



## Township of Brudenell, Lyndoch and Raglan

April 30, 2025 - Special Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order and Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Purpose
  - 5.1 Delegation Requests from Residents
    - 📎 Tracy Keller - Delegation Request
    - 📎 Lorna Thompson - Delegation Request
    - 📎 Tammy Schutt - Delegation Request
    - 📎 Chris Lambert - Delegation Request
    - 📎 Gwen Coish-Schutt - Delegation Request
    - 📎 Tim Schutt - Delegation Request
  - 5.2 Written Communications Received
    - 📎 Linda Madigan
  - 5.3 Delegation/Presentation from Knwhere Music Festival/DNR Productions Inc
    - 📎 Application - Revised
    - 📎 Security Plan Overview
    - 📎 Security Licence
    - 📎 Fencing & Logistics
    - 📎 Indemnification Agreement
    - 📎 Security
    - 📎 DRAFT Emergency Action Plan
    - 📎 DRAFT Medical Excerpt
    - 📎 Robert Kennedy
    - 📎 Sig
    - 📎 Sound Mitigation Plan
    - 📎 Tentative Approval Camp Walden
    - 📎 Traffic Control Plan

- 📎 Washroom Solutions
- 📎 CBO - Letter
- 📎 Fire Chief - Letter
- 📎 RC Paramedics - Letter
- 📎 OPP- Letter
- 📎 RCDHU - Letter
- 📎 Sound Map
- 📎 Site Map Link

- 5.3.1 Nirvana Fernandez (CEO) (In person)
- 5.3.2 Sig Greenebaum (Festival Director) (In person)
- 5.3.3 Nick Botero (Event Producer) (In person)
- 5.3.4 Triptta Butkovich (Business Partner) (In person)
- 5.3.5 Robert Kennedy (First Response Ontario - Private EMS) (via Zoom)
- 5.3.6 Member from Armanda North Inc (Security Company) (via Zoom)
- 5.3.7 Emma Keller (Town Resident) (In person)
- 5.3.8 Eric Maplehouse (Maplehaus Banquet Hall & Event Space)(In person)
- 5.3.9 Marc Kemerer (Legal Council) (via Zoom)
- 5.3.10 Hamzah Esnan (Events Coordinator) (In person)
- 5.4 Comment from Staff Sergeant Sarah Darraugh - OPP
- 5.5 Comment from Renfrew County Paramedics - Nick LeRiche/Mike Nolan
- 5.6 Comment from Fire Department - Chief Jordan Genrick
- 5.7 Council Discussion

## 6 **Confirmatory By-Law**

- 📎 By-Law 2025-23

## 7 **Adjournment**

RECEIVED

APR 28 2025

8:49am kb



DELEGATION REQUEST FORM  
Schedule "A" Procedural By-law 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

**APPLICANT INFORMATION:**

FIRST NAME: Tracy LAST NAME: Keller

TITLE/ORGANIZATION (if applicable): NOT Applicable

SPOKESPERSON(S): Tracy Keller

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 6

MAILING ADDRESS: 181 Cedar Grove Rd, Palmer Rapids, ON

K0J 2E0

TELEPHONE NO.: 413 758 2636

E-MAIL: keller.t@gmail.com

Has this subject matter been brought to council previously: yes  no

Please describe the topic or subject matter you wish to address:  
To address additional concerns in regards to the Knowhere Festival, (concerns not voiced at last meeting)

If you are seeking a specific action or decision please explain:  
Asking council to reject the appeal brought forward by Mr Nirvana Fernandez in regards to the Knowhere Festival.

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: Tracy Keller

Date: Apr 28, 2025

Received By: Kim Aide

Date: APR 28 2025

Time: 8:49 am

RECEIVED

APR 28 2025



DELEGATION REQUEST FORM  
Schedule "A" Procedural By-law 2023-19

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**APPLICANT INFORMATION:**

FIRST NAME: LORNA LAST NAME: THOMPSON

TITLE/ORGANIZATION (if applicable): \_\_\_\_\_

SPOKESPERSON(S): LORNA THOMPSON

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 2

36908 HWY 62 COMBERMERE ON K01-120  
MAILING ADDRESS:

TELEPHONE NO.: 613-812-2875

E-MAIL: Lorna.doruncun@gmail.com

Has this subject matter been brought to council previously: yes  no

Please describe the topic or subject matter you wish to address:

IMPACT ON TOWN  
INFO FROM DIRECTOR HANS CUNNINGHAM ELECTED  
OFFICIAL IN B.C. REGARDING SHAMBHALA FESTIVAL  
THE FESTIVAL THAT MR FERRENDOS HAS USED AS AN  
EXAMPLE FOR THE BLR FESTIVAL

If you are seeking a specific action or decision please explain:

YES THAT THE COUNCIL NOT HURRY  
OR BE FORCED INTO A DECISION  
THAT WILL IMPACT THE TAXPAYERS  
OF BLR. THEIR SAFETY AND ADDED  
FINANCIAL BURDEN

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature:



Date:

APR 28

Received By:

Tommy Thompson

Date:

Apr 28, 2025

Time:

1:25pm



**DELEGATION REQUEST FORM**  
Schedule "A" Procedural By-law 2023 19

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**APPLICANT INFORMATION:**

FIRST NAME: Tammy LAST NAME: Schutt

TITLE/ORGANIZATION (if applicable): Ø

SPOKESPERSON(S): Tammy Schutt

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 10+

519 Cedar Grove Rd.  
MAILING ADDRESS:

Palmer Hospital Ont K0J2E0

TELEPHONE NO.: (613 921) 3902

E-MAIL: tammyschutt@gmail.com

Has this subject matter been brought to council previously: yes  no   
*'but revised'*

Please describe the topic or subject matter you wish to address:  
- Reputation of BLR if Rave event is allowed to happen

If you are seeking a specific action or decision please explain:  
- that council continues to be committed to their vote on April 9<sup>th</sup> as to deny the knowhere rave event from happening anywhere in BLR.

1023

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@birtownship.ca](mailto:deputyclerk@birtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

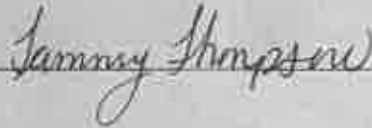
Signature: \_\_\_\_\_



Date: \_\_\_\_\_

Ap 28/25

Received By: \_\_\_\_\_



Date: \_\_\_\_\_

Apr. 28/25

Time: \_\_\_\_\_

10:30 am



**DELEGATION REQUEST FORM**  
Schedule "A" Procedural By-law 2023-19

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**APPLICANT INFORMATION:**

FIRST NAME: Chris LAST NAME: Lambert

TITLE/ORGANIZATION (if applicable): \_\_\_\_\_

SPOKESPERSON(S): Chris Lambert

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: \_\_\_\_\_

MAILING ADDRESS: n/a

I live at lot 32 conc 9 (Cedar Grove Road)

TELEPHONE NO.: private

E-MAIL: private

Has this subject matter been brought to council previously: yes  no

Please describe the topic or subject matter you wish to address:

RAVE in September

If you are seeking a specific action or decision please explain:

do not allow rave

Is this a time sensitive Issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: Chris Lambert

Date: 2025 April 27

Received By: Sammy Thompson

Date: Apr. 28, 2025

Time: 1:04pm.



**DELEGATION REQUEST FORM**  
Schedule "A" Procedural By-law 2023-19

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**APPLICANT INFORMATION:**

FIRST NAME: Gwen LAST NAME: Coish

TITLE/ORGANIZATION (if applicable): representing Hubert

SPOKESPERSON(S): Schutt re: 1059 B-Cedar Grove Rd.

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 1

MAILING ADDRESS: 7071 River Rd. RR#1 Palmer Rapids ON

TELEPHONE NO.: 613-334-8309

E-MAIL: benewf@bellnet.ca

Has this subject matter been brought to council previously: yes  no

Please describe the topic or subject matter you wish to address:  
discussions re: KNOWHERE FEST.  
→ impact to community.  
APRIL 30TH MEETING.

If you are seeking a specific action or decision please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

**If yes: Please ensure documentation is attached or has been forwarded to deputyclerk@blrtownship.ca with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.**

Signature:



Date:

Apr. 26, 25

Received By:



Date:

Apr 28/25

Time:

2:00 pm



DELEGATION REQUEST FORM  
 Schedule TA\* Procedural By-law 2023-10

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

APPLICANT INFORMATION:

FIRST NAME: Tim Schutt LAST NAME: Schutt

TITLE/ORGANIZATION (if applicable): Ø

SPOKESPERSON(S): Tim Schutt

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 10+

MAILING ADDRESS: 519 Cedar Grove Rd.

Palmer Rapids, Ont K0J1E0

TELEPHONE NO.: 613-921-3900

E-MAIL: tim.schutt@gmail.com

Has this subject matter been brought to council previously: yes  no  *but with revisions*

Please describe the topic or subject matter you wish to address:

- a specific question of safety re: knowhere event.
- reputation of BLR (how the council change in light of this event)

If you are seeking a specific action or decision please explain:

- that council continues to be committed to their previous vote of denying the knowhere event from happening anywhere in BLR.

is this a time sensitive issue

yes

no

Do you have supporting documentation

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@blirtownship.ca](mailto:deputyclerk@blirtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: *Tim Schutt*

Date: April 27/25

Received By: *Sammy Thompson*

Date: Apr. 27/25

Time: 10:23 pm

Dear Councillors of BLR Township,

First, I would like to respectfully acknowledge that the Palmer Rapids area is part of the traditional territory of the Algonquin Nation, whose stewardship of this land continues to this day.

I am writing to you as a deeply concerned parent and resident of Cedar Grove Road. Our daughter Lydia is a 20-year-old young woman with Down Syndrome. We believe that God entrusted Lydia to our family, and we are committed to protecting her safety, well-being, and rights. It is in that spirit that I feel compelled to speak out against the proposed Rave event planned for our area.

Loud noises, even in everyday settings, often startle and deeply upset Lydia. When overwhelmed, she instinctively grabs her ears, screams, and runs to find a place to hide. Subjecting her to the extreme noise levels- the high decibel volumes expected at this rave- is not just unfair; it directly invades and disrupts her ability to feel safe and comfortable in her own home.

Moreover, the brightly, strobe-like laser lights combined with the constant, heavy bass typical of this type of electronic music could trigger a seizure-like response in Lydia. We have witnessed similar reactions from her at home when exposed to flashing lights from televised light shows- and those were on a far smaller scale than what is proposed.

Our home sits on elevated land approximately one kilometre from the BLR Festival Grounds, with a direct line of sight to the area. Additionally, our property runs directly beside Cedar Grove Rd where this Rave is proposed to take place. During a previous township meeting Narvana, a representative for the Knowhere Festival repeatedly acknowledged that the event will be loud and comparable in style and atmosphere to the Shambhala Festival, which raises serious concerns for our family's well-being.

I respectfully urge the Township Council Members to carefully consider the serious impact this event would have on vulnerable residents like my daughter Lydia and our family as a whole.

Our home is meant to be a place of safety, not one where we have to shield our child from overwhelming noise, lights, and fear. I kindly request that you deny approval for this event in its current location or take significant measures to protect residents who will be directly affected.

Thank you for your time, understanding, and attention to this important matter. I trust you will make the decision that best supports the health, safety, and inclusivity of our entire community.

Sincerely,

Linda Madigan

575 Cedar Grove Rd, Palmer Rapids, ON K0J2E0

Email: [linckmadigan@gmail.com](mailto:linckmadigan@gmail.com)

Cell: 343-369-1907

**SCHEDULE "A"**  
**To BYLAW NUMBER 2022-52**

Being a Bylaw to regulate and license Special Events

1) DATE: April 10<sup>th</sup> 2025

NAME OF APPLICANT(S): Nirvana Fernandez & Al Schutt

ADDRESS AND E-MAIL ADDRESS: 204 Yorkmills road, Toronto

ON. nirvana@dnr-productions.com

512 Cedar grove rd. Palmer rapids, ON K0J2E0

[REDACTED]

Alschutt99@gmail.com

PHONE NUMBER: 647 878 6217 | 613-332-7065

LOCATION OF EVENT AND SIZE OF AREA ON WHICH THE EVENT WILL BE HELD

(Section 3 (c) (ii))

937 Cedar grove rd

3,915,437 sqft

DATE OF EVENT September 11 - 15<sup>th</sup>

(Section 3 (c)(ii))

2) FACILITIES / ARRANGEMENTS FOR THE FOLLOWING:

(Section 3 (c))

- a) HANDLING OF FOOD Licensed caterers, food trucks will be available on site. All will be required to submit certifications to the respective governing body and adhere to health and safety inspection
- b) TOILET AND SANITARY REQUIREMENTS using purple potties for all portable washroom needs. Waste to be discarded outside the township of blr. see attached for license and certification.

- c) GARBAGE DISPOSAL Waste bins will dropped on site for garbage and recycling. these bins are to be serviced twice a day disposing the waste outside of the blr township
- d) SECURITY (Crowd and Traffic Control) 1 guard per 50 people. total of 100 guards + 25 traffic guards (Armadale north inc) 5 km of high perimeter fencing → Arx fencing & logistics Road signs → Arx fencing see attached for details

3) SKETCH OF LANDS TO BE INCLUDED: See attachments  
 (Section 3 (c)(iv) Indicate location of entertainment, spectators, motor vehicle parking, food/refreshments, sale of goods/services, camping, sanitary services)

4) ESTIMATED NUMBER OF ATTENDEES 3(v): Maximum number of attendees 5000 + 350 staff

5) LETTERS OF COMPLIANCE (to be filed with the application) (Section 3 (c)(viii - xi):

ONTARIO PROVINCIAL POLICE see attachments  
 (Killaloe Detachment)

MEDICAL OFFICER OF HEALTH see attachments  
 (Renfrew County & District Health Unit)

CHIEF FIRE OFFICIAL see attachments  
 (Township of Brudenell, Lyndoch and Raglan)

CHIEF BUILDING OFFICIAL see attachments  
 (Township of Brudenell, Lyndoch and Raglan)

- 6) DESCRIPTION OF THE MEANS/METHODS TO KEEP NOISE TO A LEVEL THAT WILL NOT DISTURB INHABITANTS IN THE VICINITY: (Section c)(xii)
- Advanced sound technology & management allowing for sound steering and limitors via the software
- Volume reductions at 12:30am
  - cardioid sub deployment
  - Main stage closure at 12:30am

7) AGREEMENT BY APPLICANT COVENANTING TO INDEMNIFY AND SAVE HARMLESS THE CORPORATION:

see attachments  
(Section 3(c)(xiii) 8)

8) CERTIFIED COPY OF COMPREHENSIVE GENERAL LIABILITY INSURANCE:

to be provided upon final permit approval  
(Section 3(c)(xiv)

9) LICENCE FEE

(Payment to be included with application): sent via post  
(Section 3(c)(xv)

10) DECLARATION (Section 3(c)(vi)

As the applicant(s)/owner named above, I hereby make this application and confirm that I have read By-Law Number 2022-52 agree to abide by its regulations.

DATED THIS 10<sup>th</sup> DAY OF April, 2025.

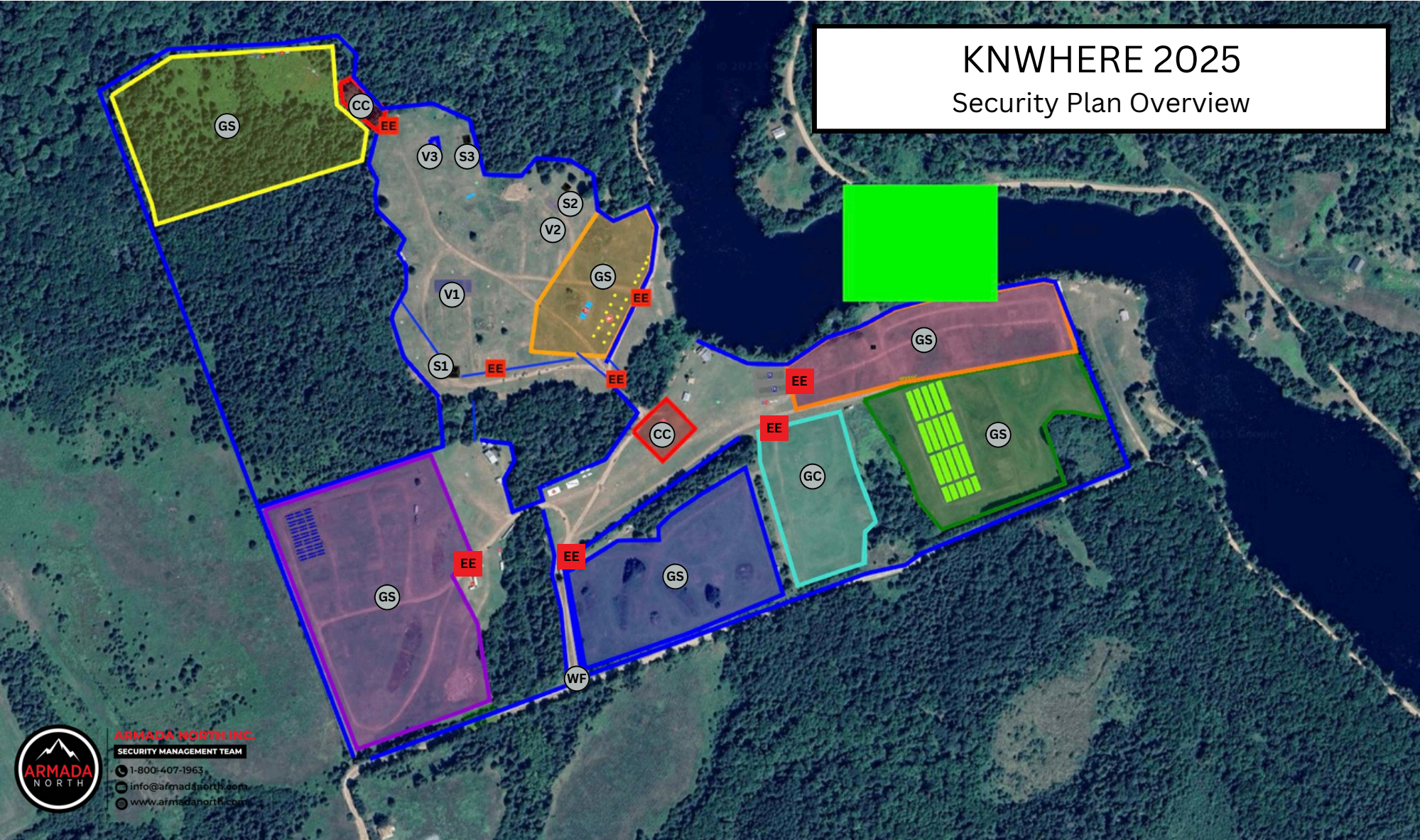
Nirvana Fernandez

Applicant(s)



Applicant(s)

# KNWHERE 2025 Security Plan Overview



**ARMADA NORTH INC.**  
SECURITY MANAGEMENT TEAM  
1-800-407-1963  
info@armadanorth.com  
www.armadanorth.com

- S1** Stage 1
- S2** Stage 2
- S3** Stage 3

- V1** VIP 1
- V2** VIP 2
- V3** VIP 3

- GS** General Security
- WF** Way Finders
- CC** Crowd Control

- GC** Gate Control
- EE** Emergency Exit

This document serves as a security overview. A detailed operational plan will be developed closer to the event date.

**Licence to Engage in the Business of Selling the Services of Security Guards**  
Permis autorisant l'exercice d'activités consistant à la vente de services d'agents de sécurité

Under the Private Security and Investigative Services Act, 2005, and its regulations and subject to the limitations thereof,  
En vertu de la Loi de 2005 sur les services privés de sécurité et d'enquête et des règlements pris en application de cette loi, et sous réserve des restrictions qui y sont précisées,

**ARMADA NORTH INC.**

carrying on business under the trade name / exerçant ses activités sous la raison sociale suivante

**ARMADA NORTH INC.**

Head office located at / situé(e) à

**Attn: Arshdeep Dhaliwal 22 Cedarholme Avenue, Caledon, Ontario L7C3S9 Canada**

is licensed to engage in the business of selling the services of Security Guards  
est autorisé(e) à exercer des activités consistant à la vente de services d'agents de sécurité

This licence expires on: 2025/07/18  
Le présent permis expire le: 2025-07-18

Dated this day: 2022/07/18  
Fait le: 2022-07-18



This licence may be confirmed as an active licence by scanning this QR code.  
Il est possible de vérifier la validité de ce permis en numérisant le code QR

## About ARX Fencing & Logistics

At ARX Fencing & Logistics, we specialize in providing reliable and comprehensive solutions for fencing, road closures, and traffic management. Our team has built a reputation for professionalism, efficiency, and safety, supporting everything from world-class festivals to large-scale infrastructure projects.

## Event and Festival Services

ARX Fencing & Logistics is proud to be a trusted partner for some of Ottawa's most high-profile events:

- **Ottawa Bluesfest:** We handle all the fencing and road closure requirements for this iconic music festival, ensuring secure perimeters, controlled access points, and smooth traffic flow for attendees and residents alike.
- **Canada Army Run and Ottawa Race Weekend:** These prestigious events involve closing the downtown core, a complex task that requires close collaboration with the City of Ottawa, Ottawa Police Service, Fire Department, and Emergency Medical Services (EMS). Our experienced team ensures seamless road closures and detours, prioritizing safety for participants and the public.
- **Canada Day Downtown Ottawa:** Our team is contracted by Heritage Canada and City of Ottawa to perform various road closures, handle flow of traffic and ensure smooth operations on the grounds. We deploy various signs, jersey barriers as well as portable variable messaging signs and Anti-Vehicle Barricades.

## City of Ottawa Contract

We are honored to have been awarded the contract as the City of Ottawa's designated service provider for road closures and flagging services. This achievement underscores our commitment to delivering high-quality solutions tailored to the city's unique needs. Whether it's managing traffic for community events or coordinating large-scale urban projects, ARX Fencing & Logistics is the go-to choice for municipal traffic management.

## Construction and Infrastructure Support

In addition to our event services, we excel in supporting construction sites across the region. Our team manages lane shifts, road closures, and detour setups with precision and attention to detail, ensuring minimal disruption to traffic while maintaining a safe environment for workers and the public.

## Why Choose ARX Fencing & Logistics?

- **Expertise and Collaboration:** Our team works closely with municipal authorities, emergency services, and event organizers to deliver tailored solutions that meet the highest standards of safety and efficiency.
- **Comprehensive Services:** From temporary fencing and road signage to blocker vehicles and jersey barriers, we provide everything needed to manage traffic and crowd control effectively.
- **Proven Track Record:** Our success with events like Bluesfest, the Army Run, and Race Weekend demonstrates our ability to handle projects of any scale with professionalism and reliability.

Whether it's a music festival, a marathon, or a major construction project, ARX Fencing & Logistics has the expertise and resources to ensure success.

## **Indemnification Agreement**

**THIS AGREEMENT** made this 6th day of March, 2025.

### **BETWEEN:**

**Nirvana Fernandez**

of DNR Productions Events Inc.

(hereinafter referred to as the "Applicant")

### **AND:**

**The Corporation of the Township of Brudenell, Lyndoch and Raglan,**

(hereinafter referred to as the "Township")

**WHEREAS** the Applicant has applied to the Township for a license to host a special event known as Knwhere Music Festival on September 11-14, 2025 at 937 Cedar Drove Road;

**AND WHEREAS** the Township requires the Applicant to covenant and agree to indemnify and save harmless the Township, its officials, agents, and employees from any and all liability arising out of or in connection with the special event or the issuance of the said license;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the issuance of the license for the special event, the Applicant covenants and agrees as follows:

## **1. Indemnification**

The Applicant shall indemnify and save harmless the Township, its officials, agents, employees, contractors, and volunteers (collectively, the "Indemnified Parties") from and against any and all claims, demands, losses, costs, damages, actions, suits, or proceedings by whomever made, sustained, brought, or prosecuted, in any manner based upon, occasioned by, or attributable to:

- (a) The hosting, operation, or activities of the special event;
- (b) Any act, omission, or negligence of the Applicant, its agents, employees, or contractors in connection with the special event;
- (c) Any breach of this Agreement by the Applicant; or
- (d) The issuance of the license for the special event.

## **2. Insurance**

The Applicant shall, at its own expense, procure and maintain comprehensive general liability insurance in an amount not less than \$5,000,000. The policy shall name the Township as an additional insured with respect to liability arising from the special event. A certificate of insurance evidencing such coverage shall be provided to the Township prior to the issuance of the license.

### 3. Notice of Claims

The Applicant shall promptly notify the Township in writing of any claim, demand, or action that may be brought against the Township in connection with the special event.

### 4. Binding Agreement

This Agreement shall be binding upon and enure to the benefit of the Applicant and the Township, as well as their respective heirs, successors, and assigns.

### 5. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the date first above written.

---

#### Applicant

Signature: \_\_\_\_\_

Name: Nirvana Fernandez, DNR Productions Events Inc.

Date: \_\_\_\_\_

#### The Corporation of the Township of Brudenell, Lyndoch and Raglan

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## SECURITY DEPLOYMENT PLAN

KNWHERE MUSIC FESTIVAL - September 11th -14th 2025

SECURITY CALL	
QTY	TOTAL HOURS
166	TBD
177	TBD
169	TBD
166	TBD
<b>TOTAL:</b>	<b>678</b>
	<b>TBD</b>

### SECURITY TYPES

1. **Supervisors** • Oversee the entire security team, fully briefed on all posts; work closely with both Zone Managers and event leadership.
2. **Zone Managers** • coordinate all security within their zones, manage guard rotations, and serve as the direct point of contact for supervisors and staff.
3. **General Security - Way Finding** • Support guest experience through friendly crowd guidance and up-to-date event info — Ideal for high-traffic areas.
4. **General Security - Gate Control** • Monitor entry/exit points, operate gates, secure restricted areas, and support flow during artist transitions and load-ins.
5. **General Security - Crowd Control** • Maintain order at key activation zones, manage crowd dynamics, and assist guests with event info and directions.
6. **Bouncers** • Experienced personnel stationed at high-energy areas (e.g., front-of-stage, VIP), skilled in nightlife and concert crowd management.

### OPERATIONAL STRATEGIES

- **EMERGENCY SECURITY PLAN** - A coordinated response will be executed between DNR Productions Events Inc. and Armada North to ensure swift deployment of security personnel in the event of any break-down.
- Armada North will oversee entry gates, key assembly zones, camp grounds, and stages alongside paid duty police officers.
- Security Guards will be first line of defence, and supported by the paid duty police officers.
- Uniformed volunteers will be stationed alongside security guards at all posts to assist with guest interaction, info distribution, and visual reinforcement of event presence.

**Please note that all plans are subject to change based on guidance from the OPP and the City, and we remain open to their advisement.**

**KNWHERE MUSIC FESTIVAL - Thursday September 11th**

**SECURITY GUARDS (TOTAL):**

139

**TOTAL HOURS:**

TBD

**CAR PORTS / INGRESS**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Port 1 • Gate Control	2	TBD			
Car Port 2 • Gate Control	2				
Car Port 3 • Gate Control	2				
Car Port 4 • Gate Control	2				
Car Port 5 • Gate Control	2				
Car Port 6 • Gate Control	2				
Car Port 7 • Gate Control	2				
Car Port 8 • Gate Control	2				

**ZONE TOTAL (SECURITY):**

16

**ZONE HOURS:**

TBD

**SECURITY CHECK 1**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
General Security • Crowd Control	5	TBD			

**ZONE TOTAL (SECURITY):**

5

**ZONE HOURS:**

TBD

**SECURITY CHECK 2**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
General Security • Crowd Control	5	TBD			

**ZONE TOTAL (SECURITY):**

5

**ZONE HOURS:**

TBD

**FESTIVAL GROUNDS**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
General Security • Fence Line	10	TBD			
Way Finders	5				

**ZONE TOTAL (SECURITY):**

15

**ZONE HOURS:**

TBD

**CAR / RV / CAMP GROUNDS**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Camping • General Security / Perimeter Patrol	10	TBD			
RV Park • General Security / Perimeter Patrol	10				
Tent Only Camping • General Security / Perimeter Patrol	10				
Forest Camping • General Security / Perimeter Patrol	10				

**ZONE TOTAL (SECURITY):**

40

**ZONE HOURS:**

TBD

**CEDAR GROVE RD**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Traffic Control	12	TBD			
Way finders	12				

**ZONE TOTAL (SECURITY):**

24

**ZONE HOURS:**

TBD

**Zone Manager**

	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
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Festival Grounds	2	1 PM - 4AM	15	30	
Camp / RV / Parking / Forest	4	1 PM - 4AM	15	60	
Security Check	2	1 PM - 4AM	15	30	
Cedar Rd	1	1 PM - 4AM	15	15	
<b>ZONE TOTAL (SECURITY):</b>		<b>9</b>		<b>ZONE HOURS:</b>	<b>135</b>
<b>Supervisor</b>					
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>	<b>NOTES</b>
Supervisor	1	1 PM - 4AM	15	15	
<b>ZONE TOTAL (SECURITY):</b>		<b>1</b>		<b>ZONE HOURS:</b>	<b>15</b>

KNWHERE MUSIC FESTIVAL - Thursday - OVERNIGHT				
<b>SECURITY GUARDS (TOTAL):</b>	<b>27</b>		<b>TOTAL HOURS:</b>	<b>300</b>
<b>CAR PORTS / INGRESS</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
Car Ports	3	4 AM - 1 PM	9	27
<b>ZONE TOTAL (SECURITY):</b>	<b>3</b>		<b>ZONE HOURS:</b>	<b>27</b>
<b>SECURITY CHECK 1</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
General Security	5	4 AM - 1 PM	9	45
<b>ZONE TOTAL (SECURITY):</b>	<b>1</b>		<b>ZONE HOURS:</b>	<b>45</b>
<b>SECURITY CHECK 2</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
General Security	5	4 AM - 1 PM	9	45
<b>ZONE TOTAL (SECURITY):</b>	<b>1</b>		<b>ZONE HOURS:</b>	<b>45</b>
<b>FESTIVAL GROUNDS</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
Perimeter	7	4 AM - 1 PM	9	63
<b>ZONE TOTAL (SECURITY):</b>	<b>10</b>		<b>ZONE HOURS:</b>	<b>63</b>
<b>CAR / RV / CAMP GROUNDS</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
Car Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
RV Park • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Tent Only Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Forest Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Parking • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
<b>ZONE TOTAL (SECURITY):</b>	<b>10</b>		<b>ZONE HOURS:</b>	<b>90</b>
<b>Zone Manager</b>				
	<b>QTY</b>	<b>SHIFT</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
Festival Grounds	1	4 AM - 1 PM	15	15
Camp / RV / Parking / Forest	1	4 AM - 1 PM	15	15
<b>ZONE TOTAL (SECURITY):</b>	<b>2</b>		<b>ZONE HOURS:</b>	<b>30</b>

**KNWHERE MUSIC FESTIVAL - Friday September 12th**

**SECURITY GUARDS (TOTAL):**

**TOTAL HOURS:**

CAR PORTS					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Port 1 • Gate Control	2	TBD			Duties will include: car search, age verification, weapons search, alcohol limit requirement: 1 person = 26oz / 750ml bottle of liquor OR (can't have BOTH) 1 person = 24 pack of beer
Car Port 2 • Gate Control	2	TBD			
Car Port 3 • Gate Control	2	TBD			
Car Port 4 • Gate Control	2	TBD			
Car Port 5 • Gate Control	2	TBD			
Car Port 6 • Gate Control	2	TBD			
Car Port 7 • Gate Control	2	TBD			
Car Port 8 • Gate Control	2	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

SECURITY CHECK 1					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

SECURITY CHECK 2					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

FESTIVAL GROUNDS					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
VIP Zone 1 / 2 / 3 • General Security	10	2 PM - 4 AM	14	140	The same guards will begin the day split between Stage Areas 2 and 3, converge at Stage Area 1 for the main show, and then return to Stage Areas 2 and 3 for the late-night performances. All bar security will have Smart Serve License.
VIP Zones 1 / 2 / 3 • Bouncers	4	2 PM - 4 AM	14	56	
Onstage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Backstage 1 / 2 / 3 • General Security	2	2 PM - 4 AM	14	28	
Front of Stage 1 / 2 / 3 • General Security	4	2 PM - 4 AM	14	56	
Front of Stage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Bar 1 • General Security	6	2 PM - 4 AM	14	84	
Bar 2 - 6 • General Security	10	2 PM - 4 AM	14	140	
Merchandise Vendors / Food Vendors • General Security	5	2 PM - 4 AM	14	70	
Perimeter • General Security	5	2 PM - 4 AM	14	70	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

CAR / RV / CAMP GROUNDS					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
RV Park • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Tent Only Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Forest Camping • General Security / Perimeter Patrol	6	2 PM - 4 AM	14	84	
Parking • General Security / Perimeter Patrol	3	2 PM - 4 AM	14	42	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

CEDAR GROVE RD					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Traffic Control	12	TBD			
Way Finders	12	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

	Zone Manager				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Festival Grounds	2	1 PM - 4AM	15	30	
Camp / RV / Parking / Forest	4	1 PM - 4AM	15	60	
Security Check	2	1 PM - 4AM	15	30	
Cedar Rd	1	1 PM - 4AM	15	15	

ZONE TOTAL (SECURITY):

ZONE HOURS:

	Supervisor				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Supervisor	1	1 PM - 4AM	15	15	

ZONE TOTAL (SECURITY):

ZONE HOURS:

## KNWHERE MUSIC FESTIVAL - Friday - OVERNIGHT

**SECURITY GUARDS (TOTAL):** 27

**TOTAL HOURS:** 300

	CAR PORTS / INGRESS			
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Ports	3	4 AM - 1 PM	9	27

**ZONE TOTAL (SECURITY):** 3

**ZONE HOURS:** 27

	SECURITY CHECK 1			
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

	SECURITY CHECK 2			
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

	FESTIVAL GROUNDS			
	QTY	SHIFT	HOURS	TOTAL HOURS
Perimeter	7	4 AM - 1 PM	9	63

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 63

	CAR / RV / CAMP GROUNDS			
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
RV Park • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Tent Only Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Forest Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Parking • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 90

	Zone Manager			
	QTY	SHIFT	HOURS	TOTAL HOURS
Festival Grounds	1	4 AM - 1 PM	15	15
Camp / RV / Parking / Forest	1	4 AM - 1 PM	15	15

**ZONE TOTAL (SECURITY):** 2

**ZONE HOURS:** 30

**KNWHERE MUSIC FESTIVAL - Saturday September 13th**

**SECURITY GUARDS (TOTAL):**

**TOTAL HOURS:**

<b>CAR PORTS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Port 1 • Gate Control	2	TBD			Duties will include: car search, age verification, weapons search, alcohol limit requirement.
Car Port 2 • Gate Control	2	TBD			
Car Port 3 • Gate Control	2	TBD			
Car Port 4 • Gate Control	2	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>SECURITY CHECK 1</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>SECURITY CHECK 2</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>FESTIVAL GROUNDS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
VIP Zone 1 / 2 / 3 • General Security	10	2 PM - 4 AM	14	140	The same guards will begin the day split between Stage Areas 2 and 3, converge at Stage Area 1 for the main show, and then return to Stage Areas 2 and 3 for the late-night performances. All bar security will have Smart Serve License.
VIP Zones 1 / 2 / 3 • Bouncers	4	2 PM - 4 AM	14	56	
Onstage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Backstage 1 / 2 / 3 • General Security	2	2 PM - 4 AM	14	28	
Front of Stage 1 / 2 / 3 • General Security	4	2 PM - 4 AM	14	56	
Front of Stage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Bar 1 • General Security	6	2 PM - 4 AM	14	84	
Bar 2 - 6 • General Security	10	2 PM - 4 AM	14	140	
Merchandise Vendors / Food Vendors • General Security	5	2 PM - 4 AM	14	70	
Perimeter • General Security	5	2 PM - 4 AM	14	70	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>CAR / RV / CAMP GROUNDS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
RV Park • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Tent Only Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Forest Camping • General Security / Perimeter Patrol	6	2 PM - 4 AM	14	84	
Parking • General Security / Perimeter Patrol	3	2 PM - 4 AM	14	42	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>CEDAR GROVE RD</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Traffic Control	12	TBD			
Way Finders	12	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

	Zone Manager				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Festival Grounds	2	1 PM - 4AM	15	30	
Camp / RV / Parking / Forest	4	1 PM - 4AM	15	60	
Security Check	2	1 PM - 4AM	15	30	
Cedar Rd	1	1 PM - 4AM	15	15	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

	Supervisor				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Supervisor	1	1 PM - 4AM	15	15	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

## KNWHERE MUSIC FESTIVAL - Saturday - OVERNIGHT

**SECURITY GUARDS (TOTAL):** 27

**TOTAL HOURS:** 300

CAR PORTS / INGRESS				
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Ports	3	4 AM - 1 PM	9	27

**ZONE TOTAL (SECURITY):** 3

**ZONE HOURS:** 27

SECURITY CHECK 1				
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

SECURITY CHECK 2				
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

FESTIVAL GROUNDS				
	QTY	SHIFT	HOURS	TOTAL HOURS
Perimeter	7	4 AM - 1 PM	9	63

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 63

CAR / RV / CAMP GROUNDS				
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
RV Park • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Tent Only Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Forest Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Parking • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 90

Zone Manager				
	QTY	SHIFT	HOURS	TOTAL HOURS
Festival Grounds	1	4 AM - 1 PM	15	15
Camp / RV / Parking / Forest	1	4 AM - 1 PM	15	15

**ZONE TOTAL (SECURITY):** 2

**ZONE HOURS:** 30

**KNWHERE MUSIC FESTIVAL - Sunday September 14th**

**SECURITY GUARDS (TOTAL):**

**TOTAL HOURS:**

<b>CAR PORTS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Port 1 • Gate Control	2	TBD			
Car Port 2 • Gate Control	2	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>SECURITY CHECK 1</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>SECURITY CHECK 2</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Bouncer • Crowd Control	5	1 PM - 4AM	15	75	
General Security • Crowd Control	5	1 PM - 4AM	15	75	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>FESTIVAL GROUNDS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
VIP Zone 1 / 2 / 3 • General Security	10	2 PM - 4 AM	14	140	The same guards will begin the day split between Stage Areas 2 and 3, converge at Stage Area 1 for the main show, and then return to Stage Areas 2 and 3 for the late-night performances. All bar security will have Smart Serve License.
VIP Zones 1 / 2 / 3 • Bouncers	4	2 PM - 4 AM	14	56	
Onstage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Backstage 1 / 2 / 3 • General Security	2	2 PM - 4 AM	14	28	
Front of Stage 1 / 2 / 3 • General Security	4	2 PM - 4 AM	14	56	
Front of Stage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Bar 1 • General Security	6	2 PM - 4 AM	14	84	
Bar 2 - 6 • General Security	10	2 PM - 4 AM	14	140	
Merchandise Vendors / Food Vendors • General Security	5	2 PM - 4 AM	14	70	
Perimeter • General Security	5	2 PM - 4 AM	14	70	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>CAR / RV / CAMP GROUNDS</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Car Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
RV Park • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Tent Only Camping • General Security / Perimeter Patrol	7	2 PM - 4 AM	14	98	
Forest Camping • General Security / Perimeter Patrol	6	2 PM - 4 AM	14	84	
Parking • General Security / Perimeter Patrol	3	2 PM - 4 AM	14	42	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

<b>CEDAR GROVE RD</b>					
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Traffic Control	12	TBD			
Way Finders	12	TBD			

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

	Zone Manager				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Festival Grounds	2	1 PM - 4AM	15	30	
Camp / RV / Parking / Forest	4	1 PM - 4AM	15	60	
Security Check	2	1 PM - 4AM	15	30	
Cedar Rd	1	1 PM - 4AM	15	15	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

	Supervisor				
	QTY	SHIFT	HOURS	TOTAL HOURS	NOTES
Supervisor	1	1 PM - 4AM	15	15	

**ZONE TOTAL (SECURITY):**

**ZONE HOURS:**

## KNWHERE MUSIC FESTIVAL - Sunday - OVERNIGHT

**SECURITY GUARDS (TOTAL):** 27

**TOTAL HOURS:** 300

	<b>CAR PORTS / INGRESS</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Ports	3	4 AM - 1 PM	9	27

**ZONE TOTAL (SECURITY):** 3

**ZONE HOURS:** 27

	<b>SECURITY CHECK 1</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

	<b>SECURITY CHECK 2</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
General Security	5	4 AM - 1 PM	9	45

**ZONE TOTAL (SECURITY):** 1

**ZONE HOURS:** 45

	<b>FESTIVAL GROUNDS</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
Perimeter	7	4 AM - 1 PM	9	63

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 63

	<b>CAR / RV / CAMP GROUNDS</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
Car Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
RV Park • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Tent Only Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Forest Camping • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18
Parking • General Security / Perimeter Patrol	2	4 AM - 1 PM	9	18

**ZONE TOTAL (SECURITY):** 10

**ZONE HOURS:** 90

	<b>Zone Manager</b>			
	QTY	SHIFT	HOURS	TOTAL HOURS
Festival Grounds	1	4 AM - 1 PM	15	15
Camp / RV / Parking / Forest	1	4 AM - 1 PM	15	15

**ZONE TOTAL (SECURITY):** 2

**ZONE HOURS:** 30

# Knwhere Music Festival – Draft Weather Emergency Plan

**Location:** 937 Cedar Grove Road, Brudenell, Lyndoch and Raglan, ON

**Expected Attendance:** 5,350 daily

**Prepared by:** @nirvana | DNR Productions

**Date:** April 2025

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## Event Briefing

Event Name: Knwhere Music Festival

Show Dates:

- September 11, 2025
- September 12, 2025
- September 13, 2025
- September 14, 2025

Show Date Hours:

- September 11, 2025: 4pm - 11pm
- September 12, 2025: 10am - 4am
- September 13, 2025: 10am - 4am
- September 14, 2025: 10am - 4am

Load-in Start Date: september 2nd

Loud Out End Date: September 22nd

Ancillary Events: None planned

### **Private Security and Public Contacts:**

**Law Enforcement (council to fill):**

**Incident Commander Name:**

**Incident Commander Cell Number:**

**Incident Commander Email:**

**Fire Department (Council to fill):**

**Incident Commander Name:**

**Incident Commander Cell Number:**

**Incident Commander Email:**

Private Security Agency: Armada North Inc

On-Site Event Manager Name: Arshad

On-Site Event Manager Cell Number: 6479614142

On-site Event Manager Email: info@armadanorth.com

Emergency Medical Services (First response ontario)

On Site Manager Name: Robert kennedy

On Site Manager Cell Number: 4168969090  
On-site Event Manager Email: robert.kennedy@eventparamedics.ca

### Emergency And Incident Response Groups

#### Producer

Representative Name: Nirvana Fernandez  
Representative Cell: 647-878-6217  
Representative Email: Nirvana@dnr-productions.com

#### Festival Director

Representative Name: Sig Greenebaum  
Representative Cell: 917-749-7044  
Representative Email: Sig@sigfestevents.com

#### Site Operation

Representative Name: Nick botero  
Representative Cell: 7863029788  
Representative Email: nick@coalitione.com

#### Production

Representative Name: Cody Mason  
Representative Cell:  
Representative Email: Cody@caolitione.com

## Emergency Weather Threats Covered

Weather Type	Primary Risks	Response Strategy Summary
<b>Thunderstorms</b>	Lightning strikes, wind gusts	Stage shut-down, zone evacuations to shelter areas
<b>High Winds</b>	Tent collapse, scaffold hazards, debris	Site lockdown, secure structures, clear vulnerable zones
<b>Heavy Rain</b>	Muddy terrain, visibility issues	Monitor water pooling, reroute foot traffic
<b>Extreme Heat</b>	Heatstroke, dehydration, fatigue	Water stations, shade tents, app alerts

## Response Plan by Threat Type

### 1. Thunderstorm & Lightning Protocol

- **Advance Notice:** Weather partner alerts to Ops team 30–60 mins prior.
- **Actions:**

- Suspend all stage and scaffold activity.
- Instruct patrons via **PA + Mobile App Push** to seek nearest shelter:
  - Cars (Car Camping, parking lot)
  - RVs (RV Park)
  - Food trucks & production cabins
- Avoid forest camping zones during lightning.
- **Resumption:** After 30 mins of no lightning + clearance from the weather monitor.

## 2. High Wind Event (>40km/h sustained / >60km/h gusts)

- **Secure** all tented and temporary vendor structures.
- **Evacuate** stage-front and bar areas.
- **Restrict** movement near scaffolding towers and banners.
- **Monitor** forest tree lines for branch hazards.

## 3. Heavy Rain

- **Triage Impact Zones:** Monitor ingress/egress areas and tent-only zones for mobility issues.
- **Proactive Communication:** Notify patrons via mobile app of slippery terrain, and recommend boots and to move all valuable items inside their vehicles or in onsite lockers.
- **Contingency:** Use production roads for ATV shuttles if accessibility declines. Identify and fill large water pooling areas with wood chips.

## 4. Extreme Heat (Humidex >35°C)

- **Deploy:**
  - Misting fans near stages.
  - Hydration refill stations near camping and food zones.

- **Medical Team:** Increase staff during peak hours (12–4pm).
- **Comms:** Push reminders every hour via app + LED signs.

Management and our safety team will follow these guidelines to communicate to attendees, artists and staff to ensure a safe on-site experience.

THREAT	EVENT DISPATCH	EVENT SITE	EVENT OPERATIONS	EVENT PRODUCTION	CROWD SAFETY	SECURITY	EVENT PERSONNEL	
WINDS OF 50MPH+ or 80KM/H VISIBLE TORNAO ACTIVITY	RADIO ALL-CALL: EVENT CONDITION BLACK	IMMEDIATE SITE EVACUATION TO SHELTER – STAY AWAY FROM STAGES AND TEMPORARY STRUCTURES						
LIGHTNING INSIDE 8 MILES or 12.8KM	RADIO ALL-CALL: EVENT CONDITION RED MONITOR WDT LIGHTNING REPORTS & DIRECTLY COORDINATE WITH METEOROLOGIST FOR 30-MINUTE OVSERIDE	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION SLIDES & PA ANNOUNCEMENTS STAGE WEATHER TRIGGER CHARTS	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED DEPARTMENTAL EVACUATION PROCEDURES	
WINDS OF 25MPH+ or 40KM/H SEVERE THUNDERSTORM OR TORNAO WARNING	RADIO ALL-CALL: EVENT CONDITION RED MONITOR WDT DATA & DIRECTLY COORDINATE WITH METEOROLOGIST	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION SLIDES & PA ANNOUNCEMENTS STAGE WEATHER TRIGGER CHARTS	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED DEPARTMENTAL EVACUATION PROCEDURES	
SEVERE HAIL 1" or 2.5cm DIAMETER WITH LARGER DIAMETER PREDICTED	RADIO ALL-CALL: EVENT CONDITION RED MONITOR WDT DATA & DIRECTLY COORDINATE WITH METEOROLOGIST MONITOR LOCAL HAIL SIZE	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION SLIDES & PA ANNOUNCEMENTS STAGE WEATHER TRIGGER CHARTS	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED DEPARTMENTAL EVACUATION PROCEDURES	
EXCESSIVE HEAT WARNING or HEAT INDEX OF 108 DEGREES F OR ABOVE	RADIO ALL-CALL: EVENT CONDITION RED MONITOR WDT DATA & DIRECTLY COORDINATE WITH METEOROLOGIST MONITOR LOCAL TEMPERATURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION SLIDES & PA ANNOUNCEMENTS STAGE WEATHER TRIGGER CHARTS	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED EVACUATION PROCEDURES	EVENT CONDITION RED DEPARTMENTAL EVACUATION PROCEDURES	
SEVERE T-STORM OR TORNAO WATCH	RADIO ALL-CALL: EVENT CONDITION YELLOW MONITOR WDT STORM DATA	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	STAGE WEATHER TRIGGER CHARTS EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT ALERT CONDITION (PEOPLE MAY COOL BETWEEN YELLOW AND RED)
LIGHTNING INSIDE 20 MILES or 32KM	RADIO ALL-CALL: EVENT CONDITION YELLOW MONITOR WDT LIGHTNING DATA	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	STAGE WEATHER TRIGGER CHARTS EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	
WINDS OF 20-25MPH or 32-40KM/H	RADIO ALL-CALL: EVENT CONDITION YELLOW MONITOR WDT & STAGE ANEMOMETER READINGS	EVALUATE POTENTIAL PARTIAL EVENT SITE EVACUATIONS	EVALUATE STRUCTURES FOR CLEARING EVENT SITE AREAS OF GUESTS	MONITOR STAGE ANEMOMETERS EVALUATE STAGE/STRUCTURE PARTIAL EVACUATION AREAS	SUPPORT PARTIAL EVENT SITE EVACUATION AS REQUIRED	REPORT ANY WIND-RELATED DAMAGE OR UNSAFE AREAS TO EVENT DISPATCH	REPORT ANY WIND-RELATED DAMAGE OR UNSAFE AREAS TO EVENT DISPATCH	
NON-SEVERE HAIL LESS THAN 1" or 2.5cm	RADIO ALL-CALL: EVENT CONDITION YELLOW MONITOR WDT & LOCAL OBSERVED HAIL VOLUME	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW SECURE APPLICABLE GEAR & PROTECT FROM HAIL DAMAGE	STAGE WEATHER TRIGGER CHARTS SECURE & PROTECT GEAR FROM WEATHER	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW SECURE APPLICABLE GEAR & PROTECT FROM HAIL DAMAGE	
EXCESSIVE HEAT WARNING or HEAT INDEX OF 101 DEGREES F OR ABOVE	RADIO ALL-CALL: EVENT CONDITION YELLOW MONITOR WDT & LOCAL TEMPERATURES	EVENT CONDITION YELLOW	EVENT CONDITION YELLOW	MONITOR OUTSIDE TEMP & INCREASE EVENT PERSONNEL HYDRATION	MONITOR OUTSIDE TEMP & INCREASE EVENT PERSONNEL HYDRATION	MONITOR OUTSIDE TEMP & INCREASE EVENT PERSONNEL HYDRATION	MONITOR OUTSIDE TEMP & INCREASE HYDRATION	
NO WEATHER THREAT EVENT CONDITION GREEN	RADIO ALL-CALL: EVENT CONDITION GREEN	ENSURE STRUCTURAL INTEGRITY, POWER, & GEAR FUNCTION EVENT CONDITION GREEN						

# Communications

## Primary Channels:

- **Mobile App Notifications** – Primary alert tool for attendees.
- **Social Media** - For wider distribution and awareness.
- **PA System** – For crowd-wide announcements.
- **Staff Radios** – All teams on Emergency Channel.
- **LED Screens** – Rotate visual warnings + directional signs.

## Message Templates (pre-loaded into systems):

- “⚠ Weather Alert: Please seek shelter immediately in your vehicle or designated safe zone.”
- “Rain Alert: Walkways may be slippery. Use caution and stick to marked emergency lanes.”

---

## Evacuation Strategy

### Per-Zone Evacuation Routes:

- **Festival Bowl & Stage Area:** Use red fire lanes → Production roads → Parking assembly zones
- **Car & RV Camping:** Shelter-in-place in vehicles preferred
- **Tent-Only Camping:** Route to Parking Area Pink or VIP shelters
- **Forest Camping:** Directed to open field between Car Camping & Festival Bowl

**Evacuation Timing Estimate:** ~30 minutes total site clearance at full capacity (based on 2 exits per 1,000 persons, compliant with NFPA 101 standards)

### Assembly Points:

- Parking Area Pink

- VIP Lounge Tents
  - Production Road intersections
- 

## Coordination & Liaison

### Emergency Roles (Interim):

- **Event Director (Nirvana):** Final call authority on full evacuation
- **Zone Leads (1 per major area):** Radio check-in every 30 mins during alert
- **Security Office:** Liaison with local police/fire/EMS (TBD post-meeting)
- **Medical Station Lead:** Temperature-related and minor trauma triage

### Local Authority Coordination:

You're awaiting meetings with EMS, Fire, and Police. Once confirmed, append their contact info, vehicle ingress routes, and roles into this document.

DRAFT

# Knwhere Music Festival – Medical Emergency Action Plan (EAP)

**Location:** 937 Cedar Grove Road, Brudenell, Lyndoch and Raglan, ON

**Prepared by:** @nirvana | DNR Productions

**Date:** April 2025

**Expected Daily Attendance:** 5,350

**On-Site Medical Coverage:** First Response Ontario (FRO), Renfrew County Paramedic Services, Mobile Medics, First Responders, EMS

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## 1. Medical Coverage Overview

### Zone Assets/Staff

Zone	Medical Assets
Festival Bowl	Primary Medical Station + Roving Medics
Car & Tent Camping	First aid kits + responder radios
Forest Camping	Mobile medics + emergency lane access
RV Zone	First responder coverage + shaded triage

### On-Site Equipment

- Automated External Defibrillators (AEDs) – **3 units**
  - Stretchers, splints, trauma bags – **6 trauma kits**
  - Rehydration & cooling tents – **2 mist tents**
  - Triage kits and transport-ready supplies
  - Gator/Stretcher ATV for rough terrain access
-

## 2. Staffing Plan & Command Structure (from EMS Provider)

FRO medics will operate from a **mobile command post** at the venue, staffed by:

- 1 Communications Officer
- 1 Superintendent
- 2 FRO Level II Practitioners
- 4 FRO Level I Practitioners

### Support teams include:

- Harm Reduction Team
- Renfrew County ALS and BLS ambulances (standby)
- Off-road UTV Ambulance for inaccessible zones

### Daily Coverage Schedules:

FRO coverage will scale during peak times, with reduced staffing overnight. Medics are deployed via a two-way radio system controlled by the Command Post's Communications Officer.

DRAFT

Time	THURSDAY Sept 11																							
	00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
												Communication Officer x1												
												Superintendent x1												
												FRO Level II Practitioner x2												
												FRO Level I Practitioner x4												
												Harm Reduction Team												
												Renfrew County ALS												
												Renfrew County BLS												

Time	FRIDAY Sept 12																							
	00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
												Communication Officer x1												
												Superintendent x1												
												FRO Level II Practitioner x2												
												FRO Level I Practitioner x4												
	FRO Level I Practitioner x4																							
												Renfrew County ALS												
												Renfrew County BLS												
												Harm Reduction Team												

Time	SATURDAY Sept 13																							
	00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
												Communication Officer x1												
												Superintendent x1												
												FRO Level II Practitioner x2												
												FRO Level I Practitioner x4												
	FRO Level I Practitioner x4																							
												Renfrew County ALS												
												Renfrew County BLS												
												Harm Reduction Team												

Time	SUNDAY Sept 14																							
	00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
												Communication Officer x1												
												Superintendent x1												
												FRO Level II Practitioner x2												
												FRO Level I Practitioner x4												
	FRO Level I Practitioner x4																							
												Renfrew County ALS												
												Renfrew County BLS												
												Harm Reduction Team												

### 3. Triage Protocol

#### Canadian Triage Acuity Scale (FRO Standard)

Level	Priority	Action
1 – Resuscitation	Immediate	Transport to nearest hospital
2 – Emergent	Rapid response	Transport to most appropriate facility
3 – Urgent	On-site care + monitoring	May involve alternative care destinations
4 – Less Urgent	On-site care + monitor	
5 – Non-Urgent	Basic first aid on site	

#### Color Code Triage Overlay (Festival Visual Aid)

Color	Severity	Examples	Response
● RED	Life-Threatening	Cardiac arrest, trauma	Immediate evac to St. Francis, then Ottawa General or Renfrew Victoria
● ORANGE	Urgent	Fractures, allergic reactions	On-site stabilisation + evac
● YELLOW	Moderate	Dehydration, non-lethal overdose	Medical Station or referral
● BLUE	Minor	Blisters, nausea	Roving medics
● BLACK	Non-Salvageable	—	Notify police + coroner

### 4. Evacuation Procedure

#### For RED / ORANGE Patients:

1. Triage and stabilization at Main Medical Station
2. Dispatch FRO medics or Renfrew County ambulance
3. **Hospital Pathway:**
  - **Primary:** St. Francis Memorial (20–25 min)

- **Secondary:** Ottawa General (trauma/neuro) or Renfrew Victoria

## Access Routes

- Emergency lanes in all zones
  - Side-by-side access in: Forest camping, Tent-only camping, Rear stage
- 

## 5. Emergency Response Process (911 & Internal Calls)

- In case of a public 911 call, **CACC** (Central Ambulance Communication Centre) alerts the Renfrew County standby crew.
  - The **FRO Superintendent** coordinates with Renfrew Paramedics for internal response.
  - If no standby crew is present, CACC dispatches external ambulance to the command post.
  - **UTV Ambulance** used where on-foot access is limited.
- 

## 6. Attendee Communication & Reporting

### Signage

- 🚑 “Medical Station” flags + LED signs at key points
- QR codes for attendee incident reports (sent to med bay email)

### Staff Tools

- Radios on dedicated Medical Priority Channel
  - Color-coded wristbands for patient tracking
  - Daily shift logs and handover forms
-

## 7. Roles & Team Structure

Role	Responsibility
Medical Director	On-site command, hospital/EMS coordination
Zone Responders	Triage and color code
Transport Lead	Ambulance flow & hospital liaison
Comms Officer	Incident logs, liaison to families/friends

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## 8. Supplies & Staff Requirements

### Staffing

- Minimum: 1 Paramedic, 1 RN, 2 EMTs per 1,000 attendees → ~12 core staff
- Mobile bike/ATV teams deployed in high-traffic areas

### Supplies

- 3 AEDs, 6 trauma kits
  - 2 cooling tents
  - Triage kits, IV hydration
  - Backup UTV ambulance
- 

## 9. Action Items Before Event

- Finalize contract with **First Response Ontario**

- Confirm standby ambulance support from Renfrew County
- Add Canadian Triage Scale & color overlay into med team apps
- Conduct simulation drills with zone teams
- Prepare cheat sheets for emergency contacts, hospitals

# Knwhere Music Festival – First Draft Fire Emergency Plan

**Location:** 937 Cedar Grove Road, Brudenell, Lyndoch and Raglan, ON

**Prepared by:** @nirvana | DNR Productions

**Date:** April 2025

**Expected Attendance:** 5,350 daily

## 1. Fire Risk Assessment

### ▲ High-Risk Areas

Area	Risk Factors
Forest Camping	Dry brush, unauthorized campfires, windborne sparks
Car/Tent Camping Zones	BBQs, propane, flammable tents
Vendor & Food Truck Areas	Grease fires, gas leaks, cooking malfunctions
Stage/Production Areas	Electrical overloads, fuel near lighting rigs
RV Park	Propane tanks, generators, working Carbon monoxide detectors and smoke alarms

## 2. Forest Fire Response Plan

### Prevention Measures

- **Absolute ban** on open flames in **forest camping zones**. Only a small two burner camping stove allowed. 18"x12"x4" and small camping propane tanks - 1lb tanks
- No smoking allowed outside of designated gravel/paved areas.
- Campfire signage with fire ban status at zone entry points.

### Early Detection

- Roving security and ranger staff to conduct premises sweeps.
- Drones (optional) for wide-area thermal monitoring during dry/hot conditions.

### Response Protocol

- At first sign (smoke, visible fire):
    1. **Code RED** radio broadcast and full zone evacuation.
    2. Close all forest zone fire lanes to attendees.
    3. Dispatch medics + fire suppression team with extinguishers and water units.
    4. Contact **local fire services** immediately.
  - All attendees redirected to **Parking Area Pink** or **Car Camping Field**.
- 

## 3. Equipment-Related Fire Plan

### At-Risk Equipment

- **Generators** (fuel leaks, hot exhaust)
- **Stage lighting rigs** (overheating, sparking)

- **Vendor cooktops/fryers** (jerry can for generators)
- **Cables & extension blocks**

## **Prevention**

- All equipment inspected before daily use by tech crew and Records Kept
- Stage managers and food vendors briefed on breaker safety and load limits.
- Fuel cans stored 10m away from active generators.
- Vendor cooking a minimum of 10ft away from tents.

## **Response**

- Fire blankets and extinguishers 10lbs Class ABC stationed:
  - Behind stages
  - Next to generators
  - In every vendor unit
  - Extinguishers every 100m along the path in forest camping zones
- Cut power immediately if electrical cause is suspected.
- Secure audience perimeter (minimum 15m radius).

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## **4. General Fire Prevention Measures**

### **Attendee Rules**

- No personal campfires or fireworks.
- Fuel stored in small canisters, away from tents.

### **Vendor & Staff Protocols**

- ABC or K-rated(only if cooking with grease) extinguishers required for all vendors.
- Gas tanks must be upright and strapped down.
- Smoking prohibited within 15m of all vendor kitchens, stages, and fuel storage. Signs will be erected in areas where smoking is allowed

## 5. Fire Suppression Infrastructure

Location	Resources Available
<b>Festival Bowl</b>	8 fire extinguishers (2 per stage on stage, 1 at each bar), 8 blankets,
<b>Forest Camping</b>	1 fire extinguisher on pole every 100m 2 fire lanes
<b>RV &amp; Car Camping</b>	Fire lanes, ATV medic team, mobile extinguisher carts
<b>Food Vendor Areas</b>	1 extinguisher per unit, blanket kits, 1k rated extinguisher if cooking with grease.

### Emergency Access

- **Fire lanes** mapped in each zone and marked with reflective signs.
- **Side-by-side emergency vehicle routes** connect critical areas.

## 6. Fire Evacuation & Assembly Protocol

## Key Assembly Points

- **Parking Area Pink**
- **Car Camping Overflow Field**
- **Ingress and egress field**

## Evacuation Process

1. PA system & mobile app issue **FIRE ALERT – PROCEED TO EXIT ZONES.**
2. Zone leaders guide patrons to the nearest **marked fire lanes.**
3. Emergency access lanes are cleared for responding units.
4. Rovers and marshals close off active fire areas with fencing or flags.
5. Staff will sweep each zone to verify all have evacuated

**Estimated Full Evac Time: ~30 minutes at 5,350 capacity**

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## 7. Communication Plan

- **Emergency Channel Radios** for all production, security, and medical
  - **PA Announcements + LED Signage** throughout the site
  - **Mobile App Notifications** for real-time instructions
  - Incident reporting via QR-based system at map kiosks
- 

## 8. Roles & Response Chain

<b>Role</b>	<b>Responsibility</b>
<b>Fire Coordinator</b>	Commands all fire incidents
<b>Zone Safety Leads</b>	Executes zone-specific response
<b>Security Marshals</b>	Crowd movement and control, area lockdown

<b>Medical Response</b>	Injury triage & support
<b>Stage/Vendor Captains</b>	Electrical & cooking fire response

## 9. Pre-Festival Safety Checklist

- Confirm extinguisher placement and inspection
- Conduct fire response drills with staff & volunteers
- Brief vendors on gas safety and shut-off procedures
- Coordinate walk-through with local fire department
- Stage setup to include clear fire lanes and extinguisher signage

# Knwhere Music Festival – Draft Security & Public Safety Plan

**Location:** 937 Cedar Grove Road, Brudenell, Lyndoch and Raglan, ON  
**Expected Attendance:** 5,350 daily

# 1. Security Framework

## Security Presence Includes:

- **Supervisors (S):** Oversee all security personnel
- **Zone managers (ZM):** Management of guards in specific area or zone
- **General Security (GS):** Roving and stationed guards
- **Crowd Control (CC):** At all three stages (Stage 1–3)
- **Way Finders (WF):** Patron guidance and light safety presence
- **Gate Control (GC):** Check-in, wristbands, ID
- **Emergency Exit Monitors (EE):** Covering all escape zones
- **VIP Security (V1–V3):** High-visibility patrols in VIP sections

These teams operate across zones including:

- Stage 1–3 areas
- VIP lounges 1–3
- General camping and parking zones
- Ingress control and perimeter fencing

Each Zone Manager will be issued essential materials to support both routine operations and emergency response. These include:

- Incident log sheets (attached separately)
- Site map detailing all emergency exits
- Emergency evacuation procedures
- Contact directory for emergency and management personnel

- Any additional site-specific safety documentation
- 

## 2. Drug Trafficking & Citizens Arrest Policy

### Policy Stance:

Knwhere Music Festival maintains **zero tolerance** for drug trafficking, in alignment with provincial and federal law.

### Procedure for Suspected Trafficking:

#### 1. Observation & Documentation:

- Two or more security staff must witness signs of distribution (e.g. multiple exchanges, packaging, cash handling).
- Use written report for evidence when safe.

#### 2. Detainment (Citizen's Arrest):

- Security detains suspects *under Section 494 of the Canadian Criminal Code*.
- Detainee must be monitored by two licensed guards at all times.
- No personal searches beyond outerwear/pockets unless police request it.

#### 3. Transfer to Authorities:

- Contact **local OPP** or assigned police liaison immediately.
- Hand-off occurs at the **Production Gate entrance** or **Security HQ**.
- Incident report must be logged with timestamp, witness names, and outcome.

#### 4. Discreet Handling:

- No public announcement or social media sharing.
  - Suspect escorted without crowd disturbance.
- 

## 3. Priority Security Zones & Personnel Deployment

**Based on provided site overview:**

<b>Zone</b>	<b>Assigned Security Type</b>
<b>Stage 1–3</b>	CC, GS, EE
<b>VIP 1–3</b>	V1, V2, V3 + GS
<b>Ingress Gate</b>	GC, WF
<b>Emergency Exits</b>	EE monitors
<b>Camping Areas</b>	GS, CC (night patrols)
<b>Food &amp; Vendor Rows</b>	GS, WF

Daily briefings at 10am and 6pm rotate zone patrols and flag risk areas.

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## **4. Response Types and Escalation Flow**

### **Minor Disturbance:**

- Response: ZM, GS, or CC de-escalates, logs incident
- Possible outcomes: warning, relocation, ejection

### **Criminal Activity:**

- Response: ZM or GS secures scene, calls Response Unit
- Notify Head of Security + Law Enforcement Liaison
- Citizen's arrest where applicable

### **Crowd Surge / Stage Panic:**

- CC and GS clear front rows
  - PA safety alerts issued
  - Medical & security triage triggered
-

## 5. Law Enforcement & Interagency Coordination

- **Police Liaison:** Confirmed partner TBC pre-event
  - **Police hand-off zone:** Back gate or Production Road
  - **EMS collaboration** via shared radio channel
  - Police presence requested for:
    - Night patrols
    - Friday & Saturday ingress
    - Suspect transfer & incident mediation
- 

## 6. Communication Tools & Incident Tracking

- Radio channels:
    - Channel 1: Ops / Command
    - Channel 2: Medics
    - Channel 3: Security (all units)
  - Mobile incident form submissions via staff app
  - On-site **Incident Log Command Book** at HQ
- 

## 7. Daily Readiness Checklist

- Security briefings complete (AM + PM)
- Gate bag-check stations staffed
- Drug & weapons policy signage posted
- All staff equipped with radios and IDs

- Emergency exits checked & unlocked
  - Perimeter check performed
- 

## 8. Incident Response Protocols (Expanded)

### A. Theft Response

#### Common Scenarios:

- Pickpocketing near the stage
- Stolen valuables from tents or bags
- Vendor theft or unauthorized access

#### Procedure:

1. **Report:** Victim directed to **Security HQ** to file a report.
2. **Log:**
  - Record location, time, item description, and any suspects or witnesses.
3. **Investigation:**
  - Zone Supervisor reviews recent patrol logs.
  - Staff checks lost-and-found and surrounding area.
4. **Escalation:**
  - If high-value or repeated offenses, notify the supervisor **on site**.
  - If caught in the act: detain suspect and transfer to police (citizen's arrest).

#### Prevention:

- “Watch Your Belongings” signage at entry points
- Optional: RFID/CODE-locked storage lockers at camping areas

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## B. Assault (Non-Sexual)

### Common Scenarios:

- Fights in camping or crowd pushback zones
- Physical confrontation between patrons or staff

### Procedure:

#### 1. De-escalate:

- Nearest ZM, GS, or CC unit separates individuals.
- Use of force only by trained personnel as a last resort.

#### 2. Medical Check:

- Call medics to assess injuries and provide treatment.

#### 3. Detain & Document:

- Detain aggressor(s) in a neutral area.
- Complete full incident report: names, witnesses, injuries, actions taken.

#### 4. Law Enforcement:

- Notify local police if injuries occurred or if victim chooses to press charges.
- Provide video or logs if available.

---

## C. Sexual Assault & Harassment Response

### Festival Stance:

**Zero tolerance.** Every report is taken seriously and followed up promptly with **victim-centered care and discretion.**

### Procedure:

#### 1. Secure Safe Space:

- Escort victims to **private, quiet area** (Medical Station or Harm Reduction Tent).
- Assign a trained female or trauma-informed staff member to stay with them.

## 2. Medical & Emotional Support:

- Offer medical evaluation on-site (or hospital referral).
- Provide access to a counselor, peer support, or sexual assault crisis line.

## 3. Reporting Options:

- Victim can choose to file a report with police **or not** — their choice is respected.
- Document the incident internally in secure, password-locked file.

## 4. Suspect Handling:

- If suspect is identified and victim requests action:
  - Security detains if safe.
  - Local police notified.
  - No public accusations or announcements are made.

## 5. Follow-Up:

- Provide victim with follow-up contact for aftercare or investigation support.

## Prevention:

- **Posters + QR codes** in toilets and tents for reporting harassment
- **Safe Walk Program:** escort service at night by GS or WF staff
  - Guards will be available to help escort people back to their camp grounds.
- Gender-diverse security staffing (especially in camping zones)

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## 9. Staff Training Required

All security and medical teams must complete pre-event training in:

- **De-escalation tactics**
  - **Trauma-informed response**
  - **Sexual assault protocol & consent culture**
  - **Diversity and inclusion in security roles**
  - **Citizen's arrest legal overview**
- 

## **Additions to Daily Checklist**

- Lost & theft report forms restocked
  - “Safe Walk” program staffed after 9pm
  - Incident logs synced and encrypted
  - Sexual assault hotline posted in staff areas
  - All staff briefed on harassment reporting protocol
- 

## **10. Crowd Control – Festival Bowl**

The **Festival Bowl** is the highest-density area of the event. With three active stages and alcohol use and movement levels, strong crowd control is crucial for both **preventive safety** and **emergency readiness**.

### **Crowd Control Objectives:**

- Prevent crowd surge and crushing
- Maintain front-stage safety lines
- Enable rapid access for medics or security
- Provide safe dispersal during artist transitions or evacuations

### **Staff Deployment:**

VIP Zone 1 / 2 / 3 • General Security	10	2 PM - 4 AM	14	140	The same guards will begin the day split between Stage Areas 2 and 3, converge at Stage Area 1 for the main show, and then return to Stage Areas 2 and 3 for the late-night performances.
VIP Zones 1 / 2 / 3 • Bouncers	4	2 PM - 4 AM	14	56	
Onstage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Backstage 1 / 2 / 3 • General Security	2	2 PM - 4 AM	14	28	
Front of Stage 1 / 2 / 3 • General Security	4	2 PM - 4 AM	14	56	
Front of Stage 1 / 2 / 3 • Bouncers	2	2 PM - 4 AM	14	28	
Bar 1 • General Security	6	2 PM - 4 AM	14	84	All bar security will have Smart Serve License.
Bar 2 - 6 • General Security	10	2 PM - 4 AM	14	140	
Merchandise Vendors / Food Vendors • General Security	5	2 PM - 4 AM	14	70	
Perimeter • General Security	5	2 PM - 4 AM	14	70	
<b>ZONE TOTAL (SECURITY):</b>	<b>50</b>		<b>ZONE HOURS:</b>	<b>700</b>	

**Control Tactics:**

- **Barriers** create press-release zones in front of each stage

- **Security corridor** between FOH and stage barricade
- **"Swoop and Scoop" exits**: clear paths from stage to medics via cordoned fire lanes
- PA staff ready to issue **"crowd chill" reminders** during peak sets
- Wristband checkers prevent unauthorized stage-side access

### Evacuation Trigger Points:

- Crowd compression causes medical incident
- Crowd behavior exceeds safety tolerances
- Lightning or weather threat: initiate bowl clearing sequence

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## 11. Perimeter Security Responsibilities

Perimeter security is the **first line of defense** and the last point of containment for any external threats or escape attempts. It includes **fence monitoring**, **back-gate control**, and **surveillance patrols**.

### Key Responsibilities:

- Monitor **Heras fencing integrity** and ensure no fence jumping or cuts
- Maintain **patrol routes** covering blind spots, parking edges, forest perimeters
- Enforce **no-pass zones** at all staff-only or artist entry gates
- Log **suspicious individuals or vehicles** approaching venue edges
- Respond to **noise complaints** from external areas
- Oversee **unauthorized drone activity** or airspace violations (report to ops)
- Escort **removed or ejected attendees** safely off-site

### Team Configuration:

- Patrol teams of **2 guards each** walking overlapping paths

- 1 static guard per **perimeter gate**
- 1 overnight roving team with high-powered flashlights

### **Tools & Equipment:**

- Radios (Emergency Channel 3)
- Flashlights / floodlights
- Binoculars or drone (if authorized)
- Incident log clipboards
- Perimeter breach kits (zip ties, barrier reinforcements)

## **12. Prohibited items**

**All attendees will be subject to search during the ingress process at designated search zones located at the North and South entrances.**

Prohibited items may also be confiscated beyond these checkpoints if discovered or reported by staff or attendees.

### **General Prohibited Items (Festival Grounds & Campgrounds)**

- **Illegal substances**
- **Weapons** of any kind, including:
  - Knives (including cooking and steak knives)
  - Replica weapons (toy weapons or anything resembling a weapon)
  - Pepper spray or mace
- **Glass items**, except:
  - Handheld mirrors under 12"x12"
  - Glass vape juice bottles (plastic only allowed)
  - Glass lighting (plastic-tipped Christmas-style lights are OK)

- **Open flames** or charcoal grills
- **Fireworks** or any kind of explosives
- **Sky lanterns** or tiki torches
- **Animals** of any kind (with exceptions for service animals; see ADA policy)
- **Drones**
- **Laser pointers**
- **Compressed gas tanks**, including:
  - Helium
  - Nitrous oxide
  - CO<sub>2</sub>
- **Aerosol products/cans**, except:
  - Sunscreen
  - Bug spray
- **Professional cameras** or GoPro attachments
- **Selfie sticks**
- **Tripods**
- **Large speaker systems**
- **Frozen water bottles**
- **Excessively large/long metal key chains**
- **Large purses or bags** (maximum 12"×12")
- **Stickers**, flyers, or promotional materials
- **Beach balls**
- **Markers**, pens, spray paint, or paint markers
- **Strollers**, skateboards, bicycles, or OneWheels

- **Folding chairs**, camping chairs, or inflatable couches
- **Hammocks**

### **Campground-Specific Prohibited Items**

- **Liquor** (Only beer, hard seltzer, or boxed wine permitted; see alcohol policy)
- **Unauthorized vending** or selling of any products
- **Large sound systems**
- **Generators** (built in RV generators are OK; no external generators)
- **Selfie sticks**
- **Milk crates**
- **Logo-wrapped canopy tents**

## **13. Alcohol Policy**

To promote a safe and responsible atmosphere for all guests, the following alcohol restrictions apply upon entry to the festival grounds and campgrounds:  
**No alcohol from Camp Grounds is permitted in the festival bowl.**

**Permitted Alcohol (in limited quantities):**

**Per Individual:**

- **Up to 24 cans of beer or hard seltzer (355ml / 12oz max per can),  
OR**
- **1 box of wine (maximum 5L)**

**Per Vehicle:**

- **A combined maximum of 72 cans of beer or hard seltzer**
- **AND up to 3 boxes of wine**

**Strictly Prohibited:**

- **No hard liquor or spirits of any kind (e.g., vodka, rum, whiskey, tequila)**

- No glass containers
- No kegs, growlers, or bulk alcohol packaging
- No unauthorized distribution or resale of alcohol

**Entry Enforcement:**

- All alcohol must be sealed and presented at search checkpoints.
- Quantities exceeding the stated limits will be confiscated without return. (are we placing confiscated items in a secure bin? (Police to advise on procedure)
- Violations of this policy may result in denied entry or ejection from the event.

# Knwhere Music Festival – Draft Traffic Management Plan

Location: 937 Cedar Grove Road, Brudenell, Lyndoch and Raglan, ON

Prepared by: @nirvana | DNR Productions

Date: April 2025

---

## 1. Objectives

- Ensure smooth ingress and egress of vehicles
  - Minimize congestion on local roads and at entry gates
  - Provide clear and safe access for emergency vehicles
  - Maintain pedestrian safety around parking and festival entrances
  - Coordinate with local law enforcement and traffic authorities
- 

## 2. Site Access & Routing

### Primary Access Roads:

- **Main Ingress (South Entrance):** Primary for general camping, tent-only, and RV
- **North Entrance (Production Road):** For staff, artists, vendors, and emergency vehicles only

### Directional Signage:

- **Highway and rural road signage will begin 3 km out, using:**
  - “Event Parking” signs with arrows
  - “Staff/Artist Entrance Only” directional signs at North access
  - Digital signage at choke points (if available)

---

## 3. Entry Zones & Checkpoints

Zone	Purpose	Staff Required
Ingress Gate (South)	Patron ticketing & car search	12 (6 ticketing, 6 car check)
North Gate (Production)	Staff, artist, emergency vehicle access	4 (credentials & verification)
VIP Checkpoint	Fast-lane wristband scanning	2
Overflow Parking Entry	Open during peak hours (Thur/Fri 3–9 PM)	2

---

## 4. Parking Plan

## Designated Parking Areas:

- General Parking (Area Pink)
- RV & Car Camping Zones (drive-in direct access)
- Staff Parking (adjacent to Production Road)
- Overflow Parking (grassy lot east of main field)

## Parking Protocol:

- Vehicles issued a parking tag (color-coded by zone) at ingress
- Way Finders (WF) and Parking Marshals guide to rows
- No re-entry by vehicle after initial parking

---

## 5. Staff Roles & Shifts

Role	Responsibilities
Traffic Supervisor	Coordinates all vehicular movement, communicates with law enforcement
Ingress Marshal	Directs cars into zones, handles line collapse
Parking Crew	Guides vehicles to available rows, enforces spacing
Way Finders (WF)	Directs pedestrian and car movement with radios
North Gate Ops	Confirms credentialed vehicles only

---

## 6. Emergency Vehicle Access

- Fire lanes and medical routes remain clear and staffed.
  - Emergency ingress at North Gate only.
  - Golf carts or gators available to escort first responders from gate to incident site.
  - All staff briefed on “Clear Lane” radio command to halt vehicle entry instantly.
- 

## 7. Shuttle & Drop-Off Zones

- Designated rideshare and shuttle loop at East boundary of Parking Area Pink
  - Shuttle drop operates Thursday–Friday from 10am to 2am
  - Drop-off/pick-up area has 15-min max stop rule enforced by traffic crew
- 

## 8. Phased Traffic Flow Management

### A. Pre-Event Load-In (Wed–Thurs):

- Vendors and staff enter via North Gate by schedule
- Security logs all commercial vehicles
- Large deliveries by September 10th latest 10am or after 7pm to avoid congestion

### B. Peak Entry Hours (thur/Friday 2–8 PM):

- South Gate fully staffed
- Overflow lot opened by 4pm
- WF and Parking Marshals on radios in 15-min sync check-ins

### **C. Post-Event Egress (Sun Night – Mon):**

- Exit lanes reopened at 5pm Sunday
  - North Gate remains staff-only
  - “Slow Exit” signs posted to prevent sudden backups on Cedar Grove Road
- 

## **9. Communication & Contingency**

- Radios on Channel 4 for all traffic staff
  - Command vehicle stationed at main ingress
  - Weather contingencies include redirecting to overflow and activating gravel path exits
- 

## **10. Action Items**

- Coordinate with township & OPP for signage and road control
- Confirm shuttle company logistics and staging
- Print parking passes and directional signage
- Load traffic staff schedule and gate map into staff app
- Run a pre-event dry run with traffic and parking team leads

# Knwhere Music Festival – Draft Crisis Communication Plan

**Objective:** Ensure clear, timely, and unified messaging to staff, attendees, authorities, media, and the public during any critical event.

## 1. Goals

- Protect health, safety, and well-being of attendees and staff
- Maintain control over festival messaging
- Prevent the spread of misinformation
- Ensure legal, PR, and brand integrity

---

## 2. Crisis Communication Team (CCT)

Role	Responsibility
Crisis Comms Lead (e.g., Event Director)	Authorizes outgoing messages and manages escalation
Public Information Officer (PIO)	Drafts messages, speaks to press, monitors media
Internal Comms Coordinator	Updates staff via app, email, radios
Legal Advisor / Risk Officer	Approves language related to liability or law
Social Media Lead	Posts updates, monitors misinformation, disables comments if needed

---

### **3. Communication Tools**

- **PA system – Immediate crowd-wide announcements**
  - **Mobile App Push Alerts – Weather, evacuations, real-time updates**
  - **SMS Text Blast – For off site staff or partners**
  - **Radio Network – Command-level instant communication**
  - **Press Statements – For serious incidents (with PIO approval)**
  - **Social Media – Controlled updates only; disable comments on sensitive posts**
- 

### **4. Triggers for Crisis Messaging**

- **Medical emergencies involving multiple individuals**
  - **Death or life-threatening injuries**
  - **Violent altercations, active threats**
  - **Severe weather requiring evacuation or shelter-in-place**
  - **Fires or major equipment failure**
  - **Large-scale ingress/egress failure**
- 

### **5. Message Framework (Public-Facing)**

- 1. Acknowledge the situation without speculation**
- 2. Reassure of ongoing response efforts**
- 3. Direct attendees to safe actions or updates**
- 4. Commit to follow-ups and investigations**

**Example:**

**"We are aware of a medical emergency on the festival grounds. Our team is working with paramedics and authorities to provide immediate care. Please remain calm and follow all instructions from event staff. Further updates will be shared through official channels shortly."**

---

## **6. Pre-Festival Prep**

- **Draft & pre-approve message templates**
- **Brief all department leads on comms chain**
- **Confirm contact list for police, EMS, legal, and PR**
- **Train Comms Team during staff week**

# **Knwhere Music Festival – Draft Incident Reporting & Documentation Plan**

**Objective:** Ensure all incidents are properly recorded, reviewed, and addressed during and after the event.

---

## **1. What Should Be Reported?**

- **Medical events**
- **Security interactions (e.g., fights, thefts)**
- **Property damage**

- Sexual harassment/assault
  - Missing persons
  - Structural/equipment failures
  - Environmental hazards (fires, floods, etc.)
- 

## 2. Reporting Process

### Step 1: Initial Log

- Logged on-site by responding staff
- Method:
  - Incident Report Form (paper or app-based)
  - Voice note backup if on-the-fly
  - Time-stamped photographs if applicable

### Step 2: Incident Number Assignment

- Assigned by Zone Lead or HQ Dispatcher
- Format: **ZONE-YEAR-####** (e.g., STG2-2025-0013)

### Step 3: Escalation

- Minor Incident (slip, verbal complaint) → Zone Log
- Moderate (injury, theft, altercation) → HQ File + follow-up form

- **Major (OD, assault, fire, death) → Notify Ops Director + Legal + Law Enforcement**
- 

### **3. Documentation Requirements**

Each report must include:

- **Time, location, and description of incident**
  - **Names of involved parties (or "Anonymous" if unknown)**
  - **Witness statements (if applicable)**
  - **Staff response timeline**
  - **Attachments: photos, diagrams, ID tag #s**
  - **Signature of responding staff and Zone Lead**
- 

### **4. Secure Storage**

- **Digital forms stored in encrypted incident management system**
  - **Hard copies secured in locked binder at HQ**
  - **Medical logs kept separate and HIPAA compliant**
  - **All reports retained for 3 years minimum (for insurance/legal purposes)**
- 

### **5. Post-Event Follow-Up**

- **All "Level 2 & 3" incidents reviewed during the Post-Mortem Safety Meeting**
- **Legal advisor or insurer looped in as needed**

- **Anonymous feedback form for staff and volunteers to report incidents not handled in real time**
- 

## **6. Staff Training & Tools**

- **Print and distribute incident report templates**
- **Conduct incident response role-play scenarios**
- **Load report links and emergency flowcharts into staff app**
- **Assign Incident Clerk for nightly log reviews**

**DRAFT**

**DRAFT**



Time	00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23		
SUNDAY Sept 14													Communication Officer x1													
													Superintendent x1													
													FRO Level II Practitioner x2													
													FRO Level I Practitioner x4													
		FRO Level I Practitioner x4																								
														Renfrew County ALS												
														Renfrew County BLS												
														Harm Reduction Team												

FRO medics will operate primarily from their mobile command post situated within the venue. The command post will be staffed by a communications officer and Superintendent. Adjacent to the command post, housed within a climate-controlled tent, will be the patient collection point and recovery area with 10 monitored patient cots. There will also be a waiting area and fast-track treatment space.

FRO medics will be dispatched from their command post via two-way radio system managed by a dedicated communications officer.

During peak event times, First Response Ontario will provide staffing according to the charts above. Whereas overnight staffing will be reduced to indicated levels.

FRO medics will be supported by two dedicated stand-by transport ambulances from Renfrew County Paramedic Service. Additionally, a harm reduction team shall be present during peak event hours to support festival patrons.

Renfrew County Paramedic Service shall be called at the discretion of event medics.

In the event a member of the public calls 911 for a medical response, the central ambulance communication centre (CACC) will communicate the call details to the Renfrew County Paramedic crews on standby at the event, who will work collaboratively with the FRO Superintendent to facilitate an appropriate response within the venue. Should this occur outside of the standby ambulance presence, CACC will dispatch an ambulance to respond to the FRO command post where FRO medics will assist the responding ambulance crew to the scene within the venue.

FRO will have an Ambulance, and off-road UTV ambulance for accessing and moving patients when responding on foot is not appropriate.

Triaging Patients

FRO medics will utilize the Canadian Triage Acuity Scale to assign medical priority to all patients. This is the nationally accepted standard for prioritizing ill and injured patients in hospital. The scale ranges from numbers one through 5

1	Resuscitation	Rapid transport to nearest hospital
2	Emergent	Rapid transport to nearest, most appropriate facility
3	Urgent	On-site care and monitoring, explore additional care steps with patient including alternative destinations
4	Less Urgent	On-site care and monitoring, explore additional care steps with patient including alternative destinations
5	Non-Urgent	On-site care.

# Robert Kennedy

416-896-9090 | rob@emergmgt.ca



## PROFESSIONAL PROFILE

*Innovative Emergency Service Professional with over twenty years' experience in pre-hospital healthcare, leadership, and transport medicine. Education, communication, and multi-tasking skills coupled with results-driven approach developed this personable strategic planner/doer with proven critical thinking and leadership skills.*

### CAREER OVERVIEW

Director of Paramedicine Practice <i>First Response Ontario</i>	2005	2025
Executive Secretary & Treasurer <i>Ontario Paramedic Association</i>	2018	Present
Flight Paramedic, <i>Ornge Air Ambulance</i>	2011	2021
Medical Committee Chairman, <i>Golf Canada: RBC Canadian Open</i>	2013	2018

### EXPERIENCE IN DETAIL

#### **Director of Paramedicine Practice** **2005-2025**

**First Response Ontario** Barrie, ON

Oversee day-to-day operations and long-term strategic planning of this NGO paramedicine and safety consulting service which provides dedicated emergency medical response teams to client events, as well as risk assessment, and emergency planning.

Responsibilities include:

- Develop policies and procedures to mitigate service disruptions through analysis of live and historical data and implement preventative measures.
- Work collaboratively with client representatives, municipal officials, and other stakeholders in developing site safety plans which ensure emergency preparedness.
- Employ team-based project management in development of paramedic service design and implementation for major mass gathering events.
- Develop and continuously evaluate emergency response plans at mass gathering events, ensuring that all components are effectively integrated with allied agencies, and rapidly identify and address trends of concern.
- Manage all matters of professional standards including complaint investigation and equipment malfunction, labour relations, and corrective action plan according to applicable regulations, policies, and employment contract.
- Provide mentoring and leadership to supervisory staff.
- Project Management in developing new innovative technologies.
- Work collaboratively with Medical Director to develop, implement, coordinate controlled medical acts delegation program.
- Maintain expert working knowledge of MOH policies and relevant legislation including: *Ambulance Act, Regulated Health Professionals Act, Employment Standards Act, Occupational Health and Safety Act.*

# Robert Kennedy

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## EXPERIENCE IN DETAIL

*continued*

### **Executive Secretary & Treasurer**

**2018-present**

#### **Ontario Paramedic Association**

Re-elected to a second four-year term on the Board of Directors.

Responsibilities include:

- Providing executive oversight to direct reports.
- Maintaining financial health, transparency, and accountability of this registered not-for-profit corporation to its members province wide.
- Work closely with the board of directors to develop strategies to advocate for patient safety and advance the professional profile of Paramedics in Ontario.

Key Accomplishments:

- Key contributor in a year over year net growth strategy that saw steady membership and revenue growth, stabilizing the financial health of the Association.
- Establishing the *Professional Registration and Integrity Committee* to study emerging industry sectors not captured by current legislation and provide recommendations to lawmakers new regulation to better protect the public.

### **Medical Committee Chair**

**2013, 2015-2018**

#### **RBC Canadian Open (Golf Canada) Oakville, ON**

Chair the committee of healthcare professionals, including physicians, tasked with the development, implementation, operation, and debriefing of the medical program to the competing athletes, staff, and spectators of this international sporting event.

Key Accomplishments:

- First non-physician to hold this position.
- Revised the medical program model from multi-discipline volunteers to professional paramedics.
- Work closely with stakeholders and allied agencies to develop emergency response procedures.
- Delivered pre-hospital care program with zero service interruption, guest complaint, and employee injury, while achieving all service targets.

### **Flight Paramedic**

**2011-2021**

#### **Ornge Barrie, Kitchener, Sioux Lookout, ON**

Member of the flight crew tasked with providing emergency care, and safe transport of both urgent and non-urgent patients according to Ornge and Ministry of Health Policies and Procedures.

## COMMITTEE WORK

### **Provincial Equipment Standards for Ontario**

**Ambulance Services Working Group** *Toronto, ON* **2025**

#### **Ministry of Health – Emergency Health Services**

Working group to review complete overhaul of the standard. This working group consists of approximately 30 members including ministry policy advisors, senior service leadership, logistic supervisors, and frontline paramedics.

### **Professional Integrity and Regulatory Advisory**

#### **Committee**

**2023**

#### **Ontario Paramedic Association**

Volunteer committee under the OPA to review, study, and provide recommendations to government to enhance public safety through legislation and regulatory change.

### **COVID-19 Daily Briefings with Chief Medical Officer of Health – Paramedic Representative**

**2020-2021**

#### **Ontario Paramedic Association**

Participate in daily briefings with CMOH, MOH, and other health stakeholders for the purpose of disseminating pertinent information to paramedics across the province.

## EDUCATION

### **Mass Gathering Medicine Summit** *New York, NY* **2023**

Educational conference for emergency management professionals

### **George Brown College** *Toronto, ON* **2022**

Incident Management Certificate

### **Ornge Academy of Transport Medicine** *Toronto, ON* **2011**

Aeromedical Program

### **Humber College** *Toronto, ON* **2004**

Graduated from the Paramedic Program, Dean's Honour List for semesters 3 and 4.

## Special Skills and Certifications

- Paramedic L1, Sunnybrook Base Hospital annual recertification 2024
- IMS-300, Emergency Management Ontario 2022
- BEM-200, Emergency Management Ontario 2016
- Advanced Emerg. Care Instructor, Red Cross 2016
- Advanced Emergency Medical Care Assistant, Ontario Ministry of Health and Long-Term Care. 2004

## AWARDS RECEIVED

- King Charles III Coronation medal 2025
- 3<sup>rd</sup> degree white belt, Brazilian Jiu-Jitsu 2019
- Award for Valour, Ontario Paramedic Association 2014



## LARGE SCALE LIVE EVENT EXECUTIVE PRODUCER

FESTIVALS ESPORTS MARKETING EXPERIENCES LEADERSHIP

### CEO | SIGFEST EVENTS

March 2021 – Present

Founder of live events agency that provides trusted senior leadership to vision holders.

Sigfest Events specializes in large scale music festivals, esports events and live experiences, clients include:

- Frito Lay** | Local Producer Super Bowl Riverboat Activation & Site Scout (April '24 – February '25)
- Montreux Jazz Festival Miami** | Festival Director (August '23 – Present)
- The Summer Smash Music Festival** | Festival Director (April '23 – August '24)
- Elements Music Festival** | Festival Director (January '22 - Present)
- NOLAxNOLA** | Founder & Executive Producer (August '21 - Present)
- Netflix House** | New Orleans Venue Scout, Permits & Fixer (May '23 - June '23)
- Hangout Music Festival** | Marketing Director (November '22 - June '23)
- New Orleans Entrepreneur Week Music Festival** | Producer (March '23)
- Fuse TV: Estereo Boom Music Festival** | Executive Producer (November '22 - February '23)
- Blast TV/ Epic Games: Fortnite Global Championship** | Producer (June '22 - November '22)
- Endorphin Partners: Spotify House of Are & Be** | Local Producer, Sight Scout & Permits (May '22 - July '22)
- Rally Cry: ForceCon** | Live Experience Producer (February '22 - May '22)
- Misfits Gaming: Minecraft Live Tour** | Executive Producer (December '21 - April '22)
- RedPeg Marketing: Pokémon Go** | Mexico City Safari Experience Producer (November '21 - December '21)
- LiveOne: Spring Awakening Music Festival** | Festival Director, Advisor to CEO (July '21 – December '21)
- RedPeg Marketing** | Music, Esports and Live Experience Subject Matter Expert (March '21 – October '21)
- Dear World** | Sponsorship Procurement (March '21)

### DIRECTOR OF GLOBAL EVENTS, OVERWATCH LEAGUE | BLIZZARD ENTERTAINMENT July 2017 – March 2021

Producer of all live events associated with Overwatch League (OWL) and Overwatch

*Overwatch League, launched in December 2017 is the first ever global esports league with city-based franchises*

Produced over 200 event days annually, 2017-2020

Produced all aspects of sold-out OWL Grand Finals at Barclays Center (NY) & Wells Fargo Center (PHL)

Produced all aspects of Overwatch World Cup live events, Australia, Korea, France, Thailand and the US

Managed global venue selection for OWL Grand Finals, All Stars & Overwatch World Cup

Managed delicate relationship between US HQ and regional offices in Asia, Europe Union & Oceania

Managed stage design, designer selection & creative direction for arena, touring and virtual sets

Managed all audio, video, lighting and rigging vendor procurement, creative vision and execution

Managed budgets of \$10M+ annually

Managed and created security protocols, credentialing, evacuation & escalation plans

Managed and created Covid-19 health & safety protocols for team travel, crew and live audiences

Managed caterer selection, menu and scheduling for over 50,000 meals

Managed all aspects of fan experience, giveaways, fan fests, VIP engagement, meet & greets

Managed cross functional relationships with Broadcast, Production, PR, Marketing, CPG, Sponsorship

Managed multiple global ticketing vendors; on sale strategy, pricing, credentialing & promotions

Managed vision & execution of league events; Team Owners Meetings, Player Summits & Media Days

Managed game integrity issues: Player site lines on stage, BOH, Player Practice Areas & Dug Outs

Created Events and Production Playbook for 2020 global home and away season

Created Events and Production Playbook for 2021 Online season

Created 2021 NA vs APAC online Championships at University of Hawaii; developed all aspects

917-749-7044 / SIG@SIGFESTEVENTS.COM

# SIGFEST EVENTS

## **FESTIVAL DIRECTOR | C3 PRESENTS**

**Nov 2015 - June 2017**

Co-Producer of Voodoo Music + Arts Experience | New Orleans

*A 3-day multi genre music festival over Halloween weekend*

Managed \$12M talent and production budget

Managed \$800K Marketing multimedia budget

Managed Sponsorship Procurement and Activation team to a record \$3.1M in sales

Managed PR efforts and was the public face of the festival in all media

Managed evolution of the brand, unifying multiple divisions for cohesive voice and vision

Managed reimaging the site layout including moving 2 stages, a new front gate and upgraded VIP

Managed ticketing strategy, achieved largest attendance in 17-year history (+60% over previous best)

Managed F&B strategy that achieved record sales

Managed technology integration of mobile app, website and live web stream

Managed 2017 Early Bird Pre-Sale that sold out in 11 hours, outperforming 2016 pace by 9 days

Managed 200 person staff of seasonal and full-time employees across various divisions

Managed 2015 event cancelation and subsequent refunds to all ticket buyers and PR communications

Partnership Development at 2016 & 2017 NFL Draft

*A 4-day celebration of the National Football League's premier business and fan event*

Worked directly with NFL Live Event Manager to integrate 18 NFL sponsors into the fan experience

On behalf of the NFL worked directly with sponsor CMO'S, Brand Managers and their experiential agencies

Managed event CAD to insure high traffic and brand awareness for all sponsor activations

Managed Union Labor for sponsor load in, load out and activation build

Managed sponsor bill backs and increased revenue 5x on tents, power, labor, IT, and equipment

Managed sponsor integration into the official NFL communications to ensure brand integrity

## **CMO NORTH AMERICAN FESTIVALS | LIVE NATION**

**June 2013 - Nov 2015**

Reported Directly to the President of North American Festivals and Live Events

Worked closely with the President of National Alliances and President of Media & Sponsorships

Developed a wide range of systems and protocols to increase efficiencies between festivals

Managed relationships with national media outlet to create unique integrated marketing campaigns

Managed consolidation of Live Nation assets for festivals to leverage marketing initiatives

Managed all marketing, sponsorship, PR, ticketing and branding of Voodoo Music + Arts Experience

Launched multiple festivals; Suburbia (Dallas), Go Hard (touring) and Gleason Gras (New Orleans)

## **VP MARKETING & PARTNERSHIP | REHAGE ENTERTAINMENT & MEDIA**

**Jan 2007 - June 2013**

Voodoo Music + Arts Experience

Increased sponsorship sales 3x to over \$1.2M annually (best year was \$1.7M as lone seller)

Managed procurement & sponsor relationships; Coke, Toyota, Sony, Budweiser, Amex, State Farm, SoCo

Managed procurement & media relationships; Rolling Stone, Billboard, Spin, Fader, Fuse TV, Filter

Managed development and messaging of mobile app, website, social media and 100K+ person database

Managed annual marketing plan and media buy for television, radio, print, digital, social and OHH

Managed funding, marketing and content of live stream, including VOD, OTA and sponsor integration

# SIGFEST EVENTS

Quiksilver Pro World Championship of Surfing | Long Beach, New York

*First ever World Championship of Surfing on the US East Coast + historically large \$1M purse*

Reported directly to the CEO and CMO's at Quiksilver, DC Shoes and Roxy

Managed all aspects of sponsorship procurement and sponsor activations

Member of executive team responsible for talent booking, site CAD, special programming and events

EIF Revlon Run Walk for Women | New York

*An annual run walk in Times Square that raised over \$70M for women's cancer research*

Managed all aspect of sponsorship procurement and sponsor activation

Member of executive team that handled all logistics, talent booking, CAD, ROS and fund raising

Hosted start line stage in Times Square and finish line stage in Central Park

Essence Music Festival | New Orleans

*The largest African American music festival and empowerment in the United States*

Reported directly to the President of Essence and the National Sponsorship Director

Managed all aspects of sponsor activations at the Super Dome and Convention Center

Managed and mentored 25 students from Xavier University as part of my activation team

Managed Main Stage moment for Platinum Level sponsors

Member of executive team responsible for talent booking ROS, special events and design

## **NATIONAL ROCK CAPTAIN | CITADEL COMMUNICATIONS**

**May 2002 - Dec 2006**

National Rock Captain, Morning Show Host and Program Director | New Orleans

Reported directly to the National President of Programming and Chief Operating Officer

Managed 20 Program Directors implementing company strategy for programming and promotions

Managed all Programming, Promotions and Branding for KKND in New Orleans

Hosted the #1 Morning Show in New Orleans

## **MORNING SHOW HOST | Citadel, Clear Channel and Shamrock Broadcasting**

**June 1985 - Dec 2006**

New Orleans, Miami, Baltimore, Washington DC

## **EDUCATION | MBA**

**May 2014**

MBA: Tulane University, Freeman School of Business

Undergraduate: The American University

# Sound Mitigation Plan - Knwhere Festival

To ensure the camping music festival respects the comfort of local residents and minimizes disturbances, we have implemented many noise control measures:

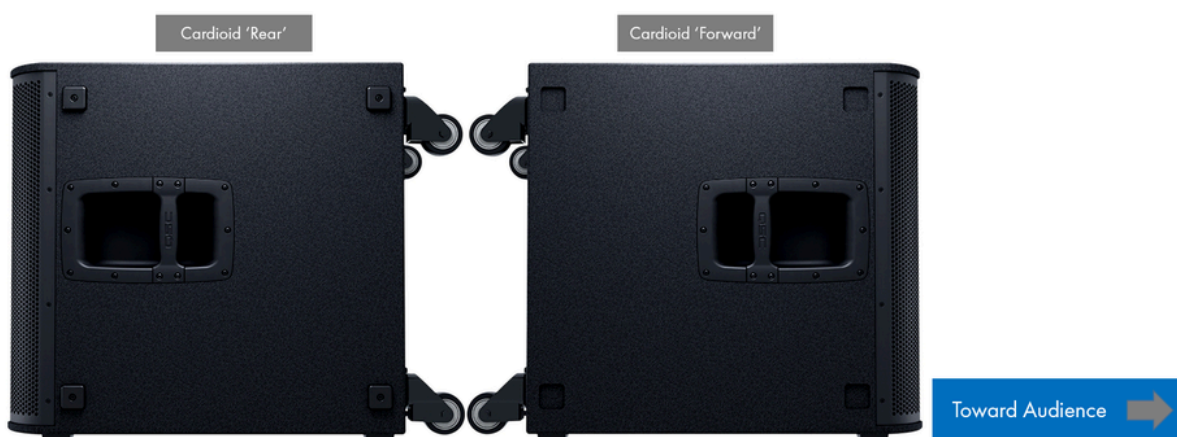
- Near-by residents will be notified of the event well in advance

## Stage and Sound System Management

- Stages will be placed and directed strategically, away from neighbors. Sound systems will never exceed the height of the trees, providing a wall for the sound.
- Cardioid subwoofer deployment directs bass toward the audience while canceling it behind the speakers, reducing sound spill into neighboring areas. By using strategically placed subs with delay and phase adjustments, this setup minimizes low-frequency noise for neighbors while maintaining impactful sound for the event.

Please refer to the diagram below.

- <https://fohonline.com/articles/tech-feature/cardioid-subwoofer-setups/>



- Specialty sound equipment, such as directional speaker systems and advanced acoustic technology, will be used at the event to ensure that sound remains concentrated within the event area, minimizing dispersion or leakage to surrounding neighborhoods.

- <https://player.vimeo.com/video/899668554>

## Sound Leveling

- Sound levels will be monitored continuously using decibel meters to ensure they remain within acceptable limits as per local noise bylaws.
- Volume reductions will occur during late-night hours.



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 9, 2025

Knwhere Festival, DNR Productions Events Inc  
Attn: Nirvana Fernandez  
2800 Keele Street  
Toronto, ON M3M 0B8

Re: Special Event Application  
September 11-15, 2025 at 38483 Hwy 28

Dear Mr. Fernandez,

Please accept this letter as formal notice that your application for a special event at 38483 Hwy 28 on September 11-15, 2025 has been granted tentative approval by the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan at the Regular Meeting of Council on January 8, 2025.

Please see the attached Resolution (#2025-01-08-02) for further details regarding the required documentation the Township requires prior to the event being held. These documents must be provided to the Township Office as soon as available.

Thank you for your attendance at the meeting, and for providing a thorough application.

If you have any questions, please reach out to me.

Regards,

Tammy Thompson

Deputy Clerk,

Brudenell, Lyndoch and Raglan Township

613-758-2061

deputyclerk@blrtownship.ca



## TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Rd. , Township of Brudenell, Lyndoch & Raglan ,  
Tel: 16137582061

January 8, 2025

### RESOLUTION

**Agenda Item # 11.5 Regular Meeting Amended**

**Resolution # 2025-01-08-02**

**Moved By : Kevin Quade**

**Seconded By : Wayne Banks**

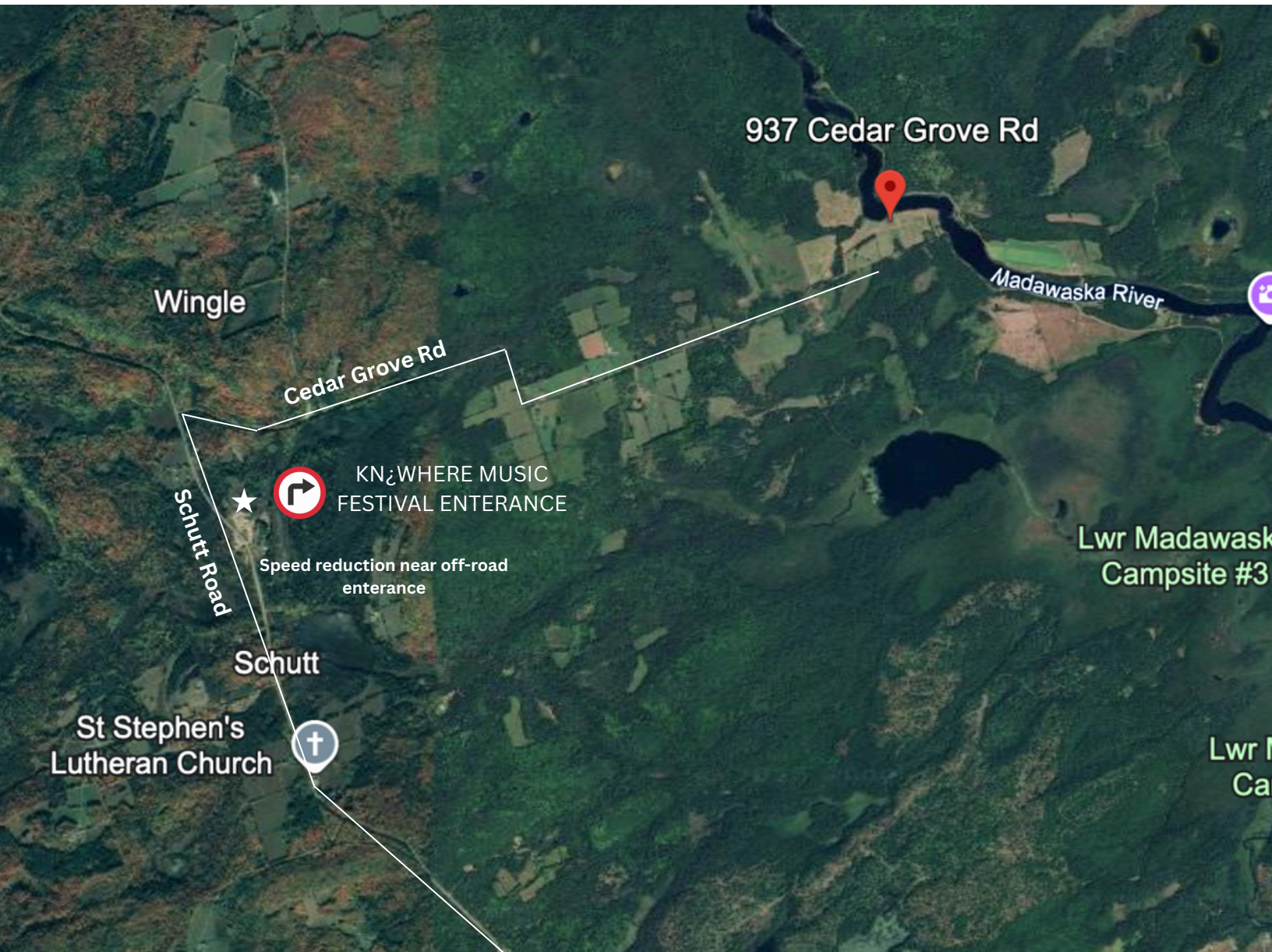
"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby give tentative approval to Knwhere Festival/DNR Productions Events Inc for a music festival on September 11-15, 2025 at 38483 Hwy 28 pending receipt of compliance approvals from Ontario Provincial Police, Renfrew County District Health Unit, BLR Fire Official, BLR Chief Building Official, notification and comment from affected residents, approvals from MTO and certified copy of comprehensive general liability insurance and licence fee to be paid to the Township of BLR."

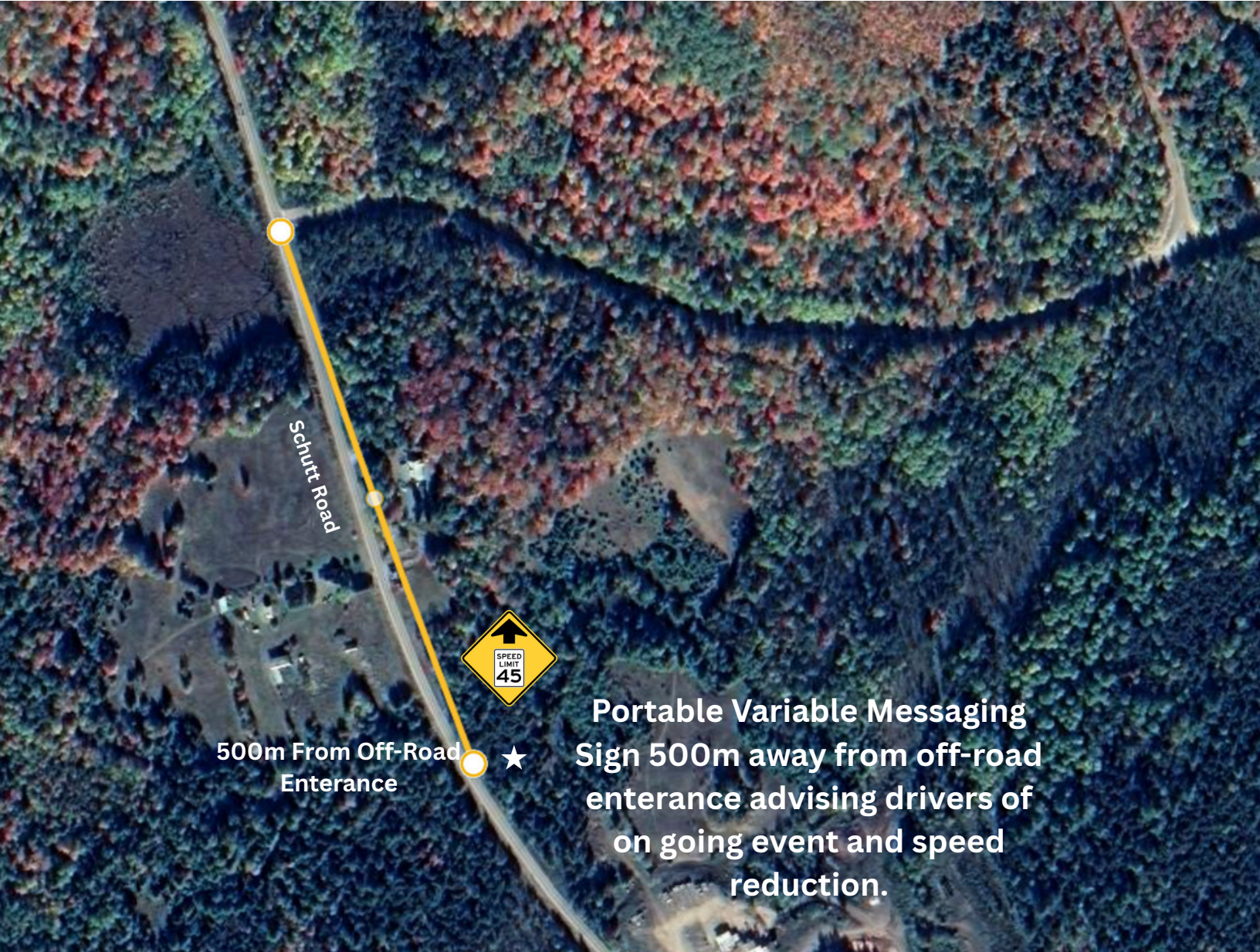
**Carried**

This is a certified and true copy of a resolution passed by the Township of Brudenell Lyndoch and Raglan.

  
Virginia Phanenhour, Clerk-Treasurer

# Traffic Control Plan





500m From Off-Road Entrance



Portable Variable Messaging Sign 500m away from off-road entrance advising drivers of on going event and speed reduction.



1km From Off-Road  
Entrance

★ Portable Variable Messaging  
Sign 1km away from off-road  
entrance advising drivers of  
on going event and speed  
reduction.

# Washroom Solutions - Knwhere Festival

**Rental & Service Company:** Purple Potties Inc.

**Sanitation, emptying and servicing:** 2-3 times per day

	<b>Festival Grounds</b>	<b>Campgrounds</b>
<b>Standard Unit</b>	65 Units	65 Units
<b>Accessible Unit</b>	5 Units	5 Units
<b>Washroom Trailer (VIP)*</b>	2 Trailers	2 Trailers

*\*Each VIP washroom trailer contains 5 stalls for women, and 2 stalls + 3 urinals for men*

## Standard Unit

- 4' x 4'
- Contains static tank, toilet and urinal
- For general admission attendees



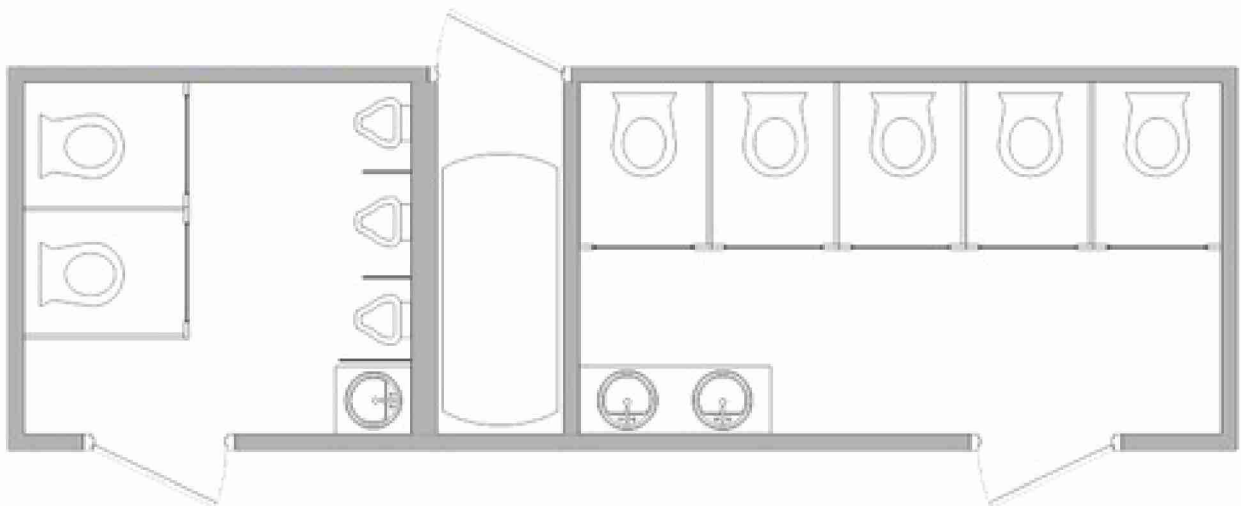
### Accessible Unit

- 5' x 5'
- Contains static tank, toilet and urinal
- Wheelchair accessible (AODA)



### Washroom Trailer

- Contains 5 stalls for women, and 2 stalls + 3 urinals for men
- Flushable, ventilated and air-conditioned
- For VIP attendees



**Nirvana Fernandez**  
**DNR Productions Events Inc.**  
2800 Keele Street  
Toronto, ON M3M 0B8

**Eddy Whitmore**  
**Township of Brudenell, Lyndoch and Raglan**  
42 Burnt Bridge Road  
Palmer Rapids, ON K0J 2E0

**Subject: Notification of Knwhere Music Festival and Temporary Structures Compliance**

Dear Mr. Whitmore,

I am writing to inform your office about an upcoming camping music festival in your jurisdiction and to provide details on the temporary structures and facilities that will be installed for the event. We are committed to ensuring compliance with all building codes and safety regulations to safeguard attendees, staff, and the surrounding community.

**Event Details**

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Temporary Structures:** Stages, tents, vendor booths, and other facilities will be erected for the duration of the festival.

**Temporary Structures and Compliance Measures**

- **Permits:** Applications for all necessary permits related to temporary structures will be submitted and obtained.
- **Stages:** There will be three stages, one of which will be an SL320, one will be a SL260 and one will be built from scaffolding.
- **Engineering Approvals:** All stages and large tents will be inspected and approved by certified engineers to ensure structural integrity.
- **Installation Standards:** Licensed professionals will handle the installation of all structures in compliance with applicable building codes and safety standards.
- **Fire Safety Integration:** Temporary structures have been planned with fire safety in mind, including adequate spacing, fire-retardant materials, and clear egress routes.

**Facilities and Amenities**

- **Sanitary Facilities:** Portable restrooms and handwashing stations will be provided and maintained throughout the event. The event will be equipped with:
  - 130 standard portapotty units
  - 10 Accessible portapotty units

- 4x 10-unit washroom trailers (for VIP guests)
- **Utility Connections:** Any temporary utility connections, including electricity and water, will comply with safety standards and be installed by licensed contractors. The company being used for electricity will be Little Electric Inc.

## **Coordination with Building Inspection Office**

We welcome a pre-event site inspection by your office to ensure all structures and facilities meet regulatory standards. If additional documentation or modifications are required, we are ready to address them promptly.

Please feel free to contact me to arrange an inspection or to discuss any concerns or recommendations you may have. Your expertise and support are invaluable in ensuring a safe and compliant event.

Thank you for your attention and assistance. We look forward to working with you to ensure the success of this festival.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

[www.dnr-productions.com](http://www.dnr-productions.com)

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

**Nirvana Fernandez**  
**DNR Productions Events Inc.**  
2800 Keele Street  
Toronto, ON M3M 0B8

**Chief Jordan Genrick**  
**Township of Brudenell, Lyndoch and Raglan**  
42 Burnt Bridge Road  
Palmer Rapids, ON K0J 2E0

**Subject: Notification of Knwhere Music Festival and Fire Safety Measures**

Dear Chief Genrick,

I am writing to inform your office about an upcoming camping music festival to be held in your jurisdiction and to outline the fire safety measures and emergency preparedness plans that have been implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event. As we progress in our planning we will be putting together a full fledged Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.

**Event Details**

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees 350 staff
- **Camping Areas:** designated camping only area will accommodate attendees staying overnight.

**Fire Safety Measures**

- **Fire Safety Plan:** A detailed fire safety plan will be developed, including specific procedures for camping areas, performance stages, and food vendor zones. The plan will comply with provincial fire regulations.
- **Fire Suppression Equipment:** Portable fire extinguishers and fire suppression tools will be strategically placed throughout the festival site, including in camping zones and near cooking facilities.
- **Open Flames and Cooking:** Strict policies will ban open flames as well as campfires, and regulate portable cooking equipment. Designated cooking zones will be monitored, and all equipment must meet safety standards.
- **Fire Watch Team:** A trained fire watch team will be on-site, patrolling all high-risk areas, especially camping zones and stages, to identify and address potential hazards promptly.

## Emergency Preparedness

- **Evacuation Procedures:** Evacuation routes and assembly points will be planned and outlined in the Emergency Action Plan and will be clearly marked with visible signage. Command will coordinate announcements from several platforms including radio all-calls, audio announcements through PA systems, video images on stage screens, or mobile text messaging (EBS).
- **Staff Training:** Event staff will be trained in fire safety protocols and emergency response procedures, including evacuation coordination and fire suppression.
- **Access for Emergency Vehicles:** All roads and pathways within the site and camping area will remain clear to ensure unrestricted access for emergency vehicles.

## Coordination with the Fire Department

We welcome a pre-event inspection by your department to review the site and ensure compliance with fire safety regulations. If additional permits or approvals are required, we are committed to addressing them promptly.

Your expertise and input would be greatly appreciated, and we are open to any recommendations or additional requirements your office may have. Please feel free to contact me at your earliest convenience to arrange a meeting or site visit.

Thank you for your guidance and support in making this event safe and successful.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

[www.dnr-productions.com](http://www.dnr-productions.com)

+1 (647) 878-6217

2800 Keele Street, Toronto, ON, M3M 0B8

**Nirvana Fernandez**  
**DNR Productions Events Inc.**  
2800 Keele Street  
Toronto, ON M3M 0B8

**Gordon Perolli**  
**The County of Renfrew Paramedic Service**  
9 International Drive  
Pembroke, ON, K8A 6W5

**Subject: Notification of Knwhere Music Festival and Security Arrangements**

Dear Gordon,

I was directed to you by Monah when I reached out earlier to get in contact with the Renfrew County Paramedic's office. We wanted to inform your office about an upcoming camping music festival in your jurisdiction and begin co-ordination in regards to meeting the local medical requirements for hosting our event. I'll provide an overview of the public health measures we plan to implement to safeguard attendees, staff, and the community, and would love any of your input if there are things you think we ought to have on our radar.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight. This will be on the field on the other side of the highway.

## **Public Health Measures**

### **Sanitation and Hygiene**

- **Restroom Facilities:** Adequate portable restrooms and handwashing stations will be provided throughout the site, maintained, and cleaned regularly.
- **Waste Management:** Waste collection and disposal services will be in place to ensure a clean and sanitary environment.

### **Food and Water Safety**

- **Food Vendors:** All food vendors will be required to obtain permits and comply with food safety regulations, including regular inspections.
- **Potable Water:** Safe drinking water will be made available at multiple stations across the site.

### **First Aid and Medical Services**

- **On-Site Medical Team:** A private ems service(First Response Ontario) will be stationed on-site to respond to emergencies and provide first aid. 6 paramedics, 2 ambulances and one 20x40ft triage tent is what is currently planned for the festival.

- **Emergency Coordination:** Emergency services will be notified, and clear protocols will be in place for accessing local healthcare facilities if needed.

### **Infectious Disease Prevention**

- **Health Information:** Educational materials on personal hygiene and infectious disease prevention will be made available to attendees.
- **Monitoring:** Staff will monitor for any signs of illness among attendees, and isolation protocols are in place if required.

### **Coordination with Public Health Office**

We welcome your office's input and recommendations to further enhance our public health measures. If additional permits or reviews are required, please let us know so we can address them promptly.

Your expertise is invaluable in ensuring the health and well-being of all participants, and we are happy to arrange a meeting or site visit to discuss these measures further.

Thank you for your guidance and support in making this festival a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

[www.dnr-productions.com](http://www.dnr-productions.com)

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2800 Keele Street, Toronto, ON, M3M 0B8

**Nirvana Fernandez**  
**DNR Productions Events Inc.**  
2800 Keele Street  
Toronto, ON M3M 0B8

**Sergeant Sarah Darraugh**  
**Ontario Provincial Police (OPP) - Killaloe Detachment**  
15368 Highway 60  
Killaloe, ON K0J 2A0

**Subject: Notification of Knwhere Festival and Security Arrangements**

Dear Sergeant Darraugh,

It was a pleasure meeting you last week. I wanted to send this letter over to formally begin our correspondence with your office about our upcoming camping music festival to be held in your jurisdiction and to outline the kinds of security arrangements and plans that will be implemented. We aim to ensure the safety of all attendees, staff, and surrounding areas during the event.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Expected Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping ground will accommodate attendees staying overnight.

We will be proactively taking measures to ensure the safety and security of all attendees, event staff, and the surrounding community. The following arrangements have been made:

**Security and Crowd Control**

- **Licensed Security Personnel:** A team of 100 security professionals from Armada North Inc. will be on-site to manage crowd behavior, enforce event policies, and handle any emergencies.
- Our head of security will be consistently in contact with your office, we will establish a chain of command, our resources will be your resources, and as we progress in planning we will provide you with a detailed Emergency Action Plan to identify and respond to actual and potential emergencies in a prompt and disciplined manner, with the goal of protecting persons and property at the event site.
- Security personnel will provide security for all performances, including backstage areas, stage performance areas, production and VIP areas on the stage deck, in the barricades in front of the stages, and in the front of house mix positions and adjacent VIP areas. Stage barricades will be industry-standard inertia-style barricades and will be erected to ensure there is adequate freedom of movement for Security personnel to operate between the barricade and stage. Barricade structures will be designed to allow for Security personnel to rapidly respond into General Admission areas as required.

- Security will be positioned at emergency exits on festival dates when the venue is open to patrons to ensure that they can be opened quickly and effectively should they be required. During all phases when the venue is not open to patrons, emergency exits will either be locked or staffed with Security personnel.

## Traffic Management

- **Traffic Control Staff:** Traffic controllers from ARX Fencing & Logistics will be deployed at key intersections and entry/exit points to manage vehicular flow and ensure pedestrian safety. See attachments for details.
- **Parking Arrangements:** Parking will be limited to designated areas with clear signage to prevent congestion. Event staff will direct vehicles to minimize disruption to public roadways. See attachments for details.
- Traffic patrol guards will be present along cedar grove during ingress and egress periods to ensure the attendees maintain decorum.

## Property Protection

- **Perimeter Fencing:** The event site and campgrounds will be secured with 5km of temporary high perimeter fencing to prevent unauthorized access and protect nearby properties. ARX Fencing and Logistics, a company that specializes in special events, will be the company used for this matter.
- **Additional Patrolling:** Security personnel will monitor the perimeter to address any concerns raised by neighboring property owners.

We are committed to maintaining open communication with your department to ensure a smooth and secure event. Should there be any concerns or additional requirements, please do not hesitate to reach out. We would also appreciate any guidance or recommendations you may have for coordinating effectively with local law enforcement.

As we progress we can always arrange a meeting or call to discuss these plans further at your earliest convenience. As we get closer to the event we will continue to keep you updated with more detailed information, but we just wanted to give you a sense of what we have on our radar.

Thank you for your attention and support. We look forward to working with you to ensure a safe and successful event.

Sincerely,

Nirvana Fernandez | DNR Productions Events Inc.

CEO | Head of Operations

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2800 Keele Street, Toronto, ON, M3M 0B8

**Nirvana Fernandez**  
**DNR Productions Events Inc.**  
2800 Keele Street  
Toronto, ON M3M 0B8

**Jason Morgenstern**  
**Renfrew County and District Health Unit**  
141 Lake Street  
Pembroke, ON, K8A 5L8

**Subject: Notification of Knwhere Music Festival and Health/Medical Arrangements**

Dear Dr. Morgenstern,

We wanted to inform your office about an upcoming camping music festival in your jurisdiction and begin co-ordination in regards to meeting the local medical requirements for hosting our event. I'll provide an overview of the public health measures we plan to implement to safeguard attendees, staff, and the community, and would love any of your input if there are things you think we ought to have on our radar.

- **Event Name:** Knwhere Festival
- **Date and Time:** September 11-14, 2025
- **Location:** 937 Cedar Grove Road, BLR, ON, K0J 2E0
- **Maximum Attendance:** 5000 Attendees
- **Camping Areas:** A designated camping will accommodate attendees staying overnight.

**Public Health Measures**

**Sanitation and Hygiene**

- **Restroom Facilities:** Adequate portable restrooms and handwashing stations will be provided throughout the site, maintained, and cleaned regularly.
- **Waste Management:** Waste collection and disposal services will be in place to ensure a clean and sanitary environment.

**Food and Water Safety**

- **Food Vendors:** All food vendors will be required to obtain permits and comply with food safety regulations, including regular inspections.
- **Potable Water:** Safe drinking water will be made available at multiple stations across the site.

**First Aid and Medical Services**

- **On-Site Medical Team:** A private EMS company (First Response Ontario) will be stationed on-site to respond to emergencies and provide first aid. 6 paramedics, 2 ambulances and one 20 x 40 ft triage tent is what is currently planned for the festival.

- **Emergency Coordination:** Emergency services will be notified, and clear protocols will be in place for accessing local healthcare facilities if needed.

### **Infectious Disease Prevention**

- **Health Information:** Educational materials on personal hygiene and infectious disease prevention will be made available to attendees.
- **Monitoring:** Staff will monitor for any signs of illness among attendees, and isolation protocols are in place if required.

### **Coordination with Municipal Health Office**

We welcome your office's input and recommendations to further enhance our public health measures. If additional permits or reviews are required, please let us know so we can address them promptly.

Your expertise is invaluable in ensuring the health and well-being of all participants, and we are happy to arrange a meeting or site visit to discuss these measures further.

Thank you for your guidance and support in making this festival a safe and successful event.

Sincerely,

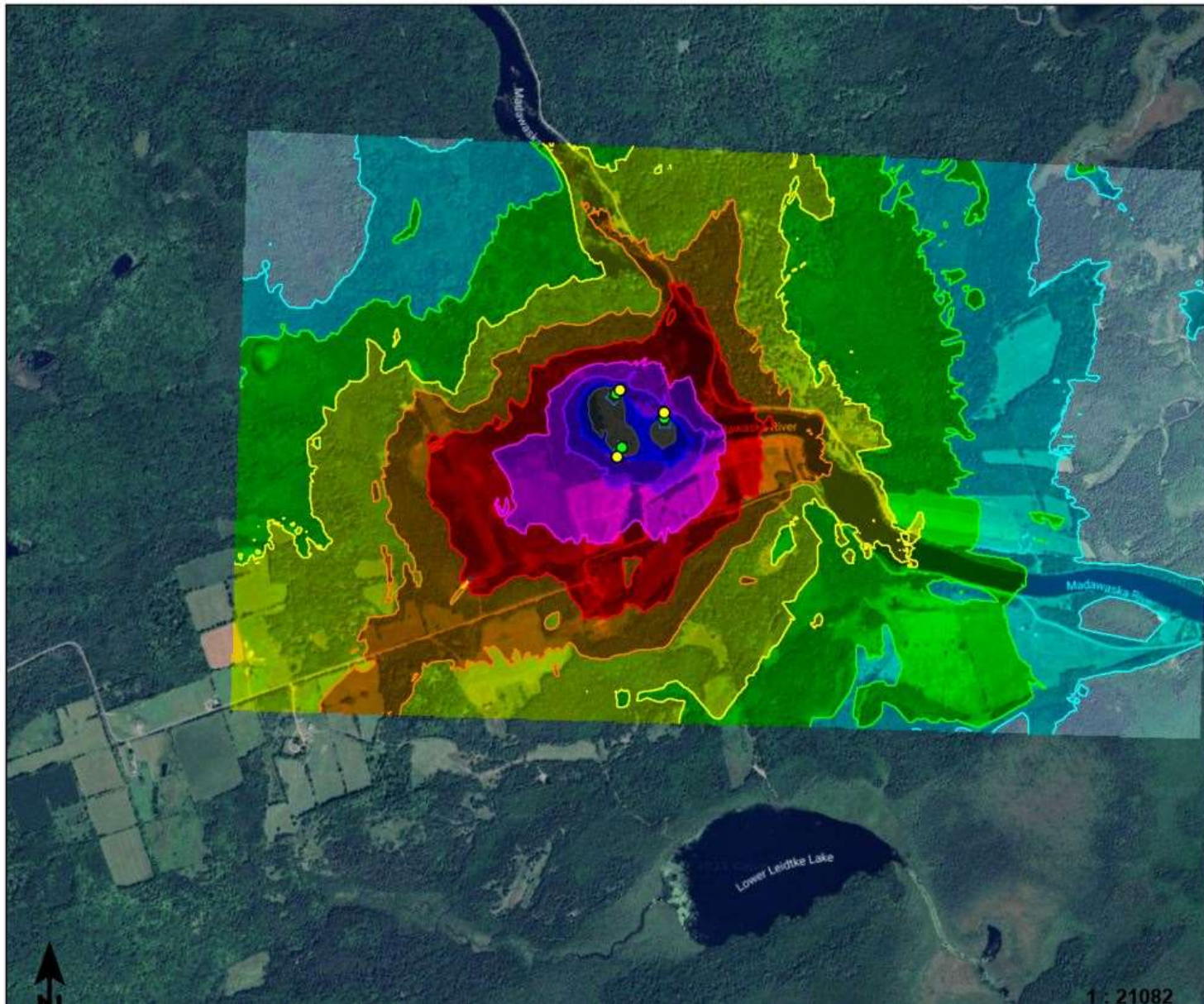
Nirvana Fernandez | DNR Productions Events Inc.

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2800 Keele Street, Toronto, ON, M3M 0B8



**Stages with d&b audio systems:**

**Untitled**

Spectrum: Electronic music  
SPL at calibration point: 105.0 dB(A)

**KNWHERE STAGE II**

Spectrum: Electronic music  
SPL at calibration point: 100.0 dB(A)

**KNWHERE STAGE II**

Spectrum: Modern music  
SPL at calibration point: 95.0 dB(A)

**Signs and symbols**

- Building
- Stage origin
- Calibration point
- Loudspeaker
- Audience area

**Levels in dB(A)**

- > 95
- 90 - 95
- 85 - 90
- 80 - 85
- 75 - 80
- 70 - 75
- 65 - 70
- 60 - 65
- 55 - 60
- < 55

1: 21082

Site Map Link:

<https://studio.oneplanevents.com/index.php/link-share/view?code=EWvLzMO8EBrt>

Please note that a laptop must be used to open this link.

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2025-23**

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of April 30, 2024.

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Special Council Meeting of April 30, 2025, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025-04-30-XX this 30<sup>th</sup> Day of April, 2025.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**