



Township of Brudenell, Lyndoch and Raglan

January 8, 2025 - Regular Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N
Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

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- 5 Mayor's Address
- 6 Clerk's Report
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- 8 Adoption of Minutes from Previous Meetings
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- 9 Committee and/or Staff Reports
 - 9.1 BLR Recreation Committee Minutes
 - 📎 October 8, 2024 - BLR Recreation Minutes
 - 9.2 Public Works - Staff Report
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- 10 Correspondance
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 - 10.2 Robbie Dean Family Counselling Centre
 - 📎 Letter from Office of the County Warden - Renfrew County
 - 10.3 Declaring Toronto a Paid-Plasma-Free Zone
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 - 📎 Toronto Motion

- 10.4 Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties
 - 📎 Municipality of Kincardine
- 11 New Business**
- 11.1 Shoreline Road Allowance - Yvonne and Candice Cybulskie
 - 📎 Yvonne and Candice Cybulskie - Application
- 11.2 Shoreline Road Allowance - Yvonne and James Cybulskie
 - 📎 Yvonne and James Cybulskie - Application
- 11.3 Shoreline Road Allowance - Joe and Wendy Holly
 - 📎 Joe and Wendy Holly - Application
- 11.4 Shoreline Road Allowance - Janna Bradley
 - 📎 Janna Bradley - Application
- 11.5 Special Events Application - Knwhere Festival
 - 📎 Special Events Application
- 11.6 Budget Discussion
- 11.7 Letter of Support - To request the redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding
 - 📎 Letter of Support
- 11.8 Letter of Support - Child Welfare Funding
 - 📎 Letter of Support
- 11.9 Severance B152/24(1) & B153/24(2) - Masic
 - 📎 Request for Comment
 - 📎 Application B152/24(1)
 - 📎 Application B153/24(2)
- 11.10 National Wall of Remembrance Association
 - 📎 Request
 - 📎 Information
- 12 Financial Report**
 - 📎 Year-to-Date Budget Variance
 - 📎 Monthly Expenses Summary
- 13 By-Laws**
- 13.1 Borrowing By-Law
 - 📎 By-Law 2025-01
- 13.2 2025 Interim Tax Levies By-Law
 - 📎 By-Law 2025-02
- 13.3 By-Law 2025-03 to accept a transfer of property
 - 📎 By-Law 2025-03
- 13.4 Accessibility Standards Policy By-Law
 - 📎 By-Law 2025-04
- 13.5 By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees

 By-Law 2025-05

14 Closed Session

14.1 To go into Closed

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding personal matter about an identifiable individual, including municipal or local board employees."

14.2 To come out of Closed

14.3 Report from Closed

15 Confirmation By-Law

 By-Law 2025-06

16 Adjournment



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting December 4, 2024 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 4th day of December, 2024 at 7:03 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2024-12-04-01

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 11.2 - 2025 Municipal Insurance Renewal, and item 9.2 Public Works Staff Report."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Attended 4-5 meetings in November. The warming center in Pembroke will be open in December 24hrs/day. The Wardens Community Services Award was presented at the November meeting, the Non-Profit Award went to Bryan O'Connor with Paddler Coop and the For-Profit Award went to the Valley Gazette. Road rationalization study was presented at County Committee and has been sent to municipal staff; for comment only. Trans Canada Trail/Algonquin trail is now open to Mattawa. Renfrew County was awarded the Ontario Municipal Social Services Association 2024 Municipal Champion Award in recognition of leadership and vision in implementing the regions Mesa Wellness initiative. County has been invited to present at the 2025 at OMSSA conference. Climate Action Committee Report was presented and reviewed for comment and recommendations. A letter was received from Solicitor General regarding the policing budgets. BLR has been reduced by \$57,000. It went from \$392,000 to \$335,000, previous year was \$322,000. Procedural by-law was passed at county and going further they will meet as committee of a whole, meaning less committee meetings.

6 Clerk's Report

Attended two meetings and on November 20th administrative staff attended a Fred Dean workshop, which was a very informative workshop.

7 Delegations and/or Presentations

7.1 MV Public Library - Natalie Barrington

8 Adoption of Minutes from Previous Meetings

Resolution No: 2024-12-04-02

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of November 6th, 2024 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 Holiday Hours

Resolution No: 2024-12-04-03

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby authorize the closure of the Township Office from December 24, 2024 - January 1, 2025; AND FURTHER THAT staff will use three days of vacation and one day will be given by Council, AND FURTHER THAT the Waste Sites will be closed on December 24th – December 26th and closed on December 31st and re-open on January 2nd, 2025."

CARRIED

9.2 Public Works - Staff Report

Resolution No: 2024-12-04-04

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby directs the Operations Manager to proceed with a pre-2025 budget purchase of a 2017 Ford F450 with plow and dump box from GovDeals, bidding up to \$25,000 plus applicable fees and taxes. Should a purchase be made, council declares the 2008 Ford F250 as surplus and dispose of via GovDeals."

CARRIED

10 Correspondence

Resolution No: 2024-12-04-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of item 10.2 and 10.5 to be brought back to the next regular council meeting."

CARRIED

10.1 The Future for Billy Bishop Airport Requires Urgent Action and a Modern Governing Agreement

10.2 Motion to request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

10.3 Ambulance Shortages and Healthcare System Issues

10.4 County Council Summary - October 2024

10.5 Child Welfare Funding

10.6 Thank you from Paddle for Benny

10.7 Enabling greater beneficial reuse excess soil

10.8 Mayors of Highway 28

11 New Business

11.1 Letter of Support Re: Establishment of an Ontario Rural Road Safety Program

Resolution No: 2024-12-04-06

Moved By: Wayne Banks

Seconded By: Kevin Quade

THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the following:

"WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system; AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Township of Brudenell, Lyndoch and Raglan requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;

AND FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support."

CARRIED

11.2 2025 Municipal Insurance Renewal

Resolution No: 2024-12-04-07

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the 2025 Municipal Insurance quote as presented and authorize the Clerk-Treasurer to sign the agreement."

CARRIED

12 Financial Report

Resolution No: 2024-12-04-08

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

14 Closed Session

15 Confirmation By-Law

Resolution No: 2024-12-04-09

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-42 being a By-Law to confirm the proceedings of the December 4th, 2024 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

- 16** **Adjournment**
Resolution No: 2024-12-04-10
Moved By: Iris Kauffeldt
"THAT this meeting adjourns at 8:13 pm."
CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour



Township of Brudenell, Lyndoch and Raglan
Meeting Minutes
Recreation Committee October 8, 2024 - 02:00 PM

1 Meeting Called To Order

THAT the October 8, 2024 BLR Recreation Committee Meeting is called to order at 2:01 pm.

2 Attendance

Diane Neuman
Linda Yuke
Valerie Jahn
Dave Ryan
Kim Aide
Tammy Thompson
Cheryl Hudder

3 Adoption of Agenda

THAT the agenda is adopted as presented.
Moved By: Dave Ryan
Seconded By: Cheryl Hudder
All were in favour.

4 Confirmation of Minutes

THAT the minutes of the September 10, 2024 BLR Recreation Committee Meeting are adopted as presented.
Moved By: Dave Ryan
Seconded By: Linda Yuke
All were in favour.

5 Old Business

5.1 Canteen Sink

Recreation Committee will look into options and inform the Municipality for consideration & pricing purposes. TWP Purchase.

5.2 Reciprocal Agreement - Use of PRPS gym for Pickleball during the Winter season

The Recreation Committee is no longer pursuing this with RCDSB.

5.3 Equipment Purchase Request for Step stool & Shelving Unit

As per the Recreation Committee a Purchase Request has been submitted for a step stool and shelving unit.

This has been approved.

5.4 Game Night & SALC

Game Nights

-are a Rec Committee event

-the only partnership with SALC is the 1 hour allocated for seniors for pickleball (6-7pm) for use of the pickle ball nets.

-refreshments will be provided by the Rec Committee and will be the responsibility of the Rec Committee and volunteers

Recreation Committee will look into recruiting a volunteer(s) for the Canteen on Game Nights.

5.4.1 Open Discussion

- Price List for Refreshments & Snacks – Rec will come to a decision for pricing – Kim will prepare that for the 2024/2025 Season.

- Is Rec going to take on Canteen during Public Skating? Recreation Committee will look into recruiting volunteer(s) to run the Canteen.

- Flyers were distributed to PRPS with Fall/dates of all up coming events - Kim

6 New Business

Recreation Committee would like to purchase Pickle Ball Balls. Kim will fill out Purchase Request as per Recreation Committee and order.

Recreation Committee would like to purchase 8oz tumblers for use at the BLR Recreation Center. Kim will fill out Purchase Request as per Recreation Committee and order.

When Ice season begins, Recreation would like to offer Game Night for one night only during the week – to be confirmed next meeting (November 12, 2024).

Kevin to install Shelving Unit for Rec Committee.

6.1 OVCAOS Workshop - Intergenerational Workshop for Communities

Tuesday October 22nd at 11:00 AM

6.2 Response to Unsuccessful Candidate to join Recreation Committee

Response discussed – Kim will prepare a draft for Rec to approve.

7 Event Report/Upcoming/Planning

7.1 Halloween Trunk or Treat

October 31, 2024 5:30pm-7:30pm

There is some Candy & Chips being provided by Rec as well as everyone is welcome to bring

their own Candy to hand out.
Dave, Diane, Linda & Kim will attend this event.

7.2 Christmas Craft & Bake Sale

November 9, 2024 9:00am-2:00pm
Recreation Committee serving breakfast and lunch items.
Finalized Menu – Breakfast Sandwiches, Muffins and Hotdogs.

7.3 Hunters Supper

Reviewed

8 Financial Reports

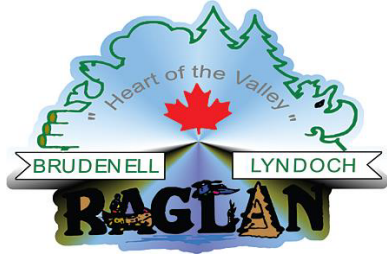
THAT the Financial Report is adopted as presented.
Moved By: Linda Yuke
Seconded By: Cheryl Hudder
All were in favour.

9 Next Meeting

THAT the date of the next BLR Recreation Committee meeting is scheduled for November 12, 2024 at 2:00 pm.

10 Adjournment

That this meeting adjourns at 4:03pm



EMPLOYEE REPORT

Report Date: January 3, 2025

Date of Council Meeting: January 8, 2025

Prepared By: Jordan Genrick

Approved By: Virginia Phanenhour

Reason for this Report

To provide Council with information regarding surplus equipment purchased from the County of Renfrew.

Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report as information only.

Facts and Issues

From time to time the County offers surplus equipment to Municipalities before sending them to auction. Amongst the list of equipment was a 2002 20-ton float trailer and a slip in water tank for watering roads. The Municipality has borrowed the water tank frequently over the past number of years and has proven itself to be a valuable construction tool. The Minimum bid for the tank was \$500, Staff bid \$550 and were successful. The float trailer was offered at a minimum bid of \$1000, staff offered \$1250 and were successful. The float trailer has been borrowed from the County over the years as well to move equipment around. Other uses the float will be used for is transporting culverts to construction sites. The float is valued at \$10,000. The Municipality now staffs 2 employees with AZ licenses to pull the float.



FIRE CHIEF'S REPORT TO COUNCIL

Report Date: January 3, 2025
Date of Council Meeting: January 8, 2025
Prepared By: Jordan Genrick – Fire Chief
Approved By: Virginia Phanenhour

Reason for this Report

To provide Council with information regarding a Fire Protection Grant.

Recommendation

That Council accepts the Fire Chiefs report as presented for information purposes.

Information

The Office of the Fire Marshal in conjunction with the Ontario Government launched a grant program in the fall of 2024. The Fire Protection Grant is based on projects undertaken at the local level, targeting cancer prevention initiatives for firefighters and minor infrastructure modernization. Staff have submitted an application for the grant and were successful, the Municipality will receive \$32,921.80. the funds will be used to purchase a portable decontamination kit and several sets of new bunker gear.



EMPLOYEE REPORT

Report Date: January 3, 2025

Date of Council Meeting: January 8, 2025

Prepared By: Jordan Genrick

Approved By:

Reason for this Report

To provide Council with information regarding winter road patrols and usage of Municipal pickup.

Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan grants the Public Works Supervisor or designate permission for home to work travel in a Municipal pickup for the purpose of winter road patrolling.

Facts and Issues

During the months of November through April the Municipality is required to conduct; on top of scheduled road patrols, winter road patrols based on forecasted weather. As per Ontario regulation. if it is determined by the Municipality. that the weather monitoring indicates that there is a probability of snow accumulation on roadways, ice formation on roadways or icy roadways, the standard for patrolling is, in addition to scheduled patrols, to patrol highways that the Municipality selects as representative of its highways, at intervals deemed necessary by the Municipality, to check for such conditions. Generally, this interval is once daily, unless determined otherwise by the Operations Manager. Over that past three winters the public works supervisor would conduct an early morning patrol in order to give direction to incoming public works staff at the start of each day. This practice has proven to be more efficient in comparison to previous practice of sending plow trucks out without conducting a patrol and determining what the needs (if any) are. Allowing staff usage of the pickup provides convenience as the patrol can begin once they leave their driveway. In the absence of the public works supervisor a selected public works staff member would assume the patrol duty and be provided the pickup.

County Council Summary

November 27, 2024

Below you will find highlights of the County of Renfrew County Council meeting November 27, 2024.

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [November County Council package](#) can be found on our website.

[November meeting](#) YouTube link.

Warden's Address

Key highlights

- November was a quieter month for Warden Peter Emon as he underwent hip surgery and spent time in the hospital recovering. During his hospital stay, he did host a meeting to kick off the Mesa Warming Centre project. This project is something to be proud of, as it has brought many agencies and neighbouring municipalities together to provide a positive impact to the County. The goal is to have the [Warming Centre](#) open in early December.
- He thanked members of County Council and staff for their ongoing support as he recovers. The Warden specifically thanked County Councillor Dan Lynch for representing him at a meeting for community leaders at Garrison Petawawa on November 19.

Delegations

- Warden Peter Emon presented the 2024 [Warden's Community Service Awards](#) to the following recipients in their respective categories:
 - Individual: Dan Poole of Whitewater Region;
 - Non-profit: Paddler Coop, Palmer Rapids with Ryan O'Connor accepting;
 - For-profit: The Valley Gazette, Madawaska Valley, with publisher Michel Lavigne accepting.
- Pascal Genevieve and Mark Brillon, CCG - Ainsworth presented the County of Renfrew's Climate Change Action Plan, providing a summary of the greenhouse gas inventory, proposed targets for reducing emissions by 2050, and outlining priorities and objectives going forward. Next steps are outlined in the report from the Development & Property Committee.
- CAO/Deputy Clerk Craig Kelley provided the annual report care on the County's 2023-2026 Strategic Plan, highlighting achievements of the past year under the identified priorities of financial sustainability, workforce development, community wellness and health care, shared services and resources, attainable housing and infrastructure and environmental resiliency.

Announcements

- County Council recommended that staff submit delegation request(s) at the upcoming Rural Ontario Municipal Association (ROMA) Conference that are consistent with the 2023-2026 County of Renfrew Strategic Plan, the 2024-2026 Economic Development Strategy, other current initiatives that require further advocacy, and previous delegations that addressed funding shortfall(s); and that the Chair of the appropriate Standing Committee, along with the Warden, be designated to attend the delegation meetings. A full list can be provided upon request of the CAO or the Clerk.

Operations Committee

Presented by: Glenn Doncaster, Chair

- The Road Rationalization Study, which was completed as part of the Transportation Master Plan, was presented to County Council. More information can be obtained by contacting the CAO or the Clerk, or by speaking to the Director of Public Works & Engineering.
- County Council adopted a by-law to finalize the transfer of County Structure C339 (Lynch Road Culvert) in the Township of Admaston/Bromley, which was reconstructed this year, to the County Road System effective December 1, 2024.
- County Council approved that the County of Renfrew section of the Ottawa Valley Recreational Trail, the Algonquin Trail, become part of the Trans Canada Trail Network. The acceptance of the Algonquin Trail into the TCT network provides a large number of funding opportunities as well as greater overall promotion for the County's recreational trail. The Algonquin Trail is the County of Renfrew's portion of the Ottawa Valley Recreational Trail (OVRT). The entirety of the OVRT, from Smith Falls to Mattawa, is being accepted into the TCT network. TCT is in contact with the other OVRT partners, County of Lanark and Township of Papineau-Cameron regarding their sections. This is a significant development for the County of Renfrew, and its partners along the Ottawa Valley Recreational Trail, as they have been working collectively on this designation since 2017.
- Council discussed the Operations Committee's direction to staff that Contract PWC-2025-45, the rehabilitation of County Structure B145 (Combermere Bridge), located on County Road 62 (Combermere Road), in the Township of Madawaska Valley, would be re-scoped to span over a two-year construction period and retendered, after project costs came in much higher than originally estimated due, in part, to the condensed proposed project timeline.

Community Services Committee

Presented by: Anne Giardini, Chair

- The County of Renfrew has been awarded the Ontario Municipal Social Services Association's (OMSSA) 2024 Local Municipal Champion Award in recognition of the leadership and vision in implementing the region's Mesa wellness initiative. This award celebrates significant contributions to advancing excellence in human services integration and service system management throughout the Province, often involving collaboration between municipal staff and community organizations. The County of Renfrew has been invited to present on Mesa at the OMSSA 2025 Exchange Conference, showcasing key highlights of community achievements. The OMSSA Exchange Conference will be taking place from May 13-14, 2025 in Toronto.

Development & Property Committee

Presented by: James Brose, Chair

- The Ottawa Valley Tourist Association (OVTA) has been in discussions with the Town of Petawawa regarding potential implementation of a Municipal Accommodation Tax (MAT) and naming the OVTA as the eligible tourism entity. The Town is proposing to implement, effective January 1, 2025, a rate of 3%. Draft agreements from the City of Pembroke and Town of Petawawa have been presented to the OVTA Board of Directors. The projected annual combined MAT revenues shared with the OVTA from both communities is approximately \$298,500.
- County Council passed a resolution to support the Ottawa Valley Tourist Association's request that Statistics Canada reinstate tourism data reporting at the census level for communities in Ontario. In 2016, Statistics Canada stopped providing tourism data at the census level, creating a gap in the availability of information at the local level. Destination Ontario and Destination Canada provide tourism data, but the information is only available at the regional tourism organization level.
- County Council received the Climate Action Plan as presented and resolved that an Ad Hoc Climate Action Committee be formed to review the recommendations of the plan and provide possible implementation recommendations to Committee.
- In September 2024, County Council adopted By-law 133-24 that entered the County into a Co-Ownership Agreement with the Town of Deep River for the shared opportunity to purchase the discontinued Keys Public School in Deep River for the purpose set out in the terms and conditions respecting the ownership, development and management of the asset. The Renfrew County District School Board has formally accepted the revised terms and conditions outlined in the Agreement of Purchase and Sale for Keys Public School. This agreement signifies the mutual consent of all involved parties to proceed with the transaction, ensuring that all stipulated provisions have been reviewed and agreed upon.
- County Council adopted a by-law to execute an agreement with the Ministry of Transportation for funding through the Electric Vehicle (EV) ChargeON Program – Community Site Stream for the installation of six Level 2 EV charging ports to be located at the County Administration Building, 9 International Drive, Pembroke, Ontario, and six Level 2 EV charging ports to be located at Renfrew County Place, 450 O'Brien Road, Renfrew, Ontario. More information will be forthcoming in 2025.
- County Council adopted a by-law authorizing the Warden and Chief Administrative Officer to enter into a short-term lease agreement, with options to renew, with the Ontario Addiction Treatment Centre, Pembroke (OATC), located at 156 John Street, Pembroke, Ontario, for space to be used as a Mesa Warming Centre; and that funds from the Homelessness Prevention Program (HPP) and Municipal contributions be dedicated towards this initiative.

Health Committee

Presented by: Michael Donohue, Chair

- County Council adopted a by-law to authorize the Service Agreement between the County of Renfrew and the Ontario Provincial Police (OPP) for renewal of the 9-1-1 Primary Public Safety Answering Point (P-PSAP) Service Agreement.

- County Council adopt a by-law to authorize the Fire Services Agreement for the provision of communication (call-taking, call alerting and/or dispatching) services to local fire services within the City of Pembroke and County of Renfrew by the Renfrew Central Ambulance Communications Centre for a two-year term commencing January 1, 2025. The County of Renfrew Emergency Services Department is responsible for the contract for call-taking and fire dispatching. The Public Works and Engineering Department is responsible for the maintenance of call-taking and dispatching radio and notification equipment and technology.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- County Council supported the Eastern Ontario Wardens' Caucus resolution – Calling for Investment in Municipal Infrastructure for Eastern Ontario's Small and Rural Communities. The Council of the Corporation of the County of Renfrew joins the Eastern Ontario Wardens' Caucus, the Association of Municipalities of Ontario, and the Federation of Canadian Municipalities in calling on the Federal and Ontario Governments to immediately and sustainably partner with Municipal Governments by investing in both the new and ongoing maintenance and repairs of municipal infrastructure in Eastern Ontario's small rural municipalities. The resolution asks that the Federal and Ontario Governments immediately review data and work together to implement solutions based on the [EOWC's Municipal Infrastructure Policy Paper](#) in partnership with small rural municipalities.
- County Council supported a resolution requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding. The request is that the redistribution of the Land Transfer Tax and GST be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs.
- County Council adopted a by-law to govern the proceedings of council and committees of the County of Renfrew. This new Procedural By-law follows discussions during a special meeting of County Council in October and further discussions during the November Finance and Administration Committee. The most significant change is to the committee structure, whereby County Council will move to Committee of the Whole in January 2025 with a realignment of the committees to Joint Services – Health, Joint Services – Community Services, Corporates Services, Development and Property and Operations. There will now be two meeting days per month; the second and fourth Wednesday, as per the published calendar.
- County Council approved amended Corporate Policies: Short-Term Disability Plan; Long-Term Disability Plan; Employee Incident/Accident/Near Miss Reporting; Workplace Safety and Insurance Board; Return to Work/Stay at Work; and the newly developed Corporate Policies: Accommodations; Accommodating Disabilities; Non Work-Related Illness/Injury; and Personal Time Off. For more information on these policies, please contact the HR department.

Additional Information

Craig Kelley, Chief Administrative Officer/Deputy Clerk

613-735-7288

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

December 16, 2024

Hon. Sylvia Jones
Minister of Health
5th Floor, 777 Bay Street
Toronto, ON
M7A 2J3
Via email: Sylvia.jones@ontario.ca

Dear Hon. Sylvia Jones:

I am writing to express my support for the Robbie Dean Family Counselling Centre as they seek funding from the Ministry of Health to expand their vital mental health services in Renfrew County. During the past 11 years, the Centre has established itself as an indispensable resource for individuals and families in our community, providing free, accessible, and culturally adaptive mental health counselling to those who need it most. Research has shown the quality of a student's mental health has a bearing on their academic performance, their social relationships, and their future wellness, employment, and health. It is thought between 50 and 70 per cent of mental illnesses emerge before the age of 18 years.

In 2022, Statistics Canada reported suicide is the second leading cause of death in youth and young adults aged 15 to 24 years. They further report slightly over 20% of all adolescent deaths are attributed to suicide. This causes a significant and serious ripple effect in the remainder of the community. Our community is no different, and I am certain the Robbie Dean Family Counselling Centre can offer specific details. As you are no doubt aware CAMH reports "the economic burden of mental illness in Canada is an estimated \$51 billion per year including health care costs, lost productivity and reductions in health-related quality of life". The Robbie Dean Family Counselling Centre is uniquely positioned to address the pressing mental health needs of our region.

Their programs serve over 1,200 individuals annually and target vulnerable populations, including Indigenous peoples, low-income individuals, seniors, farmers, and newcomers. In light of the increasing cost of living, rising poverty rates, and limited access to affordable mental health services, the Centre's work is more critical than ever.

Programs offered support people from various walks-of-life as they develop skills: identifying and managing conflicting or overpowering emotions, examine or guide in building healthy relationships, planning, organizing and completing daily activities we take for granted. All of the aforementioned in combination with problem-solving can assist our community members with their present and future mental health. It can also assist present day students stabilize and improve their academic performance.

Informed family members or friends in the community noticing warning signs or being aware of risk factors of the need for mental health support is crucial. Community members in need may not feel comfortable in confiding in staff at and accessing services at the crowded frenzied environment of the local emergency room.

As a key stakeholder in the province of Ontario, the County of Renfrew plays an important role in advocating for and supporting services that enhance the quality of life for its residents. Our government provides child care, Ontario Work, Paramedic Services, Renfrew County VTAC, Renfrew County Housing and a variety of outreach assessment and treatment services. We feel it is vital to the health of our community to strengthen the Robbie Dean Family Counselling Centre's ability to maintain programming, reduce barriers to care, and build a healthier, more inclusive community for all by granting them sustainable and predictable funding

Thank you for considering this important request. We want to ensure that the Robbie Dean Family Counselling Centre continues to be a lasting beacon of hope and healing in our community.

I can be reached at warden@countyofrenfrew.on.ca or 613-401-7186 at any time, or through gdombroski@countyofrenfrew.on.ca.

Sincerely,



Peter Emon, Warden
County of Renfrew

warden@countyofrenfrew.on.ca

c: MPP John Yakabuski, Renfrew-Nipissing-Pembroke
Mayor Ron Gervais, City of Pembroke
All Municipalities in County of Renfrew

City Council

Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
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Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Summary

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada’s tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada’s public blood system and the dignity of blood donors.

Background Information (City Council)

Member Motion MM23.1

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>

City Clerk's Office

Secretariat
Sylvia Przewdziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przewdziecki@toronto.ca
web: www.toronto.ca**In reply please quote:
Ref.: 24-MM23.1**

(Sent by Email)

December 20, 2024

ALL ONTARIO MUNICIPALITIES:**Subject: Member Motion Item 23.1
Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise,
seconded by Councillor Alejandra Bravo (Ward All)**

City Council on November 13 and 14, 2024, adopted [Item MM23.1](#) and in doing so, has forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and requested that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Yours sincerely,

Niko Markakis, for

for City Clerk

S. Przewdziecki/mp

Attachment

Sent to: All Ontario Municipalities
Chief Executive Officer, Canadian Blood Services
Chief Executive Officer, Grifols Canada

c. City Manager

Council Meeting

Motion # 12/11/24 - 02
Title: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33
Date: Wednesday, December 11, 2024

Moved by: Rory Cavanagh
Seconded by: Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

Carried.

Jennifer Lawrie

Clerk

SCHEDULE "B"

THE CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDÓCH AND RAGLAN

APPLICATION FOR CLOSURE OF A SHORELINE ROAD ALLOWANCE &/OR ROAD ALLOWANCE

- 1. Name of Property Owner(s): Yvonne Cecilia Cybulskie
Candice Lynn Cybulskie
(newly severed)
- 2. Roll Number: -currently under 4719 019 D1C08600.0000
- 3. Civic Address of Subject Property: None
- 4. Mailing Address of Applicant(s): 16879 Hwy.60, Wilno, ON K0J 2N0
49 Ferguslea Rd., Renfrew, ON K7V 3Z9
- 5. Telephone Number: (613) 602-5665 / (613) 633-2688
- 6. Fax Number: () -
- 7. Email Address: cybul1@hotmail.com

- 8. Applicant's Solicitor: Matthew Bradley Bradley Law Professional Corporation
Telephone Number: (613) 756-2087
Address: 19470 Opeongo Line, P.O. Box 790
Barry's Bay, ON K0J 1B0

- 9. Legal/Property Description: Part Lot No. 9 Concession No. 9 (Parts 5, 8 and 11)
Plan No. 49R-20732 Frontage: 49 m
Depth: 225 m Acreage: 2.5 ac
Geographic Township: Brudenell, Lyndoch + Raglan
Lake/River: Lorwell Lake

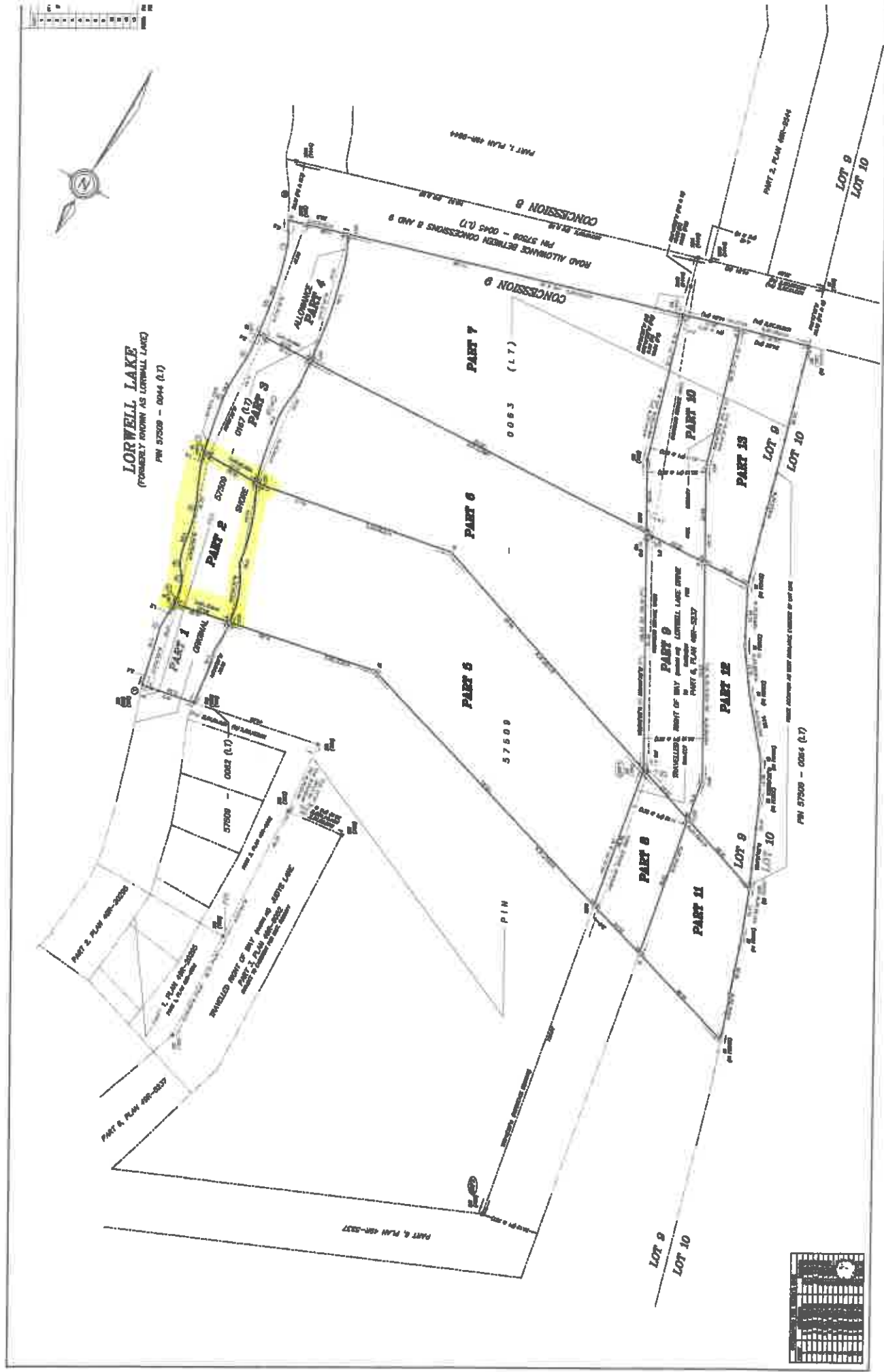
- 10. Items required to accompany Application:
Sketch/Plan of Property (attached) Yes No
Reference Plan (attached/if applicable) Yes No
Copy of Transfer/Deed of Land (attached) Yes No

- 11. Is there an access to the property other than the shoreline road allowance?
Yes No

- 12. Is the shoreline road allowance serving as access to other properties?
Yes No

DATE OF APPLICATION: October 30, 2024

SIGNATURE(S) OF APPLICANT(S): Yvonne Cybulskie
Candice



SCHEDULE "B"

THE CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

APPLICATION FOR CLOSURE OF A SHORELINE ROAD ALLOWANCE &/OR ROAD ALLOWANCE

- 1. Name of Property Owner(s): Yvonne Cecilia Cybulskie
James Michael Cybulskie
- 2. Roll Number: (newly severed)
- currently under 4719 019 01008600.0000
- 3. Civic Address of Subject Property: None
- 4. Mailing Address of Applicant(s): 16879 Hwy. 60, Wilno, ON K0J 2N0
10A Wylie Circle, Georgetown, ON L7G 5M1
- 5. Telephone Number: (63) 602-5665 / (519) 731-3885
- 6. Fax Number: () -
- 7. Email Address: cybul1@hotmail.com
- 8. Applicant's Solicitor: Matthew Bradley @ Bradley Law Professional Corporation
Telephone Number: (63) 756-2087
Address: 19470 Opeongo Line, P.O. Box 790
Barry's Bay, ON K0J 1B0
- 9. Legal/Property Description: Part Lot No. 9 Concession No. 9 (Except Parts 5, 6,
Plan No. 49R-20732 Frontage: 30 m 7, 8, 9, 10, 11, 12
and 13)
Depth: 226 m Acreage: 8.9 ac
Geographic Township: Brudenell, Lyndokh + Raglan
Lake/River: Lorwell Lake
- 10. Items required to accompany Application:
Sketch/Plan of Property (attached) Yes No
Reference Plan (attached/if applicable) Yes No
Copy of Transfer/Deed of Land (attached) Yes No
- 11. Is there an access to the property other than the shoreline road allowance?
Yes No
- 12. Is the shoreline road allowance serving as access to other properties?
Yes No

DATE OF APPLICATION: October 30, 2024

SIGNATURE(S) OF APPLICANT(S): Yvonne Cybulskie
James Cybulskie

SCHEDULE "B"

THE CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

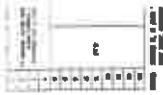
APPLICATION FOR CLOSURE OF A SHORELINE ROAD ALLOWANCE &/OR ROAD ALLOWANCE

- 1. Name of Property Owner(s): Joseph Michael Alexander Holly
Wendy Lynn Holly
- 2. Roll Number newly severed,
currently under 4719 019 01008 600.0000
- 3. Civic Address of Subject Property: None
- 4. Mailing Address of Applicant(s): 5425 Foymount Rd
Killaloe, ON K0J 2A0
- 5. Telephone Number: (613) 633-2171
- 6. Fax Number: ---
- 7. Email Address: mitcam16@hotmail.com
- 8. Applicant's Solicitor: Matthew Bradley, Bradley Law
Telephone Number: (613) 756-2087
Address: 19470 Opeongo Line Box 790
Barry's Bay ON K0J 1B0
- 9. Legal/Property Description: Part Lot. No. 9 Concession No. 9 (Parts 6, 9, 12)
Plan No. 49R-20732 Frontage: 46m
Depth: 224.7m Acreage: 2.5
Geographic Township: Brudenell, Lyndoch, Raglan
Lake/River: Lorwell Lake
- 10. Items required to accompany Application:

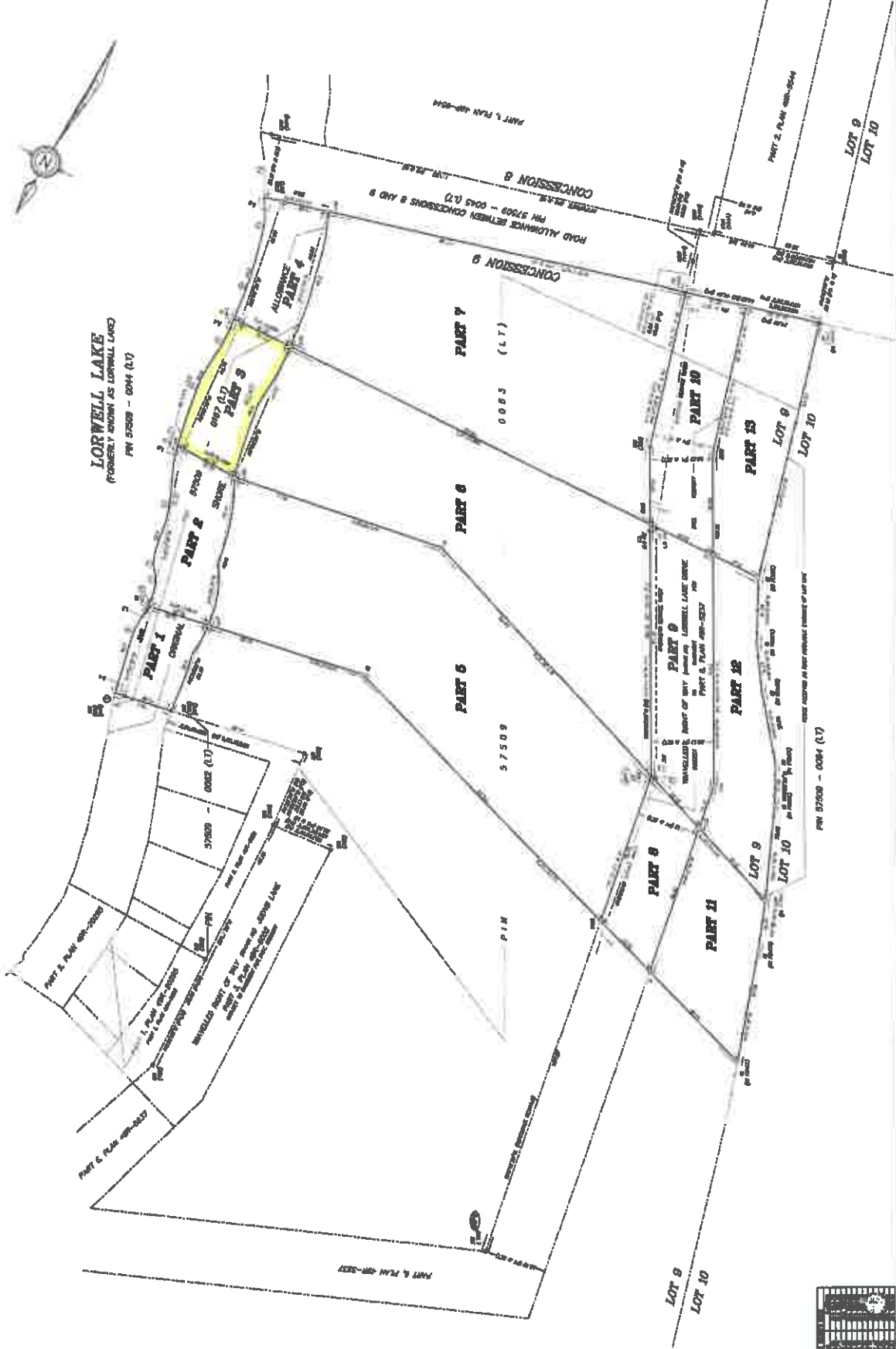
Sketch/Plan of Property (attached)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reference Plan (attached/if applicable)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Copy of Transfer/Deed of Land (attached)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
- 11. Is there an access to the property other than the shoreline road allowance?
Yes No
- 12. Is the shoreline road allowance serving as access to other properties?
Yes No

DATE OF APPLICATION: Nov 15, 2024

SIGNATURE(S) OF APPLICANT(S): Wendy Holly
J. Holly



LORWELL LAKE
 (FORMERLY KNOWN AS LORWELL CREEK)
 PIN 57509 - 0044 (L1)



SCHEDULE "B"

THE CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDPOCH AND RAGLAN

APPLICATION FOR CLOSURE OF A SHORELINE ROAD ALLOWANCE &/OR ROAD ALLOWANCE

- 1. Name of Property Owner(s): Janna Bradley
- 2. Roll Number: 4719 022 0101 4200.0000
- 3. Civic Address of Subject Property: 34 DAVIES RD.
- 4. Mailing Address of Applicant(s): 940 Columbus Rd W
Whitby, ON, L1M 1P5
- 5. Telephone Number: (416) 881-3369
- 6. Fax Number: () N/A
- 7. Email Address: ~~snowplowgirl@gmail.com~~ AS
snowplowgirl2@gmail.com
- 8. Applicant's Solicitor: Mason Bennett Johnson
Telephone Number: (905) 985 4141
Address: 229 Mary Street, Port Perry, ON
L9L 1B7
- 9. Legal/Property Description: Lot. No. 21 Concession No. 12/13
Plan No. 49R-20765 Frontage: 853.51'
Depth: _____ Acreage: 2.06
Geographic Township: RAGLAN
Lake/River: RAGLAN LAKE
- 10. Items required to accompany Application:
Sketch/Plan of Property (attached) Yes X No _____
Reference Plan (attached/if applicable) Yes X No _____
Copy of Transfer/Deed of Land (attached) Yes _____ No _____
- 11. Is there an access to the property other than the shoreline road allowance?
Yes X No _____
- 12. Is the shoreline road allowance serving as access to other properties?
Yes _____ No X

DATE OF APPLICATION: OCT 4, 2024

SIGNATURE(S) OF APPLICANT(S): [Signature]

CONVEYANCE	PLAN NUMBER	DATE	REGISTERED
1	49R-1821	2011	1
2	49R-1821	2011	1
3	49R-1821	2011	1
4	49R-1821	2011	1
5	49R-1821	2011	1
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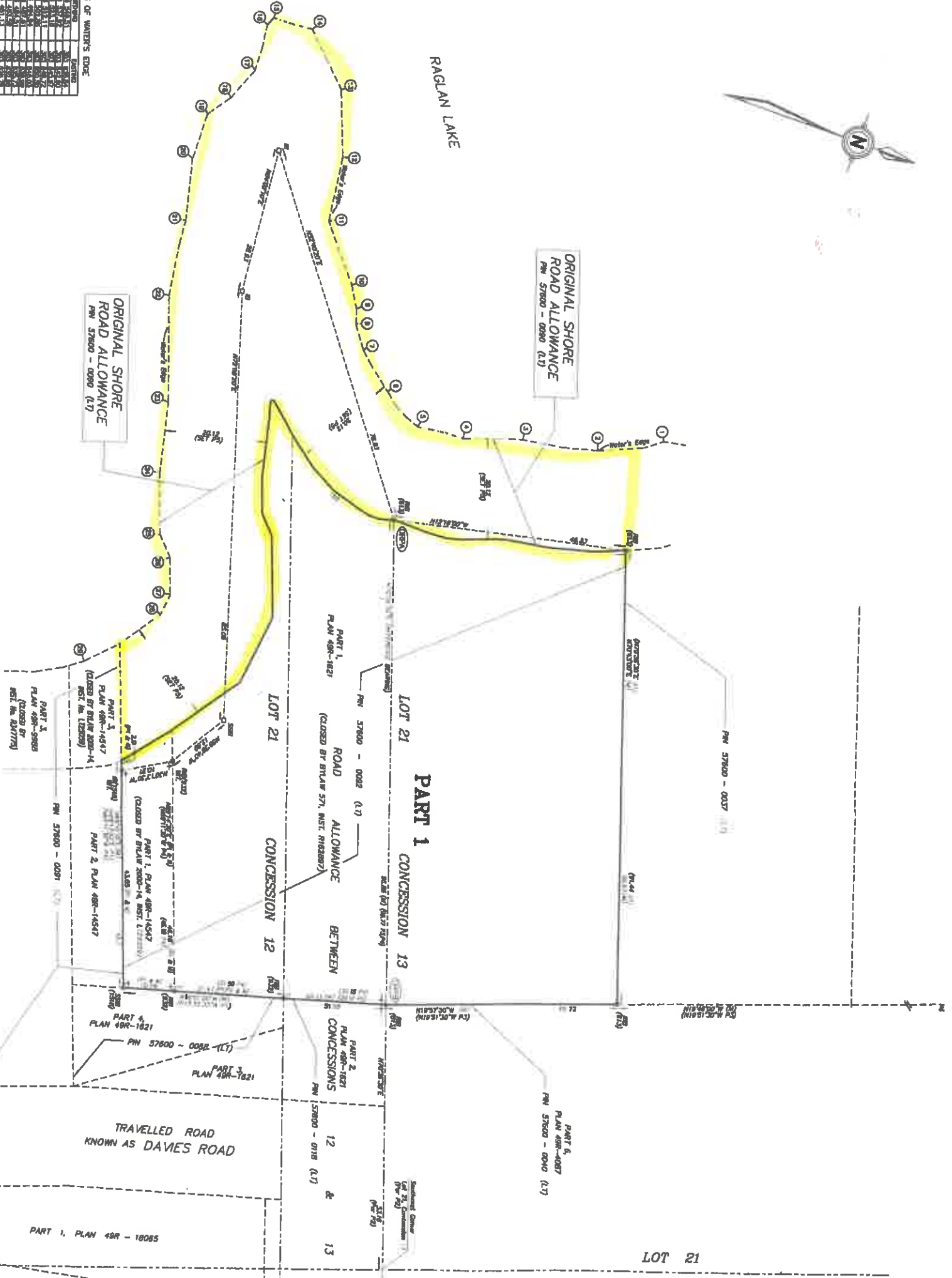
3 OF WATER'S EDGE



RAGLAN LAKE

ORIGINAL SHORE ROAD ALLOWANCE
PIN 57600 - 0090 (L1)

ORIGINAL SHORE ROAD ALLOWANCE
PIN 57600 - 0090 (L1)



SCHEDULE "A"
To BYLAW NUMBER 2022-52

Being a Bylaw to regulate and license Special Events

1) DATE: December 3, 2024

NAME OF APPLICANT(S): Knwhere Festival ^(Nirvana Fernandez) DNR Productions Events Inc

ADDRESS AND E-MAIL ADDRESS: 2800 Keele Street

Toronto, ON M3M 0R8

~~nirvana~~ nirvana@dnr-productions.com

PHONE NUMBER: +1 (647) 878-6217

LOCATION OF EVENT AND SIZE OF AREA ON WHICH THE EVENT WILL BE HELD

(Section 3 (c) (i))

Camp Walden, 38483 Hwy 28, Palmer Rapids, ON K0J 2E0

~ 250 acres

DATE OF EVENT September 11-14, 2025

(Section 3 (c)(ii))

2) FACILITIES / ARRANGEMENTS FOR THE FOLLOWING:

(Section 3 (c))

a) HANDLING OF FOOD ~~Food vendors~~ Established food trucks & vendors will be available on site. All will be required to have necessary licenses & certifications to handle & serve food legally & safely.

b) TOILET AND SANITARY REQUIREMENTS We will be using Purple Potties for all our portable washroom needs. They are fully certified & licensed, & have provided services at other festivals such as Riverside & Escapade.

* (See attachments for details)

c) GARBAGE DISPOSAL Garbage & Recycling will be collected & disposed of at the town transfer station at least twice a day, outside of the town. A garbage disposal company shall be used (Dumpy).

d) SECURITY (Crowd and Traffic Control) ~ 100 Security guards
- Crowd control (Security team) ⇒ Armada North Inc.
- Perimeter Fencing ⇒ ARX Fencing & Logistics
- Traffic Control ⇒ ARX Fencing & Logistics (Booth 7 certified)

* See attachments for details

3) SKETCH OF LANDS TO BE INCLUDED: See attachments
(Section 3 (c)(iv) Indicate location of entertainment, spectators, motor vehicle parking, food/refreshments, sale of goods/services, camping, sanitary services)

4) ESTIMATED NUMBER OF ATTENDEES 3(v): ~ 5000 people

5) LETTERS OF COMPLIANCE (to be filed with the application) (Section 3 (c)(viii - xi):

ONTARIO PROVINCIAL POLICE * See attachments
(Killaloe Detachment)

MEDICAL OFFICER OF HEALTH * See attachments
(Renfrew County & District Health Unit)

CHIEF FIRE OFFICIAL * See attachments
(Township of Brudenell, Lyndoch and Raglan)

CHIEF BUILDING OFFICIAL * See attachments
(Township of Brudenell, Lyndoch and Raglan)

6) DESCRIPTION OF THE MEANS/METHODS TO KEEP NOISE TO A LEVEL THAT WILL NOT DISTURB INHABITANTS IN THE VICINITY: (Section c)(xii)

* See attachment for more details { near-by residents will be notified & provided with relocation for the weekend financial compensation
- Advanced sound technology & management

(Cont. on next page)

*See attachments for details } - monitoring sound levels continuously (meet ^{noise} by-laws)
- volume reductions during late night hours

7) AGREEMENT BY APPLICANT COVENANTING TO INDEMNIFY AND SAVE HARMLESS THE CORPORATION:

See attachments
(Section 3(c)(xiii) 8)

8) CERTIFIED COPY OF COMPREHENSIVE GENERAL LIABILITY INSURANCE:

To be provided upon confirmation of
(Section 3(c)(xiv) Special events permit

9) LICENCE FEE

(Payment to be included with application): *will be paid in person
(Section 3(c)(xv) on December 10th, 2024*

10) DECLARATION (Section 3(c)(vi)

As the applicant(s)/owner named above, I hereby make this application and confirm that I have read By-Law Number 2022-52 agree to abide by its regulations.

DATED THIS December 3rd DAY OF December, 2024

Nirvana Fernandez
Applicant(s) 

Applicant(s)

Stage and Sound System Management

- Stages will be placed and directed strategically, away from neighbors. Sound systems will never exceed the height of the trees, providing a wall for the sound.
- Cardioid subwoofer deployment directs bass toward the audience while canceling it behind the speakers, reducing sound spill into neighboring areas. By using strategically placed subs with delay and phase adjustments, this setup minimizes low-frequency noise for neighbors while maintaining impactful sound for the event. Please refer to the diagram below.

- <https://fohonline.com/articles/tech-feature/cardioid-subwoofer-setups/>



- Specialty sound equipment, such as directional speaker systems and advanced acoustic technology, will be used at the event to ensure that sound remains concentrated within the event area, minimizing dispersion or leakage to surrounding neighborhoods.

- <https://vimeo.com/video/899668554>

Sound Leveling

- Sound levels will be monitored continuously using decibel meters to ensure they remain within acceptable limits as per local noise bylaws.
- Volume reductions will occur during late-night hours.

Washroom Solutions - Knwhere Festival

Rental & Service Company: Purple Potties Inc.
Sanitation, emptying and servicing: 2-3 times per day

	Festival Grounds	Campgrounds
Standard Unit	65 Units	65 Units
Accessible Unit	5 Units	5 Units
Washroom Trailer (VIP)*	2 Trailers	2 Trailers

**Each VIP washroom trailer contains 5 stalls for women, and 2 stalls + 3 urinals for men*

Standard Unit

- 4' x 4'
- Contains static tank, toilet and urinal
- For general admission attendees



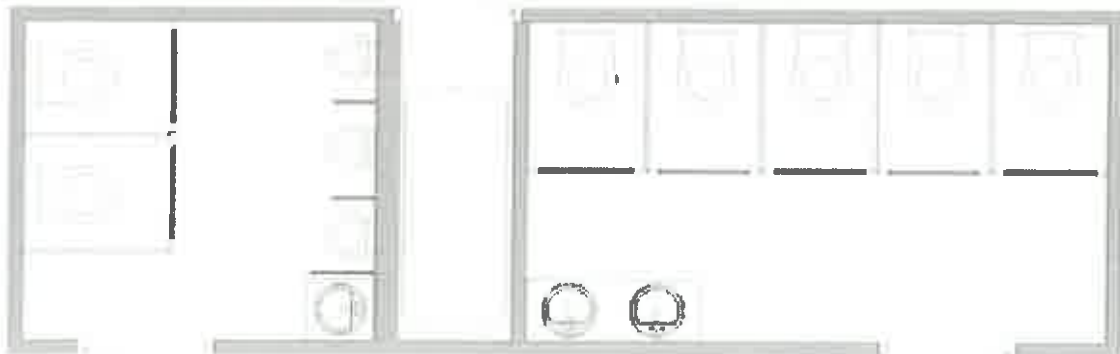
Accessible Unit

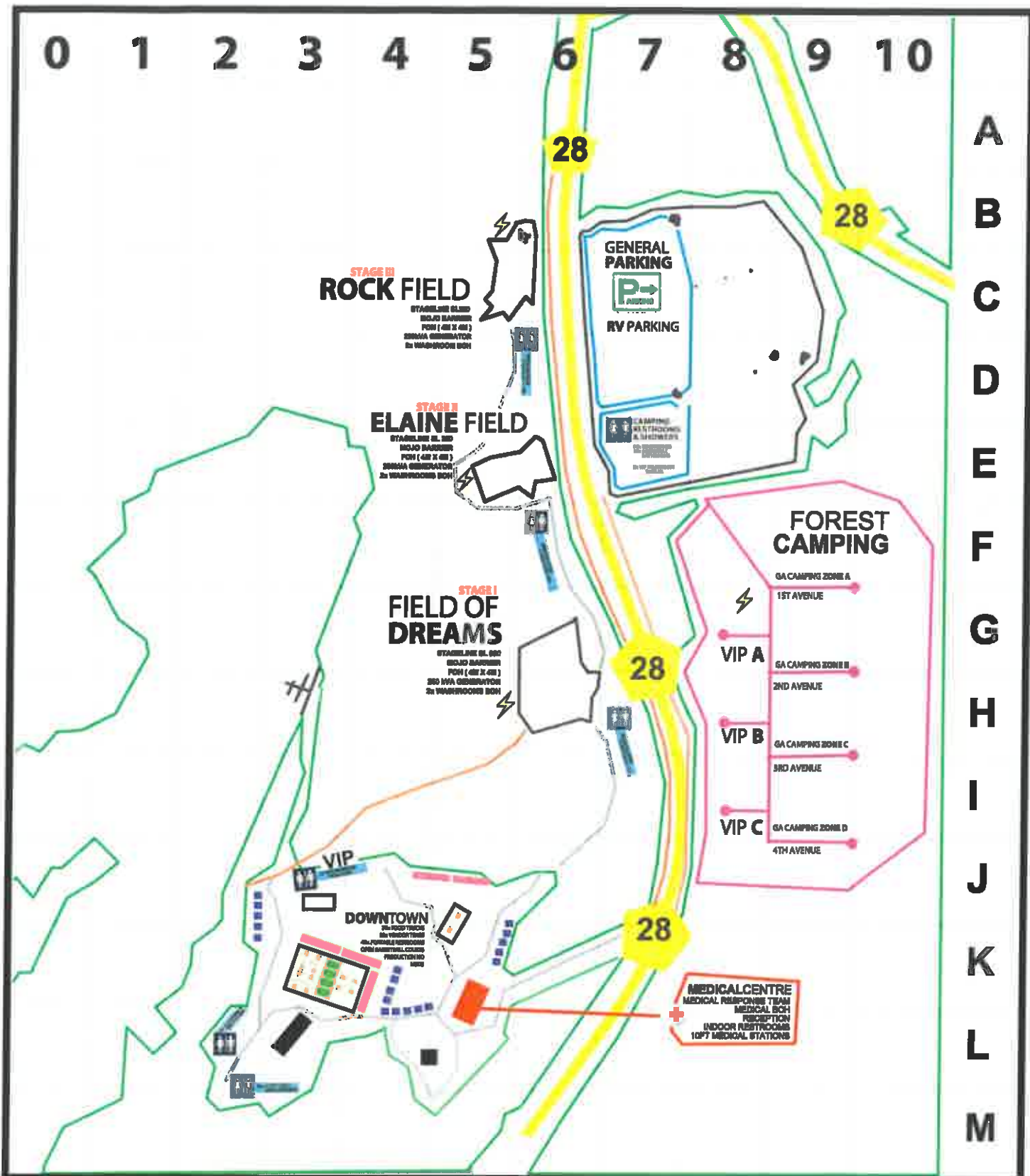
- 5' x 5'
- Contains static tank, toilet and urinal
- Wheelchair accessible (AODA)



Washroom Trailer

- Contains 5 stalls for women, and 2 stalls + 3 urinals for men
- Flushable, ventilated and air-conditioned
- For VIP attendees





KN&WHERE

MUSIC FESTIVAL 2025

DRAWING TITLE: GRID SITE PLAN EVENT DATE: 9.2.2025 - 9.16.2025
 EVENT: KN&WHERE MUSIC FEST 25' REVISION: v401711IIEC2
 VENUE: CAMP WALDEN
 38562 Hwy 28, Palmer Rapids,
 ON K0J 2E0, Canada SCALE: 1:1600



The Private Security and Investigative Services Act, 2005
Loi de 2005 sur les services privés de sécurité et d'enquête

Licence Number: 11230611

Licence to Engage in the Business of Selling the Services of Security Guards Permis autorisant l'exercice d'activités consistant à la vente de services d'agents de sécurité

Under the Private Security and Investigative Services Act, 2005, and its regulations and subject to the limitations thereof,
En vertu de la Loi de 2005 sur les services privés de sécurité et d'enquête et des règlements pris en application de cette loi, et sous réserve des restrictions qui y sont précisées,

ARMADA NORTH INC.

carrying on business under the trade name / exerçant ses activités sous la raison sociale suivante

ARMADA NORTH INC.

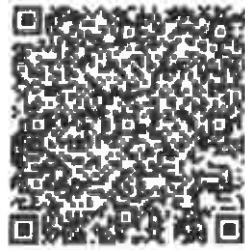
Head office located at / situé(e) à

Attn: Arshdeep Dhallwal 22 Cedarholme Avenue, Caledon, Ontario L7C3S9 Canada
is licensed to engage in the business of selling the services of Security Guards
est autorisé(e) à exercer des activités consistant à la vente de services d'agents de sécurité

This licence expires on:
Le présent permis expire le:

2025/07/18
2025-07-18

Dated this day: 2022/07/18
Fait le: 2022-07-18



This licence may be confirmed as an A.L.S. licence by scanning this QR code.
Il est possible de vérifier la validité de ce permis en numérotant le code QR

ARX Fencing & Logistics Inc.
2212 – Unit B3 Gladwin Crescent
Ottawa ON K1B 5N1



About ARX Fencing & Logistics

At ARX Fencing & Logistics, we specialize in providing reliable and comprehensive solutions for fencing, road closures, and traffic management. Our team has built a reputation for professionalism, efficiency, and safety, supporting everything from world-class festivals to large-scale infrastructure projects.

Event and Festival Services

ARX Fencing & Logistics is proud to be a trusted partner for some of Ottawa's most high-profile events:

- **Ottawa Bluesfest:** We handle all the fencing and road closure requirements for this iconic music festival, ensuring secure perimeters, controlled access points, and smooth traffic flow for attendees and residents alike.
- **Canada Army Run and Ottawa Race Weekend:** These prestigious events involve closing the downtown core, a complex task that requires close collaboration with the City of Ottawa, Ottawa Police Service, Fire Department, and Emergency Medical Services (EMS). Our experienced team ensures seamless road closures and detours, prioritizing safety for participants and the public.
- **Canada Day Downtown Ottawa:** Our team is contracted by Heritage Canada and City of Ottawa to perform various road closures, handle flow of traffic and ensure smooth operations on the grounds. We deploy various signs, jersey barriers as well as portable variable messaging signs and Anti-Vehicle Barricades.

City of Ottawa Contract

We are honored to have been awarded the contract as the City of Ottawa's designated service provider for road closures and flagging services. This achievement underscores our commitment to delivering high-quality solutions tailored to the city's unique needs. Whether it's managing traffic for community events or coordinating large-scale urban projects, ARX Fencing & Logistics is the go-to choice for municipal traffic management.

Construction and Infrastructure Support

In addition to our event services, we excel in supporting construction sites across the region. Our team manages lane shifts, road closures, and detour setups with precision and attention to detail, ensuring minimal disruption to traffic while maintaining a safe environment for workers and the public.

Why Choose ARX Fencing & Logistics?

- **Expertise and Collaboration:** Our team works closely with municipal authorities, emergency services, and event organizers to deliver tailored solutions that meet the highest standards of safety and efficiency.
- **Comprehensive Services:** From temporary fencing and road signage to blocker vehicles and jersey barriers, we provide everything needed to manage traffic and crowd control effectively.
- **Proven Track Record:** Our success with events like Bluesfest, the Army Run, and Race Weekend demonstrates our ability to handle projects of any scale with professionalism and reliability.

Whether it's a music festival, a marathon, or a major construction project, ARX Fencing & Logistics has the expertise and resources to ensure success.

613.695.9371

info@arxfencing.com

www.arxfencing.com



Project	Knowhere Festival
Location	Camp Walden
Author	Majd Bealoutch
Date	Dec 2nd, 2024
MTD OTM #	N/A
Scale	Not to Scale
Speed Limit	80km/h
Duration	Short Term

Notes:

- 1) All signs and traffic control equipment to be installed as per OTM Book 7 guidelines
- 2) ARX staff to handle road equipment deployment, bagging and tear down of road equipment.
- 3) ARX staff responsible for flow of traffic within the festival's parameters.

Portable Variable Messaging Sign positioned 1KM away from the beginning of the site advising motorists of an on going event and speed reduction.

Caution - Event In Progress
Speed reduced to 50km/h ahead



Legend	
	77
	6ft Fence Line
	6ft Stage Fence Line
	C-680-Tb
	CS-23
	RB-1
	RB-5



Project	Knwhere Festival
Location	Camp Welden
Author	Majd Saaloukeh
Date	Dec 2nd, 2024
MTG OTM #	N/A
Scale	Not to Scale
Speed Limit	55mph
Duration	Short Term

Notes:

- 1) All signs and traffic control equipment to be installed as per OTM Book 7 guidelines
- 2) ARX staff to handle road equipment deployment, flagging and tear down of road equipment.
- 3) ARX staff responsible for flow of traffic within the festival's parameters.

Speed reduced near event site to ensure patron safety and easier traffic operation





Project	Knowhere Festival
Location	Camp Walden
Author	Majd Saaloukeh
Date	Dec 2nd, 2024
MTO OTM #	N/A
Scale	Not to Scale
Speed Limit	80km/h
Duration	Short Term

Notes:

- 1) All signs and traffic control equipment to be installed as per OTM Book 7 guidelines
- 2) ARX staff to handle road equipment deployment, flagging and tear down of road equipment.
- 3) ARX staff responsible for flow of traffic within the festival's parameters.

Portable Variable Messaging Sign positioned 500m away from the beginning of the site advising motorist of an on going event and speed reduction.

Caution - Event In Progress
Speed reduced to 80km/h ahead



Highway 28
500m away from event site

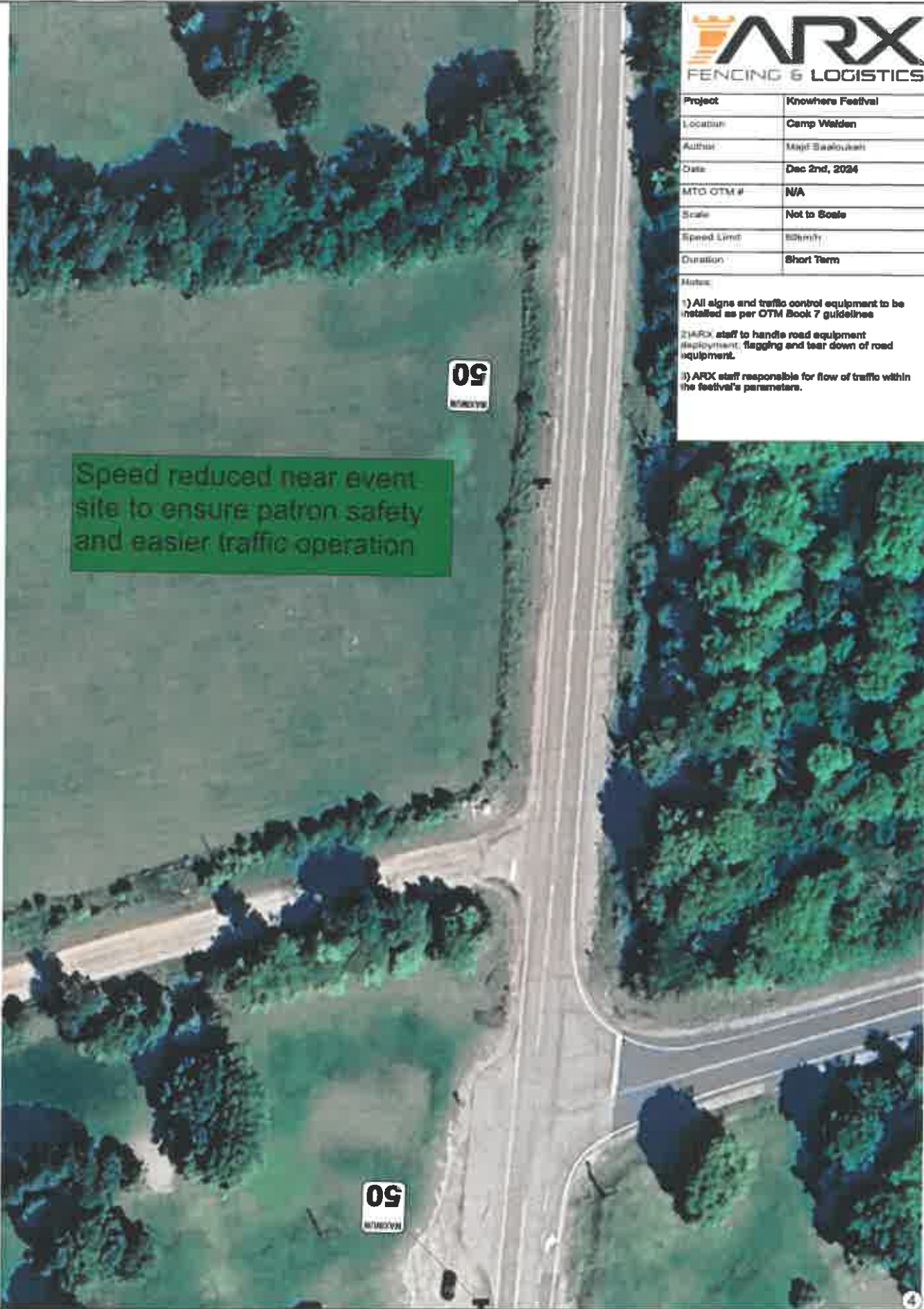




Project	Knowhere Festival
Location	Camp Welden
Author	Mindy Baalovskis
Date	Dec 2nd, 2024
MTD OTM #	N/A
Scale	Not to Scale
Speed Limit	50mph
Duration	Short Term

Notes:

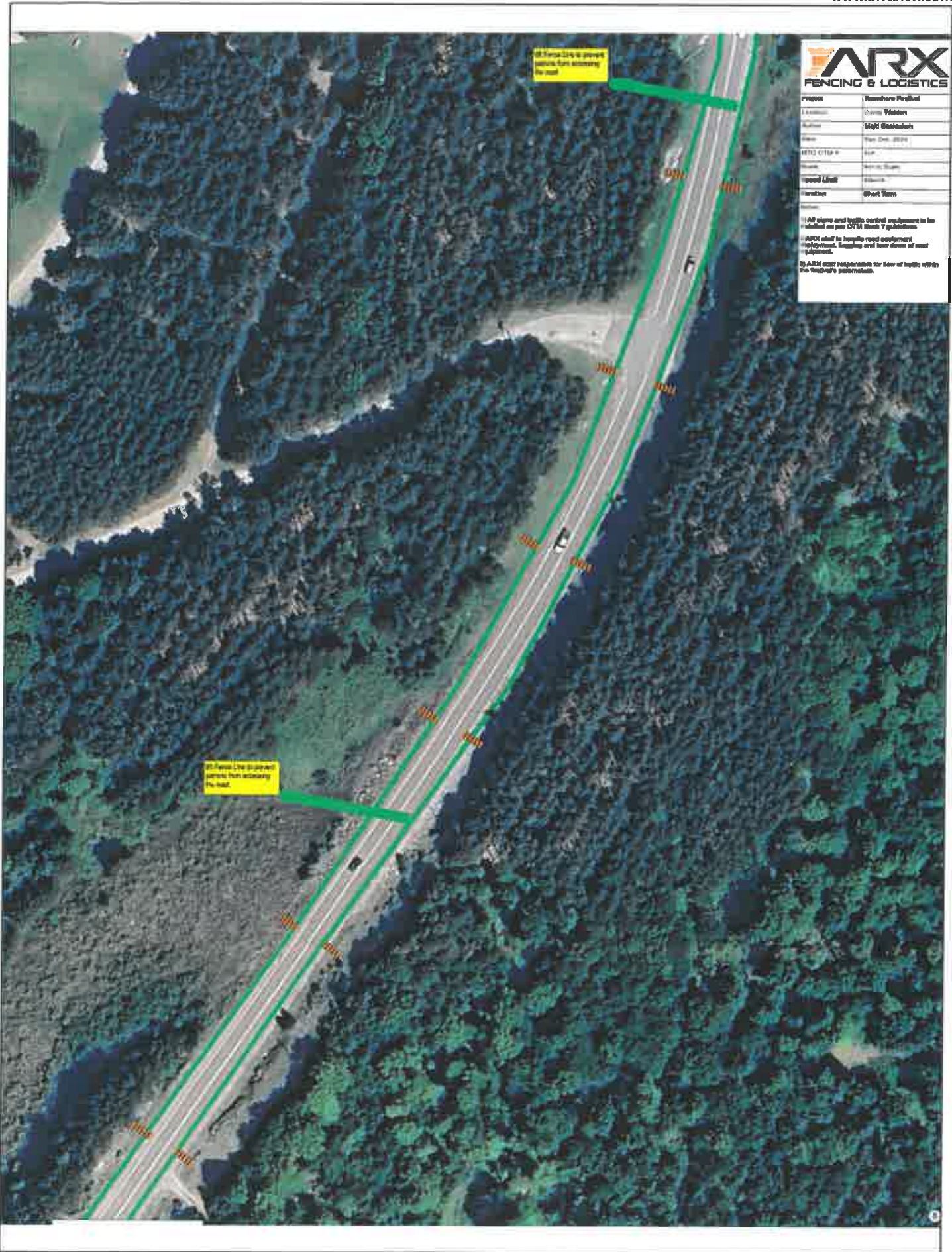
- 1) All signs and traffic control equipment to be installed as per OTM Book 7 guidelines
- 2) ARX staff to handle road equipment deployment, flagging and tear down of road equipment.
- 3) ARX staff responsible for flow of traffic within the festival's parameters.





Project	Knwhere Festival
Client	NRX
Address	10000 15th St NW, Suite 200, Seattle, WA 98148
Date	10/20/2023
Drawn	NRX
Scale	1" = 100'
Sheet Count	02 of 02
Description	Event Site
Notes	1. This drawing is for informational purposes only. It is not intended to be used for construction or other purposes. 2. All dimensions are approximate. 3. All measurements are taken from the centerline of the road. 4. All measurements are taken from the centerline of the road. 5. All measurements are taken from the centerline of the road.



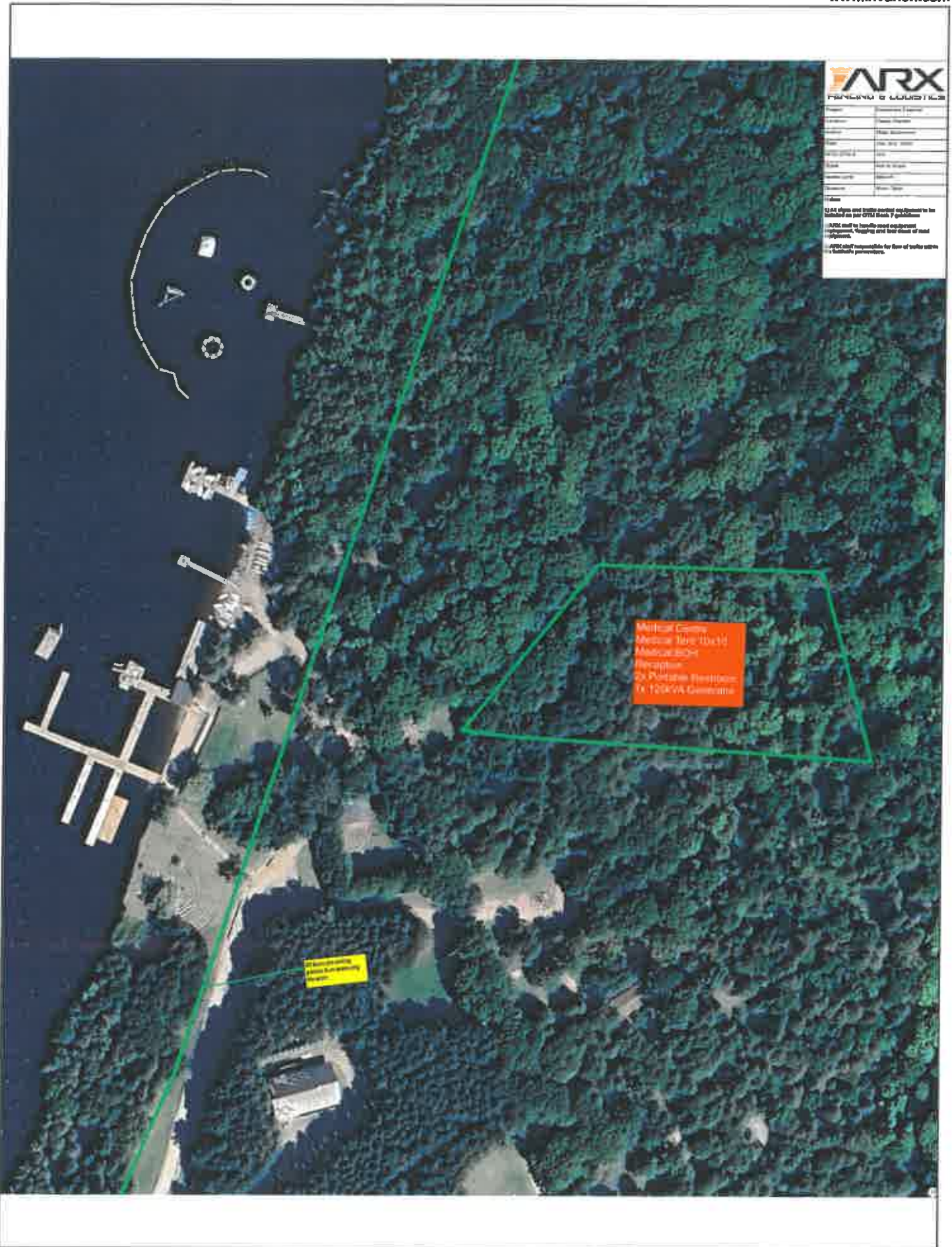


ARX
FENCING & LOGISTICS

Client:	
Event:	
Location:	
Date:	
Time:	
Weather:	
Site:	
Notes:	

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ARX
 EVENTS & LOGISTICS

Event Name:	
Event Date:	
Event Location:	
Event Time:	
Event Contact:	
Event Phone:	
Event Email:	
Event Website:	
Event Address:	
Event City:	
Event State:	
Event Zip:	

ARX staff to provide road equipment, signage, flagging and first aid kit on-site.
 ARX staff responsible for flow of traffic within a festival's perimeter.





Project	Knwhere Festival
Location	Camp Weldon
Author	Mark Sennott
Date	Dec 04, 2024
DTM# / LTR#	NA
Event	Not to Book
Speed Limit	50 MPH
Duration	Short Term

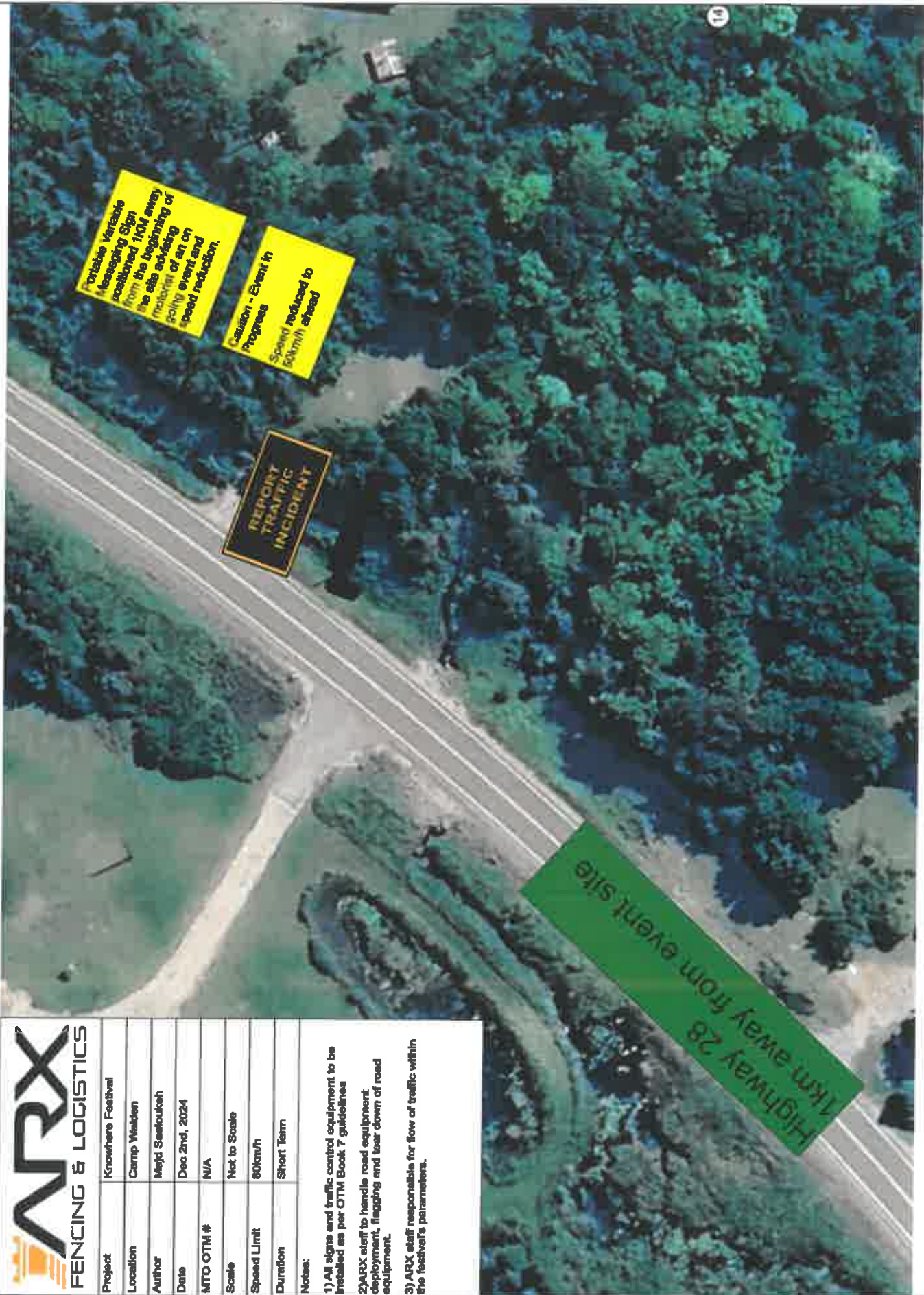
- *) All signs and traffic control equipment to be installed as per CTM Book 7 guidelines
- *) ARX staff to handle road equipment deployment, staging and tear down of road equipment.
- *) ARX staff responsible for flow of traffic within site festival's parameters.



Project	Knwhere Festival
Location	Camp Waalen
Author	Majd Saadkouh
Date	Dec 2nd, 2024
MTO OTM #	N/A
Scale	Not to Scale
Speed Limit	80km/h
Duration	Short Term

Notes:

- 1) All signs and traffic control equipment to be installed as per OTM Book 7 guidelines
- 2) ARX staff to handle road equipment deployment, flagging and tear down of road equipment.
- 3) ARX staff responsible for flow of traffic within the festival's parameters.



Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Sergeant Sarah Darraugh
Ontario Provincial Police (OPP) - Killaloe Detachment
15368 Highway 60
Killaloe, ON K0J 2A0

Subject: Notification of Knwhere Festival and Security Arrangements

Dear Sergeant Darraugh,

It was a pleasure meeting you last week. I wanted to send this letter over to formally begin our correspondence with your office about our upcoming camping music festival to be held in your jurisdiction and to outline the kinds of security arrangements and plans that will be implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** Camp Walden, 38483 Hwy 28, Palmer Rapids, ON K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping ground will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

We will be proactively taking measures to ensure the safety and security of all attendees, event staff, and the surrounding community. The following arrangements have been made:

Security and Crowd Control

- **Licensed Security Personnel:** A team of 100 security professionals from Armada North Inc. will be on-site to manage crowd behavior, enforce event policies, and handle any emergencies.
- Our head of security will be consistently in contact with your office, we will establish a chain of command, our resources will be your resources, and as we progress in planning we will provide you with a detailed Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.
- Security personnel will provide security for all performances, including backstage areas, stage performance areas, production and VIP areas on the stage deck, in the barricades in front of the stages, and in the front of house mix positions and adjacent VIP areas. Stage barricades will be industry-standard inertia-style barricades and will be erected to ensure there is adequate freedom of movement for Security personnel to operate between the barricade and stage. Barricade structures will be designed to allow for Security personnel to rapidly respond into General Admission areas as required.

- Security will be positioned at emergency exits on festival dates when the venue is open to patrons to ensure that they can be opened quickly and effectively should they be required. During all phases when the venue is not open to patrons, emergency exits will either be locked or staffed with Security personnel.

Traffic Management

- **Traffic Control Staff:** Traffic controllers from ARX Fencing & Logistics will be deployed at key intersections and entry/exit points to manage vehicular flow and ensure pedestrian safety. See attachments for details.
- **Parking Arrangements:** Parking will be limited to designated areas with clear signage to prevent congestion. Event staff will direct vehicles to minimize disruption to public roadways. See attachments for details.

Property Protection

- **Perimeter Fencing:** The event site and campgrounds will be secured with temporary fencing to prevent unauthorized access and protect nearby properties. ARX Fencing and Logistics, a company that specializes in special events, will be the company used for this matter.
- **Additional Patrolling:** Security personnel will monitor the perimeter to address any concerns raised by neighboring property owners.

We are committed to maintaining open communication with your department to ensure a smooth and secure event. Should there be any concerns or additional requirements, please do not hesitate to reach out. We would also appreciate any guidance or recommendations you may have for coordinating effectively with local law enforcement.

As we progress we can always arrange a meeting or call to discuss these plans further at your earliest convenience. As we get closer to the event we will continue to keep you updated with more detailed information, but we just wanted to give you a sense of what we have on our radar.

Thank you for your attention and support. We look forward to working with you to ensure a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.
CEO | Head of Operations
www.dnr-productions.com
+1 (647) 878-6217
2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Gordon Peroll
The County of Renfrew Paramedic Service
9 International Drive
Pembroke, ON, K8A 6W5

Subject: Notification of Knwhere Music Festival and Security Arrangements

Dear Gordon,

I was directed to you by Monah when I reached out earlier to get in contact with the Renfrew County Paramedic's office. We wanted to inform your office about an upcoming camping music festival in your jurisdiction and begin co-ordination in regards to meeting the local medical requirements for hosting our event. I'll provide an overview of the public health measures we plan to implement to safeguard attendees, staff, and the community, and would love any of your input if there are things you think we ought to have on our radar.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** Camp Walden, 38483 Hwy 28, Palmer Rapids, ON K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

Public Health Measures

Sanitation and Hygiene

- **Restroom Facilities:** Adequate portable restrooms and handwashing stations will be provided throughout the site, maintained, and cleaned regularly.
- **Waste Management:** Waste collection and disposal services will be in place to ensure a clean and sanitary environment.

Food and Water Safety

- **Food Vendors:** All food vendors will be required to obtain permits and comply with food safety regulations, including regular inspections.
- **Potable Water:** Safe drinking water will be made available at multiple stations across the site.

First Aid and Medical Services

- **On-Site Medical Team:** A trained medical team, including paramedics, will be stationed on-site to respond to emergencies and provide first aid.

- **Emergency Coordination:** Emergency services will be notified, and clear protocols will be in place for accessing local healthcare facilities if needed.

Infectious Disease Prevention

- **Health Information:** Educational materials on personal hygiene and infectious disease prevention will be made available to attendees.
- **Monitoring:** Staff will monitor for any signs of illness among attendees, and isolation protocols are in place if required.

Coordination with Public Health Office

We welcome your office's input and recommendations to further enhance our public health measures. If additional permits or reviews are required, please let us know so we can address them promptly.

Your expertise is invaluable in ensuring the health and well-being of all participants, and we are happy to arrange a meeting or site visit to discuss these measures further.

Thank you for your guidance and support in making this festival a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.
CEO | Head of Operations
www.dnr-productions.com
+1 (647) 878-6217
2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Eddy Whitmore
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Bridge Road
Palmer Rapids, ON K0J 2E0

Subject: Notification of Knwhere Music Festival and Temporary Structures Compliance

Dear Mr. Whitmore,

I am writing to inform your office about an upcoming camping music festival in your jurisdiction and to provide details on the temporary structures and facilities that will be installed for the event. We are committed to ensuring compliance with all building codes and safety regulations to safeguard attendees, staff, and the surrounding community.

Event Details

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** Camp Walden, 38483 Hwy 28, Palmer Rapids, ON K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Temporary Structures:** Stages, tents, vendor booths, and other facilities will be erected for the duration of the festival.

Temporary Structures and Compliance Measures

- **Permits:** Applications for all necessary permits related to temporary structures will be submitted and obtained.
- **Stages:** There will be three stages, two of which will be SL320s and one will be a SL260.
- **Engineering Approvals:** All stages and large tents will be inspected and approved by certified engineers to ensure structural integrity.
- **Installation Standards:** Licensed professionals will handle the installation of all structures in compliance with applicable building codes and safety standards.
- **Fire Safety Integration:** Temporary structures have been planned with fire safety in mind, including adequate spacing, fire-retardant materials, and clear egress routes.

Facilities and Amenities

- **Sanitary Facilities:** Portable restrooms and handwashing stations will be provided and maintained throughout the event. The event will be equipped with:
 - 130 standard portapotty units
 - 10 Accessible portapotty units

- 4x 10-unit washroom trailers (for VIP guests)
- **Utility Connections:** Any temporary utility connections, including electricity and water, will comply with safety standards and be installed by licensed contractors. The company being used for electricity will be Little Electric Inc.

Coordination with Building Inspection Office

We welcome a pre-event site inspection by your office to ensure all structures and facilities meet regulatory standards. If additional documentation or modifications are required, we are ready to address them promptly.

Please feel free to contact me to arrange an inspection or to discuss any concerns or recommendations you may have. Your expertise and support are invaluable in ensuring a safe and compliant event.

Thank you for your attention and assistance. We look forward to working with you to ensure the success of this festival.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.
CEO | Head of Operations
www.dnr-productions.com
+1 (647) 878-6217
2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Chief Jordan Genrick
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Bridge Road
Palmer Rapids, ON K0J 2E0

Subject: Notification of Knwhere Music Festival and Fire Safety Measures

Dear Chief Genrick,

I am writing to inform your office about an upcoming camping music festival to be held in your jurisdiction and to outline the fire safety measures and emergency preparedness plans that have been implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event. As we progress in our planning we will be putting together a full fledged Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.

Event Details

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** Camp Walden, 38483 Hwy 28, Palmer Rapids, ON K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

Fire Safety Measures

- **Fire Safety Plan:** A detailed fire safety plan will be developed, including specific procedures for camping areas, performance stages, and food vendor zones. The plan will comply with provincial fire regulations.
- **Fire Suppression Equipment:** Portable fire extinguishers and fire suppression tools will be strategically placed throughout the festival site, including in camping zones and near cooking facilities.
- **Open Flames and Cooking:** Strict policies will ban open flames as well as campfires, and regulate portable cooking equipment. Designated cooking zones will be monitored, and all equipment must meet safety standards.
- **Fire Watch Team:** A trained fire watch team will be on-site, patrolling all high-risk areas, especially camping zones and stages, to identify and address potential hazards promptly.

Emergency Preparedness

- **Evacuation Procedures:** Evacuation routes and assembly points will be planned and outlined in the Emergency Action Plan and will be clearly marked with visible signage. Command will coordinate announcements from several platforms including radio all-calls, audio announcements through PA systems, video images on stage screens, or mobile text messaging (EBS).
- **Staff Training:** Event staff will be trained in fire safety protocols and emergency response procedures, including evacuation coordination and fire suppression.
- **Access for Emergency Vehicles:** All roads and pathways within the site and camping area will remain clear to ensure unrestricted access for emergency vehicles.

Coordination with the Fire Department

We welcome a pre-event inspection by your department to review the site and ensure compliance with fire safety regulations. If additional permits or approvals are required, we are committed to addressing them promptly.

Your expertise and input would be greatly appreciated, and we are open to any recommendations or additional requirements your office may have. Please feel free to contact me at your earliest convenience to arrange a meeting or site visit.

Thank you for your guidance and support in making this event safe and successful.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.
CEO | Head of Operations
www.dnr-productions.com
+1 (647) 878-6217
2800 Keele Street, Toronto, ON, M3M 0B8



TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 8, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 8th, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Russell requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Resolution No: 2025-01-08-XX

Moved by: Councillor XXX

Seconded by: Councillor XXX

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the resolution passed by the Township of Russell requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

And further that this resolution be forwarded to the Prime Minister Justin Trudeau, the Honourable Doug Ford, Premier of Ontario, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and all 444 Municipalities in Ontario.”

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 8, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Child Welfare Funding

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 8th, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the County of Renfrew.

Resolution No: 2025-01-08-XX

Moved by: Councillor XXX

Seconded by: Councillor XXX

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the County of Renfrew’s resolution regarding Child Welfare Funding as attached.

AND WHEREAS Council for the Township of Brudenell, Lyndoch and Raglan also formally requests that the Province of Ontario consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula and that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual and complex needs of the communities and populations served.

And further that this resolution be forwarded to the, the Honourable Doug Ford, Premier of Ontario, Renfrew Nipissing Pembroke MPP Johan Yakabulski, Association of Municipalities (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Warden's Caucus (EOWC), Eastern Ontario Mayors' Caucus (EOMC), Ontario Association of Children's Aid Societies (OACAS), and all municipalities in Ontario."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-3204
FAX: 613-735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

November 28, 2024

Clerk
Township Of Brudenell, Lyndoch & Raglan
42 Burnt Bridge Road
P.O. Box 40
Palmer Rapids, ON K0J 2E0

deputyclerk@blrtownship.ca

Dear Sir/Madame:

**Re: Applications for Consent from Omer & Gabriela Masic
Part Lots 5 & 6, Concession 4, Brudenell
Township of Brudenell, Lyndoch & Raglan**

B152/24(1) (75.00m x 249.00m – 1.70 ha.)
B153/24(2) (87.00m x 249.00m – 2.23 ha.)

The above referenced Applications For Consent have been received for consideration by the County of Renfrew. A copy of each application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Applications for Consent is attached that includes a key map showing the location of the proposed consents.

Would you kindly gather internal agency comments and submit them with yours.

Yours truly,

Alana Zadow

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee

azadow@countyofrenfrew.on.ca

/az
Enclosures



Name of Approval Authority:
 County of Renfrew
 9 International Drive
 Pembroke, ON K8A 6W5
 Tel: 613-735-7288
 Fax: 613-735-2081
 Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT
 Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).
 Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. **OCT 24 2024**

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Omer Masic And Gabriela Masic			
Mailing Address: 199 Hillcrest Road	Town/City Saint John	Province: NB	Postal Code: E2N2B7
Telephone No.: (Home) (416) 520-3441	(Work)	(Fax):	
Email Address: Omer@maslogiq.com			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Eneson Bevcar			
Mailing Address: 32 Watters Drive	Town/City Bancroft	Province: ON	Postal Code: K0L1C0
Telephone No.: (Home) (416) 503-3470	(Work)	(Fax):	
Email Address: Eneson@yahoo.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch & Raglan</u>	Subdivision Lot(s) No.: _____
Former Township: <u>Brudenell</u>	Subdivision Plan No.: _____
Lot(s) No.: <u>5 and 6</u>	Part(s) No.: _____
Concession: <u>4</u>	Reference Plan No.: _____
Civic Address of Subject Lands/Road Name: <u>81 Yukes Drive, Quadeville, Ontario</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes , describe each easement or covenant and its effect. <u>Registered right of way.</u>	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/ Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:
 Omer Masic And Gabriela Masic

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	75.00 m	114.00 m	m
	Depth	249.00 m	154.00 m	m
	Area	1.70 ha	1.50 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant	residential	
	Proposed Use(s)	residential	residential	
▶ 4.3 Buildings or Structures	Existing	none	cottage	
	Proposed	none	cottage	
▶ 4.4 Official Plan Designation		rural	rural	
▶ 4.5 Current Zoning		RU & LSR	RU & LSR	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? Yes No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? Yes No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input checked="" type="checkbox"/>
--	---------------------------------	--------------------------------	--

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
This was severed from PIN 57504-0046 years ago, but i am not sure when.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes No Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

Two applications being submitted concurrently.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

See schedule A

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Eneson Bevcar of the Town(ship) of Bancroft in the Province Of Ontario solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**



Signature of Applicant

Sworn (or declared) before me at the Town of Bancroft

in the Province of Ontario

this 23rd day of ~~April~~ OCTOBER, 20 24.

Graciela Cubias Aleman
Barrister, Solicitor, Notary Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Omer Masic And Gabriela Masic, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize

Eneson Bevcar to make this application and provide instruction/information on my/our behalf.

Oct 23 2024
Date

[Signature]
Signature of Owner

Oct 23 2024
Date

[Signature]
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for Omer Masic And Gabriela Masic
the owner/applicant of the subject lands appointed on the _____ day of June, 2024.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B152/24(1)

Hearing Date (if appl.):

Date of Receipt of Application: Oct 24/24

Date deemed complete: Oct 31/24

Checked by: [Signature]

Authorization of Owner Received: Yes No N/A

Date: Nov 1/24 Alann Zadow
Secretary-Treasurer, Land Division Committee

SCHEDULE A

The current owners wish to propose two severances over their property municipally known as 81 Yukes Drive, Quadeville, Ontario. The severances would provide each new severed piece with approx. 290 feet of shoreline along Yukes Lake (Formerly known as Anderson Lake), and access would remain via either the public highway, the right of way (along Yukes Drive) or over the private road (another row), being Fieldstone Lane. The total current acreage is approximately 14 acres. The PIN is 57504-0047 (Schedule B).

The current legal description is found in Instrument R431081 (the relevant page being attached as schedule C). The property can be pieced together from several maps, as per schedule D, the yellow highlighted areas.

The three lots would be irregularly shaped and approximately 1.5 ha (RETAINED), 1.7 ha (First parcel), and 2.23 ha (Second parcel) respectively, as per the attached sketch in Schedule E.

The retained lot would be the northern most lot, which currently has an existing dwelling/cottage served by a well, and hydro. That property would continue to have access over the ROW, and run alongside the ROW, and have a shoreline frontage of about 290 feet, and remain subject to the ROW over Part 3, Plan49R1632. Applications have frontage of 114 m, depth of 154m.

The first parcel to be severed (Application A) would front the public highway (515) for about 350 feet, and have access over Fieldstone Lane (about 750 Feet). It would also have a shoreline frontage of about 290 feet. This parcel is described as having a frontage of 225m, and a depth of 202m.

The second parcel (the middle piece) (Application B) would front the Public Highway (515) and remain together with Part 1, Plan 49R11146 for about 600 feet being the ROW. It would also have a shoreline frontage of about 290 feet.

The severed lands are both vacant lands without a septic or well, but they would be installed if necessary. All three properties have a hydro line running approximately along the road that is the ROW.

The current owners would like to sell the three lots starting with the furthestmost south lot running along Highway 515 and Fieldstone Lane. The timing of said sales is unknown, as such concurrent stamps for all three properties will be requested.

Building permits are not being sought by the current owners, however, the purpose of the severance is to allow for building lots to be created out of the two newly severed lots. If that's not possible, then they would be sold as vacant/recreational land. The third or retained lot, already has a dwelling/cottage, as stated.

Additional Property Identifier(s) and/or Other Information

(5) Description continued

Firstly:

Part of Lots 5 and 6, Concession 4, in the Township of Brudenell, County of Renfrew,

MORE PARTICULARLY DESCRIBED AS FOLLOWS:**FIRSTLY:**

Part of Lot 5, Concession 4, Township of Brudenell, designated as Part 1 on Reference Plan 49R-1324.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 5 designated as Part 2 on Reference Plan 49R-1632.

SAVING AND EXCEPTING thereout and therefrom those parts of Lot 5 designated as Parts 17 and 18 on Reference Plan 49R-6394, and Part 2 on Reference Plan 49R-6767.

SECONDLY:

Part of Lot 6, Concession 4, Township of Brudenell, designated as Part 1 on Reference Plan 49R-1100 and Part 1 on Reference Plan 49R-1632.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 6 designated as Part 3 on Reference Plan 49R-1632.

TOGETHER WITH a right-of-way over that portion of Lot 6 designated as Part 1 on Reference Plan 49R-3926.

THIRDLY:

Part of the Road Allowance between Lots 5 and 6, Concession 4, Township of Brudenell, designated as part 1 on Reference Plan 49R-10195 closed by By-Law Number 91-06 registered on April 19, 1991 as Instrument Number 329742.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 5, Concession 4 and part of the road allowance between Lots 5 and 6, designated as Parts 2 and 3 on Plan 49R-11146. //

FOR OFFICE
USE ONLY

Schedule D.1

CAUTION

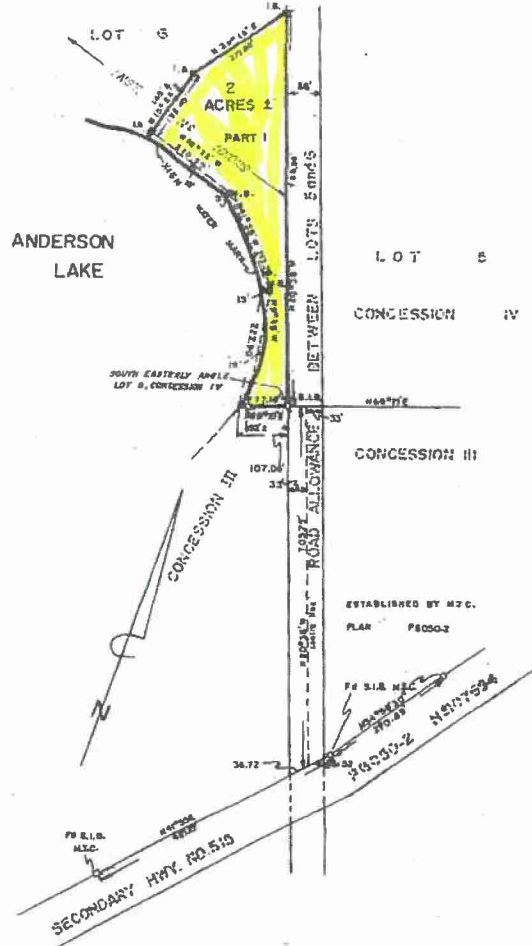
THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTION 29, 32 OR 33 OF THE PLANNING ACT.

- LEGEND:-**
- - DENOTES STANDARD IRON BAR, 1" square x 4' long
 - - DENOTES IRON BAR, 3/8" square x 2.5' long
 - Fd - DENOTES FOUND
 - PL - DENOTES PLANTED
 - WIT - DENOTES WITNESS BAR
 - X-X- - DENOTES FENCE

— SCHEDULE —				
Part	Lot	Conc.	Owner	Inst. No.
1	6	IV	PETER ENS	101029

REFERENCE PLAN
OF PART OF
LOT 6, CONCESSION IV
TOWNSHIP OF BRUDENELL
COUNTY OF RENFREW
SCALE 1 INCH = 200 FEET
1974

BEARING ARE DERIVED FROM THE WESTERN LIMIT OF LOT 6, CONC IV, BEING N20°38'W. ASTRONOMIC.



RECEIVED AND DEPOSITED AS
PLAN 49 R-101029
Sept 9 1974
(Date)
A. C. Bourne
REGISTRAR FOR THE REGISTRY
DIVISION OF RENFREW 49.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER PART II OF THE REGISTRY ACT.

SEPTEMBER 9, 1974
A. C. Bourne
A. C. BOURNE, Q. L. S.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT:

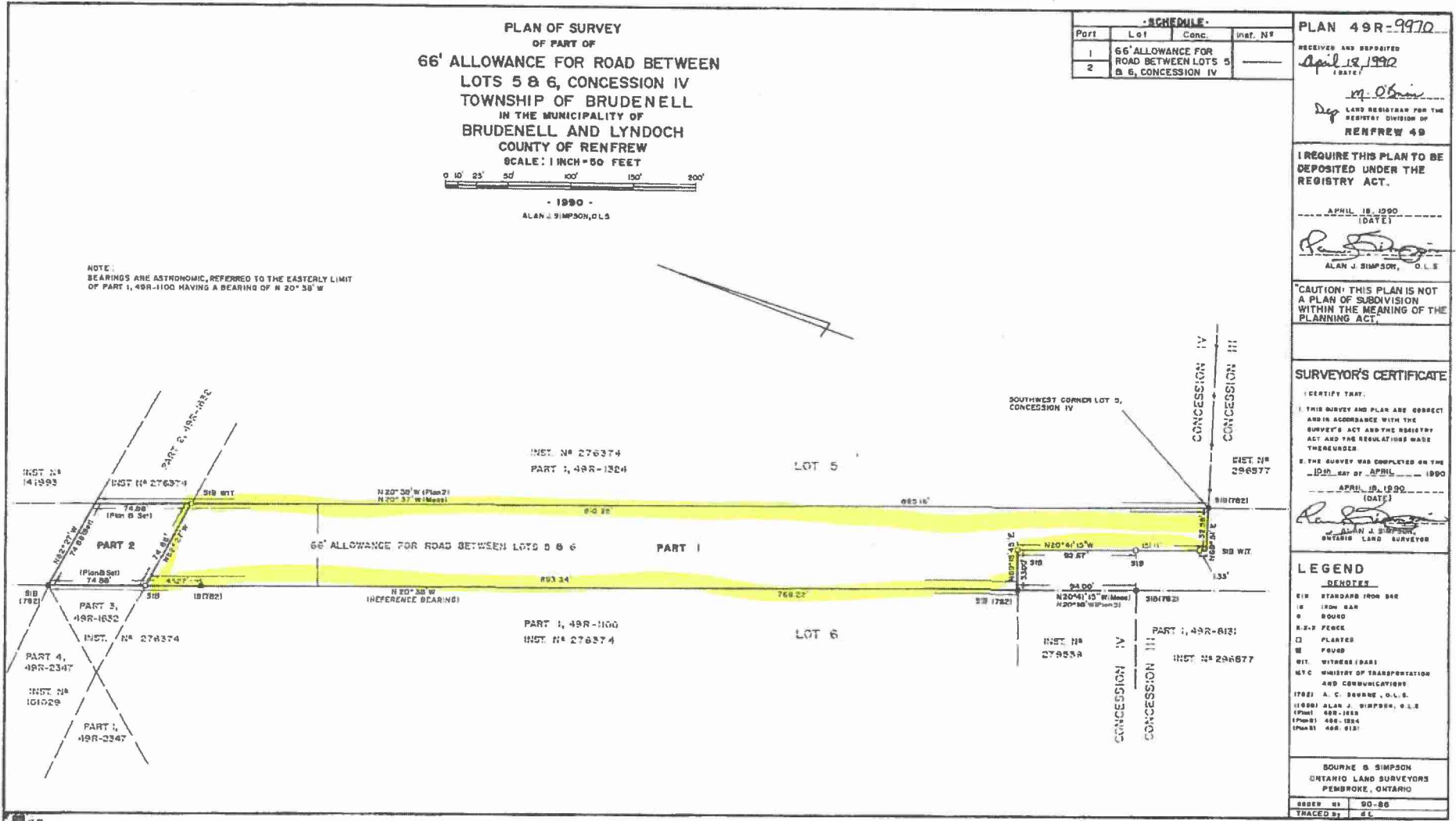
- THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.
- THE SURVEY WAS COMPLETED ON THE 14th DAY OF MARCH 1974

SEPTEMBER 9, 1974
(DATE)
A. C. BOURNE
ONTARIO LAND SURVEYOR

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

NOTE: ALL HANGING LINES HAVE BEEN VERIFIED.

Schedule D.2



**PLAN OF SURVEY
OF PART OF
ROAD ALLOWANCE BETWEEN LOTS 5 & 6, CONCESSION IV
TOWNSHIP OF BRUDENELL
IN THE MUNICIPALITY OF
BRUDENELL AND LYNDOKH
COUNTY OF RENFREW
SCALE: 1 INCH = 30 FEET
-1990-**

A. C. BOURNE, O.L.S.



BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE
SOUTHWEST LIMIT OF PART I, 49R-9970 HAVING A BEARING
OF N20°41'15"W.

-SCHEDULE-			
Part	Lot	Conc.	Inst. N ^o
1	ROAD ALLOWANCE BETWEEN LOTS 5 & 6 CONCESSION IV.		

PLAN 49R-10195

RECEIVED AND DEPOSITED
Aug 20, 1990
(DATE)

M. O. Bounie
Dip LAND REGISTRAR FOR THE
REGISTRY DIVISION OF
RENFREW 49

I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER THE
REGISTRY ACT.

AUGUST 20, 1990
(DATE)

A. C. Bourne
A. C. BOURNE, O.L.S.

CAUTION: THIS PLAN IS NOT
A PLAN OF SUBDIVISION
WITHIN THE MEANING OF THE
PLANNING ACT.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE
CORRECT AND IN ACCORDANCE
WITH THE SURVEY'S ACT AND THE
REGISTRY ACT AND THE REGU-
LATIONS MADE THEREUNDER.
2. THE SURVEY WAS COMPLETED ON THE
18th DAY OF AUGUST, 1990.
AUGUST 20, 1990
(DATE)

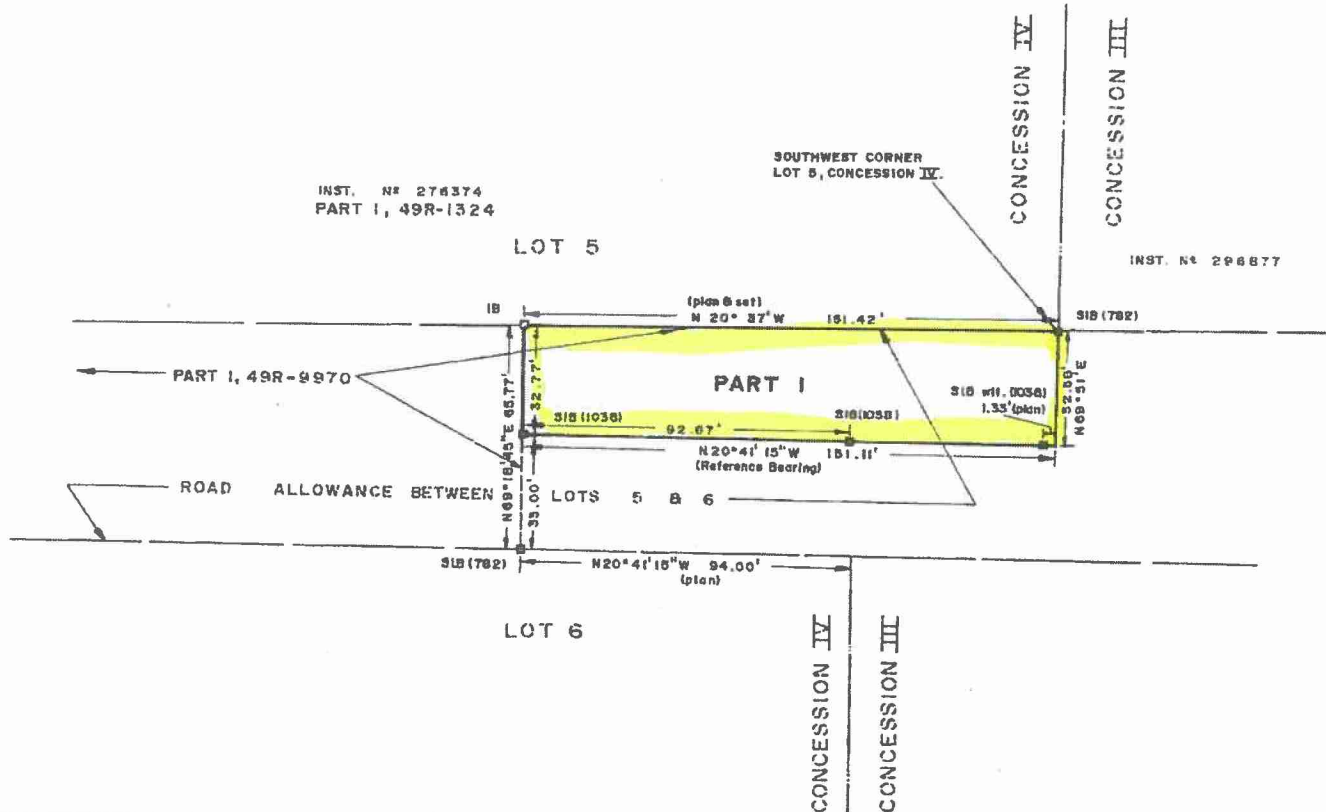
A. C. Bourne
A. C. BOURNE
ONTARIO LAND SURVEYOR

LEGEND

- DENOTES**
- SIB STANDARD IRON BAR
 - IB IRON BAR
 - Ø ROUND
 - K-KX FENCE
 - SURVEY MONUMENT PLANTED
 - SURVEY MONUMENT FOUND
 - WIT. WITNESS (BAR)
 - MT MINISTRY OF TRANSPORTATION
 - (1036) ALAN J. SIMPSON, O.L.S.
 - (782) A. C. BOURNE, O.L.S.
 - (plan) 49R-9970

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

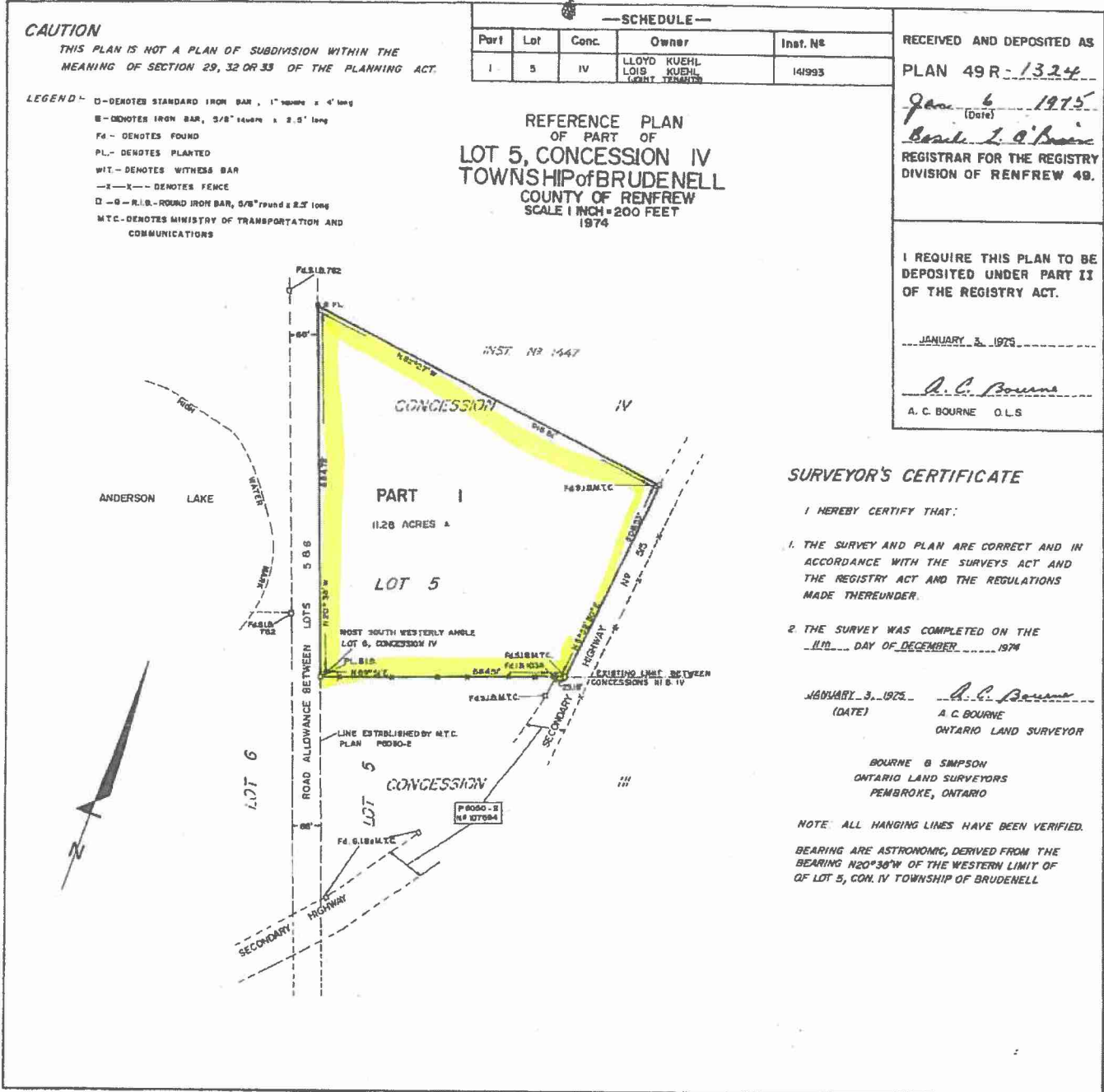
ORDER N^o 90-370
DRAWN BY H.L.



EQW

Schedule D.4

T4-810



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT:

- THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.
- THE SURVEY WAS COMPLETED ON THE 11th DAY OF DECEMBER 1974

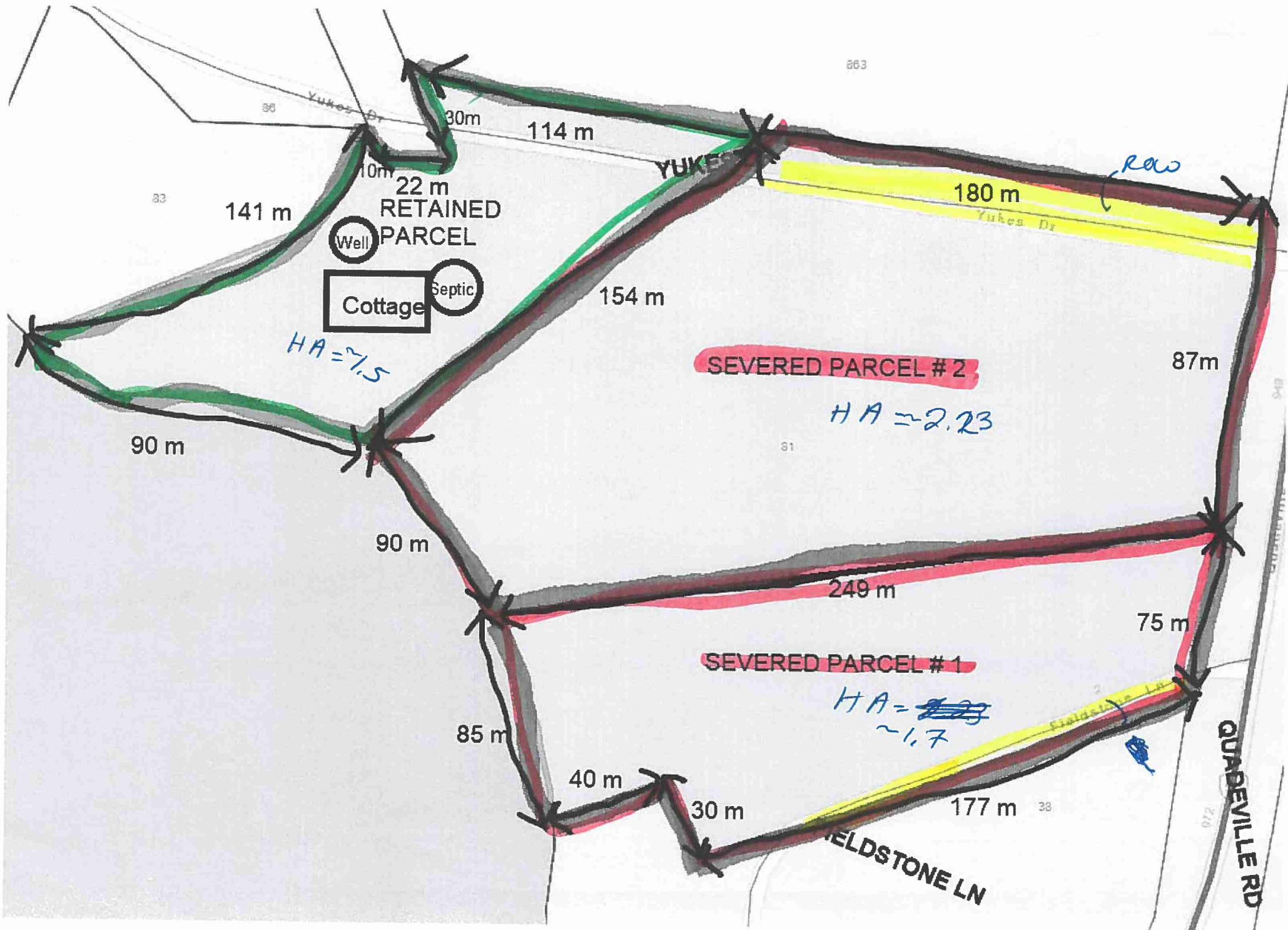
JANUARY 3, 1975 (DATE) *A.C. Bourne*
A. C. BOURNE
ONTARIO LAND SURVEYOR

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

NOTE: ALL HANGING LINES HAVE BEEN VERIFIED.

BEARINGS ARE ASTRONOMIC, DERIVED FROM THE BEARING N20°36'W OF THE WESTERN LIMIT OF QF LOT 5, CON. IV TOWNSHIP OF BRUDENELL

GLA





Name of Approval Authority:
 County of Renfrew
 9 International Drive
 Pembroke, ON K8A 6W5
 Tel: 613-735-7288
 Fax: 613-735-2081
 Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

OCT 24 2024

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Omer Masic And Gabriela Masic				
Mailing Address: 199 Hillcrest Road		Town/City Saint John	Province: NB	Postal Code: E2N 2B4
Telephone No.: (Home) (416) 520-3441	(Work)	(Fax):		
Email Address: Omer@maslogiq.com				
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Eneson Bevcar				
Mailing Address: 32 Watters Drive		Town/City Bancroft	Province: ON	Postal Code: K0L1C0
Telephone No.: (Home) (416) 503-3470	(Work)	(Fax):		
Email Address: Eneson@yahoo.com				
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both				

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete **applicable** boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch & Raglan</u>	Subdivision Lot(s) No.: _____
Former Township: <u>Brudenell</u>	Subdivision Plan No.: _____
Lot(s) No.: <u>5 and 6</u>	Part(s) No.: _____
Concession: <u>4</u>	Reference Plan No.: _____
Civic Address of Subject Lands/Road Name: <u>81 Yukes Drive, Quadeville, Ontario</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes , describe each easement or covenant and its effect. Registered right of way as described in instrument R431081 (attached)	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input checked="" type="checkbox"/> Create Easement/ Right-of-Way (for retained)
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:
 Omer Masic And Gabriela Masic

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	87.00 m	114.00 m	m
	Depth	249.00 m	154.00 m	m
	Area	2.23 ha	1.50 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant	residential	
	Proposed Use(s)	residential	residential	
▶ 4.3 Buildings or Structures	Existing	none	cottage	
	Proposed	none	cottage	
▶ 4.4 Official Plan Designation		Rural	Rural	
▶ 4.5 Current Zoning		RU & LSR	RU & LSR	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? Yes No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? Yes No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?

Yes	No	Unknown
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
This was severed from PIN 57504-0046 years ago, but i am not sure when.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes No Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

Second File for request for severance being submitted concurrently with this one.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

See schedule A

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Eneson Bevcar of the Town(ship) of Bancroft in the Province Of Ontario solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Signature of Applicant

Sworn (or declared) before me at the Town of Bancroft

in the Province of Ontario

this 23rd day of ~~MAY~~ OCTOBER, 20 24.

Graciela Cubias Aleman
Barrister, Solicitor, Notary A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION

(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

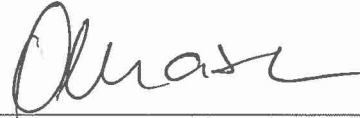
▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Omer Masic And Gabriela Masic, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize

Eneson Bevcar to make this application and provide instruction/information on my/our behalf.

OCT 23 2024
Date



Signature of Owner

OCT 23 2024
Date



Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for Omer Masic And Gabriela Masic
the owner/applicant of the subject lands appointed on the _____ day of June, 2024.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B153/24(a)
Hearing Date (if appl.): _____
Date of Receipt of Application: Oct 24/24
Date deemed complete: Oct 31/24
Checked by: [Signature]
Authorization of Owner Received: Yes No N/A
Date: Nov 1/24 Alana Zadow
Secretary-Treasurer, Land Division Committee

SCHEDULE A

The current owners wish to propose two severances over their property municipally known as 81 Yukes Drive, Quadeville, Ontario. The severances would provide each new severed piece with approx. 290 feet of shoreline along Yukes Lake (Formerly known as Anderson Lake), and access would remain via either the public highway, the right of way (along Yukes Drive) or over the private road (another row), being Fieldstone Lane. The total current acreage is approximately 14 acres. The PIN is 57504-0047 (Schedule B).

The current legal description is found in Instrument R431081 (the relevant page being attached as schedule C). The property can be pieced together from several maps, as per schedule D, the yellow highlighted areas.

The three lots would be irregularly shaped and approximately 1.5 ha (RETAINED), 1.7 ha (First parcel), and 2.23 ha (Second parcel) respectively, as per the attached sketch in Schedule E.

The retained lot would be the northern most lot, which currently has an existing dwelling/cottage served by a well, and hydro. That property would continue to have access over the ROW, and run alongside the ROW, and have a shoreline frontage of about 290 feet, and remain subject to the ROW over Part 3, Plan49R1632. Applications have frontage of 114 m, depth of 154m.

The first parcel to be severed (Application A) would front the public highway (515) for about 350 feet, and have access over Fieldstone Lane (about 750 Feet). It would also have a shoreline frontage of about 290 feet. This parcel is described as having a frontage of 225m, and a depth of 202m.

The second parcel (the middle piece) (Application B) would front the Public Highway (515) and remain together with Part 1, Plan 49R11146 for about 600 feet being the ROW. It would also have a shoreline frontage of about 290 feet.

The severed lands are both vacant lands without a septic or well, but they would be installed if necessary. All three properties have a hydro line running approximately along the road that is the ROW.

The current owners would like to sell the three lots starting with the furthestmost south lot running along Highway 515 and Fieldstone Lane. The timing of said sales is unknown, as such concurrent stamps for all three properties will be requested.

Building permits are not being sought by the current owners, however, the purpose of the severance is to allow for building lots to be created out of the two newly severed lots. If that's not possible, then they would be sold as vacant/recreational land. The third or retained lot, already has a dwelling/cottage, as stated.

LAND
REGISTRY
OFFICE #49

57504-0047 (LT)

PAGE 1 OF 1
PREPARED FOR Gabriela
ON 2024/05/29 AT 14:34:48

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION: PT LT 5, CON 4, BRUDENELL & PT LT 8, CON 4, BRUDENELL AS IN PAR1081 4 FT ROAD BTN LRS 568, CON 4, BRUDENELL PT 1, 49F9970 EXCEPT PTS 2 & 3, 49R11146; SUBJECT TO AN EASEMENT AS IN R431081; TOGETHER WITH AN EASEMENT AS IN R431081; TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

PROPERTY REMARKS: CORRECTION: DOCUMENT 49R16195 ADDED TO 57504-0047 ON 2013/10/18 AT 09:41 BY O'BRIEN, MARGARET.

ESTATE/QUALIFIER:
FEE SIMPLE
LT CONVERSION QUALIFIED

RECENTLY:
DIVISION FROM 57504-0048

PIN CREATION DATE:
2013/09/18

OWNER'S NAME:
MASIC, OMER
MASIC, GABRIELA

CAPACITY SHARE:
JTEN
JTEN

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **						
**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:						
SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES						
AND ENCLAVES OR FORECLOSURE TO THE CROWN.						
THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF						
IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OF BOUNDARIES SETTLED BY						
CONVENTION.						
ANY LEASE TO WHICH THE SUBSECTION 79(3) OF THE REGISTRY ACT APPLIES.						
DATE OF CONVERSION TO LAND TITLES: 2013/09/18						
49R1100	1974/09/09	PLAN REFERENCE				C
49R1324	1975/01/06	PLAN REFERENCE				C
49R1632	1975/07/30	PLAN REFERENCE				C
49R9970	1980/04/18	PLAN REFERENCE				C
49R16195	1979/08/20	PLAN REFERENCE				C
49R11146	1992/06/03	PLAN REFERENCE				C
4E206716	2016/07/22	TRANSFER	\$270,000	HARSHMAN, RONALD BRUCE	MASIC, OMER MASIC, GABRIELA	C
REMARKS: PLANNING ACT STATEMENTS.						

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

Additional Property Identifier(s) and/or Other Information

(5) Description continued

Firstly:

Part of Lots 5 and 6, Concession 4, in the Township of Brudenell, County of Renfrew,

MORE PARTICULARLY DESCRIBED-AS FOLLOWS:**FIRSTLY:**

Part of Lot 5, Concession 4, Township of Brudenell, designated as Part 1 on Reference Plan 49R-1324.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 5 designated as Part 2 on Reference Plan 49R-1632.**SAVING AND EXCEPTING** thereout and therefrom those parts of Lot 5 designated as Parts 17 and 18 on Reference Plan 49R-6394, and Part 2 on Reference Plan 49R-6767.**SECONDLY:**

Part of Lot 6, Concession 4, Township of Brudenell, designated as Part 1 on Reference Plan 49R-1100 and Part 1 on Reference Plan 49R-1632.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 6 designated as Part 3 on Reference Plan 49R-1632.**TOGETHER WITH** a right-of-way over that portion of Lot 6 designated as Part 1 on Reference Plan 49R-3926.**THIRDLY:**

Part of the Road Allowance between Lots 5 and 6, Concession 4, Township of Brudenell, designated as part 1 on Reference Plan 49R-10195 closed by By-Law Number 91-06 registered on April 19, 1991 as Instrument Number 329742.

SUBJECT TO a right-of-way in favour of those entitled thereto in, over, along and upon that portion of Lot 5, Concession 4 and part of the road allowance between Lots 5 and 6, designated as Parts 2 and 3 on Plan 49R-11146. //FOR OFFICE
USE ONLY

Schedule D.1

CAUTION

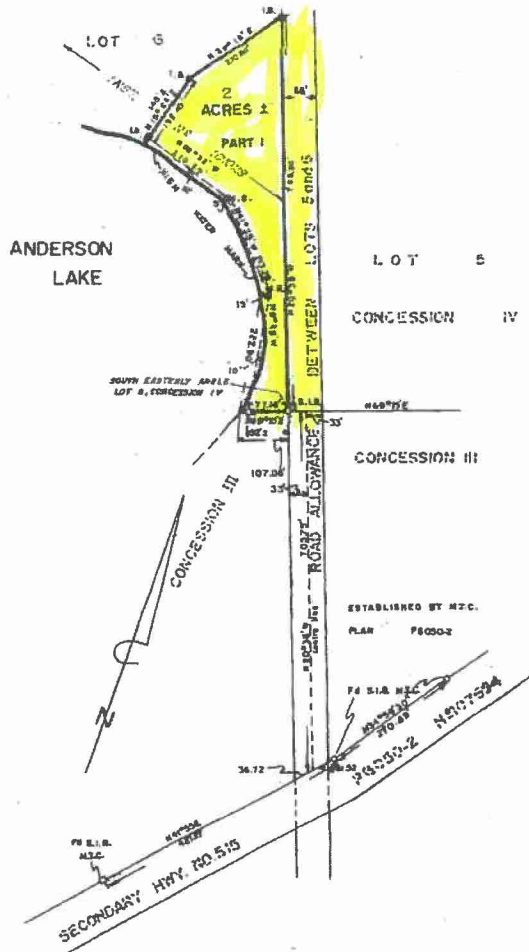
THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTION 29, 32 OR 33 OF THE PLANNING ACT.

- LEGEND:**
- - DENOTES STANDARD IRON BAR, 1" square x 4' long
 - - DENOTES IRON BAR, 3/8" square x 2.5' long
 - Pd. - DENOTES POUND
 - PL. - DENOTES PLANTED
 - WIT. - DENOTES WITNESS BAR
 - X-X- - DENOTES FENCE

— SCHEDULE —				
Part	Lot	Conc.	Owner	Inst. No.
I	6	IV	PETER ENS	101029

REFERENCE PLAN
OF PART OF
LOT 6, CONCESSION IV
TOWNSHIP OF BRUDENELL
COUNTY OF RENFREW
SCALE 1 INCH = 200 FEET
1974

BEARINGS ARE DERIVED FROM THE WESTERN LIMIT OF LOT 6, CONC. IV, BEING N20°38'W. ASTRONOMIC.



RECEIVED AND DEPOSITED AS

PLAN 49 R-~~101029~~

Sept. 9 1974
(Date)

Paul L. Bourne
REGISTRAR FOR THE REGISTRY
DIVISION OF RENFREW 49.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER PART II OF THE REGISTRY ACT.

SEPTEMBER 9, 1974

A. C. Bourne
A. C. BOURNE, O. L. S.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT:

1. THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.

2. THE SURVEY WAS COMPLETED ON THE 14th DAY OF MARCH 1974

SEPTEMBER 9, 1974
(DATE) *A. C. Bourne*
A. C. BOURNE
ONTARIO LAND SURVEYOR

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

NOTE: ALL HANGING LINES HAVE BEEN VERIFIED.

**PLAN OF SURVEY
OF PART OF
ROAD ALLOWANCE BETWEEN LOTS 5 & 6, CONCESSION IV
TOWNSHIP OF BRUDENELL
IN THE MUNICIPALITY OF
BRUDENELL AND LYNDOCH
COUNTY OF RENFREW
SCALE: 1 INCH = 30 FEET
- 1990 -**

A. C. BOURNE, O.L.S.



BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE
SOUTHWEST LIMIT OF PART 1, 49R-9970 HAVING A BEARING
OF N20°41'15"W.

- SCHEDULE -			
Part	Lot	Conc.	Inst. N ^o
1	ROAD ALLOWANCE BETWEEN LOTS 5 & 6 CONCESSION IV		

PLAN 49R-10195

RECEIVED AND DEPOSITED
Aug 20 1990
DATE

M. O. Brown
Dep LAND REGISTRAR FOR THE
REGISTRY DIVISION OF
RENFREW 49

I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER THE
REGISTRY ACT.

AUGUST 20, 1990
(DATE)

A. C. Bourne
A. C. BOURNE, O.L.S.

CAUTION: THIS PLAN IS NOT
A PLAN OF SUBDIVISION
WITHIN THE MEANING OF THE
PLANNING ACT.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE
CORRECT AND IN ACCORDANCE
WITH THE SURVEY'S ACT AND THE
REGISTRY ACT AND THE REGU-
LATIONS MADE THEREUNDER.
2. THE SURVEY WAS COMPLETED ON THE
20 DAY OF *AUGUST*, 1990.
AUGUST 20, 1990
(DATE)

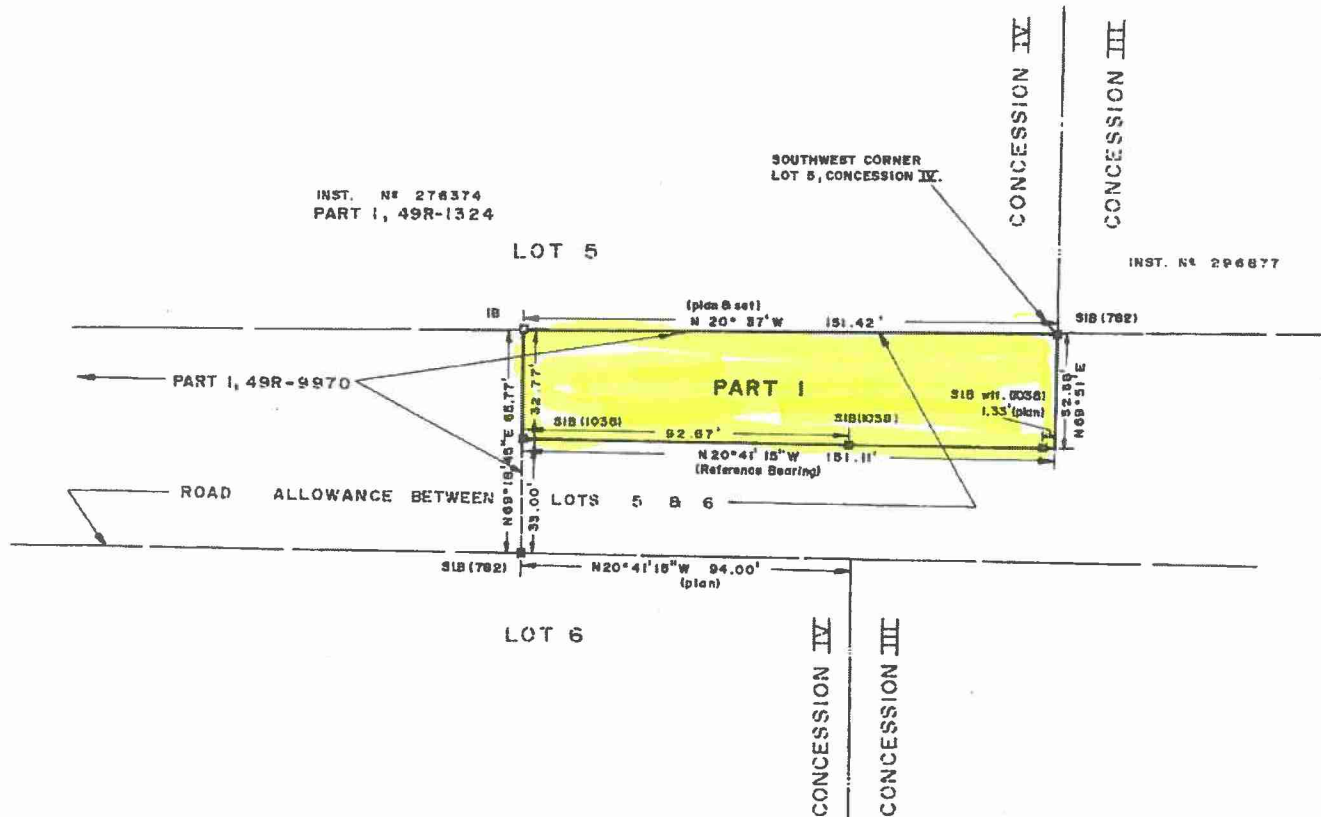
A. C. Bourne
A. C. BOURNE
ONTARIO LAND SURVEYOR

LEGEND

- DENOTES
- SIB STANDARD IRON BAR
 - IB IRON BAR
 - Ø ROUND
 - X-X FENCE
 - SURVEY MONUMENT PLANTED
 - SURVEY MONUMENT FOUND
 - WIT. WITNESS (BAR)
 - MT MINISTRY OF TRANSPORTATION
 - (1058) ALAN J. SIMPSON, O.L.S.
 - (782) A. C. BOURNE, O.L.S.
 - (plan) 49R-9970

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

ORDER N^o 90-370
DRAWN BY M.L.



EW

Schedule D.4

74-810

CAUTION

THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTION 29, 32 OR 33 OF THE PLANNING ACT.

- LEGEND:**
- - DENOTES STANDARD IRON BAR, 1" square x 4' long
 - - DENOTES IRON BAR, 3/8" square x 2.0' long
 - F_a - DENOTES FOUND
 - PL - DENOTES PLANTED
 - WIT - DENOTES WITNESS BAR
 - X-X- - DENOTES FENCE
 - - R.I.B. - ROUND IRON BAR, 5/8" round x 2.2' long
 - M.T.C. - DENOTES MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

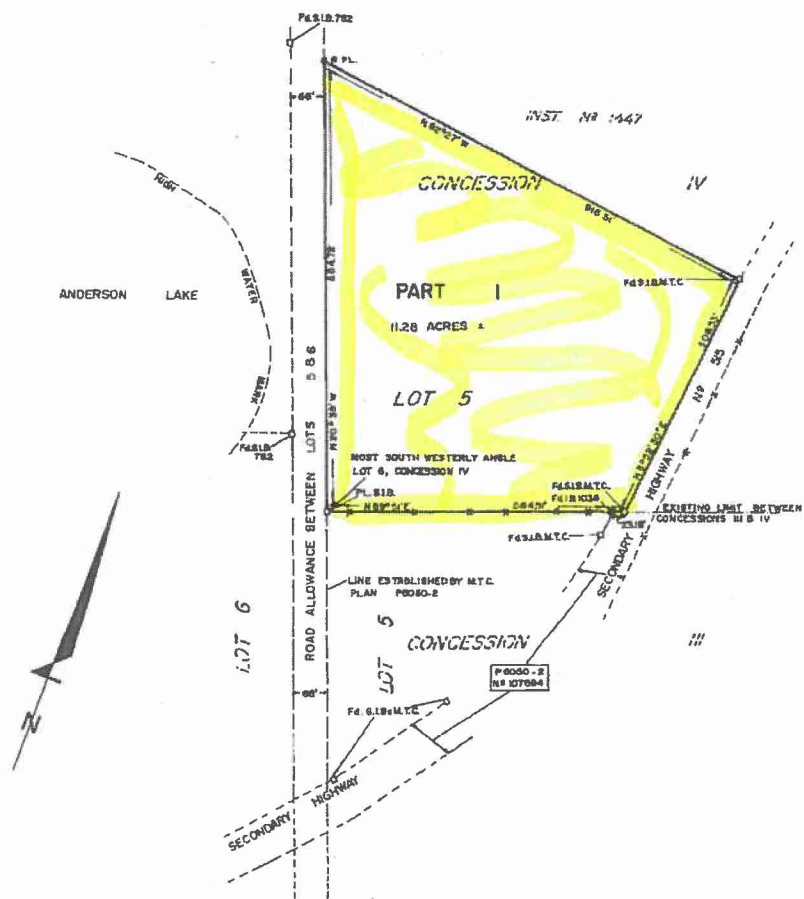
- SCHEDULE -				
Part	Lot	Conc.	Owner	Inst. No.
1	5	IV	LLOYD KUEHL LOIS KUEHL (JOINT TENANTS)	141993

REFERENCE PLAN
OF PART OF
LOT 5, CONCESSION IV
TOWNSHIP OF BRUDENELL
COUNTY OF RENFREW
SCALE 1 INCH = 200 FEET
1974

RECEIVED AND DEPOSITED AS
PLAN 49R-1324
Jan 6 1975
(Date)
Basile L. Bourne
REGISTRAR FOR THE REGISTRY
DIVISION OF RENFREW 49.

I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER PART II
OF THE REGISTRY ACT.

JANUARY 3, 1975
A. C. Bourne
A. C. BOURNE O.L.S.



SURVEYOR'S CERTIFICATE

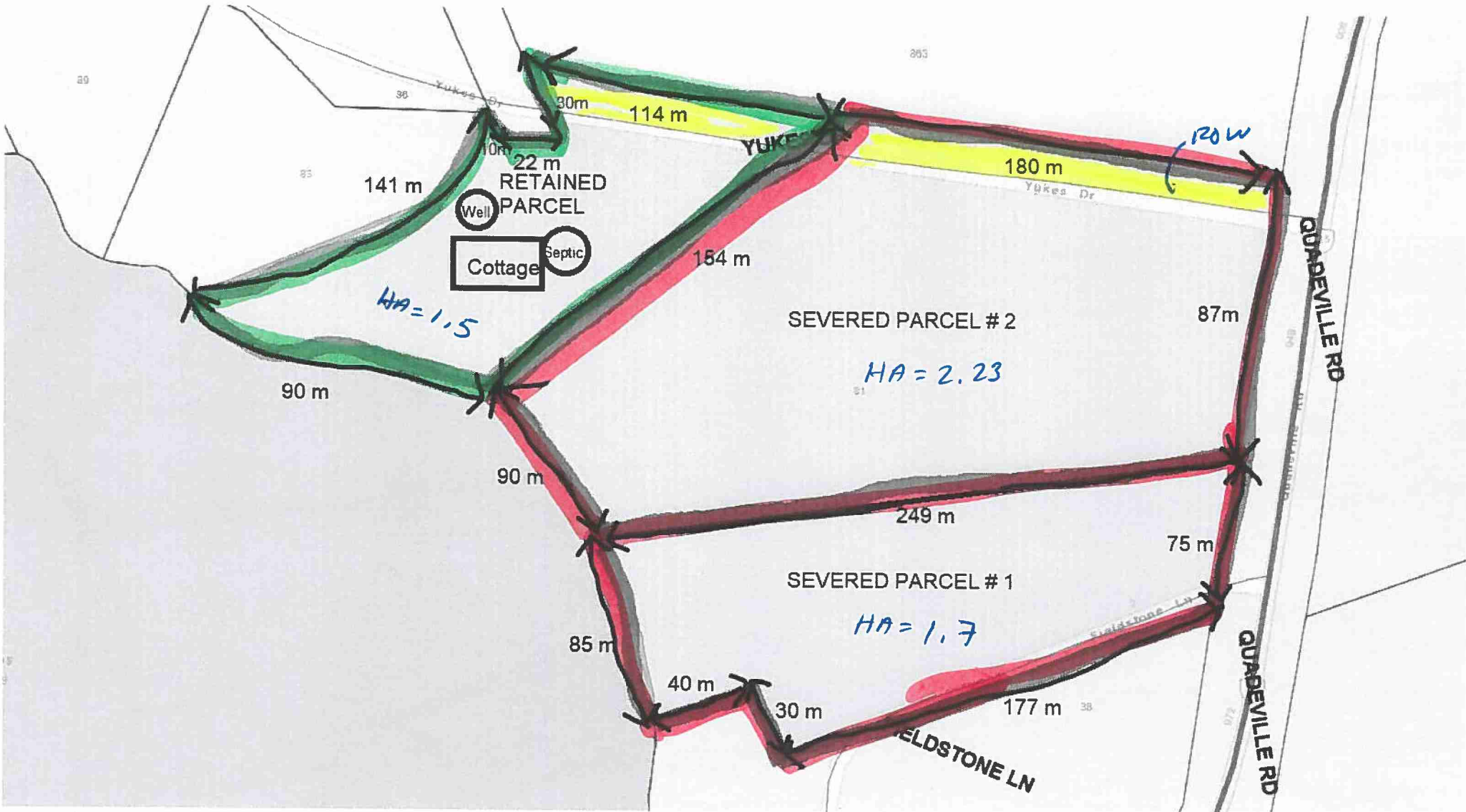
- I HEREBY CERTIFY THAT:
1. THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.
 2. THE SURVEY WAS COMPLETED ON THE 11th DAY OF DECEMBER, 1974

JANUARY 3, 1975
(DATE) *A. C. Bourne*
A. C. BOURNE
ONTARIO LAND SURVEYOR

BOURNE & SIMPSON
ONTARIO LAND SURVEYORS
PEMBROKE, ONTARIO

NOTE: ALL HANGING LINES HAVE BEEN VERIFIED.
BEARINGS ARE ASTRONOMIC, DERIVED FROM THE BEARING N20°38'W OF THE WESTERN LIMIT OF LOT 5, CON. IV TOWNSHIP OF BRUDENELL

61A



To Council for BLR Township

Please find attached information on the National Wall of Remembrance Project.
We hope to gain your much needed support for this worthwhile program.

BUSINESS CARD \$349.00

Thank You.

Tom Donaldson



THANK YOU

FOR YOUR INTEREST IN THE

NATIONAL WALL

OF REMEMBRANCE

PROJECT

**JOIN MORE THAN
2.5 MILLION CANADIANS**
WHO VISIT OUR WEBSITE EVERY YEAR
TO HONOUR & REMEMBER THEIR LOVED ONES.

Canadian **FALLEN**.ca

National Wall of Remembrance Association

610-120 Barrett Court,
Kingston, ON K7L 5H6
Telephone: 1-877-554-2622
Email: info@worassociation.ca
www.worassociation.ca

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**Please ask your Account Representative
for more details or email
nwora_info@imedianorthside.com**



National Wall of Remembrance Association
Association de la Muraille commémorative nationale

With help from our supporters, the National Wall of Remembrance Project is working to pay tribute to every man and woman who fell while serving and protecting our country.

Located in Kingston, ON, this monument recognizes Canada's fallen soldiers from the War of 1812 through Afghanistan.

The physical monument is complemented by a virtual component, so loved ones can pay tribute from anywhere in the world.

Both come together to create a single place of remembrance for both the living and the dead, a unique collaborative project by veterans and other proud Canadians.

Your support of Remembrance Magazine allows this project to continue growing, so we can reach our goal of creating a place where families, friends & the general public can come to visit, honour and remember.



Canadian **FALLEN**.ca

In partnership with
iMEDIA
NORTHSIDE INC.



National Wall of Remembrance Association
Association de la Muraille commémorative nationale

THANK YOU FOR YOUR INTEREST IN THE NATIONAL WALL OF REMEMBRANCE PROJECT

**JOIN MORE THAN
2.5 MILLION CANADIANS
WHO VISIT OUR WEBSITE EVERY YEAR
TO HONOUR & REMEMBER THEIR LOVED ONES.**

Canadian **FALLEN**.ca

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EIGHTH PAGE AD
85.725 x 123.825mm / 3.375 x 2.375 inches

**Please ask your Account Representative
for more details or email
nwora_info@imedianorthside.com**



ACTUAL vs. BUDGET YTD

YEAR

2025

G/L Code	Account Title	Actual	Budget	Remaining \$	Remaining %
5002	Administration	\$554,536.12	\$537,730.00	(\$16,806.12)	-3.13%
5003	Fire Department	\$229,397.14	\$236,745.00	\$7,347.86	3.10%
5004	Building Department	\$97,993.64	\$92,000.00	(\$5,993.64)	-6.51%
5005	Livestock Valuers	\$2,476.03	\$1,000.00	(\$1,476.03)	-147.60%
5006	Policing Services	\$266,476.48	\$322,289.00	\$55,812.52	17.32%
5007	911 Service	\$1,948.74	\$2,000.00	\$51.26	2.56%
5008	Transportation Services	\$1,806,965.12	\$1,818,780.00	\$11,814.88	0.65%
5009	Streetlights	\$3,050.50	\$4,500.00	\$1,449.50	32.21%
5010	Environmental Services	\$478,500.21	\$521,850.00	\$43,349.79	8.31%
5015	Recreation & Four Season Park	\$217,558.54	\$243,583.00	\$26,024.46	10.68%
5020	Library Services	\$6,757.00	\$6,757.00	\$0.00	0.00%
5022	Planning & Development	\$2,483.61	\$3,000.00	\$516.39	17.21%
Total		\$3,668,143.13	\$3,790,234.00	\$122,090.87	3.22%

MONTHLY EXPENSES SUMMARY



Account Title						
911 Services	Administration	Building Department	Environmental Services	Fire Department	Library Services	Livestock Valuers
Planning & Development	Policing Services	Recreation & Four Season Park	Streetlights	Transportation Services		

G/L Code	Account Title	January	February	March	April	May	June	July	August	September	October	November	December	Total	
5002	Administration	\$52,492.15	\$53,194.81	\$25,287.46	\$33,613.05	\$87,245.11	\$65,348.17	\$26,254.51	\$25,267.09	\$21,880.59	\$59,210.47	\$68,305.77	\$36,436.94	\$554,536.12	
5003	Fire Department	\$46,416.99	\$13,602.65	\$8,022.24	\$25,789.34	\$5,423.68	\$15,483.77	\$12,702.97	\$5,128.92	\$16,876.44	\$19,147.51	\$12,556.06	\$48,246.57	\$229,397.14	
5004	Building Department	\$6,193.24	\$6,898.49	\$7,042.71	\$7,205.36	\$10,576.08	\$8,671.37	\$8,910.52	\$7,815.51	\$7,384.99	\$8,892.88	\$10,885.71	\$7,516.78	\$97,993.64	
5005	Livestock Valuers				\$1,326.70	\$46.70	\$488.85	\$501.84		\$111.94				\$2,476.03	
5006	Policing Services		(\$243.00)	\$26,529.00	\$26,857.00	\$26,857.00	\$26,611.00	\$26,857.00	\$26,857.00	\$26,307.48	\$26,130.00	\$26,857.00	\$26,857.00	\$266,476.48	
5007	911 Services	\$1,129.74			\$456.00	\$152.00			\$133.00			\$52.00	\$26.00	\$1,948.74	
5008	Transportation Services	\$136,401.72	\$132,322.34	\$91,129.47	\$82,314.14	\$108,108.41	\$224,240.30	\$109,426.47	\$400,658.04	\$80,140.95	\$186,344.83	\$91,368.19	\$164,510.26	\$1,806,965.12	
5009	Streetlights	\$327.67	\$198.89	\$170.95	\$889.52	\$179.23	\$194.61	\$170.95	\$180.31	\$190.07	\$180.52	\$180.52	\$187.26	\$3,050.50	
5010	Environmental Services	\$276,340.76	\$16,128.65	\$10,513.17	\$18,346.30	\$16,683.69	\$17,020.50	\$15,217.92	\$16,144.07	\$37,208.18	\$21,726.19	\$15,466.77	\$17,704.01	\$478,500.21	
5015	Recreation & Four Season Park	\$29,231.22	\$13,556.86	\$8,984.35	\$5,166.82	\$12,092.16	\$76,165.74	\$5,549.26	\$46,736.68	\$6,334.90	\$4,132.41	\$2,811.65	\$6,796.49	\$217,558.54	
5020	Library Services												\$6,757.00	\$6,757.00	
5022	Planning & Development	\$935.00						\$935.00		\$613.61				\$2,483.61	
Total		\$549,468.49	\$235,659.69	\$177,679.35	\$201,964.23	\$267,364.06	\$434,224.31	\$206,526.44	\$528,920.62	\$197,049.15	\$325,764.81	\$228,483.67	\$315,038.31	\$3,668,143.13	

Corporation of the Township of Brudenell,
Lyndoch and Raglan

Municipality of _____

BY-LAW No. 2025-01

WHEREAS the Council of the Corporation deems it necessary to borrow the sum of _____
Four Hundred Thousand _____ dollars

to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the total of amounts previously borrowed under Section 467 of the Municipal Act, as amended from time to time, (the "Act"), that have not been repaid are nil
_____ dollars.

AND WHEREAS the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, if the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) _____ is \$ 1,400,000 One Million dollars;

AND WHEREAS the amount to be borrowed under this by law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above.

BE IT THEREFORE ENACTED by the said Council as follows:

(1) The Head and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or bankers' acceptance, from Bank of Montreal, a sum or sums not exceeding in the aggregate Four Hundred Thousand _____ dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 467, as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefor, with interest at a rate not exceeding _____ per centum per annum, which may be paid in advance or otherwise.

(2) All sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 187 as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.

(3) The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 467 as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

Passed this 8th day of January, 2025

(The Head of the Corporation)

Clerk



2025-01

I hereby certify that the foregoing is a true copy of By-law No. _____ of The Corporation

of the Township of Brudenell, Lyndoch and Raglan in the Province of Ontario, duly passed at a meeting of the Council of the said Corporation duly held, and that the said By-law is in full force and effect.

Dated this 8th day of January, 2025

As witness the Seal of the Corporation.

Clerk.



**TOWNSHIP OF BRUDENELL,
LYNDOCH AND RAGLAN**

BY-LAW No. 2025-02

**A BY-LAW TO PROVIDE FOR INTERIM TAX LEVIES
FOR THE YEAR 2025 FOR THE TOWNSHIP
OF BRUDENELL, LYNDOCH AND RAGLAN**

WHEREAS, Section 317(1) and 317(2) of the *Municipal Act* R.S.O., 2001, as amended, provides that the Council of a local municipality, before the adoption of the estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

AND WHEREAS, the Council of this Municipality deems it appropriate to provide for such interim levy on the assessment of property in this Municipality;

THEREFORE, the Council of the Township of Brudenell, Lyndoch and Raglan enacts as follows:

In this By-Law, the following words shall be defined as:

“Collector” shall mean Clerk-Treasurer of the Township of Brudenell, Lyndoch and Raglan;

“Minister” shall mean the Minister of Finance;

1. The amount levied shall be as follows:

1.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there will be imposed and collected an interim levy of:

- (1) the percentage prescribed by the Minister under Section 317 (3) 1, 2, and 3 of the Municipal Act; or,
- (2) 50% if no percentage is prescribed,

of the total taxes for municipal and school purposes levied on the property in the year 2024.

2.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:

- (3) the percentage prescribed by the Minister under Section 317 (3) 1, 2, and 3 of the Municipal Act; or
- (4) 50% if no percentage is prescribed,

of the total taxes for municipal and school purposes levied on the property in the year 2024.

2. For the purposes of calculating the total amount of taxes for the year 2024 under paragraph 1, if any taxes for Municipal and school purposes were levied on a property for only part of 2024 because of assessment was added to the collector's roll during 2024, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for Municipal and school purposes had been levied for the entire year.
3. The provisions of this By-Law apply in the event that assessment is added for the year 2024 to the collector's roll after the date this By-Law is passed and an interim levy shall be imposed and collected.
4. All taxes levied under this By-Law shall be payable into the hands of the Collector in accordance with the provisions of this By-Law.
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one quarter percent (1 ¼%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues.
6. The interim tax levy imposed by this By-Law shall become due and payable in two installments on the 31st day of March, 2025 and the 30th day of May, 2025.
7. The Collector may mail or caused to be mailed to the address of the residence or place of business of each person taxed under this By-Law, a notice specifying the amount of taxes payable.
8. The notice to be mailed under this By-Law shall contain the particulars provided for in this By-Law and the information required under Section 343(2) of the Municipal Act.
9. The subsequent levy for the year 2025 to be made under the Municipal Act shall be reduced by the amount to be raised by the levy imposed by this By-Law.
10. The provisions of Section 343 of the Municipal Act, as amended apply to this By-law with necessary modifications.
11. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 5 of this By-Law in respect of nonpayment or late payment of any taxes or any installment of taxes.
12. Nothing in this By-Law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and By-Laws governing the collection of taxes.
13. In the event of any conflicts between the provisions of this By-Law and any other By-Law, the provisions of this By-Law shall prevail.
14. This By-Law shall come into force and take effect on the day of the final passing thereof.

Read and adopted by Resolution 2025-01-08-XX this 8th Day of January, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BY-LAW NO. 2025-03

Being a by-law to accept a transfer of property from Loretta
Teresa McDonald for the purpose of assuming it as part of
the municipal road system with the property being:

Lot 30 Concession 13 being Part 1 of Plan 49R20813

WHEREAS the Corporation of the Township of Brudenell, Lyndoch and Raglan will be the legal owner of the part of Lot 30 Concession 13 being Part 1 of Plan 49R20813; Township of Brudenell, Lyndoch and Raglan, County of Renfrew and Province of Ontario, more particularly described in Schedule 'A' hereto attached;

AND WHEREAS the Corporation of the Township of Brudenell, Lyndoch and Raglan deems it necessary and advisable to assume the aforesaid lands, more particularly described in Schedule 'A' hereto attached, as part of the municipal road system; thereof pursuant to the provisions of the *Municipal Act 2001*;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN ENACTS THE FOLLOWING:

1. That the Mayor and Clerk-Treasurer be, and they are hereby authorized to execute any documents necessary for the transfer of the aforesaid lands described in Schedule 'A' hereto attached from the landowner(s) and the affix the corporate seal thereto.
2. That the Mayor and Clerk-Treasurer be, and they are hereby authorized to assume the aforesaid lands to be part of the municipal road system thereof pursuant to the provisions of the *Municipal Act, 2001*, in consideration of the payment by the aforesaid adjacent landowner(s) to the Municipality of the Township of Brudenell, Lyndoch and Raglan the sum of the Township's legal fees and disbursements in conjunction with the same.
3. After the transfer has been completed and pursuant to the *Municipal Act, 2001* that the part of the property more particularly described in Schedule 'A' hereto attached be the same is hereby assumed as part of the municipal road system.
4. This by-law shall come into force and take effect upon the final passing thereof.

Read and adopted by Resolution 2025-01-08-XX this 8th Day of January 2025.

Mayor- Valerie Jahn

Clerk-Treasurer- Virginia Phanenhour

SCHEDULE 'A'

**Lot 20 Concession 15 being Part 2 of Plan 49R20714; Township of Brudenell,
Lyndoch and Raglan, County of Renfrew.**

Mayor- Valerie Jahn
Phanenhour

Clerk-Treasurer-Virginia

**TOWNSHIP OF BRUDENELL,
LYNDOCH AND RAGLAN**

BY-LAW No. 2025-04

**A BY-LAW TO ADOPT AN
ACCESSIBILITY STANDARDS POLICY**

WHEREAS Section 2 the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, provides that municipalities are created to be responsible and accountable governments with respect to matters within their jurisdiction and each municipality is given powers and duties under this Act and many other Acts for the purpose of providing good government with respect to those matters;

AND WHEREAS Section 11(2) provides that a lower-tier municipality may pass by-laws respecting governance structure of the municipality, accountability and transparency of the municipality and its operations, financial management of the municipality, public assets of the municipality acquired for the purpose of exercising its authority under this or any other Act, economic, social and environmental well-being of the municipality, health, safety and well-being of persons, services and things that the municipality is authorized to provide and protection of persons and property, including consumer protection;

AND WHEREAS the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) provides that every provider of goods and services shall establish and maintain accessibility policies, practices and procedures related to the following:

- Customer Service
- Employment Standards
- Information and Communication Standards
- Transportation Standards
- Built Environment

AND WHEREAS O. Reg. 191/11 made under the Accessibility for Ontarians with Disabilities Act, 2005 establishes accessibility standards for public sector organizations in the areas of Information and Communication, Employment and Transportation to facilitate the removal and prevention of barriers to people with disabilities to enable better access to municipal goods, services, and facilities;

AND WHEREAS Council has deemed it appropriate to establish an Accessibility Standards Policy and guiding principles;

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts an Accessibility Standards Policy in accordance with Schedule "A" attached hereto;

In the event of any conflicts between the provisions of this By-Law and any other By-Law, the provisions of this By-Law shall prevail.

This By-Law shall come into force and take effect on the day of the final passing thereof.

Read and adopted by Resolution 2025-01-08-XX this 8th Day of January, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanehour



Township of Brudenell, Lyndoch and Raglan

Accessibility Standards Policy

Intent

Township of Brudenell, Lyndoch & Raglan, also referred to in the policy as the “municipality,” provides accessible employment in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) and its associated regulations. This policy sets out the municipality’s commitment to standards for accessibility across employment, customer service, transportation, information and communications, and the design of public spaces. Regarding employment, this policy does not apply to volunteers or other individuals who are not paid.

Statement of Commitment

Township of Brudenell, Lyndoch & Raglan is committed to providing an accessible environment for all clients, employees, job applicants, suppliers, and visitors who may enter our premises, access our information, or use our services. As a municipality, we respect and comply with the requirements of the AODA and its associated regulations. We strive to provide an accessible and welcoming environment for everyone by identifying and removing barriers in our workplace and ensuring that new barriers are not created. The municipality ensures that persons with disabilities are provided with equal opportunities. We are committed to meeting the needs of individuals with disabilities in a timely and integrative manner that respects their dignity and independence.

Definitions

Accessible format: Includes but not limited to large print, recorded audio and electronic formats, braille, and other formats usable by persons with disabilities.

Communication support: Includes but not limited to captioning, alternative and augmentative communication supports, plain language, sign language, and other supports that facilitate effective communication.

Guide dog: A dog trained as a guide for a blind person that has completed a training program at a designated training facility as set out in the *Guide Dogs Regulation*.

Redeployment: The reassignment of an employee to another department or job in the municipality as an alternative to layoff when their job or department has been eliminated by the municipality.

Service animal: An animal is a service animal for a person with a disability if:

- The animal can be readily identified as one that is being used by the person for reasons relating to the person's disability, as a result of visual indicators, such as the vest or harness worn by the animal; or
- The person provides documentation from a designated regulated health professional college confirming that the person requires the animal for reasons relating to the disability.

Support person: In relation to a person with a disability, another person who accompanies them in order to help with communication, mobility, personal care, medical needs, or access to goods, services, and facilities.

Guidelines

Accessible Employment

Hiring

Accommodations are available from the beginning of the recruitment process. Information regarding the availability of accommodations is included in all job postings. Applicants selected to participate in an assessment or the selection process are informed that accommodations are available upon request. Where an accommodation is requested, the municipality consults with the applicant and provides or arranges for suitable accommodation that meets their individual needs. Successful applicants are made aware of the municipality's policies for accommodating employees with disabilities when an offer of employment is made.

Accessible Workplace Information

Township of Brudenell, Lyndoch & Raglan ensures that new employees are aware of the policies and supports available for employees with disabilities as soon as reasonably possible after beginning employment and all employees are informed of any updates to existing policies. The municipality has the following policies to support employees with disabilities:

- Human Rights Policy
- Flexible Hours of Work Policy

Upon request, the municipality provides or arranges for the provision of accessible formats and communication supports for employees with disabilities regarding information needed to perform their job and other information that is generally available to all employees in the workplace. Individualized workplace emergency response information is also provided to an employee with a disability where necessary. An employee who requires workplace information in an accessible format or with communication supports should contact the Clerk-Treasurer. The municipality consults the employee making the request to determine the best way to provide the accessible format or communication support.

Individual Accommodations

Township of Brudenell, Lyndoch & Raglan creates and documents individual accommodation plans for employees with disabilities upon request. An employee with a disability who requires an individual accommodation plan should inform the Clerk-Treasurer. These plans include:

- Information regarding accessible formats and communication supports, where requested;
- Individualized workplace emergency response information, where necessary; and
- Details of any other accommodation provided.

Where an employee is absent from work due to a disability and requires accommodation to return to work, the municipality develops and documents individual return-to-work processes.

Performance Management and Career Development

The accessibility needs of employees with disabilities are considered in all aspects of the employment relationship, including during performance management processes, career development or advancement opportunities, and in the event of redeployment. Individual accommodation plans are consulted where they exist as part of these process.

Accessible Customer Service

Township of Brudenell, Lyndoch & Raglan makes every reasonable effort to ensure that its policies, practices, and procedures are consistent with the principles of dignity, independence, integration, and equal opportunity by:

- Allowing customers with disabilities to do things in their own ways and at their own pace when accessing goods, services, and facilities, as long as this does not present a health and safety risk;

- Using alternative methods of access when necessary to ensure that customers with disabilities have access to the same goods, services, and facilities in a similar manner;
- Taking into account individual accommodation needs when providing goods and services; and
- Communicating in a manner that takes into account the customer's disability.

Upon request, the municipality provides a person with a disability with a copy of this policy, or the information contained within it, in a format that meets their accessibility needs. Requests should be directed to the Clerk-Treasurer.

Persons with disabilities may use their own assistive devices as required when accessing goods or services or facilities. In cases where the assistive device presents a health and safety concern or where accessibility might be an issue, the Clerk-Treasurer should be informed so that other reasonable measures can be put in place to ensure the access of goods and services.

Guide Dogs and Service Animals

A customer with a disability who is accompanied by a guide dog or other service animal is welcome to access to premises that are open to the public and keep the animal with them unless the animal is otherwise excluded by law. Under the Health Protection and Promotion Act (HPPA) and Food Premises Regulation Service Animals are not permitted in the Kitchen (Food Preparation) area of the Community Center. "No pet" policies do not apply to guide dogs or service animals. If a customer's guide dog or service animal is excluded by law, Township of Brudenell, Lyndoch & Raglan offers alternative methods to enable the person with a disability to access goods, services, and facilities.

If it is not readily apparent that the animal is a guide dog or service animal, employees may respectfully ask whether an animal is a guide dog or service animal but must not ask the nature of the person's disability or purpose of the animal. If they reveal the animal is not a guide dog or service animal, they should be asked to remove the animal from the premises promptly.

The customer who is accompanied by a guide dog or service animal is responsible for maintaining control of the animal at all times. If a service animal becomes out of control, causing a clear disruption or a threat to the health and safety of others, and the animal's behaviour is not corrected by the owner, this should be reported to the Clerk-Treasurer who may ask them to remove their service animal from the premises.

Information pertaining to the use of guide dogs and service animals found in this policy is also provided in accessible format documents that are available to all patrons and customers of Township of Brudenell, Lyndoch & Raglan. These documents may be posted in a conspicuous place or on the municipal website; if they are not posted, patrons will be made aware that they are available.

Support Persons

If a customer with a disability is accompanied by a support person, Township of Brudenell, Lyndoch & Raglan will ensure that both persons may enter the premises together and that the customer is not prevented from having access to the support person. In situations where confidential information might be discussed, consent must be obtained from the customer before any potentially confidential information is mentioned in the presence of the support person.

The municipality may require a person with a disability to be accompanied by a support person while on the premises if the support person is required to protect the health and safety of the person with the disability or others in the workplace and there are no other reasonable measures that can be taken to ensure this. The municipality consults with the person with the disability and assess available evidence before making such a decision. Employees are informed of any such arrangements.

Information pertaining to support persons found in this policy is also provided in accessible format documents that are available to all patrons and customers of Township of Brudenell, Lyndoch & Raglan. These documents may be posted in a conspicuous place or on our website, and if they are not posted patrons will be made aware that they are available.

Notice of Temporary Disruptions

Township of Brudenell, Lyndoch & Raglan makes all reasonable efforts to provide notice of any temporary disruptions to facilities or services that customers with disabilities rely on to access or use goods or services. In some circumstances, notice may not be possible.

When disruptions occur without notice, the municipality informs customers by:

- Posting written notices in conspicuous places, including at the point of disruption and all entrances;
- Informing customers verbally upon arrival; and
- Posting on the Municipal Website.

The following information is provided regarding the disruption, unless it is not readily available or known:

- Goods or services that are disrupted or unavailable;
- Reason for the disruption;
- Expected duration; and
- A description of alternative services or options that are available.

Employees are informed of this information as soon as reasonably possible in the event of a disruption so that they can inform customers and respond to inquiries.

A document that covers the steps Township of Brudenell, Lyndoch & Raglan takes in connection with a temporary disruption is available to anyone upon request. This information may be posted in a conspicuous place or on the municipal website.

Customer Feedback

Township of Brudenell, Lyndoch & Raglan has established a feedback process to provide the public with the opportunity to provide feedback on how goods, services, and facilities are provided to customers with disabilities. Feedback may be shared verbally (in person or by telephone) or in writing (handwritten, delivered, website, or e-mail). Township of Brudenell, Lyndoch & Raglan ensures the feedback process is accessible by providing or arranging for accessible formats and communication supports. These are available upon request.

The municipality addresses feedback received case by case and takes any actions necessary to remedy any issues. Customers who wish to submit feedback should be directed to the Clerk-Treasurer. If a complaint is received regarding how Township of Brudenell, Lyndoch & Raglan provides goods, services, or facilities to persons with disabilities, the municipality will acknowledge within 24 hours and will investigate the concern/complaint, schedule and interview and provide a formal report, In accordance with By-Law 2022-19 Feedback Management Policy.

A document that covers the details of the customer feedback process is available to anyone upon request. This information may also be posted in a conspicuous place or on our website.

Accessible Information and Communication

Township of Brudenell, Lyndoch & Raglan strives to provide information and communications to all in a format or manner that meets their needs. The municipality provides or arranges for the provision of accessible formats and communication supports for persons with disabilities upon request. This includes but is not limited to the feedback process and all publicly available safety and emergency information, such as evacuation procedures and floor plans. The municipality also ensures that its website and web content meet the standards required by the *Integrated Accessibility Standards Regulation* to enable accessible information and communications online.

The public is informed of the availability of accessible formats and communication supports by posting on the Municipal Website. Requests for accessible formats or communication supports should be submitted to the Clerk-Treasurer by filing a Customer Feedback Form, available on the Municipal Website. The municipality consults with the individual making the request to ensure a suitable format or communication support is provided. Accessible formats and communication supports are provided in a timely manner and at a cost no more than the original format.

Exceptions

These standards do not apply to:

- Products and product labels;
- Unconvertible information or communications; or
- Information that the municipality does not control through a contractual relationship.

Unconvertible Information or Communications

Information or communications are classified as unconvertible where it is not technically practicable to convert them, or the technology required to make the conversion is not readily available. If Township of Brudenell, Lyndoch & Raglan determines that information or communications are unconvertible, the municipality provides the individual who made the request with an explanation as to why and a summary of the information or communications.

Accessible Transportation

Township of Brudenell, Lyndoch & Raglan does not have a requirement to comply with the *Integrated Accessible Standards Regulations (IASR)* as it does not have any transit services or taxicabs.

Accessible Design of Public Spaces

Recreational Trails

Township of Brudenell, Lyndoch & Raglan will consult with the public, persons with disabilities, and the municipal accessibility advisory committee (where required) for all newly constructed and redeveloped recreational trails and beach access routes maintained by Township of Brudenell, Lyndoch & Raglan. Wilderness trails, backcountry and portage routes, and trails used solely for cross-country skiing, mountain biking, snow vehicles, off-road vehicles are excluded from these consultations. During these consultations the slope of the trails, the need for and location of ramps, and the need for, location of, and design of rest areas, passing areas, viewing areas, amenities, and other pertinent features will be considered to ensure they meet legislative technical requirements, as well as the needs of the public and persons with disabilities.

Outdoor Public Eating Areas

Whenever Township of Brudenell, Lyndoch & Raglan constructs or redevelops outdoor public eating areas, a minimum of 20 percent of tables will be accessible by persons using mobility aids, and the ground around the table will be reasonably level and firm and will have sufficient ground clearance.

Outdoor Public Play Spaces

When constructing new or redeveloping existing outdoor play spaces maintained by Township of Brudenell, Lyndoch & Raglan, accessibility features for children and caregivers with various disabilities will be incorporated into the design. The municipality will also ensure the ground is firm and stable, paying special attention to impact-attenuating properties for injury prevention. Sufficient clearance to allow persons with disabilities free movement throughout the outdoor play area will also be provided.

Where appropriate, Township of Brudenell, Lyndoch & Raglan will consult the municipal accessibility advisory committee, the public, and persons with disabilities.

Sidewalks and Pedestrian Walkways

All newly constructed or redeveloped non-recreational outdoor sidewalks and pedestrian walkways maintained by Township of Brudenell, Lyndoch & Raglan will meet all accessibility requirements outlined in the IASR. Where appropriate, Township of Brudenell, Lyndoch & Raglan will consult the municipal accessibility advisory committee, the public, and persons with disabilities on the design and placement of rest areas along sidewalks and pedestrian walkways.

Accessible Parking

Township of Brudenell, Lyndoch & Raglan will ensure that any newly constructed or redeveloped off-street parking facilities provide standard parking spaces and wider parking spaces with signage identifying them as van accessible. Access aisles will be provided for all accessible parking spaces to ensure individuals can enter and exit their vehicles.

Accessible parking spaces will be designated for the use of people disabilities and will be marked with an accessible permit parking sign. The number of and location of accessible parking spaces will be determined accordance with the IASR.

When constructing or redeveloping on-street parking, Township of Brudenell, Lyndoch & Raglan will consult the municipal accessibility advisory committee (where required), the public, and persons with disabilities to determine the need, location, and design of accessible on-street parking.

Obtaining Services

To ensure services are accessible to individuals who use mobility aids or mobility assistive devices, Township of Brudenell, Lyndoch & Raglan will comply with the requirements set out in the IASR when:

- Constructing new service counters (including replacing them) and fixed queueing guides; and

- Constructing new or developing waiting areas.

Training

Township of Brudenell, Lyndoch & Raglan provides accessibility-related training to all employees, volunteers, agents, and contractors during orientation. Retraining is provided in the event of changes to legislation, procedures, policies, or practices. Retraining is provided as soon as practicable to ensure compliance with the municipality's policies and procedures. Employees may be required to attend additional accessibility-related training on a case-by-case basis.

For all accessibility-related training, Township of Brudenell, Lyndoch & Raglan keeps a record that includes the dates training was provided and the number of employees who attended the training.

General Human Rights Training

All Township of Brudenell, Lyndoch & Raglan employees must participate in training on accessibility standards found in the *Integrated Accessibility Standards Regulation* and the *Human Rights Code* that are appropriate for the duties they complete while at work.

Accessible Transportation Training

Township of Brudenell, Lyndoch & Raglan provides all applicable employees and volunteers with accessible transportation training. Training addresses:

- Features of and the safe use of municipal accessibility equipment;
- Acceptable modifications to procedures where required due to a temporary barrier or the failure of accessibility equipment; and
- Emergency preparedness and response procedures specifically for the safety of persons with disabilities.

Customer Service Training

Training is provided to employees, volunteers, those who participate in the development of municipal policies, and any other person who provides goods, services, or facilities on behalf of the municipality.

Customer service training covers:

- A review of the purpose of the AODA;
- A review of the requirements of the customer service standards;
- Instructions on how to interact and communicate with people with various types of disabilities;

- Instructions on how to interact with people with disabilities who use assistive devices or require the assistance of a guide dog or other service animal or a support person;
- Instructions on how to use equipment or devices that are available at the premises or that Township of Brudenell, Lyndoch & Raglan provides that may help people with disabilities;
- Instructions on what to do if a person with a disability is having difficulty accessing municipal services; and
- Policies, procedures, and practices of the municipality pertaining to providing accessible customer service to customers with disabilities.

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2025-05

Being a By-Law to Amend Schedule "A" of By-Law 2024-23, Being a By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees.

WHEREAS the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan passed By-Law 2024-23 on June 5th, 2024 respecting Municipal Officer salaries, mileage and benefits for Council and all Municipal Employees, for the Township of Brudenell, Lyndoch and Raglan;

AND WHEREAS it is deemed necessary to amend Schedule "A" of By-Law 2024-23;

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT, Schedule "A" being the Salary Grid be amended in this By-Law.
2. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-01-08-XX this 8th Day of January, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanehour

Schedule "A" to By-Law 2025-05
Township of Brudenell, Lyndoch and Raglan
2025 Salary Grid

Pay Band	Job Code	Job Title <i>(listed alphabetical order within proposed pay grade)</i>	Hours Annual	2025 SALARY GRID					Job Rate Step 6
				Step 1	Step 2	Step 3	Step 4	Step 5	
10	10	Clerk-Treasurer	1820	\$85,012	\$88,015	\$91,000	\$94,003	\$97,006	\$100,009
			<i>hourly</i>	\$46.71	\$48.36	\$50.00	\$51.65	\$53.30	\$54.95
9	11	Public Works Manager / Fire Chief	2080	\$89,877	\$93,038	\$96,221	\$99,382	\$102,565	\$105,726
			<i>hourly</i>	\$43.21	\$44.73	\$46.26	\$47.78	\$49.31	\$50.83
8	2	CBO	1092	\$44,488	\$46,081	\$47,633	\$49,195	\$50,767	\$52,340
			<i>hourly</i>	\$40.74	\$42.18	\$43.62	\$45.05	\$46.49	\$47.93
7		Vacant	1820	\$65,283	\$67,595	\$69,888	\$72,199	\$74,493	\$76,804
			<i>hourly</i>	\$35.87	\$37.14	\$38.40	\$39.67	\$40.93	\$42.20
6	5	Deputy Clerk	1820	\$56,420	\$58,404	\$60,408	\$62,390	\$64,392	\$66,375
	12	Public Works Foreman	2080	\$64,480	\$66,747	\$69,035	\$71,302	\$73,590	\$75,858
5	13	Mechanic / Labourer	<i>hourly</i>	\$31.00	\$32.09	\$33.19	\$34.28	\$35.38	\$36.47
			2080	\$58,635	\$60,715	\$62,774	\$64,854	\$66,914	\$68,994
4	1	Recreation & Community Development Coordinator	<i>hourly</i>	\$28.19	\$29.19	\$30.18	\$31.18	\$32.17	\$33.17
			1820	\$46,647	\$48,285	\$49,941	\$51,579	\$53,235	\$54,873
3	4	General Labourer	<i>hourly</i>	\$25.63	\$26.53	\$27.44	\$28.34	\$29.25	\$30.15
			2080	\$48,110	\$49,795	\$51,501	\$53,206	\$54,891	\$56,597
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			2080	\$48,110	\$49,795	\$51,501	\$53,206	\$54,891	\$56,597
			2080	\$48,110	\$49,795	\$51,501	\$53,206	\$54,891	\$56,597
2	7	Rink and Facilities Caretaker	PT	-	-	-	-	-	-
	9	Waste Site Attendant	2080	\$45,365	\$46,966	\$48,568	\$50,170	\$51,771	\$53,373
1		Vacant - minimum wage	<i>hourly</i>	\$21.81	\$22.58	\$23.35	\$24.12	\$24.89	\$25.66
			<i>hourly</i>	\$23.13	\$23.94	\$24.76	\$25.58	\$26.39	\$27.21
1			<i>hourly</i>						\$17.20

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2025-06

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of January 8, 2024.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of January 8, 2025, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-01-08-XX this 8th Day of January, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour