that at the Regular Council Meeting on February 7th 2024, the Township of Brudenell, Lyndoch and Raglan Council passed the following motion, supporting the attached resolution from the Township of Clearview regarding Cemetery Transfer/Abandonment Administration & Management Support.

Motion \_\_\_\_\_

Moved by Councillor \_\_\_\_\_

Seconded by Councillor \_\_\_\_\_

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support Item 11.2 Cemetery Transfer/Abandonment Administration & Management Support."

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca)

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan

cc: Jim Cassimatis, BAO Interim CEO/Registrar  
MPP John Yakabuski, Renfrew-Nipissing-Pembroke  
Ontario Municipalities



CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy  
Ministry of Public and Business Service Delivery  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto ON M5B 2H7

Sent by Email

**RE: Cemetery Transfer/Abandonment Administration & Management Support**

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Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar  
MPP Simcoe Grey, Brian Saunderson  
Ontario Municipalities



# TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

February 8th, 2024

Municipalities of Ontario

SENT VIA EMAIL

**Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"**

Please be advised that at the Regular Council Meeting on February 7th 2024, the Township of Brudenell, Lyndoch and Raglan Council passed the following motion, supporting the attached resolution from the City of Greater Sudbury regarding Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer".

Motion \_\_\_\_\_

Moved by Councillor \_\_\_\_\_

Seconded by Councillor \_\_\_\_\_

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support item 11.3 Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"."

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca)

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan

cc: Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing MPP John Yakabuski, Renfrew-Nipissing-Pembroke, the Association of Municipalities of Ontario, the Ontario Chamber of Commerce and all Ontario municipalities.

December 12, 2023

**\*Sent Via Email\***

Municipalities of Ontario

**Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"**

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

PO BOX 5000 STN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCCA  
200, RUE BRADY  
SUDBURY ON P3A 5P3

705.671.2489

[www.greatersudbury.ca](http://www.greatersudbury.ca)  
[www.grandsudbury.ca](http://www.grandsudbury.ca)

***CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;***

***AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");***

***AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;***

***AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;***

***AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;***

***AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;***

***AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;***

***AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;***

***NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;***

***AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.***

**Yours truly,**



**Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk**

- c. Members of City Council  
Eric Labelle, City Solicitor and Clerk**

**CONTRACT FOR LIBRARY SERVICES**

Between  
The Township of Madawaska Valley Public Library Board (the Board)  
And  
The Municipal Corporation for the Township of Brudenell, Lyndoch & Raglan (BLR)

**STATEMENT of FACT:**

The BLR Council contracts with the Township of Madawaska Valley Public Library Board for library services for its residents and ratepayers as per the *Public Libraries Act, R.S.O. 1990, chapter P.44, (the PLA), sec. 29. (1).*

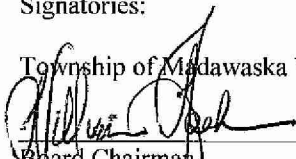
**CONDITIONS:**


- 1) This contract is for a period of one year, renewable annually beginning on the first day of January of the new year.
- 2) This contract is in effect unless terminated by either party by written notice to the other party, at least four (4) weeks prior to January 1<sup>st</sup> of the year following the last contract.
- 3) The Board shall receive 50% of BLR's annual provincial grant for library service (calculated on the number of households in BLR) within ten (10) days of receipt of same, after deducting amounts paid monthly or in part thereof.
- 4) BLR Council may appoint a Councilor to the Board, with full voting rights.
- 5) BLR residents may apply for a position on the Board as per the *PLA, sec. 10. (1) (c) ii.* Such appointments are made under By-Law 2016-17 of the Township of Madawaska Valley.
- 6) The Madawaska Valley Public Library (the Library) will provide annual library services to the residents and ratepayers of BLR **free of charge.**
- 7) BLR members must renew their memberships annually, as per the duration of the contract.
- 8) Should the Board determine that some library services and/or programs require fees, as allowed under the *PLA, ALL* library members will be subjected to the schedule of such fees.
- 9) Policies and procedures for the use of the Library apply equally to ALL library users – MV / BLR residents and ratepayers, seasonal residents, visitors.

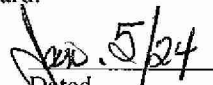
The terms of this contract were approved by Resolution of the Council of the Municipality of Brudenell, Lyndoch & Raglan on \_\_\_\_\_.

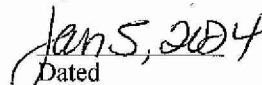
Signatories:

Township of Madawaska Valley Public Library Board:

  
Board Chairman

  
CEO / Secretary -- Treasurer

  
Dated Jan. 5/24

  
Dated Jan 5, 2024

Municipal Corporation for the Township of Brudenell, Lyndoch & Raglan:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Dated

**CONTRACT FOR LIBRARY SERVICES**

**between**

**The Killaloe, Hagarty & Richards Public Library Board**

**and**

**The Municipal Corporation of the Townships of Brudenell, Lyndoch and Raglan**

The Council of the Municipality of Brudenell, Lyndoch and Raglan agrees with the Killaloe, Hagarty & Richards Public Library Board that it will pay 50% of the 2024 Provincial Per Household Grant for library service to the Killaloe, Hagarty & Richards Public Library Board.

In return, the Killaloe, Hagarty & Richards Public Library Board agrees to provide library service to the residents and ratepayers of the Municipality of Brudenell, Lyndoch and Raglan. Regulations for use of the Killaloe & District Public Library shall be the same as those which apply to the residents and ratepayers of the Municipality of Killaloe, Hagarty & Richards.

This contract takes effect on January 1st, 2024 and continues in effect unless terminated by either party by written notice to the other party at least four weeks prior to January 1st of any year.

The terms of this contract were approved by Resolution of the Council of the Municipality of Brudenell, Lyndoch and Raglan on \_\_\_\_\_ (day/month/year).

Signing for the Killaloe, Hagarty & Richards Public Library Board:

Chairperson's name: Kate Murton

Witness's name: Nicole Zummach

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Signing for the Municipality of Brudenell, Lyndoch and Raglan :

Mayor's name: \_\_\_\_\_

Witness's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_



**AORS**  
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

*WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;*

*AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as*

*emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;*

*AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;*

*AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.*

*THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;*

*AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;*

*AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.*

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu  
AORS Executive Director



Dennis O'Neil  
AORS Member Services Coordinator



Christie Little  
AORS Training and Programming Coordinator



Kelly Elliott  
AORS Marketing and Communications  
Specialist



Madawaska Valley Association  
for Community Living



January 5, 2024

Township of Brudenell, Lyndoch and Raglan  
42 Burnt Bridge Road  
P.O. Box 40  
Palmer Rapids, ON K0J 2E0

Attention: Mayor Valerie Jahn  
[mayorjahn@blrtownship.ca](mailto:mayorjahn@blrtownship.ca)

Dear Mayor Jahn

**Re: Physician Recruitment and Retention for Barry's Bay and Area**

The importance of community supported physician recruitment and retention cannot be overstated. Each of our local organizations is dependent upon having local physicians as members of our health care team. Yet, the competition for these limited human resources has intensified. Since the dissolution of our local Joint Municipal Recruitment and Retention Committee, our prospects for future physician recruitment have diminished greatly. At the same time, ongoing physician recruitment and retention efforts are essential. Long-Term Care, Hospice and Palliative Services, the Family Health Team, Madawaska Valley Association for Community Living, Barry's Bay and Area Home Support, the St. Francis Memorial Hospital, and most of all primary care access for the community, depend on the presence of local family physicians. Importantly, none of our agencies is funded for recruitment and retention of family physicians.

Locally, provincially, nationally, and internationally, many factors have impacted the supply of family physicians. Competition is fierce and individual's expectations have increased. Both incentives and remuneration from other communities have increased, changing the competitive landscape, and increasing the expectation for incentivization. And, while our area is deemed remote and rural, we do not qualify for Ontario Ministry of Health "northern" incentives for physician recruitment and retention.

Demand for physicians is at an all-time high and physicians are harder to come by. An example of this is the drop in the number of visiting locum emergency physicians, resulting in our local physicians having to take on more shifts in our local emergency department. Local physicians have been working hard to reach out to their colleagues and friends to come work in our community. They have also taken on several residents and students with the idea of recruiting them. In the end, however, our community will be in a very difficult position to recruit, as we cannot offer a competitive incentive package and we cannot subsidize recruitment activities.

Without physicians, and the local health care services that they support:

- The health of our community will diminish;
- Our residents will need to travel longer distances to access health care;
- It will become more difficult to attract new residents to the area, and potentially new businesses; and,



Madawaska Valley Association  
for Community Living



- There is the possibility of decreased employment in the area if our local health care services are not sustainable.

We are therefore submitting a proposal to dedicate a municipal investment on both a one-time and an ongoing basis to support the highly competitive recruitment and retention landscape. This proposal is supported by the local health service providers named herein. This proposal is being shared with the following municipalities: Madawaska Valley, South Algonquin, North Hastings, Brudenell, Lyndoch and Raglan, North Algona and Wilberforce, Killaloe Hagarty and Richards.

The funding for this request would be divided among the municipalities to be more affordable. An equitable split among the municipalities is proposed.

This would mean an ongoing cost of \$6,500 per municipality, with a one-time contribution of \$25,000 per municipality. The one-time contribution could be staged over 3 years (2024-2026). The reason for this, is payments to a recruit would be over the length of their return of service contract.

### **PROPOSED ONE-TIME INVESTMENT:**

#### 1. RETURN OF SERVICE:

Since the dissolution of the Joint Municipal Recruitment and Retention Committee, there is no longer an incentive package available to offer prospective physicians interested in moving to our community. An average offering is \$150,000 for a return of service of five (5) years. This fund would allow for a competitive level of offering to a potential recruit.

**Proposal:** Municipalities combine to fund a one-time reserve of **\$150,000** for return of service agreements with future family physicians. The return of service agreement could be administered through St. Francis Memorial Hospital.

### **PROPOSED ANNUAL INVESTMENTS:**

#### 1. RESIDENCY ACCOMMODATION:

Medical Residents choose 'rural' placements as an elective. Fewer residents have been choosing family medicine and even fewer choose rural settings. It has been noted that a medical resident that does a placement on site is more likely to return to practice here. Presently, medical residents coming to the area are only partially funded for accommodation. There is no stipend for other expenses either. A resident will weigh whether they come to Barry's Bay to do a placement partially based on cost. Residents often live close to their university and so the easiest thing for them to do is a placement within proximity of the university. Those medical residents who do come here do so with intent. A stipend to support residents is therefore recommended.



Madawaska Valley Association  
for Community Living



**Proposal: Provide stipend to residents for lodging, travel, and other expenses.**

**Proposed COST per annum: \$12,000**

2. RECRUITMENT FAIRS:

Recruitment fairs are an important means of meeting potential candidates in person. There are several physician recruitment fairs that, based on experience, are worthwhile.

- The University of Ottawa residency fair;
- The Quebec Out of Province (careers) Recruitment Fair/ Federation des Médecins Residents du Quebec; and,
- The Rural and Remote Medicine Course.

Booth rental and materiel expenses are variable. This includes giveaways, prize draws and other promotional material. These fairs are held on an annual basis, and attendance is crucial. The estimated cost to attend two of the aforementioned events per annum with promotional material would be approximately \$7,000.

**Proposal: Provide funds to support recruitment fair attendance.**

**Proposed COST per annum: \$7,000**

3. TRAVEL STIPEND:

The locum physicians who come to the hospital to work emergency shifts are paid a stipend of \$150 for travel. We have been informed that this compensation is far less than in other communities. With a Canada Revenue Agency rate of \$0.60 per kilometer, a 188 km trip to and from Ottawa equates to \$225.60.

**Proposal: Provide funds to subsidize physician locum travel.**

**Proposed COST per annum: \$20,000**

**SUMMARY OF PROPOSAL:**

<b>ONE-TIME RETURN OF SERVICE INCENTIVE FUNDS</b>	\$150,000
<b>ANNUAL FUNDS:</b>	
-RESIDENCY ACCOMMODATION EXPENSES	\$12,000
-RECRUITMENT FAIRS	\$ 7,000
-TRAVEL STIPEND	\$20,000
<b>TOTAL PROPOSED ANNUAL COSTS</b>	<b>\$39,000</b>

Thank you for your consideration of this request.



Madawaska Valley Association  
for Community Living



**Susan Farrar**, Executive Director  
Madawaska Valley Family Health  
Team

**Lisa Hubers**, Executive Director  
Madawaska Valley Hospice and  
Palliative Care

**Joanne King**, Executive Director  
Barry's Bay and Area Homes Support

**Trisha DesLaurier**, CEO,  
Valley Manor Long Term Care Nursing  
Home

**Julia Boudreau**, Chief Executive Officer  
and President  
St. Francis Memorial Hospital

**Monica Prymack**, Executive Director  
Madawaska Valley Association for  
Community Living

**Greg McLeod**, COO,  
St. Francis Memorial Hospital & Rainbow  
Valley Community Health Centre

Cc: Virginia Phanenhour  
[treasurer@blrtownship.ca](mailto:treasurer@blrtownship.ca)

## **CSWB Coordinating Committee Minutes** **Tuesday January 30<sup>th</sup> 2024, 1pm via Zoom**

**Present:** Tracy Cannon, Sue Klatt, Annette Gilchrist, Tammy Gorgerat, Sharlene Lapenskie, Virginia Phanenhour, Meara Sullivan and Brittany Tomasini

**Regrets:** Sandra Barr, Bryan Martin, Tammy Thompson

### 1. 2024 CSWB Plan

Meara is finalising a 2024 version of the CSWB plan which will include information about the implementation teams and action items. This will be sent to the coordinating committee for review on February 1<sup>st</sup>.

### 2. Community Development Coordinators

Meara has met with Hannah Gutoskie (MV) and Sarah Richer (BV) to discuss creative strategies to address our priority risks (Meara is still trying to connect with Chris Neff at KHR). Sarah provided a list of potential strategies that are included at the end of the minutes. The CC discussed these items are agreed Meara can proceed in exploring them further.

### 3. CSWB Wellness Day

- The CSWB Wellness Day will promote the CSWB mandate and advise the public of the action plan. The gathering will also provide a safe and inclusive safe space for conversations about community safety and wellbeing. Attendees will learn about local supports and services including employment, health-care, housing, and mental health and addictions.
- The Paul J Yakabuski Community Centre (Barry's Bay arena) is booked for May 4<sup>th</sup> 11-3pm.
- The charitable rate is \$80 plus \$16 for insurance, total cost \$96 (\$19.20 each).
- The committee unanimously agreed on the proposed name "Community Safety and Wellbeing Wellness Day."
- It was also unanimously agreed to have an inclusive event, inviting services and supports outside of the priority risks to attend.
- The municipalities will look internally to see who can attend on the day and for how long.
- Door prizes will be offered. Each municipality will contact local businesses for donations. We also discussed a \$25 municipal gift, this will be reviewed in the future.
- Meara to meet with Joanne Haskins (Mashkiwizii Manido Foundation) to discuss how to host the event in a respectful manner, and how to attract Indigenous members of the community. Meara will also enquire to see if the blanket exercise can be done on the Wellness Day perhaps prior to the official start so service providers can attend.
- For advertising, Meara will send the committee a short blurb about the event that can be included in the tax insert (if applicable) and will create an event poster that can be shared on social media.
- Meara to create an MS Form to get a list of organisations attending the event and the activities or information that will be provided on the day.

### 4. Next meeting

The Coordinating Committee will meet again in early March.

### CSWB outreach in the community: Potential Strategies

Create a series of webinars that people can access for free on YouTube. These webinars could cover a variety of topics.

A coffee get-together with a guest speaker. The guest speaker could provide information about available services and supports as well as answers general questions.

Host local job fairs with employment services to assist job-seekers with resumes, interview tips, etc.

Hold a financial Literacy course (with a focus on housing- explaining mortgages, down payments, budgeting, etc.) There could also be a fun aspect to this where attendees get to paint their dream house on canvas, or something along those lines.

Bonnechere Union Public Library occasionally has people from Trinity Down Counselling offer free sessions. This is something that could be expanded to other areas if a suitable private space is available.



**SATURDAY  
MAY 4TH  
2024**

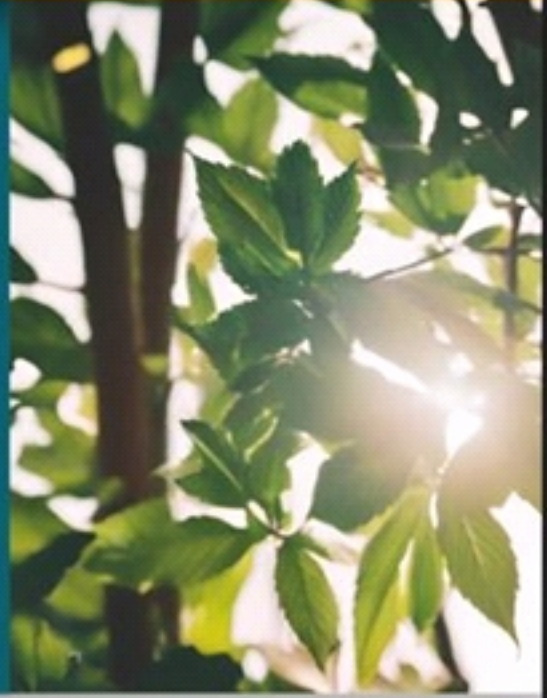
**11 AM - 3 PM**

**FUN AND FREE EVENT**



**COMMUNITY SAFETY AND WELL-BEING  
WELLNESS DAY**

The event aims to provide a safe and inclusive space for conversations about community safety and wellbeing. Attendees will learn about local supports and services including employment, health care, housing, and mental health and addictions.



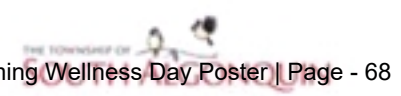
**EVERYONE WELCOME!**

- ✓ Connect with community resources
- ✓ Learn about local services
- ✓ Free food
- ✓ Entertainment
- ✓ Door prizes

**PAUL J YAKABUSKI  
COMMUNITY CENTRE**

65 Arena Road, Barry's Bay, ON. K0J1B0

Hosted by:



## **Community Safety and Wellbeing Wellness Day**

Did you know the Townships of Bonnechere Valley; Brudenell, Lyndoch and Raglan; Killaloe, Hagarty and Richards; Madawaska Valley; and South Algonquin have passed resolutions making community safety and well-being (CSWB) a priority and have developed a regional plan? The municipalities are working collaboratively with local agencies to make the region a healthier and safer place to live. Together they are hosting a CSWB Wellness Day.

Join us in person at The Paul J Yakabuski Community Centre (Barry's Bay arena) on May 4<sup>th</sup> from 11 a.m. to 3 p.m.

Admission to the family friendly event is free and fully accessible.

The Wellness Day will include free food, entertainment and activities. Those attending will also have a chance to win door prizes from local businesses.

The event aims to provide a safe and inclusive space for conversations about community safety and wellbeing.

Attendees will learn about local supports and services including employment, health-care, housing, and mental health and addictions. In addition, they can connect with community resources and get information about how and where to access services.

B187/23



Name of Approval Authority:  
County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5  
Tel: 613-735-7288  
Fax: 613-735-2081  
Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. **DEC 06 2023**

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Jacob & Tara Shiner			
Mailing Address: P.O BOX 4	Town/City QUADEVILLE	Province: ON	Postal Code: K0J 2G0
Telephone No.: (Home) (613) 758-3460	(Work) (613) 758-9276	(Fax):	
Email Address: tara.shiner.1@gmail.com			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (If applicable): Amos & Elizabeth Foley			
Mailing Address: P.O. BOX 51	Town/City QUADEVILLE	Province: ON	Postal Code: K0J 2G0
Telephone No.: (Home) (613) 222-6274	(Work)	(Fax):	
Email Address: shinerb13@gmail.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Both			

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete applicable boxes in 2.1

▶ 2.1 Municipality: Brudenell, Lyndoch & Raglan	Subdivision Lot(s) No.:
Former Township: Lyndoch	Subdivision Plan No.:
Lot(s) No.: 18, 19, part 20	Part(s) No.:
Concession: 15	Reference Plan No.:
Civic Address of Subject Lands/Road Name: 199 Madigan Road, Quadeville, ON K0J 2G0	49R-
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe each easement or covenant and its effect.	

**3. PURPOSE OF THIS APPLICATION**

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose:	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:  
 Amos & Elizabeth Foley

**4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)**

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
Road Frontage		45.00 m	45.00 m	m
Depth		<del>110.00</del> <sup>121</sup> m	<del>120.00</del> <sup>105.5</sup> m	m
Area		2.99 ac 1.21 ha	104.00 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	VACANT	HOUSE/FARM	
	Proposed Use(s)	BUILDING LOT	UNCHANGED	
▶ 4.3 Buildings or Structures	Existing	NONE	HOUSE, SHED, GARAGE, BARN	
	Proposed	HOUSE	N/A	
▶ 4.4 Official Plan Designation		SINGLE FAMILY DWELLING	SINGLE FAMILY DWELLING/FARM	
▶ 4.5 Current Zoning		RESIDENTIAL	RESIDENTIAL	

▶ 4.6 Access (✓ appropriate space)	Severed	Retained	Lands being enlarged/ added to
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (Include Transfer/Deed).  
 Will a road extension be required?  Yes  No

	Severed	Retained	Lands being enlarged/ added to	
▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. PROVINCIAL POLICY STATEMENT**

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

**6. HISTORY OF THE SUBJECT LAND**

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?

Yes	No	Unknown
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and

- ii. In the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.  
 Separate Page Attached.

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT / AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Elizabeth & Amos Foley of the Town(ship) of  
Brudenell, Lyndoch, & Raglan in the  
County of Renfrew solemnly declare that the  
 information required by O. Regulation 547/06 and all other information required in this application,  
 including supporting documentation, are true and I make this solemn declaration conscientiously believing it  
 to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the  
**Canada Evidence Act.**

Elizabeth A. Foley Amos Foley  
 Signature of Applicant

Sworn (or declared) before me at the Twp of Brudenell Lyndoch & Raglan  
 in the County of Renfrew  
 this 1st day of December, 2023.

Tommy Thompson  
 A Commissioner for Taking Affidavits, etc.

**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, Jacob & Tara Shiner, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize

Amos & Elizabeth Foley to make this application and provide instruction/information on my/our behalf.

Nov 30 2023  
Date

[Signature]  
Signature of Owner

November 30<sup>th</sup>, 2023  
Date

Tara A Shiner  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B187/23 .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... Dec 6/23 .....

Date deemed complete: ..... Dec 6/23 .....

Checked by: ..... [Signature] .....

Authorization of Owner Received: Yes  No  N/A

Date: ..... Dec 8/23 ..... [Signature] .....

Secretary-Treasurer, Land Division Committee



## Legend

- Property Parcels**
- Roads**
- County Road
  - Crown Road
  - Municipal Maintained Road
  - Municipal Seasonal Road
  - OS-Stamp
  - On-Ramp
  - Private Road
  - Proposed Road
  - Provincial Highway
  - Quince Road
  - Water Access Only

Depending on the number of layers visible not all may be shown in the legend.

## Notes

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

With Data supplied under Licence by Members of the Ontario Geospatial Data Exchange & the County of Renfrew

Service Layer Credits: Source: Esri, HERE, DeLorme, United, Invenio, IGN, P Corp., GEBCO, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, TomTom, Intermap, © OpenStreetMap contributors and the GIS User Community

114.7 57.33 114.7 Meters



This map was produced automatically by the County of Renfrew Mapping Website



1:2,257

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Queen's Printer for Ontario







**NOTICE OF AN APPLICATION FOR CONSENT  
(Land Severance)  
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

**TAKE NOTICE** that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number: **B187/23**  
Location of Subject Lands: **Part Lots 18-20, Concession 15, Lyndoch**  
Municipality: **Township of Brudenell, Lyndoch & Raglan**  
Name of Applicants: **Jacob & Tara Shiner**

**PURPOSE AND EFFECT:**

The purpose and effect of the application is to sever a 1.21 ha (2.99 acre) building lot. A key map showing the approximate location of the proposed consents is on the reverse of this notice.

**OTHER RELATED INFORMATION:**

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

**TO MAKE SUBMISSIONS:**

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5. Email address: [azadow@countyofrenfrew.on.ca](mailto:azadow@countyofrenfrew.on.ca)

**NOTE:** *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

*If the Applicant, the Minister, a specified person or any public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.*

**NOTICE OF DECISION:**

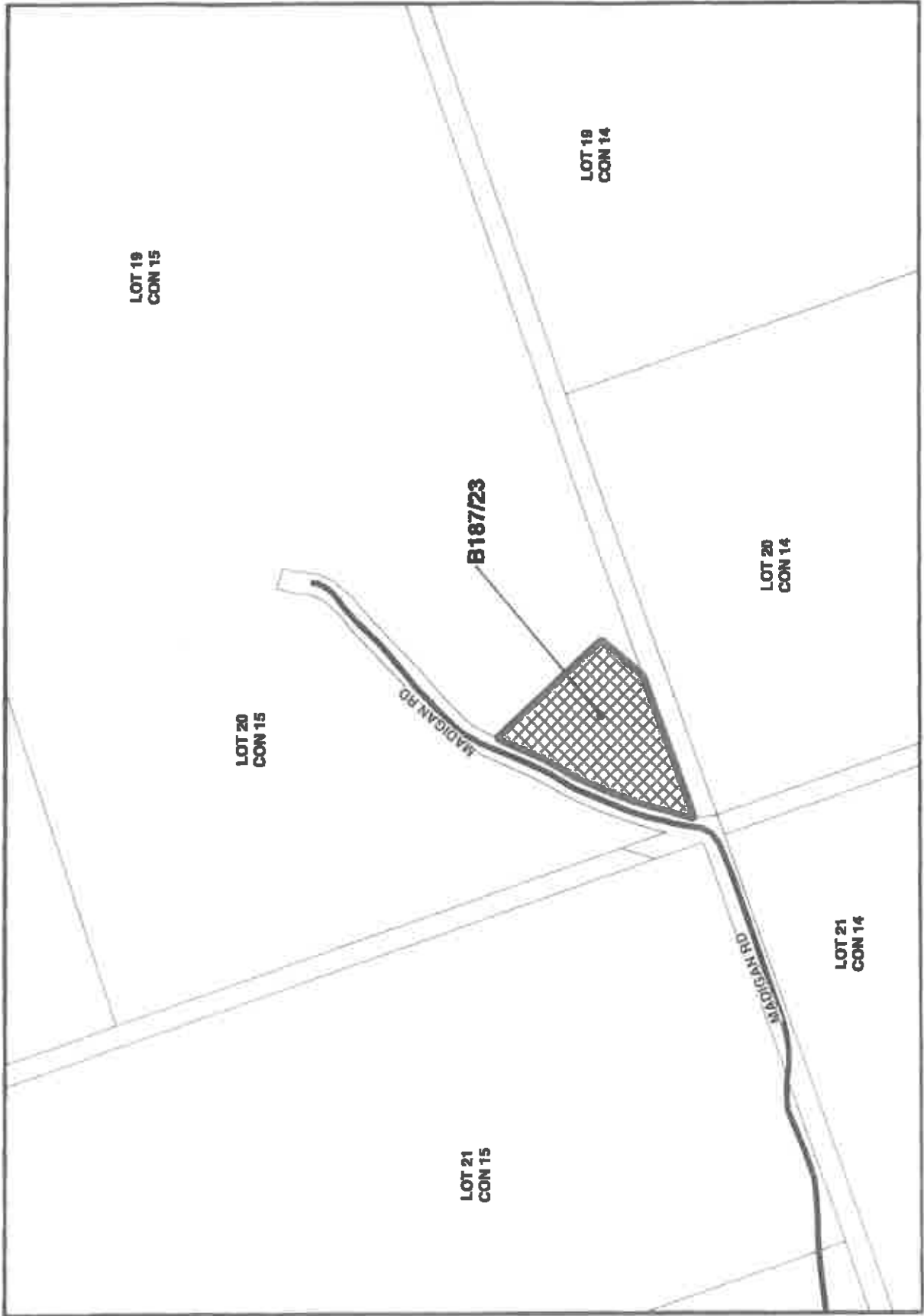
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

**ADDITIONAL INFORMATION:**

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 10<sup>th</sup> day of January, 2024.



**KEY MAP**  
 Township of BRUDENELL, LYNDPOCH & RAGLAN  
 (geographic Township of Lyndoch)

1 centimeter = 50 meters



Department of Development &  
Property



9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
613-735-3204  
FAX: 613-735-2081  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

## REQUEST FOR COMMENTS

January 10, 2024

Clerk  
Township Of Brudenell, Lyndoch & Raglan  
42 Burnt Bridge Road  
P.O. Box 40  
Palmer Rapids, ON K0J 2E0

[deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca)

Dear Sir/Madame:

**Re: Application for Consent from Jacob & Tara Shlner  
Part Lot 20, Concession 15, Lyndoch  
Township of Brudenell, Lyndoch & Raglan  
(45.00m x 110.00m – 1.21 ha.)**

**B187/23**

The above referenced Application For Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Would you kindly gather internal agency comments and submit them with yours.

Yours truly,

*Alana Zadow*

Alana Zadow, ACST  
Secretary-Treasurer  
Land Division Committee

[azadow@countyofrenfrew.on.ca](mailto:azadow@countyofrenfrew.on.ca)

/az

Enclosures

Lot 1

B177/23(1)



County of  
**Renfrew**  
Ontario . Canada

*Experience Our History, Share Our Future!*

Name of Approval Authority:  
County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5  
Tel: 613-735-7288  
Fax: 613-735-2081  
Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. NOV 07 2023

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Keith Kinder & Lynn Wood			
Mailing Address: 1107-2 Aberfoyle Crescent ; 89 Kinders Lane	Town/City Etobicoke ; Wilno	Province: ON	Postal Code: M8X 2Z8 ; K0J 2N0
Telephone No.: (Home) (647) 242-0870	(Work)	(Fax):	
Email Address: Kinderk@mcmaster.ca			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Jp2g Consultants Inc.			
Mailing Address: 12 International Drive	Town/City Pembroke	Province: ON	Postal Code: K8A 6W5
Telephone No.: (Home) (613) 735-2507	(Work)	(Fax):	
Email Address: Bryanak@jp2g.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both			

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete **applicable** boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.: <u>N/A</u>
Former Township: <u>Brudenell</u>	Subdivision Plan No.: <u>N/A</u>
Lot(s) No.: <u>22-24</u>	Part(s) No.: <u>N/A</u>
Concession: <u>7 &amp; 8</u>	Reference Plan No.:
Civic Address of Subject Lands/Road Name: <u>89 Kinders Lane</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If <b>Yes</b> , describe each easement or covenant and its effect. existing right-of-ways for access	

### 3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input checked="" type="checkbox"/> Create Easement/ Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: Unknown
---

### 4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	20.00 m	20.00 m	m
	Depth	69.00 m	1,220.00 m	m
	Area	1.05 ha	131.20 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant woodlands & ROWs (Kinders Lane and Bills Trail)	residential & vacant woodlands & fields	
	Proposed Use(s)	-residential -existing ROWs to remain	same as existing	
▶ 4.3 Buildings or Structures	Existing	none	dwelling, shed, well, septic & barns	
	Proposed	dwelling, well and septic system	same as existing	
▶ 4.4 Official Plan Designation		Rural	Rural and Environmental Protection Area	
▶ 4.5 Current Zoning		LSR	RM, LSR, SW	

▶ 4.6 Access (✓ appropriate space)	Severed	Retained	Lands being enlarged/ added to
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registered Right of Way (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required): N/A

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
Will a road extension be required?  Yes  No

		Severed	Retained	Lands being enlarged/ added to
▶ 4.8 Water Supply (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

## 6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

B61/71; B50/74; B740/75; B741/75; B224/72; B518/76; B53/76; and B136/77. Previous lot addition to 420 Kinders Lane. B28/78. Other consents filed but were refused or lapsed: B463/71; B465/71; B54/71; B59/71; B297/74; B298/74

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

N/A

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

N/A

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

2 consent applications, 1 application for a lot addition, and 1 application for a zoning by-law amendment will be filed concurrently with this application.

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

- Stage 1 & 2 Archaeological Assessment, prepared by Past Recovery Archaeological Services Inc., dated April 20, 2023
- Site-Specific Septic Suitability Assessment, prepared by Hutchinson Environmental Sciences Ltd., dated June 20, 2023
- Legal Opinion, prepared by Bradley Law, dated October 30, 2023
- Planning Justification Report, prepared by Jp2g Consultants Inc., dated November 2, 2023

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Bryana Kenny (Jp2g) of the Town(ship) of Laurentian Valley in the County Of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Bryana Kenny  
Signature of Applicant

Sworn (or declared) before me at the City of Pembroke in the Province of Ontario this 6 day of November, 20 23.

Brian William Whithead, a Commissioner, etc.,  
County of Renfrew, for Jp2g Consultants Inc.  
Expires July 12, 2024.

Brian Whithead  
A Commissioner for Taking Affidavits, etc.

**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**



**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, Keith Kinder & Lynn Wood, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Jp2g Consultants Inc. to make this application and provide instruction/information on my/our behalf.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

July 21/23  
Date

Lynn L Wood  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Corporate Representative & Title

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B177/23(1) .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... Nov 7/23 .....

Date deemed complete: ..... Nov 7/23 .....

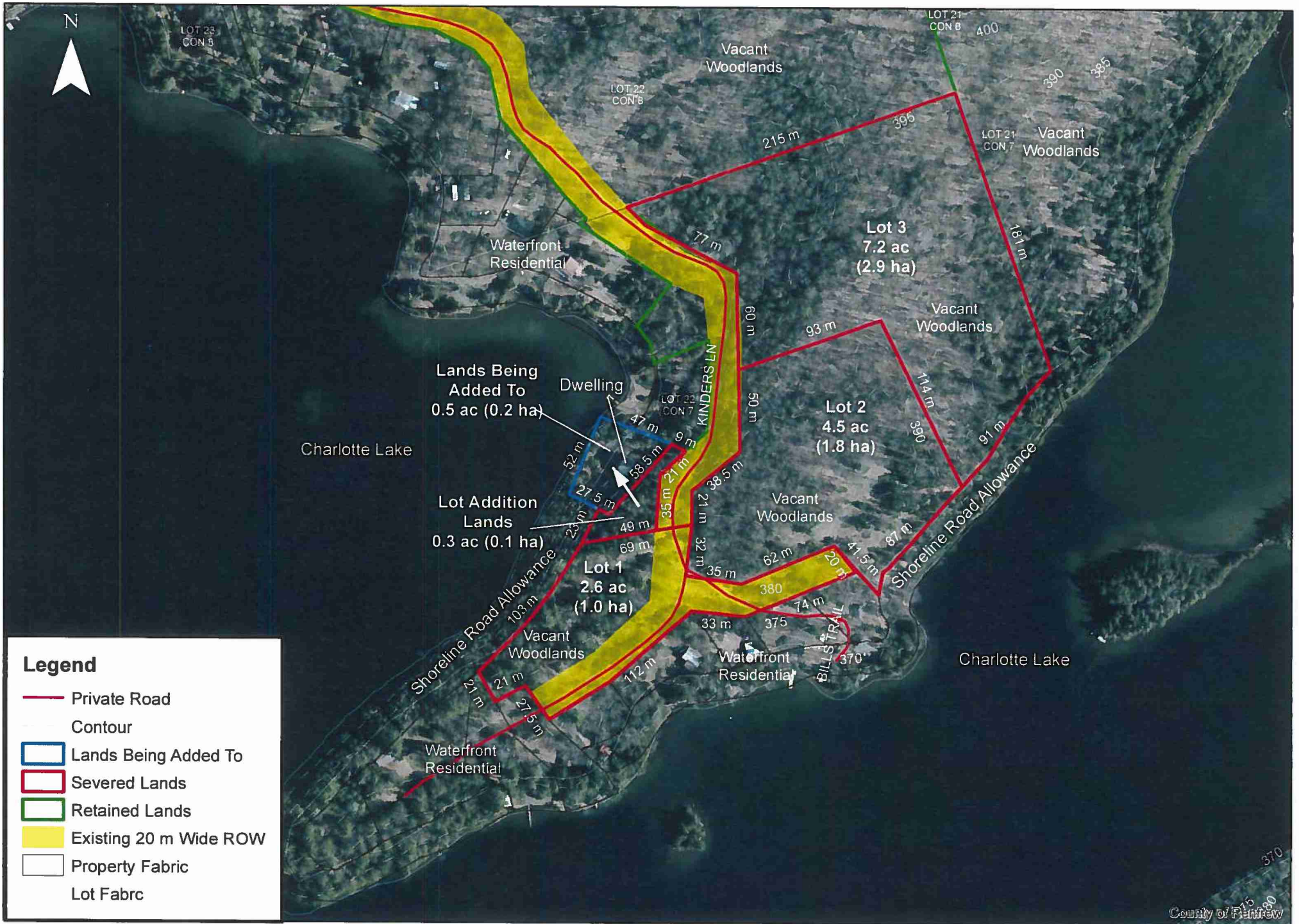
Checked by: .....  .....

Authorization of Owner Received: Yes  No  N/A

Date: ..... Nov 8/23 .....  .....

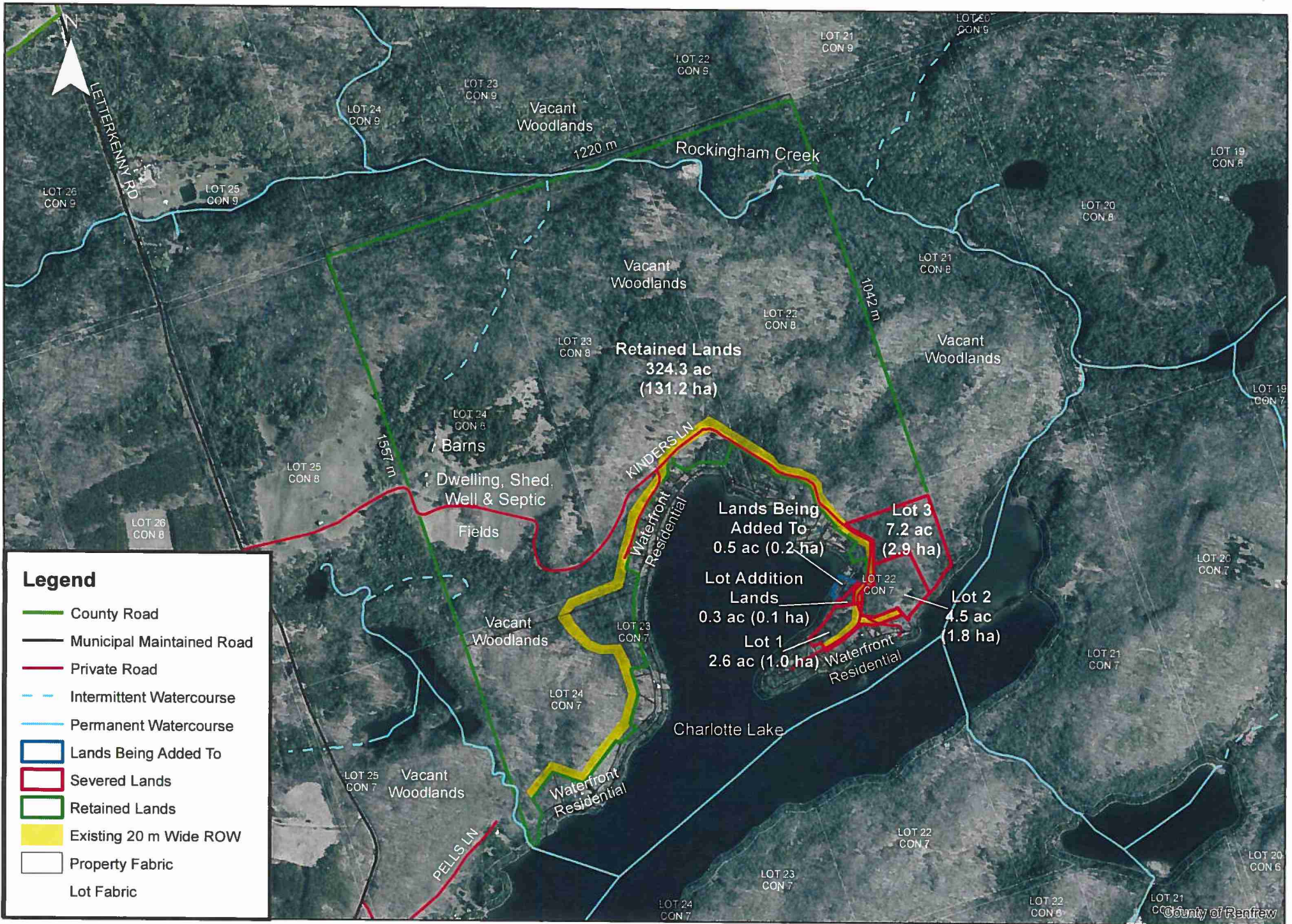
Secretary-Treasurer, Land Division Committee

# Severance Sketch - Large Scale



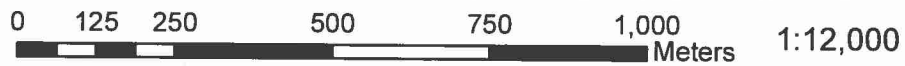
County of Fenwick

# Severance Sketch - Small Scale



**Legend**

- County Road
- Municipal Maintained Road
- Private Road
- - - Intermittent Watercourse
- Permanent Watercourse
- Lands Being Added To
- Severed Lands
- Retained Lands
- Existing 20 m Wide ROW
- Property Fabric
- Lot Fabric



Date: November 2023  
 Applicant: Jp2g Consultants Inc.



Name of Approval Authority:  
 County of Renfrew  
 9 International Drive  
 Pembroke, ON K8A 6W5  
 Tel: 613-735-7288  
 Fax: 613-735-2081  
 Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
 Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. NOV 07 2023

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Keith Kinder & Lynn Wood				
Mailing Address: 1107-2 Aberfoyle Crescent ; 89 Kinders Lane		Town/City Etobicoke ; Wilno	Province: ON	Postal Code: M8X 2Z8 ; K0J 2N0
Telephone No.: (Home) (647) 242-0870	(Work)	(Fax):		
Email Address: Kinderk@mcmaster.ca				
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Jp2g Consultants Inc.				
Mailing Address: 12 International Drive		Town/City Pembroke	Province: ON	Postal Code: K8A 6W5
Telephone No.: (Home) (613) 735-2507	(Work)	(Fax):		
Email Address: Bryanak@jp2g.com				
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both				

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.: <u>N/A</u>
Former Township: <u>Brudenell</u>	Subdivision Plan No.: <u>N/A</u>
Lot(s) No.: <u>22-24</u>	Part(s) No.: <u>N/A</u>
Concession: <u>7 &amp; 8</u>	Reference Plan No.:
Civic Address of Subject Lands/Road Name: <u>89 Kinders Lane</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If <b>Yes</b> , describe each easement or covenant and its effect. existing right-of-ways for access	

### 3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input checked="" type="checkbox"/> Create Easement/ Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: Unknown
---

### 4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	141.50 m	20.00 m	m
	Depth	93.00 m	1,220.00 m	m
	Area	1.80 ha	131.20 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant woodlands	residential & vacant woodlands & fields	
	Proposed Use(s)	residential	same as existing	
▶ 4.3 Buildings or Structures	Existing	none	dwelling, shed, well, septic & barns	
	Proposed	dwelling, well and septic system	same as existing	
▶ 4.4 Official Plan Designation		Rural	Rural and Environmental Protection Area	
▶ 4.5 Current Zoning		RM & LSR	RM, LSR, SW	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required): N/A

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
Will a road extension be required?  Yes  No

▶ 4.8 Water Supply (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

## 6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

B61/71, B50/74, B740/75, B741/75, B224/72, B518/76, B53/76, and B136/77 Previous lot addition to 420 Kinders Lane, B28/78 Other consents filed but were refused or lapsed: B463/71, B465/71, B54/71, B59/71, B297/74, B298/74

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

N/A

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

N/A

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

2 consent applications, 1 application for a lot addition, and 1 application for a zoning by-law amendment will be filed concurrently with this application.

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

- Stage 1 & 2 Archaeological Assessment, prepared by Past Recovery Archaeological Services Inc., dated April 20, 2023
- Site-Specific Septic Suitability Assessment, prepared by Hutchinson Environmental Sciences Ltd., dated June 20, 2023
- Legal Opinion, prepared by Bradley Law, dated October 30, 2023
- Planning Justification Report, prepared by Jp2g Consultants Inc., dated November 2, 2023

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Bryana Kenny (Jp2g) of the Town(ship) of Laurentian Valley in the County Of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Bryana Kenny  
Signature of Applicant

Sworn (or declared) before me at the City of Pembroke in the Province of Ontario this 6 day of November, 20 23.

Brian William Whitehead, a Commissioner, etc.,  
County of Renfrew, for Jp2g Consultants Inc.  
Expires July 12, 2024.

Brian Whitehead  
A Commissioner for Taking Affidavits, etc.

**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, Keith Kinder & Lynn Wood, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Jp2g Consultants Inc. to make this application and provide instruction/information on my/our behalf.

June 29 / 23  
Date

  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

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\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

July 21/23  
Date

Lynn Wood  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B178/23(2) .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... NOV 7/23 .....

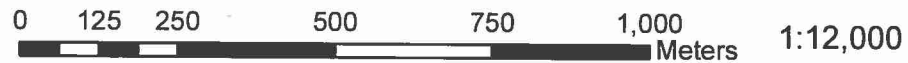
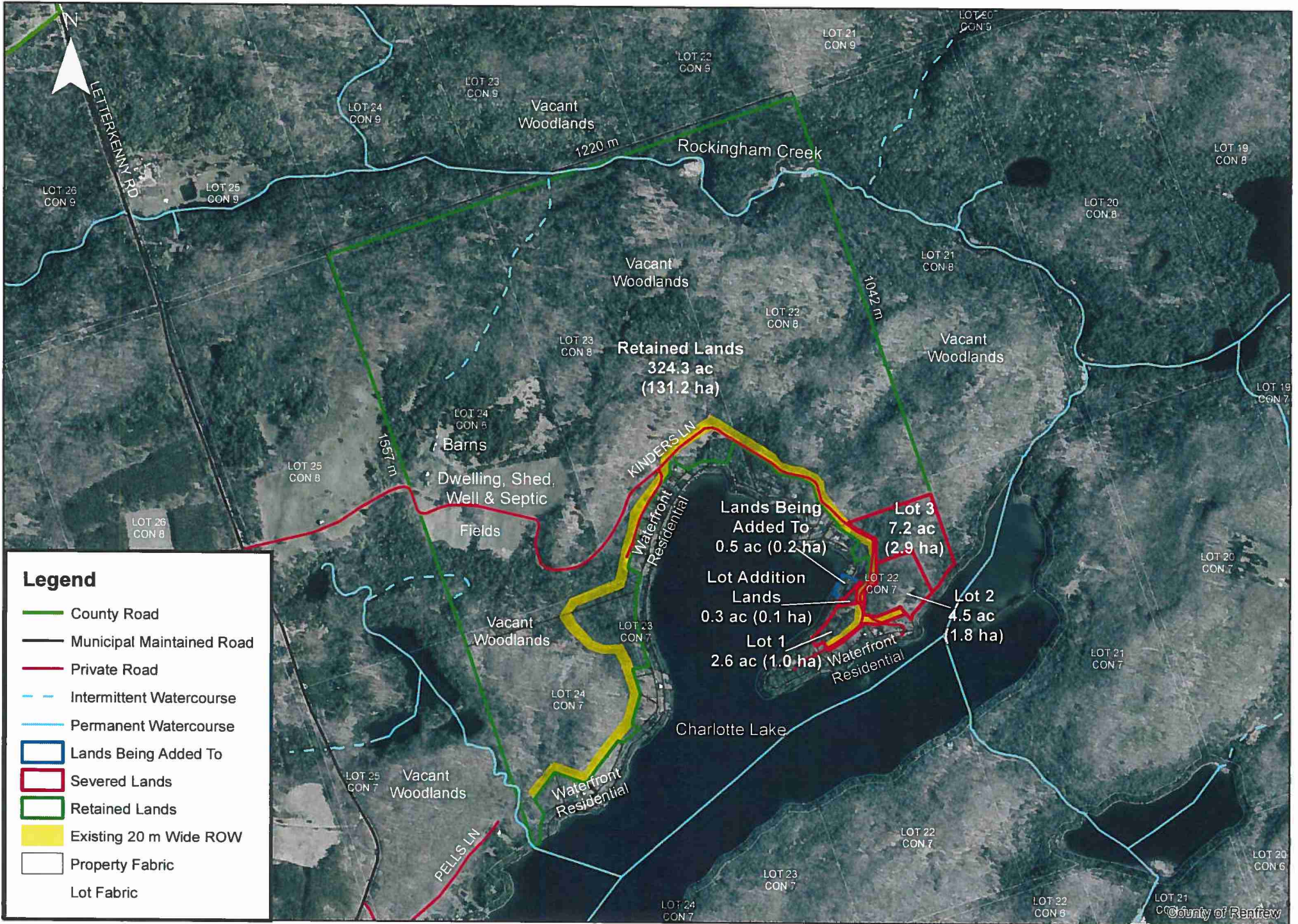
Date deemed complete: ..... NOV 7/23 .....

Checked by: ..... [Signature] .....

Authorization of Owner Received: Yes  No  N/A

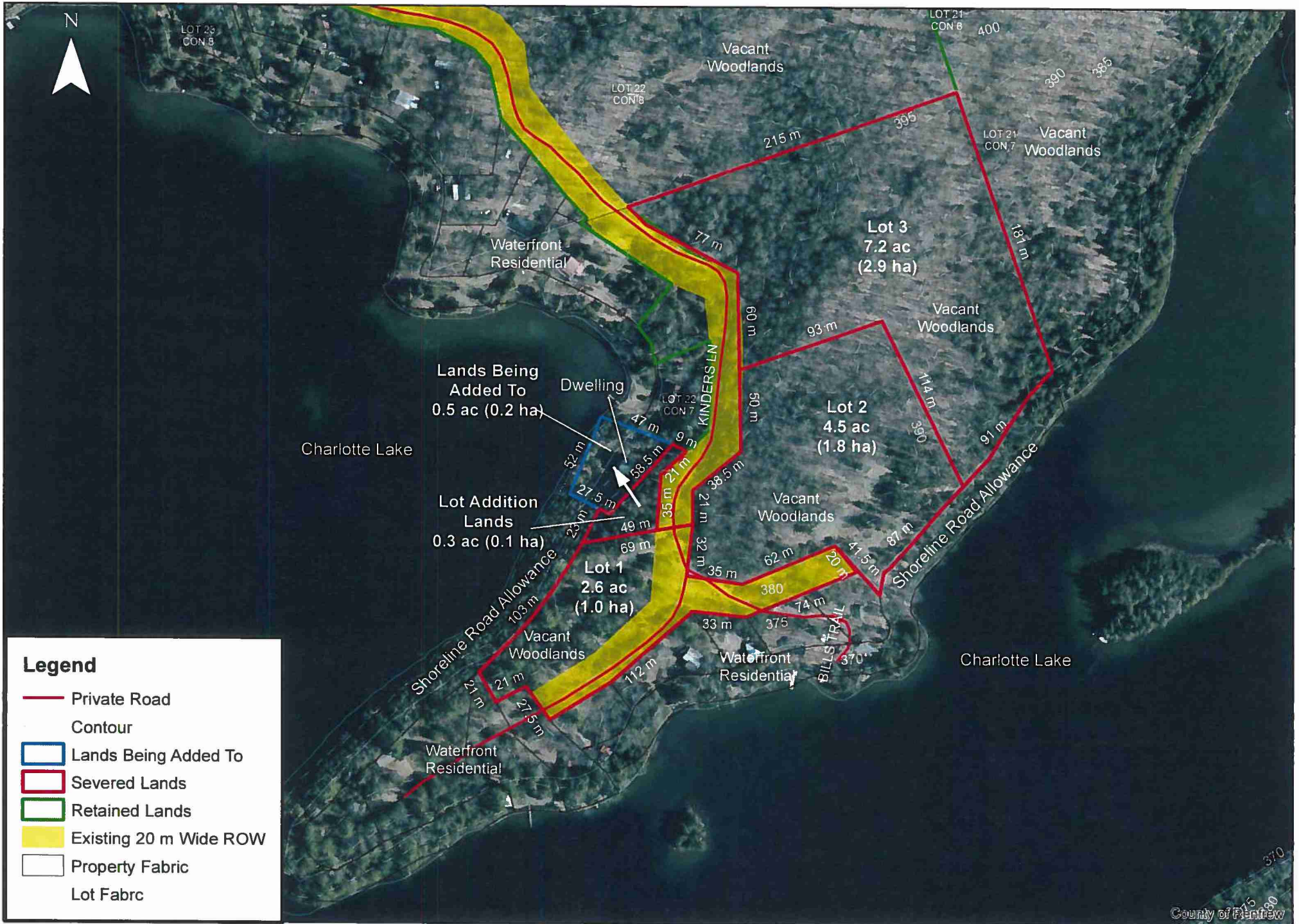
Date: NOV 8/23 ..... [Signature] .....  
Secretary-Treasurer, Land Division Committee

# Severance Sketch - Small Scale



Date: November 2023  
 Applicant: Jp2g Consultants Inc.

# Severance Sketch - Large Scale



Date: November 2023  
 Applicant: Jp2g Consultants Inc.



Name of Approval Authority:  
 County of Renfrew  
 9 International Drive  
 Pembroke, ON K8A 6W5  
 Tel: 613-735-7288  
 Fax: 613-735-2081  
 Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
 Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

NOV 07 2023

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Keith Kinder & Lynn Wood			
Mailing Address: 1107-2 Aberfoyle Crescent ; 89 Kinders Lane	Town/City Etobicoke ; Wilno	Province: ON	Postal Code: M8X 2Z8 ; K0J 2N0
Telephone No.: (Home) (647) 242-0870	(Work)	(Fax):	
Email Address: Kinderk@mcmaster.ca			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Jp2g Consultants Inc.			
Mailing Address: 12 International Drive	Town/City Pembroke	Province: ON	Postal Code: K8A 6W5
Telephone No.: (Home) (613) 735-2507	(Work)	(Fax):	
Email Address: Bryanak@jp2g.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both			

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.: <u>N/A</u>
Former Township: <u>Brudenell</u>	Subdivision Plan No.: <u>N/A</u>
Lot(s) No.: <u>22-24</u>	Part(s) No.: <u>N/A</u>
Concession: <u>7 &amp; 8</u>	Reference Plan No.:
Civic Address of Subject Lands/Road Name: <u>89 Kinders Lane</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If <b>Yes</b> , describe each easement or covenant and its effect. existing right-of-ways for access	

### 3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input checked="" type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: Unknown
---

### 4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	137.00 m	20.00 m	m
	Depth	215.00 m	1,220.00 m	m
	Area	2.90 ha	131.20 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant woodlands	residential & vacant woodlands & fields	
	Proposed Use(s)	residential	same as existing	
▶ 4.3 Buildings or Structures	Existing	none	dwelling, shed, well, septic & barns	
	Proposed	dwelling, well and septic system	same as existing	
▶ 4.4 Official Plan Designation		Rural	Rural and Environmental Protection Area	
▶ 4.5 Current Zoning		RM & LSR	RM, LSR, SW	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required): N/A

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
Will a road extension be required?  Yes  No

▶ 4.8 Water Supply (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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▶ 4.9 Sewage Disposal (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes	No	Unknown
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

B61/71, B50/74, B740/75, B741/75, B224/72, B518/76, B53/76, and B136/77. Previous lot addition to 420 Kinders Lane B28/78 Other consents filed but were refused or lapsed B463/71, B465/71, B54/71, B59/71, B297/74, B298/74

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N/A

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

N/A

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▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

2 consent applications, 1 application for a lot addition, and 1 application for a zoning by-law amendment will be filed concurrently with this application.

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Yes  No

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- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
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- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
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\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

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▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

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▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

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Bryana Kenny  
Signature of Applicant

Sworn (or declared) before me at the City of Pembroke in the Province of Ontario this 6 day of November, 20 23.

Brian William Whitehead, a Commissioner, etc.  
County of Renfrew, for Jp2g Consultants Inc.  
Expires July 12, 2024.

Brian Whitehead  
A Commissioner for Taking Affidavits, etc.


**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, Keith Kinder & Lynn Wood, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Jp2g Consultants Inc. to make this application and provide instruction/information on my/our behalf.

June 29 / 23 Date  Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

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I, Keith Kinder & Lynn Wood, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Jp2g Consultants Inc. to make this application and provide instruction/information on my/our behalf.

_____	_____
Date	Signature of Owner
<u>July 21/23</u>	<u>Lynn L Wood</u>
Date	Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

_____	_____
Date	Signature of Corporate Representative & Title
_____	_____
Date	Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B179/23(3) .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... Nov 7/23 .....

Date deemed complete: ..... Nov 7/23 .....

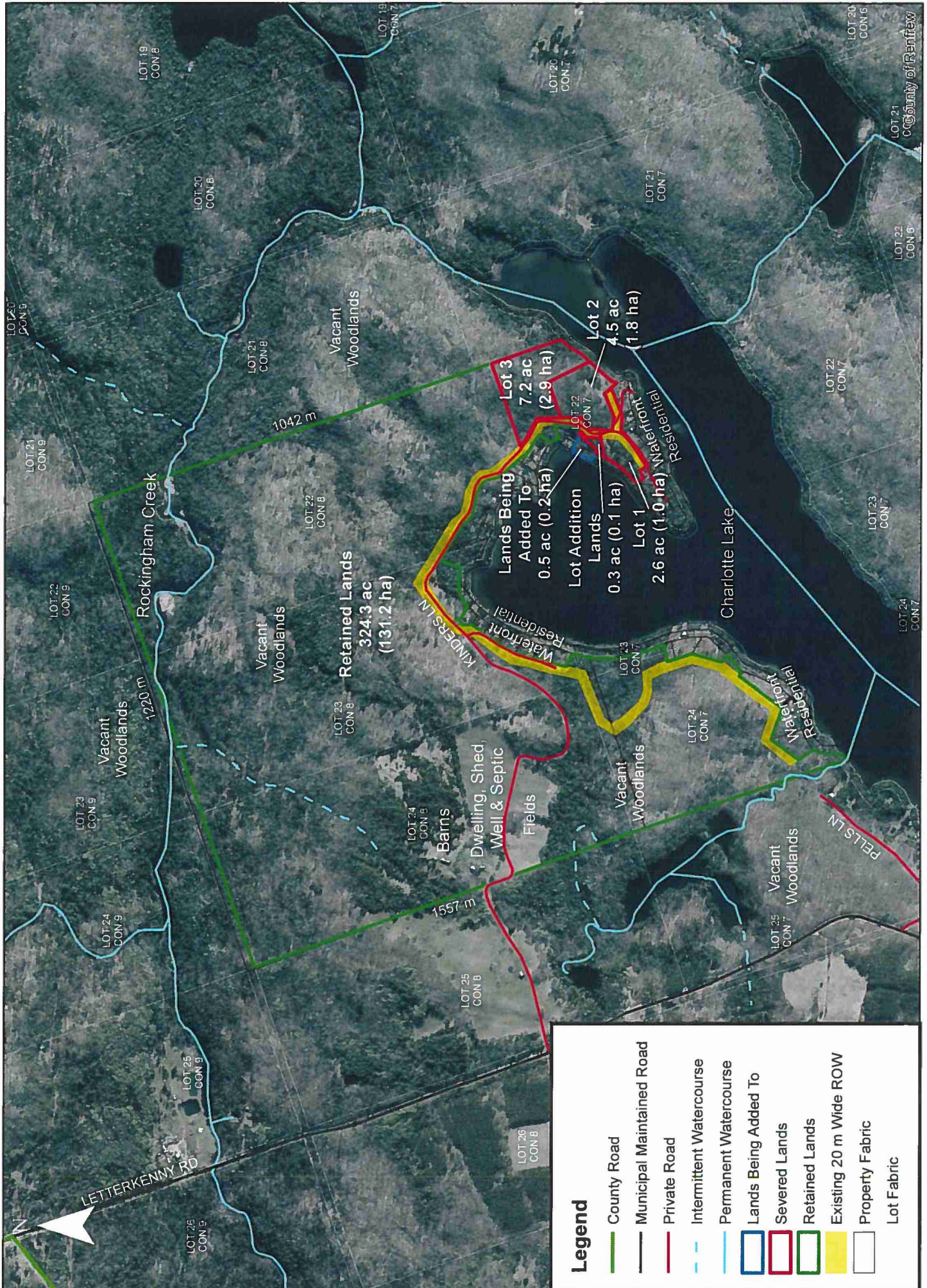
Checked by: ..... [Signature] .....

Authorization of Owner Received: Yes  No  N/A

Date: ..... Nov 8/23 ..... [Signature] .....

Secretary-Treasurer, Land Division Committee

# Severance Sketch - Small Scale



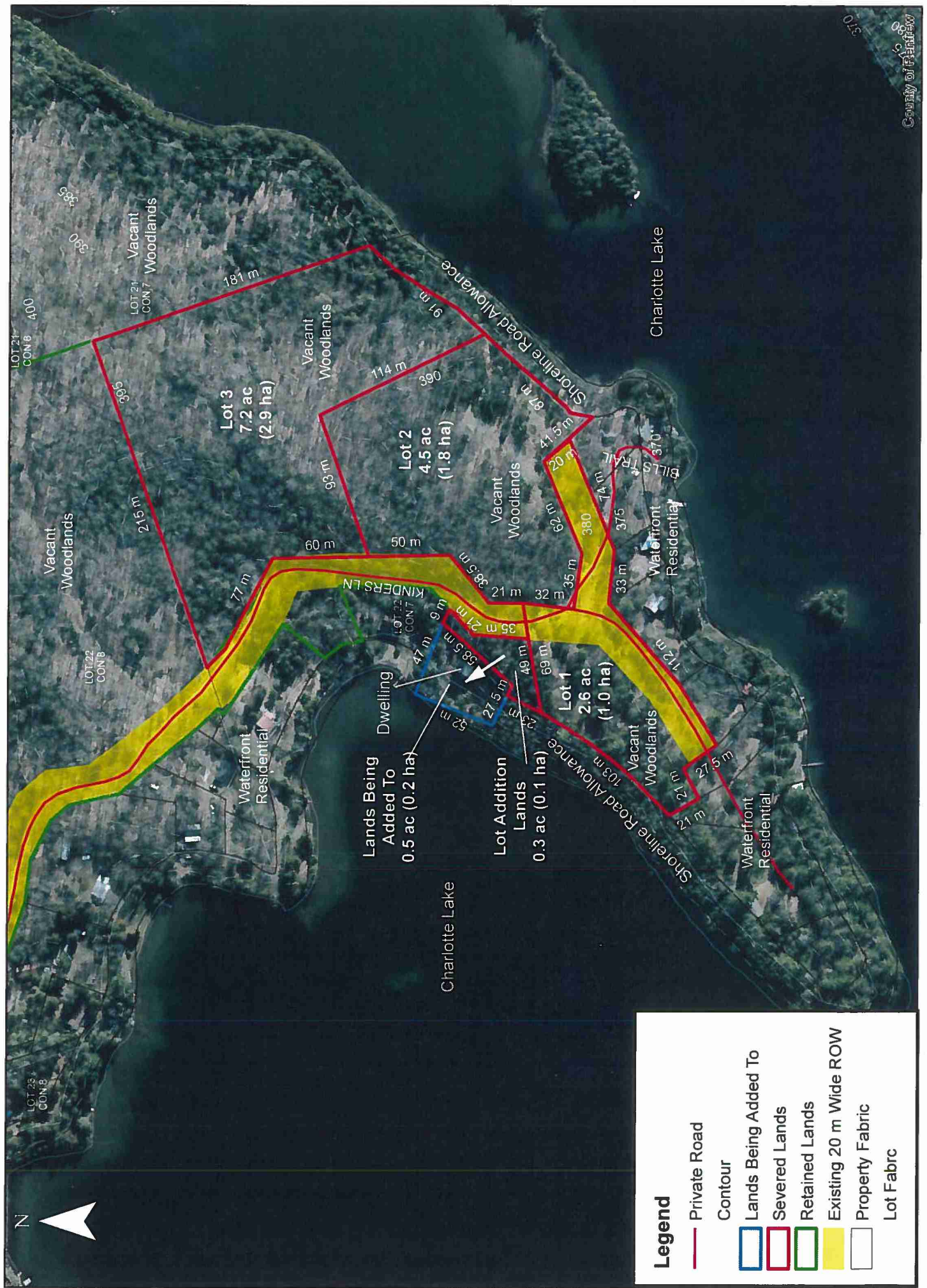
**Legend**

- County Road
- Municipal Maintained Road
- Private Road
- Intermittent Watercourse
- Permanent Watercourse
- Lands Being Added To
- Severed Lands
- Retained Lands
- Existing 20 m Wide ROW
- Property Fabric
- Lot Fabric

Date: November 2023  
Applicant: Jp2g Consultants Inc.



# Severance Sketch - Large Scale



Date: November 2023  
 Applicant: Jp2g Consultants Inc.

1:3,000



**Lot Addition**

B180/23(4)



Name of Approval Authority:  
 County of Renfrew  
 9 International Drive  
 Pembroke, ON K8A 6W5  
 Tel: 613-735-7288  
 Fax: 613-735-2081  
 Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
 Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. NOV 07 2023

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Keith Kinder & Lynn Wood			
Mailing Address: 1107-2 Aberfoyle Crescent ; 89 Kinders Lane	Town/City Etobicoke ; Wilno	Province: ON	Postal Code: M8X 2Z8 ; K0J 2N0
Telephone No.: (Home) (647) 242-0870	(Work)	(Fax):	
Email Address: Kinderk@mcmaster.ca			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Jp2g Consultants Inc.			
Mailing Address: 12 International Drive	Town/City Pembroke	Province: ON	Postal Code: K8A 6W5
Telephone No.: (Home) (613) 735-2507	(Work)	(Fax):	
Email Address: Bryanak@jp2g.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both			

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.: <u>N/A</u>
Former Township: <u>Brudenell</u>	Subdivision Plan No.: <u>N/A</u>
Lot(s) No.: <u>22-24</u>	Part(s) No.: <u>N/A</u>
Concession: <u>7 &amp; 8</u>	Reference Plan No.:
Civic Address of Subject Lands/Road Name: <u>89 Kinders Lane</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If <b>Yes</b> , describe each easement or covenant and its effect. existing right-of-ways for access	

### 3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input type="checkbox"/> Creation of a New Lot	<input checked="" type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input checked="" type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

6x

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:  
 Wayne Gallinger (420 Kinders Lane) *Krista Gallinger and Christopher Stephen Borth*

### 4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	56.00 m	20.00 m	0.00 m
	Depth	49.00 m	1,220.00 m	47.00 m
	Area	0.10 ha	131.20 ha	0.20 ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant woodlands	residential & vacant woodlands & fields	residential
	Proposed Use(s)	residential	same as existing	same as existing
▶ 4.3 Buildings or Structures	Existing	none	dwelling, shed, well, septic & barns	dwelling, well & septic
	Proposed	none	same as existing	same as existing
▶ 4.4 Official Plan Designation		Rural	Rural and Environmental Protection Area	Rural
▶ 4.5 Current Zoning		LSR	RM, LSR, SW	LSR

▶ 4.6 Access (✓ appropriate space)	Severed	Retained	Lands being enlarged/ added to
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registered Right of Way (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required): N/A

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
Will a road extension be required?  Yes  No

		Severed	Retained	Lands being enlarged/ added to
▶ 4.8 Water Supply (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service <b>OR</b> type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

### 6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

B617/1; B507/4; B740/75; B741/75; B224/72; B518/76; B53/76; and B136/77. Previous lot addition to 420 Kinders Lane: B28/78 Other consents filed but were refused or lapsed: B463/71; B465/71; B54/71, B59/71 B297/74 B298/74

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

N/A

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

N/A

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

2 consent applications, 1 application for a lot addition, and 1 application for a zoning by-law amendment will be filed concurrently with this application.

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

- Stage 1 & 2 Archaeological Assessment, prepared by Past Recovery Archaeological Services Inc., dated April 20, 2023
- Site-Specific Septic Suitability Assessment, prepared by Hutchinson Environmental Sciences Ltd., dated June 20, 2023
- Legal Opinion, prepared by Bradley Law, dated October 30, 2023
- Planning Justification Report, prepared by Jp2g Consultants Inc., dated November 2, 2023

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Bryana Kenny (Jp2g) of the Town(ship) of Laurentian Valley in the County Of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Bryana Kenny  
Signature of Applicant

Sworn (or declared) before me at the City of Pembroke in the Province of Ontario this 6 day of November, 20 23.

Brian William Whitbread, a Commissioner, etc.,  
County of Renfrew, for Jp2g Consultants Inc.  
Expires July 12, 2024.

Brian Whitbread  
A Commissioner for Taking Affidavits, etc.

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 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

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I, Keith Kinder & Lynn Wood, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Jp2g Consultants Inc. to make this application and provide instruction/information on my/our behalf.

_____ Date <u>July 21/23</u> Date	_____ Signature of Owner <u>Lynn L Wood</u> Signature of Owner
--	---

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**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

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_____ Date	_____ Signature of Corporate Representative & Title
_____ Date	_____ Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

**Committee File No.:** ..... B180/23(4) .....

**Hearing Date** (if appl.): .....

**Date of Receipt of Application:** ..... Nov 7/23 .....

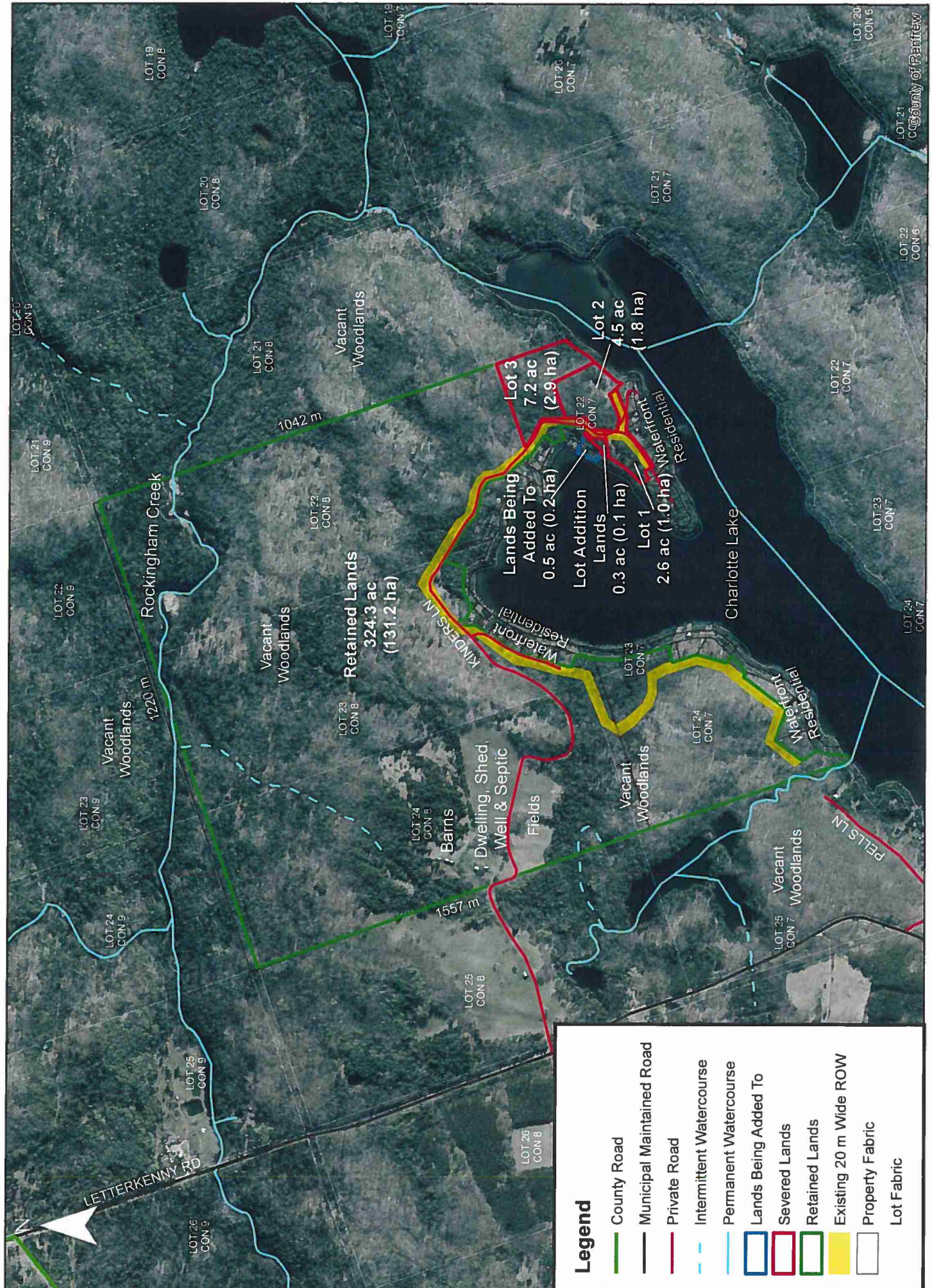
**Date deemed complete:** ..... Nov 7/23 .....

**Checked by:** .....  .....

**Authorization of Owner Received:** Yes  No  N/A

Date: Nov 8/23 .....  .....  
Secretary-Treasurer, Land Division Committee

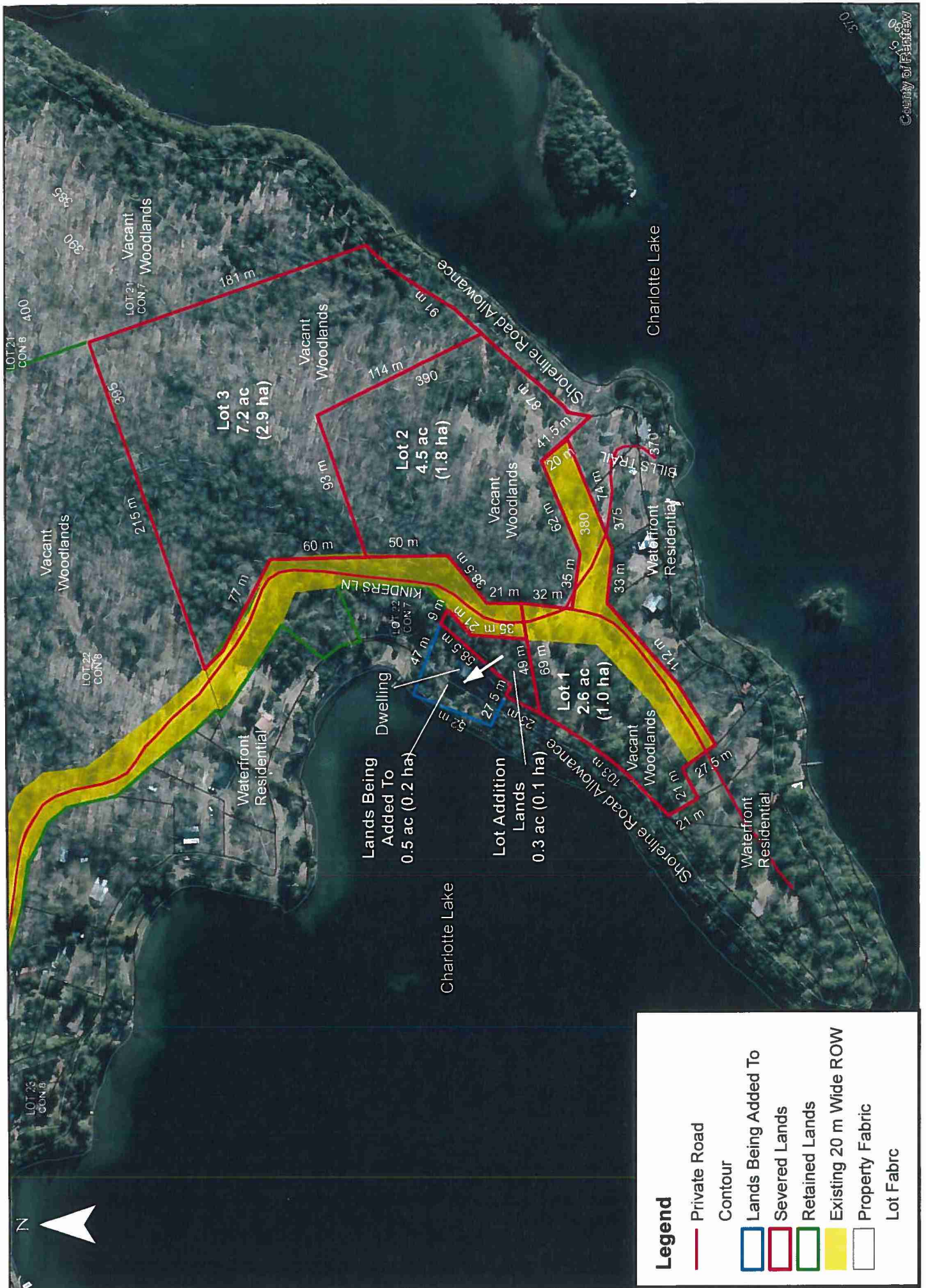
# Severance Sketch - Small Scale



Date: November 2023  
 Applicant: Jp2g Consultants Inc.



# Severance Sketch - Large Scale



Date: November 2023  
 Applicant: Jp2g Consultants Inc.

1:3,000



**NOTICE OF AN APPLICATION FOR CONSENT  
(Land Severance)  
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

**TAKE NOTICE** that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Numbers: **B177/23(1), B178/23(2), B179/23(3) & B180/23(4)**  
Location of Subject Lands: **Part Lots 22 to 24, Concessions 7 & 8, Brudenell**  
Municipality: **Township of Brudenell, Lyndoch & Raglan**  
Name of Applicants: **Keith Kinder & Lynn Wood**

**PURPOSE AND EFFECT:**

The purpose and effect of applications B177/23(1), B178/23(2) and B179/23(3) is to create residential lots, together with a right-of-way. B177/23(1) is proposed to be 1.05 ha (2.6 acre) in size. B178/23(2) is proposed to be 1.80 ha (4.44 ac) in size; B179/23(3) is proposed to be 2.90 ha (7.166 ac) acres in size.

The purpose and effect of application B180/23(4) is to add a 0.10 ha. (0.247 acres) parcel, to a 0.2 ha. (0.49 ac) residential lot owned by Krista Gallinger and Christopher Stephen Borth, together with a right-of-way. A key map showing the approximate location of the proposed consents is on the reverse of this notice.

**OTHER RELATED INFORMATION:**

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

**TO MAKE SUBMISSIONS:**

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5. Email address: [azadow@countyofrenfrew.on.ca](mailto:azadow@countyofrenfrew.on.ca)

**NOTE:** *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

*If the Applicant, the Minister, a specified person or any public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.*

**NOTICE OF DECISION:**

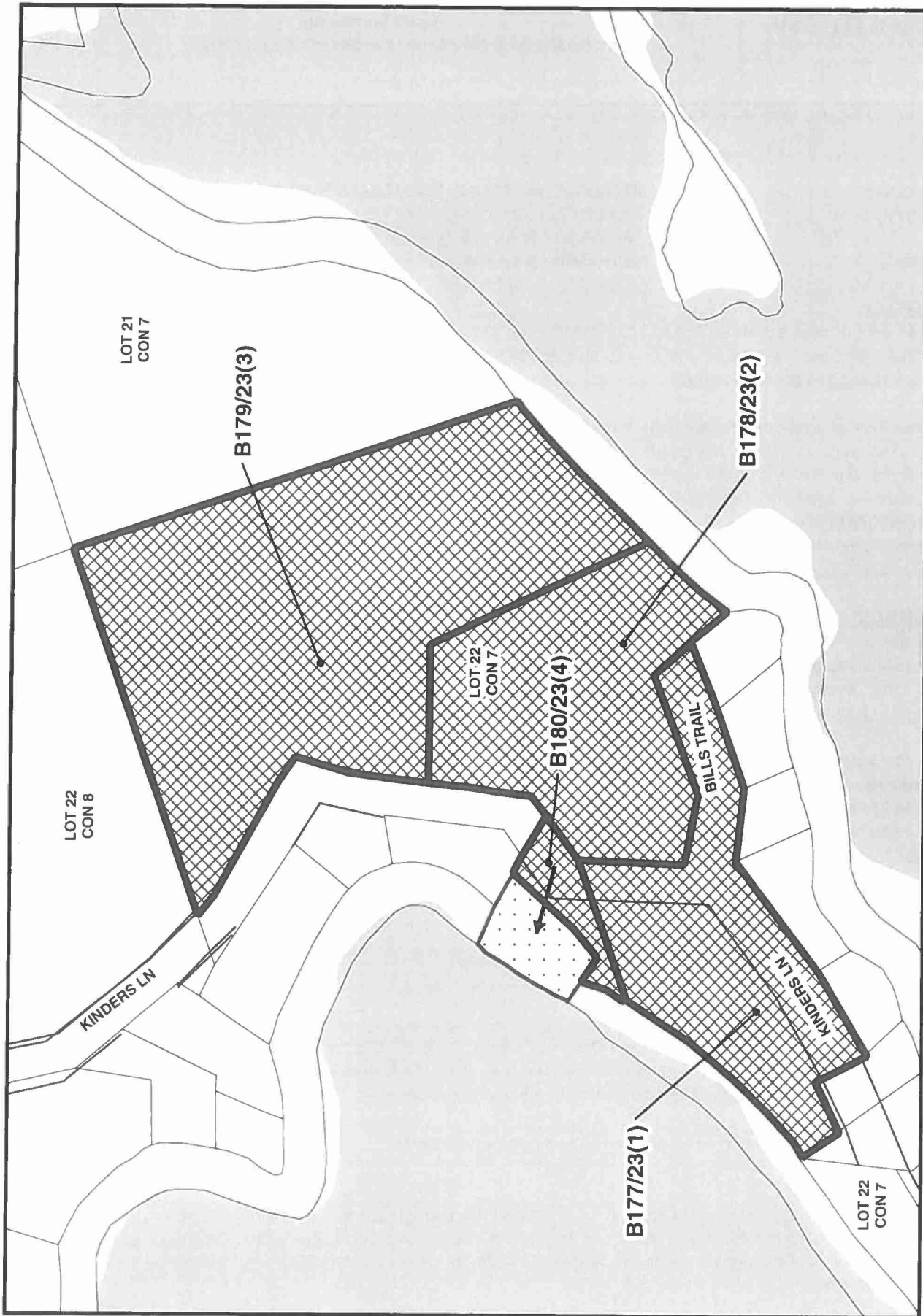
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

**ADDITIONAL INFORMATION:**

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 9<sup>th</sup> day of January, 2024.



**KEY MAP**  
 Township of BRUDENELL, LYNDON & RAGLAN  
 (geographic Township of Brudenell)

1 centimeter = 25 meters



Department of Development &  
Property



9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
613-735-3204  
FAX: 613-735-2081  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

## REQUEST FOR COMMENTS

January 9, 2024

Clerk  
Township Of Brudenell, Lyndoch & Raglan  
42 Burnt Bridge Road  
P.O. Box 40  
Palmer Rapids, ON K0J 2E0

[deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca)

Dear Sir/Madame:

**Re: Applications for Consent from Keith Kinder & Lynn Wood  
Part Lots 22 to 24, Concessions 7 & 8, Brudenell  
Township of Brudenell, Lyndoch & Raglan**

<b>B177/23(1)</b>	<b>(20.00m x 69.00m – 1.05 ha.) t/w row</b>
<b>B178/23(2)</b>	<b>(141.50m x 93.00m – 1.80 ha.) t/w row</b>
<b>B179/23(3)</b>	<b>(137.00m x 215.00m – 2.90 ha.) t/w row</b>
<b>B180/23(4)</b>	<b>(56.00m x 49.00m – 0.10 ha.) Lot addition t/w row</b>

The above referenced Application For Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Would you kindly gather internal agency comments and submit them with yours.

Yours truly,

**Alana Zadow**

Alana Zadow, ACST  
Secretary-Treasurer  
Land Division Committee

[azadow@countyofrenfrew.on.ca](mailto:azadow@countyofrenfrew.on.ca)

/az  
Enclosures



TREASURER'S STATEMENT OF REMUNERATION AND EXPENSES  
PAID TO COUNCIL, BOARDS AND COMMITTEES  
AS OF DECEMBER 31<sup>ST</sup>, 2023

In accordance with the Municipal Act 2001, S.O. 2001, c.25, Section 284, and Bylaw Number 2023-26 of the Township of Brudenell, Lyndoch and Raglan, the following itemized statement of remuneration and expenses paid to each member of Council and members of Committees and Local Boards for the above period is respectfully submitted.

<u>Member of Council</u>	<u>Honourarium</u>	<u>Mileage</u>	<u>Total</u>
Mayor Valerie Jahn	6,600.00		6,600.00
Councillor Wayne Banks	4,800.00		4,800.00
Councillor Iris Kauffeldt	4,800.00		4,800.00
Councillor Sheldon Keller	4,800.00		4,800.00
Councillor Kevin Quade	<u>4,800.00</u>		<u>4,800.00</u>
Total	\$ 25,800.00		\$ 25,800.00

Dated this 7<sup>th</sup> day of February, 2024.

---

Virginia Phanenhour  
Clerk-Treasurer

**THE CORPORATION OF THE  
TOWNSHIP OF BRUDENELL, LYNDOKH & RAGLAN**

BY-LAW NUMBER 2024-05

---

A By-law to amend By-law Number 87-08 of the former Township of Brudenell and Lyndoch as amended.

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PURSUANT TO SECTION 34 OF THE PLANNING ACT, THE TOWNSHIP OF BRUDENELL, LYNDOKH & RAGLAN HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 87-08, as amended, be and the same is hereby further amended as follows:

(a) By adding the following subsections to Section 7.0 Limited Service Residential (LSR) Zone, immediately following subsection 7.3(o):

“(p) Limited Service Residential – Exception Seventeen (LSR-E17) Zone

Notwithstanding any other provisions of this By-law to the contrary, for the lands located in the LSR-E17 Zone, within Part of Lot 9, Concession 9, in the geographic Township of Brudenell, the following provisions shall apply:

- i) Water Setback (minimum) 30 metres
- ii) Setback to Stream and Wetland (SW) Zone 15 metres

(q) Limited Service Residential – Exception Eighteen (LSR-E18) Zone

Notwithstanding any other provisions of this By-law to the contrary, for the lands located in the LSR-E18 Zone, within Part of Lot 9, Concession 9, in the geographic Township of Brudenell, the following provision shall apply:

- i) Water Setback (minimum) 30 metres”

(b) By adding the following section to Section 7.0 Limited Service Residential (LSR) Zone, immediately following 7.4(a):

“7.4 Holding Zones

(b) Limited Service Residential–Exception Seventeen-holding (LSR-E17-h)

a) Until such time as the holding (h) symbol is lifted from the lands described as Part of Lot 9, Concession 9, in the geographic Township of Brudenell and delineated as Limited Service Residential-Exception Seventeen-holding (LSR-E17-h) on Schedule "A" to this By-law, no person shall use land or erect use a building or structure, except in accordance with the following:

i) Permitted Uses

- Passive recreation uses
- No buildings, structures, or other uses, other than existing structures and recreational vehicles used on a temporary basis without any soil disturbance, shall be permitted.
- Open Space

ii) Conditions for removal of Holding (h) Symbol

- a) An archaeological assessment for registered archaeological site (BiGi-1) and its 5 metre protective buffer is completed by a licensed consultant archaeologist to the satisfaction of the Algonquins of Ontario (AOO) and the Ministry of Citizenship and Multiculturalism (MCM) or its successor.

(c) Limited Service Residential-Exception Eighteen-holding (LSR-E18-h)

a) Until such time as the holding (h) symbol is lifted from the lands described as Part of Lot 9, Concession 9, in the geographic Township of Brudenell and delineated as Limited Service Residential-Exception Eighteen-holding (LSR-E18-h) on Schedule "A" to this By-law, no person shall use land or erect use a building or structure, except in accordance with the following:

i) Permitted Uses

- Passive recreation uses
- No buildings, structures, or other uses, other than existing structures and recreational vehicles used on a temporary basis without any soil disturbance, shall be permitted.
- Open Space

ii) Conditions for removal of Holding (h) Symbol

- a) An archaeological assessment for registered archaeological site (BiGi-1) and its 5 metre protective buffer is completed by a licensed consultant

archaeologist to the satisfaction of the Algonquins of Ontario (AOO) and the Ministry of Citizenship and Multiculturalism (MCM) or its successor.”

- (c) Schedule "B" is amended by rezoning those lands described above, from Extractive Industrial (EM) to Stream and Wetland (SW), from Extractive Industrial (EM) and Stream and Wetland (SW) to Limited Service Residential – Exception Seventeen – holding (LSR-E17-h), and from Rural Marginal (RM), Extractive Industrial (EM) and Stream & Wetland (SW) to Limited Service Residential – Exception Eighteen-holding (LSR-E18-h), as shown as Items 1, 2 & 3 on the attached Schedule "A".
- 2. THAT save as aforesaid all other provisions of By-Law 87-08, as amended, shall be complied with.
- 3. This By-law shall come into force and take effect on the day of final passing thereof.

Read and adopted by Resolution 2024-02-07-XX this 7th Day of February, 2024.

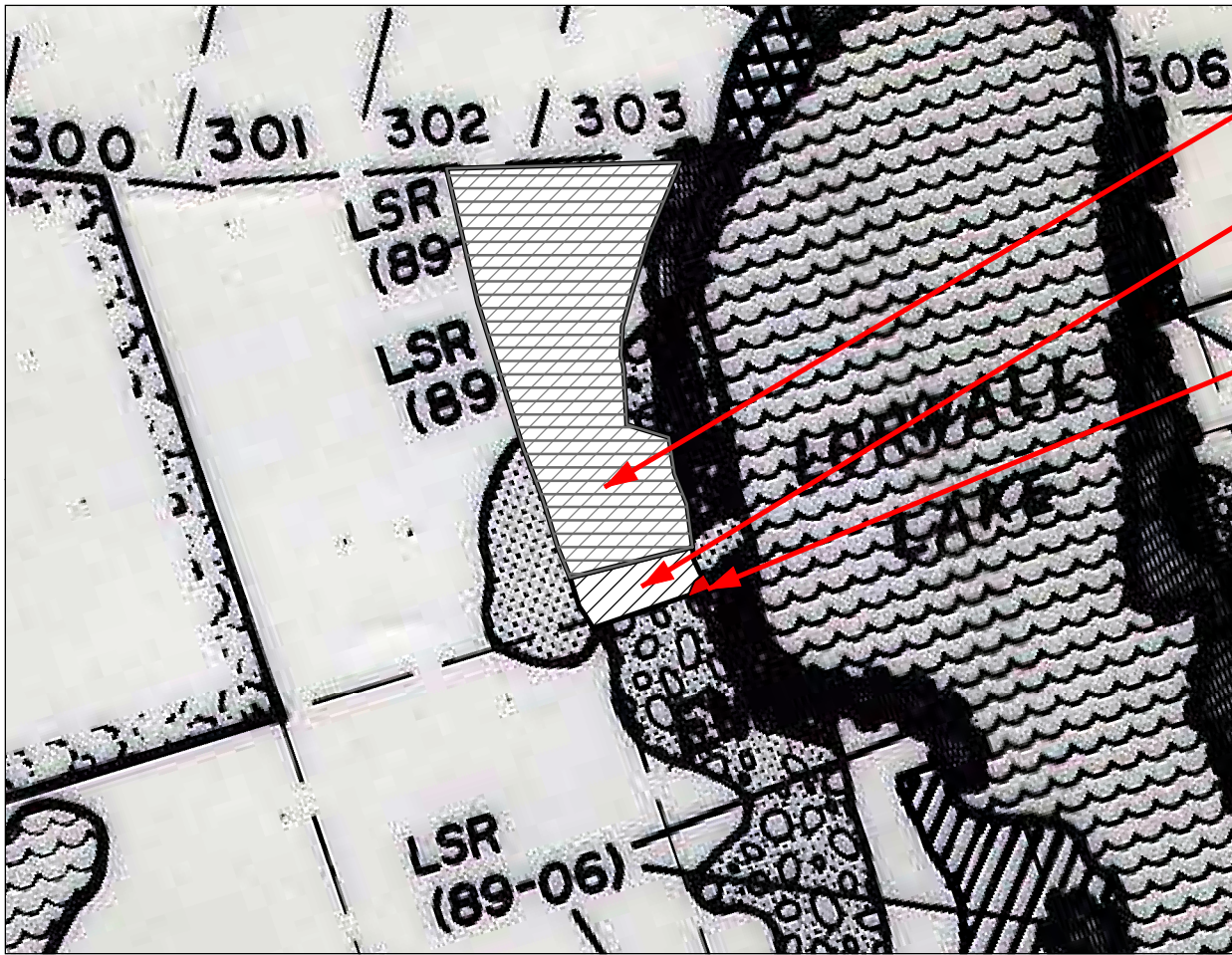
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MAYOR, Valerie Jahn

CORPORATE  
SEAL OF  
MUNICIPALITY

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CLERK-TRREASURER, Virginia Phanenhour



Item 3:  
From EM, SW  
& RM  
to LSR-E18-h

Item 2:  
From EM & SW  
to LSR-E17-h

Item 1:  
From EM  
to SW



1:8,498

CORPORATION OF THE  
TOWNSHIP OF BRUDENELL, LYNDON & RAGLAN  
This is Schedule "A" to By-law Number \_\_\_\_\_  
Passed the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.  
Signatures of Signing Officers:

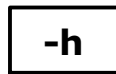
\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Clerk-Treasurer

### LEGEND



Limited Service Residential



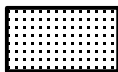
holding Zone



Extractive Industrial



Item 1: Area affected by this amendment: From EM to SW



Stream and Wetland



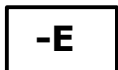
Item 2: Area affected by this amendment: From EM & SW to LSR-E17-h



Rural Marginal



Item 3: Area affected by this amendment: From RM, EM & SW to LSR-E18-h



Exception Zone

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BY-LAW NO. 2024-06**

Being a By-Law to Authorize the Destruction of  
Certain Records of the Corporation of the  
Township of Brudenell, Lyndoch and Raglan

**WHEREAS** Section 254 and 255 of the Municipal Act, S.O. 2001, provides for the retention of records of the municipality, and for the municipality to establish schedules of retention periods during which the receipts, vouchers, instruments, rolls or other documents, records and papers must be kept by the municipality;

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan enacts as follows:

1. The records of the Corporation of the Township of Brudenell, Lyndoch and Raglan as outlines in Schedule "A" attached hereto and forming part of this By-Law, will be retained indefinitely
2. The records of the Corporation of the Township of Brudenell, Lyndoch and Raglan as outlined in Schedule "B" attached hereto and forming part of this By-Law, will be destroyed when related to affairs which were completed at least seven years prior to January 1<sup>st</sup>, the year of destruction and as annotated on Schedule "B".
3. This By-Law shall not take effect until the auditors of the Corporation of the Township of Brudenell, Lyndoch and Raglan have approved this By-Law by endorsing their name at the end thereof.
4. This By-Law supersedes any By-Law previously passed that is contrary to this By-Law.

Read and adopted by Resolution 2024-02-07-XX this 7<sup>th</sup> Day of February, 2024.

\_\_\_\_\_  
**Mayor, Valerie Jahn**

\_\_\_\_\_  
**Clerk-Treasurer, Virginia Phanenhour**

\_\_\_\_\_  
Signature of Auditor

\_\_\_\_\_  
Date Signed by Auditor

**The Corporation of the Township of Brudenell, Lyndoch and Raglan  
SCHEDULE "A" TO BY-LAW 2024-06**

1. Audited Financial Statement
2. Final Year-End Trial Balance
3. General Ledger
4. Cash Receipt Journals
5. Cheque Registers
6. By-Laws
7. Minutes Books
8. Sub-Division Plans
9. Reference Plans
10. Birth Register
11. Death Register
12. Marriage Register
13. Assessment Rolls
14. Collectors Rolls
15. Leases
16. Contracts
17. Agreements
18. Planning Files/Documents (Official Plan/Zoning/Minor Variances)
19. Severance Files
20. Shoreline Road Allowance Files/Ledgers
21. Site Plans

**The Corporation of the Township of Brudenell, Lyndoch and Raglan**  
**SCHEDULE "B" TO BY-LAW 2024-06**

1. Bank Cheques
2. Bank Debit Memos
3. Bank Statements
4. Bank Deposit Slips
5. Bank Reconciliations
6. Paid Debentures and coupons six years after the last maturity date
7. Duplicate Tax Prepayment Certificate
8. Duplicate Cash Receipts and other vouchers supporting Daily Cash Receipts Journal
9. Duplicate Accounts Receivable Invoices
10. Paid Vouchers, Invoices, Purchase Orders, Internal Papers, Requisitions and Summaries
11. Stores Issue Slips, Material Transfer Records, Vehicle Distribution Sheets
12. Shop Orders and Garage Orders
13. Wages and Truck hire Time Reports and summaries
14. General Correspondence
15. Budget Estimate Working Papers
16. Garnishees re: Employees
17. Purchase Quotations and Unsuccessful Tenders
18. Duplicate Street Cut, Trench & Drain Permits
19. Vehicle Accident report Files
20. Duplicate Treasurers Certificates of tax arrears
21. Monthly Trial Balances (except year-end trial balances) for taxes
22. Payroll records – Employees Income Tax Deductions, Declarations, Pledge Cards, Canada Savings Bonds Applications, Annual Leave and Sick Leave Applications, Earning Records, etc.

**PAPERS, DOCUMENTS, RECORDS, ETC. LISTED IN SCHEDULE "B" ABOVE AS 11, 12, 13, 14, 17, 18, 19, and 21 ARE TO BE DESTROYED WHEN RELATED TO AFFAIRS WHICH WERE COMPLETED AT LEAST THREE YEARS PRIOR TO JANUARY 1<sup>ST</sup>, THE YEAR OF DESTRUCTION OR FROM TIME TO TIME AS REQUESTED BY THE CLERK-TREASURER AND APPROVED BY THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLANS' AUDITOR.**

**THE CORPORATION OF THE TOWNSHIP OF  
BRUDENELL, LYNDOKH AND RAGLAN**

***BYLAW NUMBER 2024-07***

Being A Bylaw to Authorize the Entering into a License Agreement Between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Carrie Loreen Jane McIntyre, Allan Phillip McIntyre and Jason James Russell Lloyd Stephens.

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**WHEREAS** the “Owner” applied to the Land Division Committee for the County of Renfrew for Consents B80/23 and B81/23 which were granted subject to Conditions;

**AND WHEREAS** the Township agrees that an entranceways shall be allowed from the road allowance onto the properties identified in the Agreement attached hereto, pursuant to the terms of the Agreement;

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan HEREBY ENACTS as follows:

The Mayor and Clerk are hereby authorized and directed to execute a License Agreement with Carrie Loreen Jane McIntyre, Allan Phillip McIntyre and Jason James Russell Lloyd Stephens in the form attached hereto as Schedule “A” and Schedule “A” forms part of this By-Law.

1. This By-Law shall come into force and take effect on the date of its passing.

Read and adopted by Resolution 2024-02-07-XX, this 7<sup>th</sup> Day of February, 2024.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**

THIS AGREEMENT made this      day of      20      .

BETWEEN

**CORPORATION OF THE TOWNSHIP OF BRUDENEL, LYNDOCH AND RAGLAN**

(Hereinafter called the "Township")

OF THE FIRST PART

and

**CARRIE LOREEN JANE MCINTYRE, AND ALLAN PHILLIP MCINTYRE AND JASON  
JAMES RUSSELL LLOYD STEPHENS**

(Hereinafter collectively called the "Owner")

OF THE SECOND PART

**WHEREAS** the Party of the First Part and is a municipality pursuant to the *Municipal Act 2001*;

**AND WHEREAS** there is an unopened road allowance between Concessions 2 and 3 Geographic Township of Brudenell, Lyndoch, Raglan, being PIN 57503-0027 LT;

**AND WHEREAS** Carrie Loreen Jane McIntyre is the registered Owner of PIN 57503-0035; and Allan Phillip McIntyre is the registered Owner of PIN 57503-0009; and Jason James Russell Lloyd Stephens is the registered Owners of PIN 57503- 0015 LT;

**AND WHEREAS** the "Owner" has applied to the Land Division Committee for the County of Renfrew [Applications B80/23, & B81/23] for consents pursuant to the provisions of the Planning Act, c.P.13 R.S.O. 1990 as amended;

**AND WHEREAS** the aforesaid applications for consents were granted by the County of Renfrew Land Division Committee subject to Conditions No. 1 through 2 as noted in the decisions of Land Division Committee pursuant to Section 53(12) and 51(26) of the Planning Act, C.P.13 R.S.O. 1990 as amended;

**AND WHEREAS** the Owner has requested an agreement between the Township and the Owner whereby the Owner may access PIN 57503-0015 LT, by way of an entrance on the unopened road allowance between Concessions 2 & 3 .

**AND WHEREAS** the "Township" is of the opinion that it would not be proper or in the

public interest to permit "Development" of the "Subject Lands" unless assurances are given by the "Owner" that matters referred to in this Agreement are carried out in the manner hereinafter set forth;

**NOW THEREFORE WITNESSETH** that in consideration of the mutual covenants and agreements contained herein, the parties hereto covenant and agree to enter into a License Agreement to use a portion of the unopened road allowance on terms as follows:

1. Schedules A and B attached hereto form part of this Agreement.
2. "Owner" in this Agreement includes an individual, an association, a partnership or a corporation or any agent or contractor carrying out any "Works" for the "Owner" as herein described or any subsequent "Owner" of any or all of the lands described in Schedule "A" or Schedule "B".
3. The Owner acknowledges that the road allowance between Concession 2 & 3 is an unopened road allowance, and as such, is not maintained or snow plowed by the Township. The portion of the road allowance subject to this Agreement is further described in Schedule B.
4. The Owner and the Township agree that an entranceway from PIN 57503-0035 LT to PIN 57503-0010 LT and from PIN 57503-0009 LT to PIN 57503-0015 LT shall be allowed from the road allowance onto the property identified on Schedule A and the Owner is given permission by the Township to maintain and snow plow the portion of the road allowance identified in Schedule B to a standard that is suitable for entrance purposes for a motor vehicle.
5. The Owner agrees not to make any demands of the Township now or in the future to develop, repair, improve, maintain or snow plow the road allowance identified in this agreement, nor does this Agreement create any obligation on the Township to develop, repair, improve, maintain or snow plow the said road allowance, or impose any obligation on the Township whatsoever.
6. The Owner hereby forever disclaims and waives any right, claim and cause of action which they might or would have, but for this Agreement, against the Township, based on the condition, use, non-maintenance, or lack of repair of the said road allowance, or in any way related to the said road allowance.
7. The Owner hereby forever waives, releases, and indemnifies the Township from any claim for damages for personal injury or death or damage to property in any way attributable in any way to the road allowance, including, but not limited to the

condition of the said road allowance, use of the road allowance by any person or entity whatsoever, or the non-maintenance of the road allowance.

8. The Owner acknowledges that they are not allowed to erect any structure of any kind on the road allowance without the written permission of the Township, nor shall the Owner be allowed to "clear" or remove vegetation from the entirety of the road allowance or alter the road allowance in anyway not permitted by this Agreement. For clarity, the Owner shall only be allowed to maintain and snow plow a portion of the road allowance to allow for access of a motor vehicle between the properties described in Schedule A, and the Owner shall not be allowed to develop the road allowance for any reason beyond what is reasonably necessary to allow for motor vehicle access to the property.
9. The Owner shall not be allowed to assign or transfer their rights under this Agreement to a non-Owner.
10. This Agreement, or any part thereof, may be terminated or modified by the Township at any time in writing upon 30 days written notice to the address for service of the registered Owner as specified in the deed for the property registered in the Land Registry Office, save except that if the Owner is in breach of this Agreement, this Agreement may be terminated immediately. In the event this Agreement is terminated by the Township, or otherwise, all waivers, releases and indemnities to the benefit of the Township from the Owner, shall survive termination.
11. The Owner acknowledges that upon termination of this Agreement they may be required to restore the road allowance to a condition satisfactory to the Township at the discretion of the Township, acting reasonably.
12. The Owner and the Township agree that this Agreement, and/or notice thereof, may be registered at the expense of the Owner, in the Land Registry Office for the Registry Division of Renfrew (No. 49), against the title to the lands described in Schedule A upon execution of this Agreement.
13. The Owner shall be responsible for the total cost of preparation, and registration of this Agreement and shall be responsible for any costs incurred by either Township to enforce any terms of this Agreement. Any said cost incurred by the Township may be added to the tax roll of the lands and collected in the same manner as municipal taxes.
14. This Agreement shall run with the lands and be binding upon the Owner, their heirs, executors, administrators and assigns, and shall be binding upon the Townships

and any successor municipality.

15. If any term or provision of this Agreement or the application thereto of any person shall to any extent be held to be invalid or unenforceable, the balance of the Agreement shall not be affected thereby and each term and provision of this Agreement shall be separately valid and enforceable to the fullest extent permitted by law.

16. The "Owner" hereby warrants to the Township that the recitals to this Agreement are true at the execution of this Agreement.

IN WITNESS WHEREOF:

SIGNED, SEALED AND DELIVERED )  
In the presence of: )

"OWNER"

PER: Carrie Loreen Jane McIntyre  
PER: Allan Philip McIntyre  
PER: Jason James Russell Lloyd Stephens

Witness

THE CORPORATION OF THE  
TOWNSHIP OF BRUDENEL,  
LYNDOCH AND RAGLAN

PER: Mayor: Valerie Jahn

PER: CLERK: Virginia Phanehour  
We have the Authority to Bind  
the Corporation

**SCHEDULE "A"**

**Property 1**

LT 3 CON 2, BRUDENELL; PT LT 4 CON 2 BRUDENELL AS IN R420575 LYING N OF BRITCHLESS LAKE; PT LT 5, CON 2, BRUDENELL AS IN R425075 LYING E OF R65893&PTS 3, 9, 15, 16, & 17, 49R7244 EXCEPT PTS 1, 2, & 3, 49R 14259; PT LT 5, CON 2, BRUDENELL, PT 6, 49R7244 (CLOSED R34286); PT RDAL BTN LTS 5 & 6, CON 2, BRUDENELL, PTS 7 & 19, 49R7244 (CLOSED BY R342386); S/T R365757; BRUDENELL, LYNDOSCH, & RAGLAN being all of PIN 57503-0035 (LT)

**Property 2**

LT 1, CON 2, BRUDENELL; TOWNSHIP OF BRUDENELL, LYNDOSCH AND RAGLAN being all of PIN 57503-0015 (LT)

**Property 3**

LTS 1 & 2, CON 3, BRUDENELL; TOWNSHIP OF BRUDENELL, LYNDOSCH AND RAGLAN being all of PIN 57503-0009 (LT)

**SCHEDULE "B"**

See Sketch attached



**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2024-08**

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of February 7, 2024.

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of February 7, 2024, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-02-07-XX this 7<sup>th</sup> Day of February, 2024.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**