



Township of Brudenell, Lyndoch and Raglan

April 2, 2025 - Regular Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N
Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order & Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Mayor's Address
- 6 Clerk's Report
- 7 **Delegations and/or Presentations**
 - 7.1 Nirvana Fernandez (DNR Productions Events Inc/Knwhere Festival)
 - 📎 Delegation Request
 - 7.2 Tracy Keller
 - 📎 Delegation Request
- 8 **Adoption of Minutes from Previous Meetings**
 - 📎 March 5th, 2025 - Regular Meeting Minutes
 - 📎 March 19th, 2025 - Special Meeting Minutes
- 9 **Committee and/or Staff Reports**
 - 9.1 BLR Recreation Committee Minutes
 - 📎 February 11, 2025 BLR Recreation Committee Minutes
 - 9.2 Staff Report Re: QRAA Community Center
 - 📎 Staff Report
- 10 **Correspondance**
 - 10.1 County Council Summary - February
 - 📎 County Council Summary - February
 - 10.2 Carbon Tax
 - 📎 City of Sarnia
 - 10.3 Motion to Request Landlord Tenant Reforms
 - 📎 Town of Bradford West Gwillimbury
 - 10.4 Tariff Resolution

📎 County of Renfrew

11 New Business

11.1 Resident Correspondence Re: Knwhere Festival

📎 Tracy & Colleen Keller

📎 Tim & Tammy Schutt

📎 John & Gail Schutt

📎 Delores Walters

11.2 Special Events Application - Knwhere Festival

📎 Special Events Application

📎 Security License

📎 ARX Fencing & Logistics

📎 Indemnification Agreement

📎 Site Map

📎 Sound Mitigation Plan

📎 Traffic Control Plan

📎 Washroom Solutions

📎 OPP Letter of Compliance

📎 Medical Officer of Health - Letter of Compliance

📎 Chief Fire Official - Letter of Compliance

📎 Chief Building Official - Letter of Compliance

11.3 Shoreline Road Allowance - Darryl & Anita Holly

📎 Draft Survey - Darryl & Anita Holly

11.4 Severence B168/24

📎 Request for Comment

📎 Severence B168/24 Application

11.5 Request from Lions Club

📎 Letter to Council from Palmer Rapids and Area Lions Club

11.6 BLR Recreation Committee Request to Council

📎 Staff Report

11.7 Extension of By-Law 2022-18 - Murray Gallagher

12 Financial Report

12.1 2025 Budget Presentation

13 By-Laws

13.1 By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees - Amendment

📎 By-Law 2025-18

13.2 Budget By-Law

14 Closed Session

14.1 To go into Closed

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

14.2 To come out of Closed

14.3 Report from Closed

15 Confirmation By-Law

 By-Law 2025-20

16 Adjournment



DELEGATION REQUEST FORM

Schedule "A" Procedural By-law 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

APPLICANT INFORMATION:

FIRST NAME: Nirvana Fernandez LAST NAME: Fernandez

TITLE/ORGANIZATION (if applicable): DNR Productions Events Inc.

SPOKESPERSON(S): Nirvana Fernandez

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 2

MAILING ADDRESS:

204 York Mills Road North York, ON M2L 1K9

TELEPHONE NO.: 647-878-6217

E-MAIL: nirvana@dnr-productions.com

Has this subject matter been brought to council previously: yes no

Please describe the topic or subject matter you wish to address.

Knwhere Music Festival - Special Event Application

If you are seeking a specific action or decision please explain

Approval of our special event

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to deputyclerk@blrtownship.ca with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: _____



Date: March 19th 2025

Received By: _____



Date: March 19, 2025

Time: 6:08pm



DELEGATION REQUEST FORM
Schedule "A" Procedural By-law 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

APPLICANT INFORMATION:

FIRST NAME: Tracy LAST NAME: Keller

TITLE/ORGANIZATION (if applicable): Not Applicable

SPOKESPERSON(S): Tracy Keller

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 3 to 5

MAILING ADDRESS: 181 Cedar Grove Rd, Palmer Rapids, ON

K0J 2E0

TELEPHONE NO.: 613 758-2636

E-MAIL: keller.t@gmail.com

Has this subject matter been brought to council previously: yes no

Please describe the topic or subject matter you wish to address:

Knivhere Festival has been discussed by a previous delegation, but I would like to raise concerns specific to the relocation of the festival to Cedar Grove Rd and to clarify some statements made by event organizer Nirvana Fernandez.

If you are seeking a specific action or decision please explain:

I would like council to consider the impact of this festival on residents, the future ramifications of this event and if this special event is approved - that they ensure our daily lives are impacted as little as possible.

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to deputyclerk@blrtownship.ca with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: Tracy Keller

Date: March 24, 2025

Received By: Sammy Thompson

Date: Mar. 24/25

Time: 2:52pm



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting March 5, 2025 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 5th day of March, 2025 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2025-03-05-01

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include a delegation from Nirvana Fernandez."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

I attended two county council meetings and a municipal budget meeting this month.

6 Clerk's Report

It was a quiet month, attended two clerk's meetings.

7 Delegations and/or Presentations

7.1 Kathy Genrick, Bonnie & Brian O'Brien, Kim Mulhall, Linda McGarry

7.2 Delegation from Nirvana Fernandez

8 Adoption of Minutes from Previous Meetings

Resolution No: 2025-03-05-02

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public Council Meeting on February 5th, 2025, Regular Council Meeting on February 5th, 2025 as amended and the Special Council Meeting on February 18th, 2025 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 BLR Recreation Committee Minutes

Resolution No: 2025-03-05-03

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the December 6th, 2024 and the January 7th 2025, BLR Recreation Committee Minutes as information."

CARRIED

9.2 Public Works - Staff Report

Resolution No: 2025-03-05-04

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report for information purposes only and further the 2008 F250 be declared as surplus and disposed of via GovDeals."

CARRIED

10 Correspondence

Resolution No: 2025-03-05-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

10.1 County Council Summary - January

10.2 United States Imposition of Tariffs on Canada

10.3 Support for an Ontario-wide licencing framework for rideshare companies

11 New Business

11.1 Palmer Rapids & Area Lions Club

Resolution No: 2025-03-05-06

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby approve the request from the Palmer Rapids and Area Lions Club to sell their summer draw tickets at the Palmer Rapids Twin Festival 2025 with the draw to be held on July 26th, 2025 in the Township of Brudenell, Lyndoch and Raglan."

CARRIED

11.2 Shoreline Road Allowance - Darryl & Anita Holly

Resolution No: 2025-03-05-07

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Darryl & Anita Holly."

CARRIED

11.3 Severance B181/24 - McKee

Resolution No: 2025-03-05-08

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B181/24 from Brent McKee, for the creation of one new lot, providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

11.4 Severance B98/24 - Voldock - Amended

Resolution No: 2025-03-05-09

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the amended Land Severance Application B98/24, from Edmund & Brenda Voldock, for the creation of one new lot, providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

11.5 Letter of Request from The Boundless School

Resolution No: 2025-03-05-10

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby approve 6 hours of ice time for use by Boundless School at no charge, staff will entertain reciprocal agreement or in lieu, a donation to the BLR Recreation Committee."

CARRIED

12 Financial Report

A second budget meeting has been set for March 19th at 7pm.

13 By-Laws

13.1 Shoreline Road Allowance - Cybulski Yvonne & James

Resolution No: 2025-03-05-11

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2025-12 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 9, Concession 9, (Part 1) in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

13.2 Shoreline Road Allowance - Cybulski Yvonne & Candice

Resolution No: 2025-03-05-12

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2025-13 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 9, Concession 9, (Part 2) in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

13.3 Shoreline Road Allowance - Joe & Wendy Holly

Resolution No: 2025-03-05-13

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2025-14 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 9, Concession 9, (Part 3) in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

13.4 Merkowsky Land Swap By-Law

Resolution No: 2025-03-05-14

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2025-15 being a by-law to accept a transfer of property from Mervin Merkowsky and Michelle Merkowsky and to transfer a property to Mervin Merkowsky and Michelle Merkowsky (the "Land Owners"); having been read a first, second and third time and finally passed."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2025-03-05-15

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations and subsection (k) Plans and instructions for negotiations."

CARRIED

14.2 Report from Closed

14.3 To come out of Closed

Resolution No: 2025-03-05-16

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"That Council comes out of closed at 8:34 pm."

CARRIED

15 Confirmation By-Law

Resolution No: 2025-03-05-17

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-16 being a By-Law to confirm the proceedings of the March 5th, 2025 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

16 Adjournment

Resolution No: 2025-03-05-18

Moved By: Iris Kauffeldt

"THAT this meeting adjourns at 8:36 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanehour



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Special Meeting March 19, 2025 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order and Roll Call

Call to order this Special Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 19th day of March, 2025 at 7:03 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2025-03-19-01

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Purpose

5.1 Budget Discussion

6 Closed Session

6.1 To Go into Closed

Resolution No: 2025-03-19-02

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations and subsection (k) Plans and instructions for negotiations."

CARRIED

- 6.2 To Come Out of Closed**
Resolution No: 2025-03-19-03
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"That Council comes out of closed at 8:24 pm."

CARRIED

- 6.3 Report from Closed**

In Closed Session Council received information regarding employee negotiations and discussed a draft agreement with a neighbouring Township.

- 6.4 Resolution from Closed #1**
Resolution No: 2025-03-19-04
Moved By: Sheldon Keller
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby direct the Clerk-Treasurer to proceed with adding vision care to the benefit package."

CARRIED

- 6.5 Resolution from Closed #2**
Resolution No: 2025-03-19-05
Moved By: Kevin Quade
Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with direction given in closed."

CARRIED

- 7 Confirmatory By-Law**
Resolution No: 2025-03-19-06
Moved By: Sheldon Keller
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-17 being a By-Law to confirm the proceedings of the March 19th, 2025 Special Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

8 Adjournment

Resolution No: 2025-03-19-07

Moved By: Wayne Banks

That this meeting adjourn at 8:26 pm.

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour



Township of Brudenell, Lyndoch and Raglan
Meeting Minutes
BLR Recreation Committee February 11, 2025 - 03:00 PM

1 Meeting Called To Order

THAT the February 11, 2025 BLR Recreation Committee Meeting is called to order at 3:02pm.

2 Attendance

Dave Ryan
Tammy Thompson
Valerie Jahn
Linda Yuke
Lorilei Mayhew
Diane Neuman
Kim Aide

3 Adoption of Agenda

THAT the agenda is adopted as presented.
Moved By: Linda Yuke
Seconded By: Dave Ryan
All were in favour.

4 Confirmation of Minutes

THAT the minutes of the January 7, 2025 BLR Recreation Committee Meeting are adopted as presented.
Moved By: Dave Ryan
Seconded By: Linda Yuke
All were in favour.

5 Old Business

5.1 Kitchen Sink

Plumbing has been repaired.

5.2 Supplies

Ordered & delivered to Community Center.

5.3 Cleaning of BLR Community Center

Discussed & reviewed the committee by-law for clarity.

6 New Business

6.1 Welcome new committee member

Lorilei Mayhew

6.2 By-Law Review

Reviewed.

6.3 Nominations/Appointment of 2025 Executive Positions

6.3.1 President/Chair

Diane Neuman nominates Dave Ryan for President/Chair.

Majority Voted Yes.

6.3.2 Treasurer

Diane Neuman nominates Linda Yuke for Treasurer.

Majority Voted Yes.

6.3.3 Secretary

Dave Ryan nominates Lorilei Mayhew .

Majority Voted Yes.

6.4 March Break 10th-14th

Discussed

Will host a "Outdoor fun day".

Looking into cost to host a "movie matinee" day.

6.5 Budget Discussion

Discussed repairs and improvements for BLR Community Center.

6.6 Application to become a Recreation Committee Member

The Recreation Committee voted in favour of adding Nancy Meens as a BLR Recreation Committee Member.

Acceptance letter will be sent to Nancy.

6.6.1 Open Discussion

Request for Shuffleboard "Sand". Kim will place order.

7 Event Report

7.1 Upcoming Events 2025

Discussed address from Recreation Committee in (March)Tax Insert.

Discussed possibility of a Mother's Day event.

Discussed Easter (Pancake Breakfast).

8 Financial Reports

9 Next Meeting

THAT the date of the next BLR Recreation Committee meeting is scheduled for March, 18th, 2025 at 3:00pm.

10 Adjournment

That this meeting adjourns at 4:35pm.



INFORMATION REPORT TO COUNCIL

Report Date: March 28, 2025

Date of Council Meeting: April 2, 2025

Prepared By: Tammy Thompson

Approved By: Virginia Phanenhour

Agenda Item: New Business

Attachment(s): None

Reason for this Report

To provide Council with Information regarding the public washrooms located at the Quadeville Community Center

Recommendation

See options below.

Facts

In 2019 the Township of Brudenell, Lyndoch and Raglan entered into an agreement with the Quadeville Recreation & Athletic Association (QRAA) for the purposes of building a public washroom facility. In the agreement it states that:

“During the Term, the Township shall at its expense:

(a) engage and pay a septage contractor or hauler to pump out the septic tank at such intervals as are requested by QRAA and recommended by the CBO;”

In September of 2024, the septic tank was pumped for the first time since the washroom project was completed, this was done at the request of the QRAA and paid for by the Township.

On March 24th, at approximately 3:15pm, 2025 staff received a phone call from QRAA stating that the toilets are backing up and that the tank needs to be pumped again. A member of the QRAA said that they would be coming into the office the following morning and was told that the issue would be discussed at that point.

On March 25th, a representative attended the office with an invoice from a pumping company stating that they had no choice but to have it pumped that morning and that it was full of solids because of the high usage.

CBO comments:

After reviewing the permits of the original installation of the septic systems, it appears that there were two 1000-gallon tanks and two filter beds installed in May 1986. The location of the filter beds appear to be located in the parking lot, this is not confirmed as the

measurements submitted in 1986 do not coincide with actual locations of the tanks. When the renovation was done in 2019 one of the systems was discontinued. The current system is adequate to support 41 people, with food services provided, 7 days a week or 187 people, with no food services provided, 7 days a week. Since the daily typical load on the system is assumed to be under the above maximums, and the system has been operated without issue for 5 yrs, it is logical that the septic bed has likely failed. An investigation should be done to confirm.

Upon speaking with the driver of the pumping company it was determined that the tank was mostly liquids. He suggested that if it has an effluent filter that may be plugged/blocked, it could be cleaned and may solve the issue. As the system was installed prior to effluent filters being required by code and further the tank nor the filter bed was changed in 2019 there was no code requirement to add one.

Other possible factors include bed failure due to a number of possible factors such as frozen bed, saturated bed (either from spring thaw and rain/surface water or from a consistent running of a toilet as one of the toilet handles/buttons was “stuck” upon an inspection done by township staff) or just that the over time the bed has naturally failed.

In the agreement it states:

“If during the Term the septic system fails and the tank and/or the tile field require replacement, QRAA (and not the Township) shall be responsible to apply to the Township for and to pay for such construction permit as may be required by the OBCA and to replace the failed system at its expense with such new system as may be required by the OBCA the regulations made thereunder with respect to sewage disposal systems.”

Options:

#1 – That QRAA is responsible for the pumping invoice on March 25th, 2025 and the QRAA is directed to close the public washrooms until such a time that the septic system is working properly, and to be reopened no later than June 30th, 2025. Any pumping required up to and including when needed, for repairs to commence, are at the expense of QRAA.

#2 – That the Township pays for the pumping on March 25th, 2025 and the QRAA is directed to close the public washrooms until such a time that the septic system is working properly, and to be reopened no later than June 30th, 2025. Any pumping required up to and including when needed, for repairs to commence, are at the expense of QRAA.

Council and Committee Monthly Summary

February 2025

Below you will find highlights of the County of Renfrew County Council and Committee meetings held February 12 and February 26, 2025 under the new Committee of the Whole Structure.

Please note that this summary does not constitute the official record of the meetings and approved minutes should be consulted for that purpose.

The full [Council and Committee packages](#) can be found online.

The [February 12, 2025](#) and [February 26, 2025](#) meetings are on YouTube.

Warden's Address

Key highlights

- On February 12, Warden Peter Emon recognized February as Black History Month – a time to honour and celebrate the rich history, achievements, and contributions of Black individuals and communities. He noted the month served as an opportunity for reflection, education, and action, acknowledging the resilience, excellence, and ongoing struggles for equity and justice. He also affirmed Council's commitment to diversity, inclusion, and the ongoing work of addressing systemic barriers.
- The Warden was honoured to attend the King Charles III Coronation Medal Presentation, along with Councillor Debbi Grills, for William Croshaw, former Reeve of Head, Clara and Maria Township. He first served on Township Council in 1996 and was elected Reeve in 1999. Over the years, Mr. Croshaw served as Chair of Health Committee that oversaw Bonnechere Manor, Miramichi Lodge and the Emergency Services Department. Mr. Croshaw was also an active volunteer for Miramichi Lodge's Bingo fundraiser and dedicated to his community.
- He attended and celebrated the twinning of the Great Canadian Kilt Skate in Petawawa to commemorate the special partnership between the County of Renfrew and Renfrewshire, Scotland. He thanked the Town of Petawawa for being an excellent host.
- The Warden and CAO Craig Kelley attended a virtual Eastern Ontario Wardens' Caucus (EOWC) call. Discussions included actions of Caucus with regards to the United States and tariffs against Canada. The Warden noted the EOWC Chair has met by telephone with the New York Association of Counties. They have established contact and exchanged information with the Great Lakes and St. Lawrence Cities Initiative. This association counts Mayors, Chairs, Governors and the Premier as part of their membership. He noted the Caucus has started to engage with the Ontario Chamber of Commerce and will provide information to the local Chambers. The thrust of the initiative will be to buy local and buy Canadian.

Delegations

At the February 26 meeting, Council heard from the following interested parties:

- Kristen Niemi, Director of Education, Renfrew County District School Board, and Board Chair Leo Boland provided an update on RCDSB activities. They touched on good news stories through aspects of the board priorities of Inspire – Community Engagement and Partnerships, Achieve – Excellence in Teaching and Learning and Empower – Equity and Well-Being; highlighted partnerships between the RCDSB and County of Renfrew and encouraged elected officials to attend upcoming community consultations for the 2026-30 Strategic Plan. The full presentation can be found online at: <https://bit.ly/RCDSBPresentation>.
- Melissa Marquardt, the County’s Manager of Economic Development, brought County Council up to date on the Think Local Campaign, which has been initiated in response to the threat of U.S. tariffs on Canadian goods. More information can be found online at: <https://investrenfrewcounty.ca/THINKLocal>.

2025 Budget

- During the annual budget workshop on February 6, County Council approved the [2025 County of Renfrew](#) budget with a total of \$236 million in expenditures. The approved County levy for 2025 is increasing by 5.5%.

Development & Property Committee

Presented by: James Brose, Chair

- County Council adopted a by-law implementing a Municipal Consultation Strategy for County of Renfrew Official Plan Amendments. This strategy is intended to provide clarity on the public engagement process for Official Plan amendments.
- County Council accepted the updated Terms of Reference for the Renfrew County Agriculture Economic Development Committee. Following the retirement of three longstanding committee members, the Committee recognized the need to update the Terms of Reference to include an Executive Committee, comprised of a Chair, Vice-Chair and Treasurer. Priority areas of focus for the Committee in 2025 include the development of a strategic action plan, installing educational signage along the Ottawa Valley Recreational Trail, as well as overhauling the Renfrew County Farm News.
- County Council passed a resolution authorizing the Warden sign the joint letter of support advocating for sustainable funding for the Canadian Association of Nuclear Host Communities (CANHC), of which the County of Renfrew and Town of Deep River are members; and directed the letter be sent to MP Cheryl Gallant, Renfrew-Nipissing-Pembroke. The Canadian Association of Nuclear Host Communities (CANHC) is a not-for-profit association that represents a broad cross-section of communities with a common interest as a host (or potential host) of nuclear technology in Canada. CANHC supports local governments by acting as a resource for all current, future, and interested nuclear host communities while maintaining the best interests of their communities in an ongoing proactive relationship with the Canadian nuclear industry and regulators.

Corporate Services Committee

Presented by: Jennifer Murphy, Chair

- County Council adopted the revised By-law for the Remuneration of Members of the Council of the County of Renfrew effective January 1, 2025. The Remuneration By-law for members of Council states that “All future council remuneration increases will be consistent with percentage increases as per Employment By-law #1, except where noted”.
- County Council approved several changes to the Non-Union Staff Salary Grid within Employment By-law #1, including the reclassification of one position and the creation of seven new positions.

Community Services Committee

Presented by: Anne Giardini, Chair

- County Council adopted a By-law to enter into a Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing for the Encampment Response Initiative. On January 27, the County learned the Ministry approved its business case for one-time funding of \$216,000 to support operational expenses related to the Mesa Warming Centre up to March 31, 2025, to help with ending encampments and improving housing outcomes for vulnerable residents.

Operations Committee

Presented by: Glenn Doncaster, Chair

- County Council directed staff to proceed with an application under the Community Sports and Recreation Infrastructure Fund (CSRIF), Stream 2, New Builds and Signature New Builds, for the reconstruction of the trail crossing AT032 (Bisset Creek and Highway 17) located on the Algonquin Trail, in the United Townships of Head, Clara and Maria.
- County Council directed staff to pursue and submit applications for funding under any eligible Provincial and/or Federal programs that are, or may become, available for which development or maintenance of County Recreational Trails and associated bridges, may be eligible.
- County Council recommended that the Public Works and Engineering Department continue with in-house design for projects that fit within the scope of current capacity and knowledge.
- County Council recommended that sharing of winter road maintenance remain as status quo and that staff continue to work with the local municipalities to review current routes for duplication and efficiencies.
- County Council adopted a by-law designating a portion of County Road 63 (Stewartville Road) in front of McNab Public School in the Township of McNab/Braeside, as a Community Safety Zone.
- County Council adopted a by-law designating County Road 51 (Petawawa Boulevard) between civic address 2175 Petawawa Boulevard and 2427 Petawawa Boulevard, a distance of approximately 1.7km, as a Community Safety Zone. This is in the area of Pine View Public School.

Additional Information

Craig Kelley, Chief Administrative Officer/Deputy Clerk
613-735-7288

March 6, 2025

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Re: Carbon Tax

Dear Prime Minister,

At the meeting of Sarnia City Council held on March 3, 2025, the following resolution was adopted:

That given the advent of the US tariffs and the economic impact on Canadians it is even more critical at this time to petition our own Federal liberal government to put a stop the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025. The vast majority of Canadians do not support the carbon tax, and the timing could not be worse for the impact to our citizens; and

That the resolution be forwarded to the Prime Minister, his Cabinet, Leaders of Opposition, our MP, and All Ontario Municipalities.

Your consideration of this matter is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Cabinet Ministers
The Honourable Pierre Poilievre, M.P.
The Honourable Marilyn Gladu, M.P.
All Ontario Municipalities

March 12, 2025

VIA EMAIL

The Hon. Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford

Re: Motion to Request Landlord Tenant Reforms

At its Regular Meeting of Council held on Tuesday, March 4, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-79
Moved: Councillor Giordano
Seconded: Councillor Dykie

WHEREAS Ontario has expanded the accessory dwelling unit (ADU) framework to address the housing supply crisis, which includes the need to balance the interests of both tenants and small-scale landlords;

WHEREAS small-scale landlords may face financial strain when tenants withhold rent in bad faith, and delayed dispute resolution systems can result in undue hardship for landlords, while also affecting tenants' security and well-being;

WHEREAS it is crucial to support the development of legal ADUs and secondary rentals while ensuring tenants' rights are respected and upheld;

WHEREAS proposed reforms could include:

- Accelerating dispute resolution for ADUs and secondary rentals at the Landlord and Tenant Board (LTB) within 30 days, ensuring fairness for both tenants and landlords
- Introducing mediation services to resolve disputes quickly and amicably, reducing reliance on lengthy hearings
- Providing both landlords and tenants with enhanced tools for clear communication, such as standardized rental agreements and better screening practices

- Strengthening protections for tenants against unfair eviction while enforcing stricter penalties for tenants withholding rent in bad faith
- Ensuring law enforcement access to properties only under appropriate circumstances, respecting tenants' rights while supporting landlords in the resolution of unpaid rent issues
- Establishing a hardship relief fund for landlords impacted by unpaid rent, while ensuring tenants are also supported in cases of financial distress
- Offering free or low-cost legal assistance to both landlords and tenants to navigate disputes fairly.

NOW THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council requests the provincial government to look at ways to implement these balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, our local Member of Provincial Parliament, President of the Association of Municipalities of Ontario, Minister of Municipal Affairs and Housing, Attorney General, and all Ontario municipalities to support the creation of balanced protections for both landlords and tenants

CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
 Clerk, Town of Bradford West Gwillimbury
 (905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: President of Association of Municipalities of Ontario, Robin Jones - resolutions@amo.on.ca
 Hon. Paul Calandra, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
 Hon. Doug Downey, Attorney General - attorneygeneral@ontario.ca
 All Ontario Municipalities

March 13, 2025

The Council of the Corporation of the County of Renfrew adopted the following resolution at the March 12, 2025 County Council Meeting.

Whereas Canada recognizes and is committed to trade as essential and integral in increasing prosperity both domestically and internationally; and

Whereas foundational to this commitment is an inviolable respect for negotiated trade agreements and World Trade Organization rules based on fundamental principles that form the foundations of the multilateral trading system; and

Whereas the tariffs proposed by the U.S. Administration are predicated on lax Canadian border security regarding the inflow of fentanyl and illegal immigration; and

Whereas these bases are without merit and are simply a capricious pretext to provide a façade of legality to an act of economic aggression; and

Whereas the U.S. President has acknowledged the tariffs are instead entirely predicated on a trade imbalance that he perceives in a grossly misinformed position to be predatory; and

Whereas trade between Ontario and the U.S. is vital to the economic prosperity of Renfrew County and its businesses, industries, and workforce; and

Whereas the proposed tariffs on Canadian goods exported to the U.S. could negatively impact local businesses, industries, and municipalities, increasing costs and reducing economic opportunities; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas municipalities spend over \$22 billion annually procuring goods and services and are willing and eager to use this significant buying power to support the federal and provincial governments in protecting Ontario and Canada's economic well-being; and

Whereas municipalities play a key role in local economic development and procurement, and should have the ability to support local businesses while ensuring value for taxpayers; and

Whereas Ontario municipalities have traditionally treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

Whereas Canada's Prime Minister and Ontario's Premier have outlined several plans to combat the impact that the proposed tariffs would have on Ontario which focus on strengthening trade between Ontario and the U.S. while bringing jobs back home for workers on both sides of the border; and

Whereas the Canadian government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S. on tariffs; and

Whereas trade between Ontario and the U.S. is very important to our residents and local economies, and requires all levels of government to work together in the best interest of those residents; and

Whereas many Ontario municipalities are passing resolutions calling for a united, cross-Canada approach to supporting buy-Canadian initiatives, and collaboration to remove barriers that prevent municipalities from prohibiting US suppliers during procurement; and

Whereas the Eastern Ontario Wardens' Caucus (EOWC) has passed resolutions supporting the efforts of the Canadian and Ontario governments in their negotiations with the U.S. to address the imposition of arbitrary, pernicious and unlawful tariffs;

Therefore, be it resolved that the County of Renfrew supports other Ontario municipalities that have passed resolutions urging the Canadian and Ontario governments to take all necessary measures to protect Ontario's interests in trade negotiations and to ensure municipalities are included in a coordinated response;

And further that the County of Renfrew supports efforts to remove barriers that limit municipalities' ability to reject U.S. suppliers in procurement while ensuring fair and transparent trade practices;

And further that the Warden be directed to convene a meeting of Renfrew County Economic Task Force, consisting of businesses, municipal economic development officers, municipal representatives, chambers of commerce and other identified parties, to develop a County of Renfrew tariff response plan;

And further that the County of Renfrew continues to support local businesses, industries, and workforce, through the efforts of the Economic Development department, including a Buy Local, Buy Canadian campaign and a review of County of Renfrew procurement options that support the Canadian economy;

And further that this resolution be forwarded to the Eastern Ontario Wardens' Caucus, the County of Peterborough, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, local municipalities of Renfrew County, and relevant federal and provincial representatives.

Sincerely,



Gwen Dombroski, Manager of Legislative Services/Clerk
gdombroski@countyofrenfrew.on.ca

As a resident of Cedar Grove Road I am writing to the mayor and councillors of BLR township to express how extremely upset I am at the leadership of our township in regards to the Knwhere Festival.

First I would like to ask a question: do the residents of Cedar Grove Road get the opportunity to address council about our opposition to this festival being held in the bluegrass field? The Gazette article states that residents near Camp Walden had the opportunity to vote on whether they supported it happening or not. So do residents near the new location get the same opportunity?

Several years ago Al Schutt hosted the Summer Solstice Festival in the bluegrass field and the loud pounding music could be heard in Bruceton, Schutt and along Palmer Road, heading to Quadeville (so much farther than 2.5 to 3.5 km). When a second festival was planned, residents started a petition, which council took into consideration and the second event never occurred.

If you read the website for this festival they mention - "90 acts performing across 3 stages including late night sets, keeping the energy high until 4am!! The bluegrass only has 2 stages and the music ends much earlier, and it still causes disruption to residents, so I can only imagine how bad this will be. And another concern is once you allow another festival, how long until there are even more promoters wanting to host festivals here.

Councilor Banks feels that this is a more appropriate venue, because it is "set up for it". I question how a venue that is on a residential side road is more appropriate than a venue located on a highway. I realize the Twin Festivals occur here every year, but that doesn't mean this is an ideal location. Each year we deal with excessive traffic, noise, dangerous driving and trespassing on private property during the bluegrass, all with almost non-existent policing, why should we be expected to deal with this for an additional weekend so that Al Schutt can line his pockets with no concern for his neighbours.

I would also like to address Mayor Jahn's comment- "The event has been moved. You guys don't have to deal with it." Yes Mayor Jahn, those residents don't have to deal with it, but another group of tax payers have to deal with it. Are we not as important as the residents near Camp Walden? And the comment to one resident telling them that they should ensure their name is on the ballot next election- after seeing how this fiasco is being dealt with and how little the current elected officials care about ALL of the residents of this township, I might just put my name on the next ballot, at least I would care about the entire community, not just the residents near Camp Walden and Al Schutt.

Sincerely
Tracy Keller and Colleen Keller
181 Cedar Grove Road
613 758 2636

Dear Mayor and ward 2 councillors,

We are writing today to express our disappointment in the fact that this group has been allowed to come into our community. This event is symbolic to harmful behaviours and in no way represents the beliefs and integrity of our community. Using the word integrity, we are disappointed in our mayor and councillors for even considering such a group as this to come into our community, the as well as anyone else who is apart of allowing this event. We think it would be wise to revisit this for reasons being this would be more harmful to our area then any good (especially in the area of abundance of drugs and alcohol) Also, it would be a good idea to educate yourselves in past rave events that have taken place and ask yourselves why most areas haven't had them back. We are seeking legal advice if any innocent people or their properties are harmed or damage, who all stand responsible for allowing an event like this to take place.

Sincerely,

Tim and Tammy Schutt

519 Cedar Grove Road

An open letter to the Brudenell, Lyndoch & Raglan Council.

Re: Knwhere Music Festival

We followed and sympathized with the tax payers and residents in Hardwood Lake concerning the Knwhere music festival to be held at Camp Walden.

Imagine our surprise and the residents of 30 plus land owners when it was movcd to Cedar Grove Road. For us even more surprise when we read of the decision that was made on our behalf during a council meeting on Mar 5th. The council decided that it was probably best to move it to the Bluegrass grounds because it's already set up for that.

That all very well may be, however, we feel betrayed and disappointed in that we had to learn of this after the agreement was finalized.

Things we have read of this planned event and experiencing a similar event in the past and the culture this brings to our township we would rather it not be in our area,

In the council's mind how will this benefit our community?

John & Gail Schutt

Mar 28/25

To the Mayor + Councillors of BLR Township

I am writing in regards to the "Festival" that was formerly to be at Camp Walden and now has been moved to the Twia Music Festival site on Cedar Grove Rd.

Although I will probably not hear or see anything from this Festival I don't believe this is an event that will benefit BLR Twp. The only person that will gain from this event is Allen Schutt.

When the Festival was to be at Camp Walden you washed your hands of it and gave the decision to the people in that area. But no choice or consideration was given to the taxpayers on Cedar Grove Rd and area. The decision was made. "Oh too bad you loose".

Let me say I am not very proud of my mayor and council right now. Your decision basically threw those taxpayers on Cedar Grove Rd and area under the bus. What a shame.

I know politics and religion don't mix well but most of you and generations before have been connected to the church. Maybe more decisions should be made with this in mind before unkind comments are made at meetings and in the newspaper.

Again I say I am not in favour of this

Festival and its location and I hope in the future you take into consideration what events and things our township needs or doesn't need.

Don't buckle under the pressure of a few people that think they can influence our small towns because we are easy targets.

Thank you for reading this

Sincerely
Dolores Walters

SCHEDULE "A"
To BYLAW NUMBER 2022-52

Being a Bylaw to regulate and license Special Events

1) DATE: March 6, 2025

NAME OF APPLICANT(S): Knwhere Festival / DNR Productions Events Inc.
(Nirvana Fernandez)

ADDRESS AND E-MAIL ADDRESS: 2800 Keele Street
Toronto, ON M3M 0B8

nirvana@dnr-productions.com

PHONE NUMBER: +1 (647) 878-6217

LOCATION OF EVENT AND SIZE OF AREA ON WHICH THE EVENT WILL BE HELD

(Section 3 (c) (i))

937 Cedar Grove Road, BLR, ON

~ 500 acres

DATE OF EVENT September 11-14, 2025

(Section 3 (c)(ii))

2) FACILITIES / ARRANGEMENTS FOR THE FOLLOWING:

(Section 3 (c))

a) HANDLING OF FOOD Established Food Vendors/trucks will be available on site. All will be required to have necessary licenses/certifications to handle & serve food legally/safely.

b) TOILET AND SANITARY REQUIREMENTS using purple porties for all portable washroom needs
↳ fully licensed & certified

*See attachments for details

c) GARBAGE DISPOSAL will be collected & disposed of at least twice a day, outside of the town. A garbage collection company will be used.

* See attachments for details { d) SECURITY (Crowd and Traffic Control) ~100 security guards
- Crowd control/Security ⇒ Armada North Inc.
- perimeter fencing ⇒ ARX Fencing & logistics
- traffic control ⇒ " "

3) SKETCH OF LANDS TO BE INCLUDED: See attachments
(Section 3 (c)(iv) Indicate location of entertainment, spectators, motor vehicle parking, food/refreshments, sale of goods/services, camping, sanitary services)

4) ESTIMATED NUMBER OF ATTENDEES 3(v): ~ 5000 people

5) LETTERS OF COMPLIANCE (to be filed with the application) (Section 3 (c)(viii – xi):

ONTARIO PROVINCIAL POLICE * See attachments
(Killaloe Detachment)

MEDICAL OFFICER OF HEALTH * See attachments
(Renfrew County & District Health Unit)

CHIEF FIRE OFFICIAL * See attachments
(Township of Brudenell, Lyndoch and Raglan)

CHIEF BUILDING OFFICIAL * See attachments
(Township of Brudenell, Lyndoch and Raglan)

6) DESCRIPTION OF THE MEANS/METHODS TO KEEP NOISE TO A LEVEL THAT WILL NOT DISTURB INHABITANTS IN THE VICINITY: (Section c)(xii)

* See attachments for details {
- Advanced sound technology & management
- Sound level monitoring @ all times (by noise by-laws)
- Volume reductions during late night hours

(continued on next page)

-all nearby residents will be notified

7) AGREEMENT BY APPLICANT COVENANTING TO INDEMNIFY AND SAVE HARMLESS THE CORPORATION:

See attachments
(Section 3(c)(xiii) 8)

8) CERTIFIED COPY OF COMPREHENSIVE GENERAL LIABILITY INSURANCE:

To be provided upon confirmation
(Section 3(c)(xiv))

9) LICENCE FEE


(Payment to be included with application): _____
(Section 3(c)(xv))

10) DECLARATION (Section 3(c)(vi))

As the applicant(s)/owner named above, I hereby make this application and confirm that I have read By-Law Number 2022-52 agree to abide by its regulations.

DATED THIS 6th DAY OF March, 2025.

Nirvana Fernandez
Applicant(s)

Applicant(s) 

Licence to Engage in the Business of Selling the Services of Security Guards
Permis autorisant l'exercice d'activités consistant à la vente de services d'agents de sécurité

Under the Private Security and Investigative Services Act, 2005, and its regulations and subject to the limitations thereof,
En vertu de la Loi de 2005 sur les services privés de sécurité et d'enquête et des règlements pris en application de cette loi, et sous réserve des restrictions qui y sont précisées,

ARMADA NORTH INC.

carrying on business under the trade name / exerçant ses activités sous la raison sociale suivante

ARMADA NORTH INC.

Head office located at / situé(e) à

Attn: Arshdeep Dhaliwal 22 Cedarholme Avenue, Caledon, Ontario L7C3S9 Canada

is licensed to engage in the business of selling the services of Security Guards
est autorisé(e) à exercer des activités consistant à la vente de services d'agents de sécurité

This licence expires on: 2025/07/18
Le présent permis expire le: 2025-07-18

Dated this day: 2022/07/18
Fait le: 2022-07-18



This licence may be confirmed as an active licence by scanning this QR code.
Il est possible de vérifier la validité de ce permis en numérisant le code QR

About ARX Fencing & Logistics

At ARX Fencing & Logistics, we specialize in providing reliable and comprehensive solutions for fencing, road closures, and traffic management. Our team has built a reputation for professionalism, efficiency, and safety, supporting everything from world-class festivals to large-scale infrastructure projects.

Event and Festival Services

ARX Fencing & Logistics is proud to be a trusted partner for some of Ottawa's most high-profile events:

- **Ottawa Bluesfest:** We handle all the fencing and road closure requirements for this iconic music festival, ensuring secure perimeters, controlled access points, and smooth traffic flow for attendees and residents alike.
- **Canada Army Run and Ottawa Race Weekend:** These prestigious events involve closing the downtown core, a complex task that requires close collaboration with the City of Ottawa, Ottawa Police Service, Fire Department, and Emergency Medical Services (EMS). Our experienced team ensures seamless road closures and detours, prioritizing safety for participants and the public.
- **Canada Day Downtown Ottawa:** Our team is contracted by Heritage Canada and City of Ottawa to perform various road closures, handle flow of traffic and ensure smooth operations on the grounds. We deploy various signs, jersey barriers as well as portable variable messaging signs and Anti-Vehicle Barricades.

City of Ottawa Contract

We are honored to have been awarded the contract as the City of Ottawa's designated service provider for road closures and flagging services. This achievement underscores our commitment to delivering high-quality solutions tailored to the city's unique needs. Whether it's managing traffic for community events or coordinating large-scale urban projects, ARX Fencing & Logistics is the go-to choice for municipal traffic management.

Construction and Infrastructure Support

In addition to our event services, we excel in supporting construction sites across the region. Our team manages lane shifts, road closures, and detour setups with precision and attention to detail, ensuring minimal disruption to traffic while maintaining a safe environment for workers and the public.

Why Choose ARX Fencing & Logistics?

- **Expertise and Collaboration:** Our team works closely with municipal authorities, emergency services, and event organizers to deliver tailored solutions that meet the highest standards of safety and efficiency.
- **Comprehensive Services:** From temporary fencing and road signage to blocker vehicles and jersey barriers, we provide everything needed to manage traffic and crowd control effectively.
- **Proven Track Record:** Our success with events like Bluesfest, the Army Run, and Race Weekend demonstrates our ability to handle projects of any scale with professionalism and reliability.

Whether it's a music festival, a marathon, or a major construction project, ARX Fencing & Logistics has the expertise and resources to ensure success.

Indemnification Agreement

THIS AGREEMENT made this 6th day of March, 2025.

BETWEEN:

Nirvana Fernandez

of DNR Productions Events Inc.

(hereinafter referred to as the "Applicant")

AND:

The Corporation of the Township of Brudenell, Lyndoch and Raglan,

(hereinafter referred to as the "Township")

WHEREAS the Applicant has applied to the Township for a license to host a special event known as Knwhere Music Festival on September 11-14, 2025 at 937 Cedar Drove Road;

AND WHEREAS the Township requires the Applicant to covenant and agree to indemnify and save harmless the Township, its officials, agents, and employees from any and all liability arising out of or in connection with the special event or the issuance of the said license;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the issuance of the license for the special event, the Applicant covenants and agrees as follows:

1. Indemnification

The Applicant shall indemnify and save harmless the Township, its officials, agents, employees, contractors, and volunteers (collectively, the "Indemnified Parties") from and against any and all claims, demands, losses, costs, damages, actions, suits, or proceedings by whomever made, sustained, brought, or prosecuted, in any manner based upon, occasioned by, or attributable to:

- (a) The hosting, operation, or activities of the special event;
- (b) Any act, omission, or negligence of the Applicant, its agents, employees, or contractors in connection with the special event;
- (c) Any breach of this Agreement by the Applicant; or
- (d) The issuance of the license for the special event.

2. Insurance

The Applicant shall, at its own expense, procure and maintain comprehensive general liability insurance in an amount not less than \$5,000,000. The policy shall name the Township as an additional insured with respect to liability arising from the special event. A certificate of insurance evidencing such coverage shall be provided to the Township prior to the issuance of the license.

3. Notice of Claims

The Applicant shall promptly notify the Township in writing of any claim, demand, or action that may be brought against the Township in connection with the special event.

4. Binding Agreement

This Agreement shall be binding upon and enure to the benefit of the Applicant and the Township, as well as their respective heirs, successors, and assigns.

5. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

Applicant

Signature: _____

Name: Nirvana Fernandez, DNR Productions Events Inc.

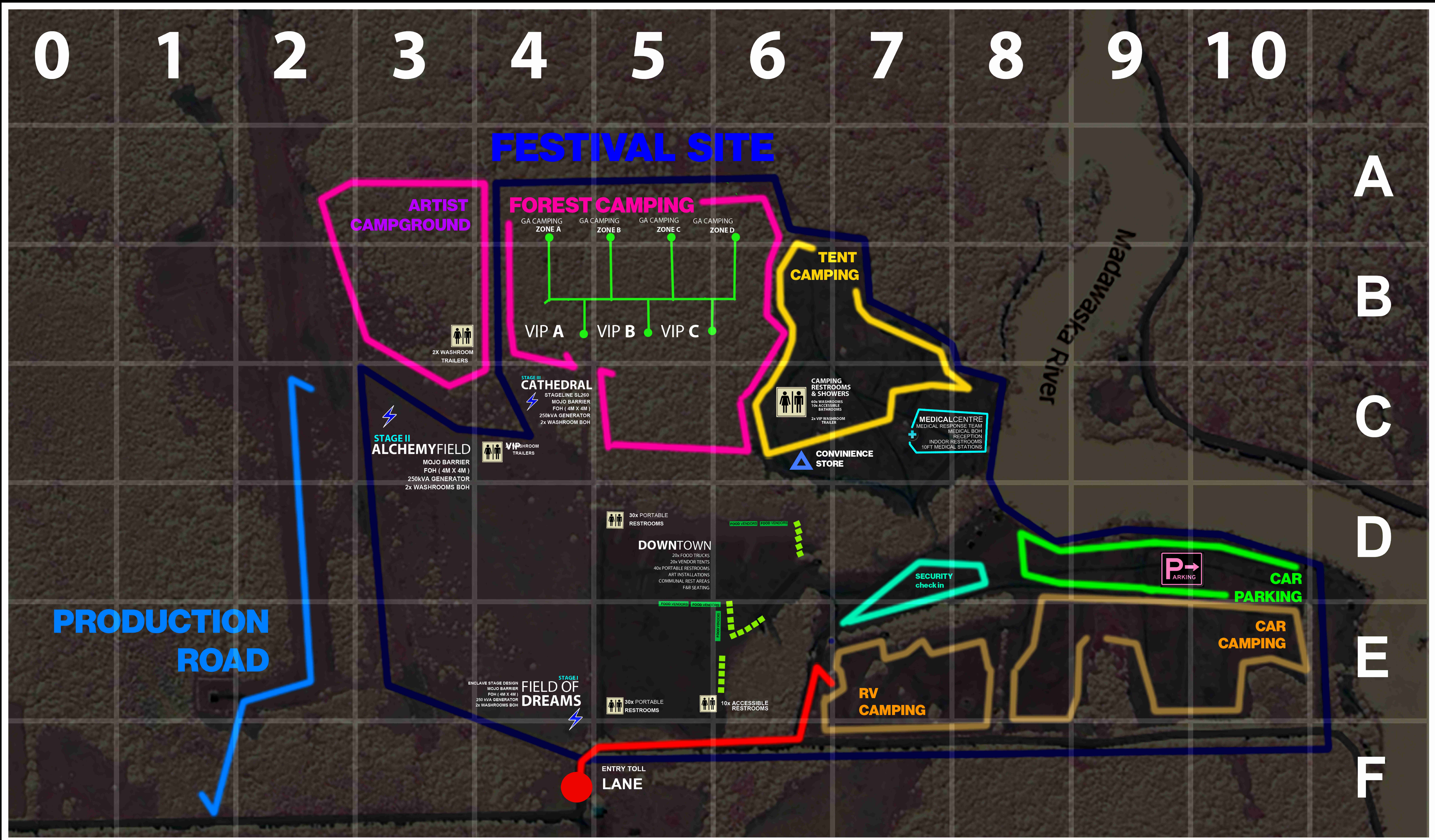
Date: _____

The Corporation of the Township of Brudenell, Lyndoch and Raglan

Signature: _____

Name: _____

Date: _____



KN?WHERE

MUSIC FESTIVAL v2

DRAWING TITLE: GRID SITE PLAN

EVENT DATE: 9.2.2025 - 9.16.2025

EVENT: KN?WHERE MUSIC FEST 25'

REVISION: v4017III REC4

VENUE: TWIN MUSIC FESTIVAL GROUNDS
 937 CEDAR RD, PALMER RAPIDS
 ON K0J 2E0, Canada

SCALE: 1:1500

Sound Mitigation Plan - Knwhere Festival

To ensure the camping music festival respects the comfort of local residents and minimizes disturbances, we have implemented many noise control measures:

- Near-by residents will be notified of the event well in advance

Stage and Sound System Management

- Stages will be placed and directed strategically, away from neighbors. Sound systems will never exceed the height of the trees, providing a wall for the sound.
- Cardioid subwoofer deployment directs bass toward the audience while canceling it behind the speakers, reducing sound spill into neighboring areas. By using strategically placed subs with delay and phase adjustments, this setup minimizes low-frequency noise for neighbors while maintaining impactful sound for the event.

Please refer to the diagram below.

- <https://fohonline.com/articles/tech-feature/cardioid-subwoofer-setups/>



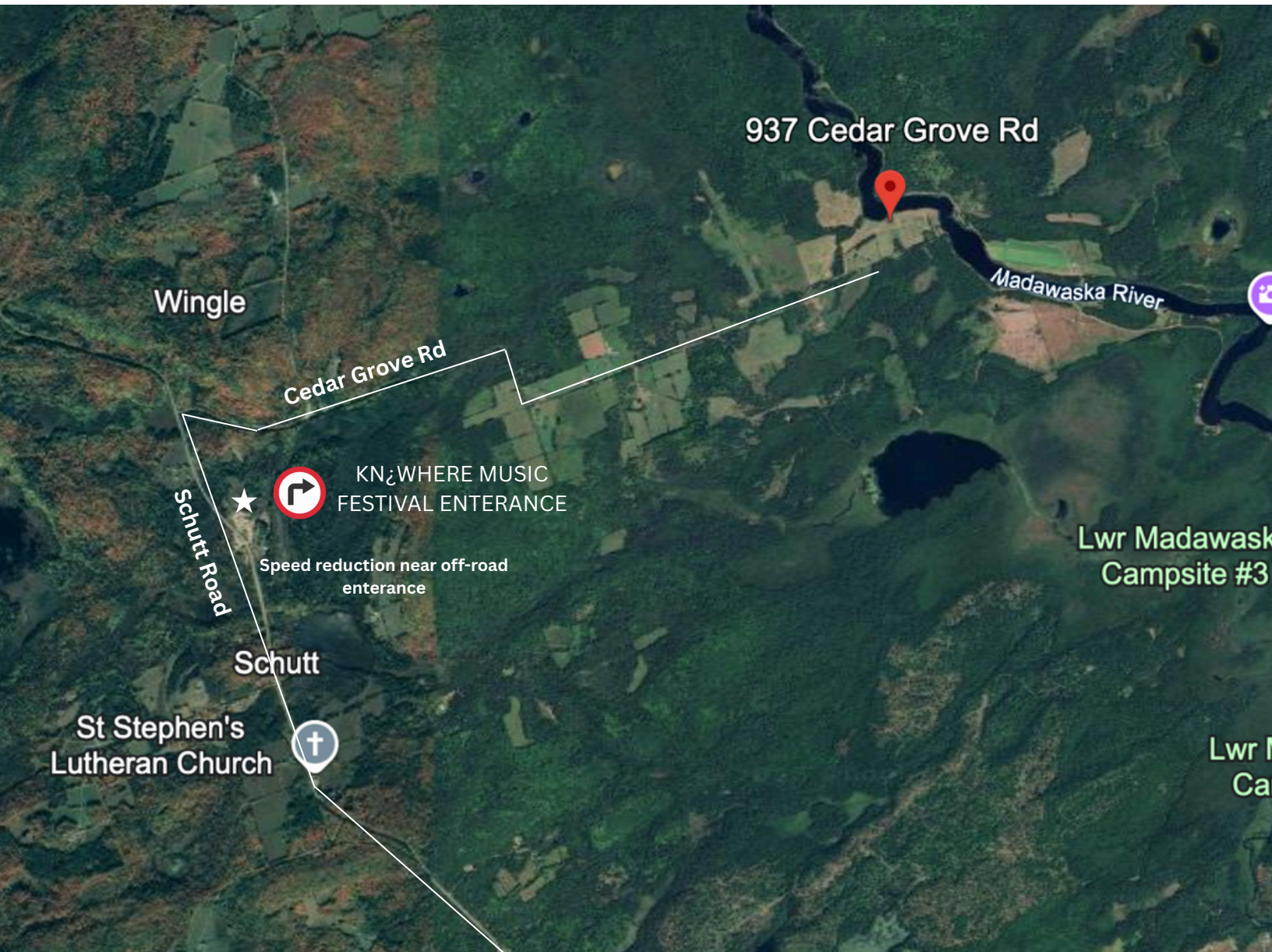
- Specialty sound equipment, such as directional speaker systems and advanced acoustic technology, will be used at the event to ensure that sound remains concentrated within the event area, minimizing dispersion or leakage to surrounding neighborhoods.

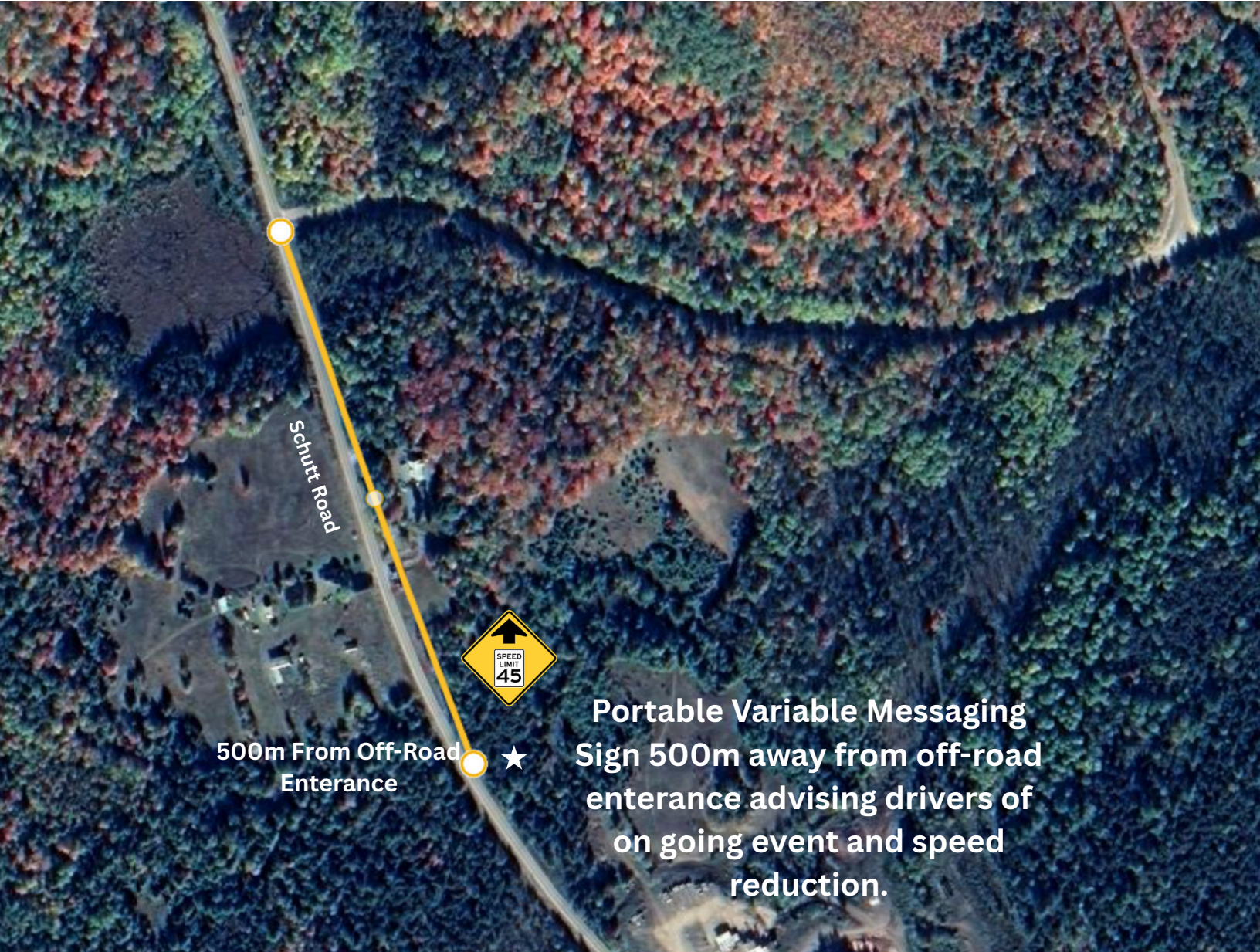
- <https://player.vimeo.com/video/899668554>

Sound Leveling

- Sound levels will be monitored continuously using decibel meters to ensure they remain within acceptable limits as per local noise bylaws.
- Volume reductions will occur during late-night hours.

Traffic Control Plan





500m From Off-Road Entrance



Portable Variable Messaging Sign 500m away from off-road entrance advising drivers of on going event and speed reduction.



1km From Off-Road
Entrance

★ Portable Variable Messaging
Sign 1km away from off-road
entrance advising drivers of
on going event and speed
reduction.

Washroom Solutions - Knwhere Festival

Rental & Service Company: Purple Potties Inc.

Sanitation, emptying and servicing: 2-3 times per day

	Festival Grounds	Campgrounds
Standard Unit	65 Units	65 Units
Accessible Unit	5 Units	5 Units
Washroom Trailer (VIP)*	2 Trailers	2 Trailers

**Each VIP washroom trailer contains 5 stalls for women, and 2 stalls + 3 urinals for men*

Standard Unit

- 4' x 4'
- Contains static tank, toilet and urinal
- For general admission attendees



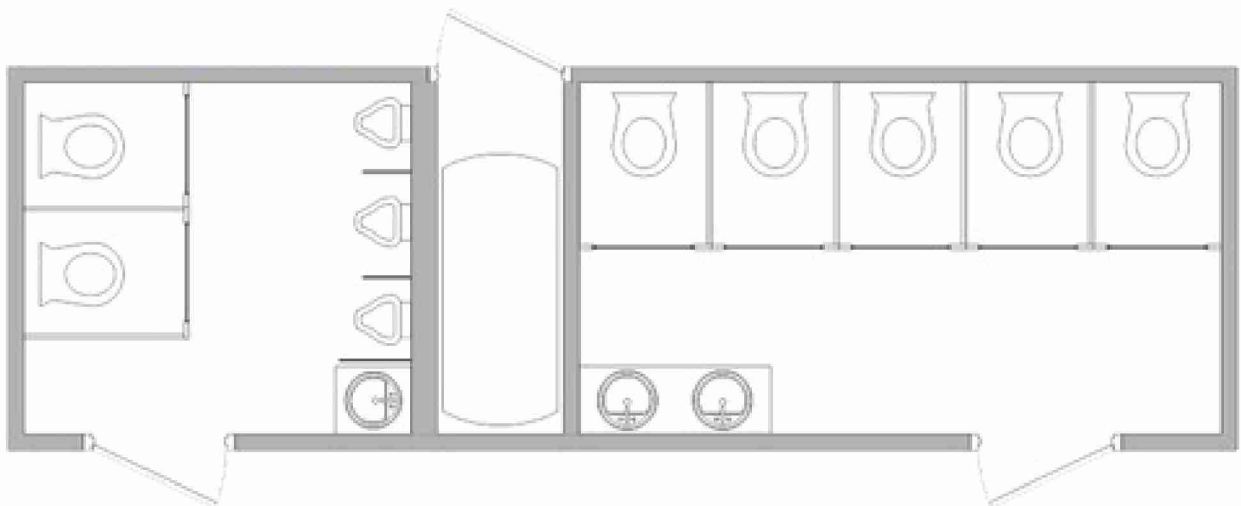
Accessible Unit

- 5' x 5'
- Contains static tank, toilet and urinal
- Wheelchair accessible (AODA)



Washroom Trailer

- Contains 5 stalls for women, and 2 stalls + 3 urinals for men
- Flushable, ventilated and air-conditioned
- For VIP attendees



Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Sergeant Sarah Darraugh
Ontario Provincial Police (OPP) - Killaloe Detachment
15368 Highway 60
Killaloe, ON K0J 2A0

Subject: Notification of Knwhere Festival and Security Arrangements

Dear Sergeant Darraugh,

It was a pleasure meeting you last week. I wanted to send this letter over to formally begin our correspondence with your office about our upcoming camping music festival to be held in your jurisdiction and to outline the kinds of security arrangements and plans that will be implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping ground will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

We will be proactively taking measures to ensure the safety and security of all attendees, event staff, and the surrounding community. The following arrangements have been made:

Security and Crowd Control

- **Licensed Security Personnel:** A team of 100 security professionals from Armada North Inc. will be on-site to manage crowd behavior, enforce event policies, and handle any emergencies.
- Our head of security will be consistently in contact with your office, we will establish a chain of command, our resources will be your resources, and as we progress in planning we will provide you with a detailed Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.
- Security personnel will provide security for all performances, including backstage areas, stage performance areas, production and VIP areas on the stage deck, in the barricades in front of the stages, and in the front of house mix positions and adjacent VIP areas. Stage barricades will be industry-standard inertia-style barricades and will be erected to ensure there is adequate freedom of movement for Security personnel to operate between the barricade and stage. Barricade structures will be designed to allow for Security personnel to rapidly respond into General Admission areas as required.

- Security will be positioned at emergency exits on festival dates when the venue is open to patrons to ensure that they can be opened quickly and effectively should they be required. During all phases when the venue is not open to patrons, emergency exits will either be locked or staffed with Security personnel.

Traffic Management

- **Traffic Control Staff:** Traffic controllers from ARX Fencing & Logistics will be deployed at key intersections and entry/exit points to manage vehicular flow and ensure pedestrian safety. See attachments for details.
- **Parking Arrangements:** Parking will be limited to designated areas with clear signage to prevent congestion. Event staff will direct vehicles to minimize disruption to public roadways. See attachments for details.

Property Protection

- **Perimeter Fencing:** The event site and campgrounds will be secured with temporary fencing to prevent unauthorized access and protect nearby properties. ARX Fencing and Logistics, a company that specializes in special events, will be the company used for this matter.
- **Additional Patrolling:** Security personnel will monitor the perimeter to address any concerns raised by neighboring property owners.

We are committed to maintaining open communication with your department to ensure a smooth and secure event. Should there be any concerns or additional requirements, please do not hesitate to reach out. We would also appreciate any guidance or recommendations you may have for coordinating effectively with local law enforcement.

As we progress we can always arrange a meeting or call to discuss these plans further at your earliest convenience. As we get closer to the event we will continue to keep you updated with more detailed information, but we just wanted to give you a sense of what we have on our radar.

Thank you for your attention and support. We look forward to working with you to ensure a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

www.dnr-productions.com

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Gordon Perolli
The County of Renfrew Paramedic Service
9 International Drive
Pembroke, ON, K8A 6W5

Subject: Notification of Knwhere Music Festival and Security Arrangements

Dear Gordon,

I was directed to you by Monah when I reached out earlier to get in contact with the Renfrew County Paramedic's office. We wanted to inform your office about an upcoming camping music festival in your jurisdiction and begin co-ordination in regards to meeting the local medical requirements for hosting our event. I'll provide an overview of the public health measures we plan to implement to safeguard attendees, staff, and the community, and would love any of your input if there are things you think we ought to have on our radar.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

Public Health Measures

Sanitation and Hygiene

- **Restroom Facilities:** Adequate portable restrooms and handwashing stations will be provided throughout the site, maintained, and cleaned regularly.
- **Waste Management:** Waste collection and disposal services will be in place to ensure a clean and sanitary environment.

Food and Water Safety

- **Food Vendors:** All food vendors will be required to obtain permits and comply with food safety regulations, including regular inspections.
- **Potable Water:** Safe drinking water will be made available at multiple stations across the site.

First Aid and Medical Services

- **On-Site Medical Team:** A trained medical team, including paramedics, will be stationed on-site to respond to emergencies and provide first aid.

- **Emergency Coordination:** Emergency services will be notified, and clear protocols will be in place for accessing local healthcare facilities if needed.

Infectious Disease Prevention

- **Health Information:** Educational materials on personal hygiene and infectious disease prevention will be made available to attendees.
- **Monitoring:** Staff will monitor for any signs of illness among attendees, and isolation protocols are in place if required.

Coordination with Public Health Office

We welcome your office's input and recommendations to further enhance our public health measures. If additional permits or reviews are required, please let us know so we can address them promptly.

Your expertise is invaluable in ensuring the health and well-being of all participants, and we are happy to arrange a meeting or site visit to discuss these measures further.

Thank you for your guidance and support in making this festival a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

www.dnr-productions.com

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Chief Jordan Genrick
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Road
Palmer Rapids, ON K0J 2E0

Subject: Notification of Knwhere Music Festival and Fire Safety Measures

Dear Chief Genrick,

I am writing to inform your office about an upcoming camping music festival to be held in your jurisdiction and to outline the fire safety measures and emergency preparedness plans that have been implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event. As we progress in our planning we will be putting together a full fledged Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.

Event Details

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

Fire Safety Measures

- **Fire Safety Plan:** A detailed fire safety plan will be developed, including specific procedures for camping areas, performance stages, and food vendor zones. The plan will comply with provincial fire regulations.
- **Fire Suppression Equipment:** Portable fire extinguishers and fire suppression tools will be strategically placed throughout the festival site, including in camping zones and near cooking facilities.
- **Open Flames and Cooking:** Strict policies will ban open flames as well as campfires, and regulate portable cooking equipment. Designated cooking zones will be monitored, and all equipment must meet safety standards.
- **Fire Watch Team:** A trained fire watch team will be on-site, patrolling all high-risk areas, especially camping zones and stages, to identify and address potential hazards promptly.

Emergency Preparedness

- **Evacuation Procedures:** Evacuation routes and assembly points will be planned and outlined in the Emergency Action Plan and will be clearly marked with visible signage. Command will coordinate announcements from several platforms including radio all-calls, audio announcements through PA systems, video images on stage screens, or mobile text messaging (EBS).
- **Staff Training:** Event staff will be trained in fire safety protocols and emergency response procedures, including evacuation coordination and fire suppression.
- **Access for Emergency Vehicles:** All roads and pathways within the site and camping area will remain clear to ensure unrestricted access for emergency vehicles.

Coordination with the Fire Department

We welcome a pre-event inspection by your department to review the site and ensure compliance with fire safety regulations. If additional permits or approvals are required, we are committed to addressing them promptly.

Your expertise and input would be greatly appreciated, and we are open to any recommendations or additional requirements your office may have. Please feel free to contact me at your earliest convenience to arrange a meeting or site visit.

Thank you for your guidance and support in making this event safe and successful.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

www.dnr-productions.com

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

Nirvana Fernandez
DNR Productions Events Inc.
2800 Keele Street
Toronto, ON M3M 0B8

Eddy Whitmore
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Road
Palmer Rapids, ON K0J 2E0

Subject: Notification of Knwhere Music Festival and Temporary Structures Compliance

Dear Mr. Whitmore,

I am writing to inform your office about an upcoming camping music festival in your jurisdiction and to provide details on the temporary structures and facilities that will be installed for the event. We are committed to ensuring compliance with all building codes and safety regulations to safeguard attendees, staff, and the surrounding community.

Event Details

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Temporary Structures:** Stages, tents, vendor booths, and other facilities will be erected for the duration of the festival.

Temporary Structures and Compliance Measures

- **Permits:** Applications for all necessary permits related to temporary structures will be submitted and obtained.
- **Stages:** There will be three stages, two of which will be SL320s and one will be a SL260.
- **Engineering Approvals:** All stages and large tents will be inspected and approved by certified engineers to ensure structural integrity.
- **Installation Standards:** Licensed professionals will handle the installation of all structures in compliance with applicable building codes and safety standards.
- **Fire Safety Integration:** Temporary structures have been planned with fire safety in mind, including adequate spacing, fire-retardant materials, and clear egress routes.

Facilities and Amenities

- **Sanitary Facilities:** Portable restrooms and handwashing stations will be provided and maintained throughout the event. The event will be equipped with:
 - 130 standard portapotty units
 - 10 Accessible portapotty units

- 4x 10-unit washroom trailers (for VIP guests)
- **Utility Connections:** Any temporary utility connections, including electricity and water, will comply with safety standards and be installed by licensed contractors. The company being used for electricity will be Little Electric Inc.

Coordination with Building Inspection Office

We welcome a pre-event site inspection by your office to ensure all structures and facilities meet regulatory standards. If additional documentation or modifications are required, we are ready to address them promptly.

Please feel free to contact me to arrange an inspection or to discuss any concerns or recommendations you may have. Your expertise and support are invaluable in ensuring a safe and compliant event.

Thank you for your attention and assistance. We look forward to working with you to ensure the success of this festival.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

www.dnr-productions.com

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-3204
FAX: 613-735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

February 6, 2025

Clerk

deputyclerk@blrtownship.ca

Township Of Brudenell, Lyndoch & Raglan

42 Burnt Bridge Road

P.O. Box 40

Palmer Rapids, ON K0J 2E0

Dear Sir/Madame:

**Re: Application for Consent from William & Annette Thistlethwaite
Part of Lot 16, Concessions 10, Brudenell
Township of Brudenell, Lyndoch & Raglan
(50.00m x 280.00m – 5.58 ha.)**

B168/24

The above referenced Applications For Consent have been received for consideration by the County of Renfrew. A copy of each application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Applications for Consent is attached that includes a key map showing the location of the proposed consents.

Would you kindly gather internal agency comments and submit them with yours.

Yours truly,

Alana Zadow

Alana Zadow, ACST

Secretary-Treasurer

Land Division Committee

azadow@countyofrenfrew.on.ca

/az

Enclosures

APPLICATION FOR CONSENT
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. **DEC 12 2024**

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Thistlethwaite, William; Thistlethwaite, Annette			
Mailing Address: 210 Drohan Road	Town/City Killaloe	Province: ON	Postal Code: K0J 2A0
Telephone No.: (Home) (705) 738-7039	(Work)	(Fax):	
Email Address: Thistlethwaite@outlook.com			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Simon Kasprzak			
Mailing Address: 432 Pembroke Street West, P.o. Box 492	Town/City Pembroke	Province: ON	Postal Code: K8A 6X7
Telephone No.: (Home) (613) 735-0764	(Work)	(Fax):	
Email Address: Simon@aksurveying.com			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch & Raglan</u> Former Township: <u>Brudenell</u> Lot(s) No.: <u>16</u> Concession: <u>10</u> Civic Address of Subject Lands/Road Name: <u>0 Nordic Lane, Killaloe - Pin 57508-0003</u>	Subdivision Lot(s) No.: _____ Subdivision Plan No.: _____ Part(s) No.: _____ Reference Plan No.: 49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes , describe each easement or covenant and its effect.	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:
Unknown

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed (Parcel A)	Retained (Parcel B)	Lands being enlarged/added to
	Road Frontage	50.00 m	171.00 m	m
	Depth	280.00 m	526.00 m	m
	Area	5.58 ha	14.99 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	Mixed Bush/Vacant Land	Mixed Bush/Vacant Land	
	Proposed Use(s)	Mixed Bush/Vacant Land	Mixed Bush/Vacant Land	
▶ 4.3 Buildings or Structures	Existing	Vacant	Vacant	
	Proposed	Vacant	Vacant	
▶ 4.4 Official Plan Designation		RU	RU	
▶ 4.5 Current Zoning		Rural Marginal	Rural Marginal	

▶ 4.6 Access (✓ appropriate space)		Severed (Parcel A)	Retained (Parcel B)	Lands being enlarged/added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required): N/A

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? Yes No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed (Parcel A)	Retained (Parcel B)	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? Yes No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
B236/77 & B238/77 (Both Applications for Right-of-Way)

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

N/A

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

N/A

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes No Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

We have received confirmation from Operations Manager, Brudenell, Lyndoch and Raglan Township (Jordan Genrick), stating they maintain a section of Nordic Lane. This section (Parcel D) will be acquired by BLR Township. We have received confirmation from neighbours to sign over the maintained part of the road to the Township.

Parcel C will be retained by present owner, there will be no change in ownership.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, SIMON KASPRZAK of the CITY Town(ship) of PEMBROKE in the PROVINCE OF ONTARIO solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Simon Kasprzak

Signature of Applicant

Sworn (or declared) before me at the CITY OF PEMBROKE in the COUNTY OF RENFREW, PROVINCE OF ONTARIO this 9TH day of DECEMBER, 2024.

[Signature]

A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.



12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
 (Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, William Thistlethwaite And Annette Thistlethwaite, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Simon Kasprzak to make this application and provide instruction/information on my/our behalf.

Dec. 6/24 Date [Signature] Signature of Owner

Dec. 6/24 Date A. Thistlethwaite Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date _____
Signature of Corporate Representative & Title

Date _____
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B168124

Hearing Date (if appl.): _____

Date of Receipt of Application: Dec 12/24

Date deemed complete: Dec 12/24

Checked by: [Signature]

Authorization of Owner Received: Yes No N/A

Date: Dec 16/24 Alana Zadow

Secretary-Treasurer, Land Division Committee

**Development & Property Department
GENERAL INQUIRY FORM**

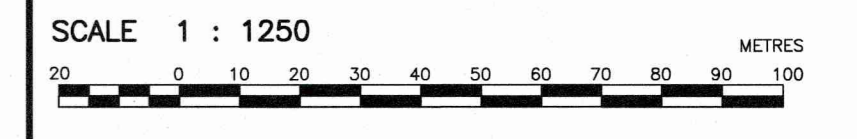
ATTACHMENT 1

Information regarding the land intended to be severed, and the two lands to be retained

		Severed Lot 1 PARCEL A	Retained Lot PARCEL B	Retained Lot PARCEL C
Dimensions	<i>Frontage</i>	50.00m	171.0m	20.00m
	<i>Depth</i>	(Irregular) 280.00m	(Irregular) 526.00m	312.00m
	<i>Area</i>	4.97Ha	14.99Ha	0.61 Ha
Use of the Property	<i>Existing Use(s)</i>	Mixed Bush/Vacant Land	Mixed Bush/Vacant Land	Right-of-Way (Nordic Lane)
	<i>Proposed Use(s)</i>	Mixed Bush/Vacant Land	Mixed Bush/Vacant Land	No change
Buildings or Structures	<i>Existing</i>	Vacant	None	None
	<i>Proposed</i>	Vacant	None	None
Official Plan Designation		RU	RU	RU
Current Zoning		Rural Marginal	Rural Marginal	Rural Marginal

SITE INVENTORY		
PARCEL	OWNERS	PROPOSAL
A	THISTLETHWAITE, WILLIAM; THISTLETHWAITE, ANNETTE	5.58
B		15.00
C		0.42
		TO BE SEVERED
		TO BE RETAINED
		TO BE ACQUIRED BY TOWNSHIP AS PUBLIC ROAD

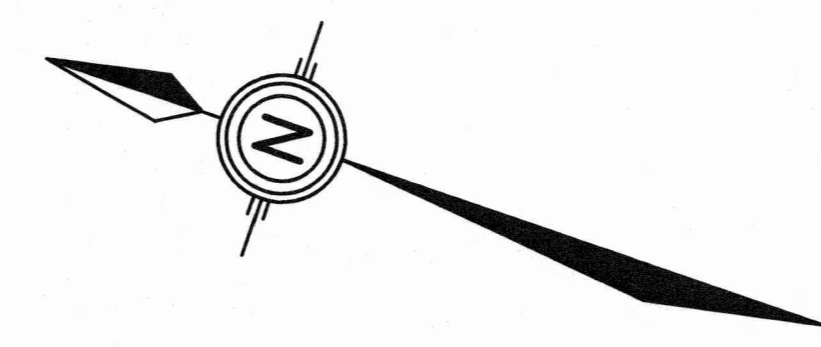
SEVERANCE SKETCH
IN SUPPORT OF
APPLICATION TO SEVER PARCEL
GEOGRAPHIC TOWNSHIP OF BRUDENELL
TOWNSHIP OF BRUDENELL,
LYNDOCH AND RAGLAN
COUNTY OF RENFREW



GEOGRAPHIC FABRIC NOTE:
PART OF LOT 16, CONCESSION 10, GEOGRAPHIC TOWNSHIP OF BRUDENELL, TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN COUNTY OF RENFREW.

DISTANCE NOTE:
DISTANCES SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES:
THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.
NO FIELD WORK WAS CARRIED OUT TO VERIFY OR CONFIRM ANY BOUNDARIES OR PROPERTY LIMITS SHOWN ON THIS SKETCH. BOUNDARIES AND PROPERTY LIMITS THAT ARE SHOWN ARE FOR REFERENCE PURPOSES ONLY.
ALL MEASUREMENTS SHOWN ON THIS SKETCH ARE FROM TITLE RECORDS.
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SCALE: 1 : 1250	REF: 24-5119
FILE: 24-5119-l.dwg	DATE PLOTTED: NOVEMBER 20, 2024

PALMER RAPIDS AND AREA LIONS CLUB
1095 Farmer Rd. P.O. Box 356
Combermere, ON K0J 1L0

Township Of Brudenell, Lyndock and Raglan
42 Burnt Bridge
Palmer Rapids, Ontario
K0J 2E0

Tammy Thompson Deputy clerk
Mayor Valerie Jahn and Members of Council

The Palmer Rapids and Area Lions Club is very proud to be able to say that the Lions club that was founded in May of 1990 , are planning to celebrate their 35 year anniversary. We the members are asking the council to consider letting the club use the recreation hall free of charge.

The date we have in mind is Saturday May 24th 2025 5 to 11 PM . We are planning on a dinner and expect we will want to have a bar with the possibility that the BLR and/or the recreation committee could run and benefit from the proceeds.

We look forward to discuss this further.

Lion Ted Thompson and /or Lion Marlene Ryan will follow up on this request .

Thankyou

Lion Jane Mantifel



INFORMATION REPORT TO COUNCIL

Report Date:	March 26, 2025
Date of Council Meeting:	April 2, 2025
Prepared By:	Tammy Thompson
Approved By:	Virginia Phanehour
Agenda Item:	New Business
Attachment(s):	None

Reason for this Report

To provide Council with Information regarding upcoming purchases for the BLR Recreation Committee.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the BLR Recreation Committee Request that the Township will pay for 50% of the cost for the new wall mounted bulletin board on the exterior of the BLR Community Center, and further approve that Council will donate \$200 for the purchase of prizes for the 2025 Easter Colouring Contest.

Information

The BLR Recreation Committee is hard at work planning events for 2025 and improving the BLR Community Centre.

The Easter Pancake Breakfast/Easter Egg Hunt will once again be held this year. As usual there is a colouring contest for the kids! In years past Council has donated \$200 towards prizes for the kids and the committee is asking Council if they would do the same this year.

Also, the bulletin board that is mounted on the exterior of the Community Centre is in rough shape and is due to be replaced. The committee has priced out a new board in the amount of \$740.00 +HST and is asking if Council would pay for 50% of the cost.

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2025-18

Being a By-Law to Amend Schedule “B” of By-Law 2024-23, Being a By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees.

WHEREAS the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan passed By-Law 2024-23 on June 5th, 2024 respecting Municipal Officer salaries, mileage and benefits for Council and all Municipal Employees, for the Township of Brudenell, Lyndoch and Raglan;

AND WHEREAS it is deemed necessary to amend Schedule “B” of By-Law 2024-23;

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT, Schedule "B" be amended in this By-Law.
2. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-04-02-XX this 2nd Day of April, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour

Schedule "B"
To By-law NO. 2025-18

Council:	Mayor	\$ 550.00 monthly honorarium
	Councillors	\$ 400.00 monthly honorarium

Benefits shall be defined as follows:

- a) Five (5) days paid sick leave per calendar year for full time employees
- b) Employees will be paid the reasonable per kilometer allowance rates set annually by Canada Revenue Agency for travel expenses when using personal vehicle for approved municipal purposes
- c) Annual work clothing/boot allowance of \$200.00 for full time employees and \$100.00 for part time employees.
- d) Inclusion in OMERS Pension Plan

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2025-20

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of April 2, 2024.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of April 2, 2025, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-04-02-XX this 2nd Day of April, 2025.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour